

# **Enfield Town Manager Search Committee**

## **Meeting Minutes (Draft)**

### **March 31st, 2017 6:00 pm DPW Building**

Members Present: Dominic Albanese, Bob Cusick, Sam Eaton, Shirley Green, Melissa Hutson, Jean Patten

Others present: Annabelle Bamforth (minutes), David Beaufait, town moderator

Excused: Lee Carrier

Absent: Don Crate

#### **New Business:**

Approval of minutes:

Dominic moved to accept the minutes of the February 18th meeting, and Shirley seconded. No changes were proposed, and the minutes were approved unanimously.

Interview Process Review:

David said he was attending this meeting to plug into the process a bit. He explained that his primary interaction with Steve Schneider was through the annual town meeting as the moderator. He said his dealings have been straightforward, with the exception of negotiating on matters regarding the theater at Whitney Hall.

David discussed the importance of a manager who has a deep knowledge and understanding of the state's RSAs. He cautioned that inexperience in this area can be costly. Members of the committee were in agreement.

Shirley said she felt that Steve represented Enfield very well with his involvement in committees and organizations in the state. She said she hoped that the new town manager will be able to continue this quality representation.

The committee noted that they'd like to have Alan Gould of MRI attend one of their upcoming meetings, and expressed interest in receiving an update regarding the phone interviews of the remaining candidates.

The committee discussed the various questions to be presented to the candidates. Bob stressed the importance of a manager that would be dedicated to Enfield.

Dominic asked members if there were any pressing issues to identify about any of the candidates. Bob noted issues among some of the candidates particularly about job experience and work history.

The committee recognized that they are not forced to choose any of these candidates. Dominic further noted that MRI bears responsibility regarding the applicants that they bring to the committee. Dominic offered the possibility of an additional meeting if any concerns were to grow or persist.

The committee agreed that they would like an additional meeting to strengthen organization and better structure the interview process ahead. They agreed to meet on April 7th at 5:00 p.m. instead of 6:00 and add another meeting on April 11th ahead of the interviews scheduled for April 21st. The committee agreed that the April 7th meeting would need to be a non-public session under the guidelines of RSA 91-A, Paragraph II(b), and a non-public session would also likely be the case for the April 11th meeting.

The next meeting is scheduled for April 7 at 5:00 p.m. Dominic said he would be getting in touch with Alan.

Sam motioned to adjourn the meeting; the committee unanimously approved and adjourned at 6:54 pm.