

# **Capital Improvement Plan 2020-2025**



**Developed by:**  
**Capital Improvement  
Program Committee**

**Town of Enfield  
New Hampshire**

Version	Revision Date	Revision Notes
1.0	January 16, 2018	To improve transparency to residents, the CIP Committee has been working to compile existing documentation into a single document to share with town residents. During this process narratives are also being added to provide a better overall picture of the work on the CIP. This document is a draft and work-in-progress.
1.1	January 18, 2018	Additional detail and narratives added.
1.2	November 26, 2018	Tables updated to reflect correct budget years; Additional narrative added to "Purpose and Preparation" section; Updates made to "Data and Trends" section
1.3	December 31, 2018	Edits made to the table included in "Section 4: CIP Capital Reserve Funding Process"  Edits also made to Section 6: Process to current committee membership
1.4	March 5, 2019	Corrected typos on Pages 4, 6, 10, 13

	March 13, 2019	Amended Table of Contents, Edited Section 3 and Section 6 of Chapter 1. Added Section 3 and Section 4 to Chapter 2
1.5	December 20, 2019	Updated project lists/information
1.6	February 5, 2020	Updated body of plan in a variety of places and updated project lists
1.7	February 20, 2020	Updated project lists/tax rate impact estimates/table of contents

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## **Executive Summary**

The Capital Improvements Plan (CIP) is a program authorized by State law to link local infrastructure investments with long-term planning including: master plan goals, land use ordinances, and economic development. The plan should be an annually evolving document, updated to reflect new information, project requests, and any changing conditions in the community. The CIP complements and supports the town-wide Strategic Plan process implemented by the Board of Selectmen.

Budgetary setbacks of the past hindered the Town's ability to adequately fund the undesignated fund, sewer, and other key areas. The plan proposed by the CIP committee avoids spikes in the tax rate for capital expenditures and is intended to ensure that adequate investments are made in capital improvements necessary to provide basic services to preserve the public health, safety and welfare. The CIP committee supports investment in the fleet of Fire and DPW vehicles, capital road improvements, and the many other projects which have frequently been pushed off for future funding. The committee endorses annual contributions to capital reserve funds to maintain a stable tax rate and provide sufficient funding for investment in significant capital expenses, and supports the current DPW program for lease-purchase of equipment to maintain the fleet at a consistent funding level.

# **Chapter 1:**

## **Introduction and Background**

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## ***Section 1: Introduction***

The Capital Improvements Plan (CIP) is a program authorized by State law to link local infrastructure investments with master plan goals, land use ordinances, and economic development. By bridging that gap the fiscal realities of improving and expanding community facilities are realized.

As authorized by RSA 674:5-8 the CIP is the responsibility of the Town Manager or a formally appointed Capital Improvements Program Committee, to prepare and amend a recommended program of municipal capital improvements projected over a period of at least six years. The CIP is designed to be updated and adopted annually, to provide a timely tool to the Board of Selectmen and Town Residents in long-range planning of municipal expenditures. Without annual updates the CIP quickly becomes obsolete.

It is important to note that in 2018 the Town Manager initiated a strategic planning process that is heavily informing the development of the CIP, laying out a long-term plan for the Town of Enfield which is reflected in its annual budgeting process. These plans are being updated by departments on an annual basis.

## ***Section 2: Purpose and Preparation***

The CIP attempts to link the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the Master Plan with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in The Planning Board in New Hampshire, A Handbook for Local Officials, 2017, New Hampshire Office of Strategic Initiatives, Chapter 2, II-5 to II-7):

- ***Preserving public health, safety, and welfare.*** Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.
- ***Anticipating the demands of growth.*** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.
- ***Improving communication and coordination.*** Communication among the Planning Board, municipal departments, administrative officials, the Ways & Means Committees, the Board of Selectmen, the School Board, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- ***Avoiding undue tax increases.*** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- ***Developing a fair distribution of capital costs.*** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.
- ***Building a foundation for growth management and impact fees.*** The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.
- ***Identifying “scattered and premature” development.*** New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or

premature subdivision of land. The capital improvements program is one measure which a planning board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.

- ***Supporting economic development.*** Communities exhibiting sound fiscal health, and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.

While preparing the capital improvements program, the CIP Committee must work in close coordination with the Town Manager and consult with department heads, Board of Selectmen and other local agencies or boards, including the school board, and must consider priorities as laid out in comprehensive planning documents (i.e., department-level strategic plans, community master plan, etc.) when deliberating on proposed capital improvements. Also, whenever the CIP committee is authorized to prepare a CIP, all municipal departments and the Mascoma Valley Regional School District must, upon request of the board or committee, provide a statement of all capital projects it proposes to undertake during the term of the program. The CIP Committee must then study each proposed capital project and make recommendations to the Town Manager and Board of Selectmen about which capital improvements should be pursued and programmed for funding within a given 6-year time horizon.

RSAs 674:5 through 674:8 describe the preparation and effect of the CIP, but contain no specific guidelines for the adoption of a capital improvements program or capital budget. It is recommended that the program be adopted by the planning board or CIP committee under the same process used for adoption of the Master Plan. Generally, this procedure requires at least one public hearing prior to adoption, unless there are substantive changes made as a result of the comments received at the public hearing. A certified copy of the plan is then filed with the city or town clerk and the NH Office of Strategic Initiatives. While adoption procedures are absent from the statute, RSA 675:9 specifically requires that a copy of any “capital improvements plan” which is adopted must be filed with the NH Office of Strategic Initiatives.

### Section 3: Data and Trends

The following section is being drafted and will include tables that provide a snapshot of Enfield's population and tax rates.

<b>Table 1: Enfield Population 1960-2015</b>		
<b>Year</b>	<b>Population</b>	<b>% Change</b>
1960	1,867	N/A
1970	2,345	25.6%
1980	3,175	35.4%
1990	3,979	25.3%
2000	4,618	16.1%
2010	4,582	-0.8%
2017	4,542	-0.9%

<b>Year</b>	<b>Operating Budget</b>	<b>Percent Change*</b>
2015	\$5,793,611	N/A
2016	\$6,159,499	6.3%
2017	\$6,293,649	2.2%
2018	\$6,411,592	1.9%
2019	\$6,677,736	4.2%
2020	\$6,936,460	3.9%

\*The operating budget is inclusive of the General Fund (01), Water Fund (2), Sewer Fund (03), Capital Projects Fund (05), and Tax Increment Finance District Fund (06). The percent increase in expenditure is often negated by offsetting revenue.

<b>Table 2: Town Tax Rate Year 2015-2020</b>				
<b>Year</b>	<b>Estimated Tax Rate**</b>	<b>Actual Tax Rate***</b>	<b>Percent Change from Estimate</b>	<b>Percent Change from Previous Year</b>
2015				
2016				
2017				
2018				
2019				
2020				

\*\*Estimated based on operating budget voted on at March town meeting

\*\*\*Actual based on actual revenues, liabilities, and input from DRA

#### ***Section 4: CIP Capital Reserve Funding Process***

Following the repayment of the debt service for the DPW facilities on Lockehaven Road, the CIP-CRF funding began. Starting in 2012, the CIP-CRF was funded with five cents per thousand of property valuation per household. Each year an additional five cents was added to the amount the prior year. This funding and appropriate is voted on annually at Town Meeting.

Below is a table that shows past and projected future appropriations to the CIP-CRF on an annual basis for the period 2012-2026.

<b>Year</b>	<b>Appropriation</b>	<b>Difference</b>
2012	210,168.00	56,832.00
2013	267,000.00	24,783.00
2014	291,783.00	25,585.00
2015	317,368.00	26,200.00
2016	343,568.00	26,200.00
2017	369,768.00	-49,800.00
2018	319,968.00	102,200.00
2019	422,168.00	26,200.00
<b>2020</b>	<b>448,368.00</b>	<b>26,200.00</b>
2021	474,568.00	26,200.00
2022	500,768.00	26,200.00
2023	526,968.00	26,200.00
2024	553,168.00	26,200.00
2025	579,368.00	26,200.00
2026	605,568.00	

## ***Section 5: Financing Methods***

There are a number of different financing methods available to municipalities, which were contemplated by the CIP Committees in their evaluation of project requests. The following is an outline of the various funding methods.

The CIP Committee's financing strategy follows the three strategic points when evaluating project requests:

1. A capital financing strategy should limit the cost of providing capital infrastructure and equipment while meeting the town's needs by using a variety of financing methods.
2. A capital financing strategy should ensure financial strength and flexibility in the future.
3. A capital financing strategy should strengthen our Town's standing with the bond rating agencies, bond buyers, regulators, and the local community.

### **1- Year Appropriation**

The 1-Year Appropriation is the most commonly used financing option and refers to those projects that are to be funded by property tax revenues within a single fiscal year. Funds for projects that are financed using this method, are most often included in the Town's operating budget, but can appear as individual warrant articles to be voted on individually. *The CIP Committee utilized this funding mechanism for projects with a life expectancy of at least three years and an initial cost of up to \$200,000.*

### **Capital Reserve**

Capital Reserves fall into the category of pay-as-you-go financing. A Capital Reserve account is a non-lapsing savings account, separate from the General Fund, which the voters can deposit funds into with approval of a warrant article, with the intent of withdrawing the funds to use for the specific purpose or purchase for which the account was established. Capital reserve accounts can be earmarked for the purchase of a single item such as an Assessing Revaluation Fund or can be more general, such as the Highway Equipment Fund.

The advantages of pay-as-you-go financing include:

1. Allowing local governments to avoid both interest and other debt-issuance expenses;
2. Expediting inexpensive or recurring capital projects;
3. Preserving flexibility in the annual operating budget;
4. Avoiding the need to become involved with bond and debt markets; and,
5. Allowing the town to improve its financial position.

*The CIP Committee utilized this funding mechanism for projects with a life expectancy of at least five years and with an initial cost of at least \$10,000.*

### **Lease Purchase**

Lease purchasing an item allows a community to spread the cost of that item over a period of years, generally no more than seven. A municipal lease typically allows for Town ownership at the end of the lease term and usually enjoys lower tax-exempt interest rates. Unlike a bond or loan, a municipal lease has a "non-appropriation clause" which allows the town to cancel the lease if the annual payment is not appropriated. The Town then loses the equipment that was financed. This is a rare event, however, and municipal lease financing is a viable method for



stretching the payment period over the useful life of the item financed. *The CIP Committee utilized this funding mechanism for projects with a life expectancy of between three and 15 years and with an initial cost of between \$25,000 and \$175,000.*

### **Bonding**

Bonding allows the town to negotiate the purchase of goods or services (in the case of the construction of a building) at a set price, and then pays for that item or service over a period of time. Bonds, unlike capital reserve accounts, allow the town to utilize the item being purchased or the building being constructed while payments are being made.

The most important part of a bond transaction is the promise of the town to repay the debt with interest. In its most basic description, bonding allows for the payment of an item over its useful life and by the individuals who use it over time. This principal of having the present and future users of goods or services pay for those goods or services is one of the major advantages of bonding. This form of financing avoids the inherent dilemma of collecting money for a purchase from today's residents only to have the purchase utilized by tomorrow's residents-who may not be the same people.

A major disadvantage of bonding is that in addition to the purchase price, interest is charged on the funds bonded.

*For this reason, the CIP Committee finds that bonding is generally not utilized unless the purchase has a life expectancy of at least 20 years and a minimum initial cost of \$100,000.*

Types of projects generally financed through bonding include buildings or infrastructure that benefit the general public: town buildings, schools or college buildings, public safety facilities, libraries and other cultural facilities, and parks, recreation centers or facilities, and open space.

There are two major types of bonds - general obligation and special revenue.

General Obligation Bonds: General obligation bonds generally have lower interest rates than other types of long-term debt. The necessity of obtaining voter approval for the issuance of a bond can indicate citizen support for a project or purchase. And general obligation bonds usually cost less to issue than other types of local government debt.

The disadvantages of pursuing general obligation bonding include the chance that voters might not support a specific program or purchase. Also, because bonds require a higher positive vote to pass, it is usually more arduous and lengthy to gain authorization for this type of debt. Since Enfield operates under a traditional Town Meeting form of government (as opposed to an SB2 community), passage of a bond issue requires a positive vote of at least 67% (2/3 majority) of the voters. Most bond debt entered into by the town or local school districts is of this type.

Revenue Bonds: Revenue bonds rely on a set revenue source or sources, as security for the bond. Local governments most often issue revenue bonds for self-supporting local projects.

Revenue bonds are most appropriately used in situations where the local government can identify the user of the bonded item or service and they then become the payers for the project or system costs.

To strengthen its overall financial position, the Town should use a variety of financing options.

## ***Section 6: Planning Process***

The Board of Selectmen and Town Manager provide guidance on the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process begins in late fall of each year with a request for project submittals distributed by the Town Manager's Office to all Town departments, commissions and boards. In 2012, the Town of Enfield voted to authorize the Board of Selectmen to appoint a capital improvement program committee pursuant to RSA 674:5, consisting of at least one member of the Planning Board, the Budget Committee, or the Board of Selectmen to prepare and amend a recommended program of municipal capital improvement projects over a period of at least six years.

As of November 2019, the Board of Selectmen had appointed the following individuals to the CIP Committee:

1. Budget Committee Rep –Samuel Eaton
2. Planning Board Member – Dan Kiley
3. Citizen Member – Robert Cusick
4. Citizen Member – Keith Thomas
5. Citizen Member – Holly West
6. Citizen Member – Eric Crate
7. Citizen Member – Edward McLaughlin
8. BOS Member – Ryan Aylesworth (Town Manager, Ex Officio)

The CIP Committee meets regularly starting in early-fall with the goal of completing a final draft Capital Improvements Plan for public review by the annual Town Meeting in March. During this time the CIP Committee hears presentations as needed from department heads and representatives of the boards and commissions that submit project requests. The Committee generally follows a basic four-step process in compiling, analyzing, evaluating, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes. A more detailed description of the Capital Improvements Plan process is as follows:

**Step 1:** The Town Manager transmits project request forms to all applicable department heads. Projects are referenced by a project number to facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the Description. The Statement of Need enables the CIP Committee to understand why the project is required for continuation or increase of Town services and the impact of delaying or not accomplishing the project and documents the real need for and cost of the project. Additionally, the Project Request form seeks project rationale and justification based on a series of factors used to evaluate.

The specific project request addresses whether it:

- Removes imminent threat to public health or safety,
- Alleviates substandard conditions or deficiencies,
- Responds to federal or state requirements to implement,
- Improves the quality of existing services,
- Provides added capacity to serve growth,
- Reduces long-term operating costs,

- Provides incentive to economic development,
- Is eligible for matching funds available for a limited time,
- Is a continuation of an existing project,
- Addresses public demand,
- Extends the useful life of the current facility or equipment, and,
- Any “other” if there are additional extenuating circumstances justifying project inclusion in the CIP.

**Step 2:** The CIP Committee and Town Manager review project requests, and schedule a meeting with the respective department, as needed, to discuss each project.

**Step 3:** The CIP Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project.

The CIP Committee may utilize a policy that a minimum of a conceptual drawing or architect’s rendering is required for any facility which is expected to be placed in the next three (3) year “window”. Not all projects submitted each year are recommended for inclusion in the CIP Plan. This may result if the Committee determines that a project has not established sufficient need or if it is unlikely to achieve support to implement during the plan years. The Planning Board can bring back a project back into the CIP during its review at the public hearing process.

**Step 4:** Using the requestor’s recommendation as a starting point, the CIP Committee and Town Manager discuss and develop a consensus on the recommendation for the year in which the project should be placed on the Town Meeting warrant either as part of the operating budget or a special warrant article. For projects requiring bonding, the tax impact is noted the year after the warrant article is presumed to pass. The CIP Committee adjusts recommended project request funding years to smooth the fiscal impact and maintain a reasonable debt level each year. The Committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town.

Upon completion of the four-step process, the CIP Committee:

- Prepares the ‘final’ draft report with the assistance of the Town Manager;
- Transmits the final draft copy of the report to department heads, the Board of Selectmen, Budget Committee, and the Planning Board;
- Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
- Presents the final draft copy to the Mascoma Valley Regional School District to brief the administration on its recommendations;
- Schedules a public hearing date with the Board of Selectmen;
- Presents the CIP at a Board of Selectmen meeting for the required public hearing and adoption;
- Distributes copies of the final report to town administration, department heads, the Board of Selectmen, Budget Committee, Planning Board, and regional school district.

## **Chapter 2: Debt Service**

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## Section 1: Debt Service Summary Table (by Fund)

	Retirement	Original	(01) General Fund			(02) Water Fund			(03) Sewer Fund			(05) Capital Projects Fund			(06) TIF Fund			from CIP CRF		From Assessments	
	Year	Amount	Principal	Interest	Fees	Principal	Interest	Fees	Principal	Interest	Fees	Principal	Interest	Fees	Principal	Interest	Fees	Principal	Interest	Principal	Interest
2002 Water SRF	2021	317,951																			
2012 Sewer 50/50**	2030	291,162	7,060	798	1,847																
2012 DPW Vehicle Capital Lease CIP	2023	300,000	31,830	2,447					7,060	798	1,847							31,830	2,447		
2013 W/S Ext TIF	2042	3,200,000													82,366	79,880					
2013 Jones Hill CIP	2024	265,000	26,500	3,671														26,500	3,671		
2014 Capital Lease (DPW/Cruisers) CIP	2024	290,000	19,998	2,939														19,998	2,939		
2016 Cruiser/Truck Capital Lease CIP	2023	199,000	37,059	2,977														37,059	2,977		
2016 Boys Camp Bridge & Boat Launch CIP	2029	250,000	14,843	5,629														14,843	5,629		
2017 Capital Lease CIP*	2027	200,000	21,228	5,238														21,228	5,238		
2018 Rt 4A Sewer (USDA)	2046	1,172,000							1,312	324											
2018 Rt 4A Sewer (SRF)	2038	1,560,778										31,496	25,160							31,496	25,160
2018 DPW Truck Capital Lease CIP	2025	170,000	22,403	5,879								55,661	27,155							55,661	27,155
2018 Wastewater Asset Management		30,000									600							22,403	5,879		
2019 Wastewater Planning		75,000									1,500										
2019 DPW Vehihcle Capital Lease CIP	2026	130,000	16,529	5,018														16,529	5,018		
2019 George Hill Road CIP	2034	250,000	16,667	8,125														16,667	8,125		
2020 Police Cruisers (4) Lease	2025	190,000																			
2020 DPW One Ton	2027	48,000																			
2020 Oak Hill Rd Bridge & Sidewalks	2035	190,000																			
2020 Water System Improvements	TBD	1,800,000																			
2020 Sewer System Improvements	TBD	1,900,000									1,000										
2020 Wastewater Planning	TBD	75,000																			
Totals			214,117	42,720	1,847	10,814	699	380	8,371	4,221	1,847	87,157	52,315	-	82,366	79,880	-	207,058	41,922	87,157	52,315
Grand Total			Principal	Interest	Fees													Total P&I	248,980	Total P&I	139,472
Total All Funds (01) - (06)			402,825	179,836	4,073																
Total All Payments (01) - (06)			586,734																		
*11% of Total is split between Water & Sewer for 1st 7 years of lease (2023)																					
**MS-737 Debt Service			Principal	Interest	Fees																
(01) + (05) + (06) (Expense)			176,582	132,993	1,847																
(05) + (06) (Revenue Offset)			169,523	132,195																	
(02) & (03) debt service is included in Water & Sewer Operating Budgets																					

## Section 2: Debt Service Detail Tables

<b>Purpose:</b>	<b>2002 Water State Revolving Fund Loan</b>	
Loan Issued by	NH SRF	
Interest Rate	2.976%	
Source of Funding	User Fees	
Maturity Date	2021	
Original Amount	\$317,950.96	
Balance 12/31/2019	\$19,004.71	
<b>Scheduled Payments:</b>	<b>Loan Forgiveness &amp; Principal</b>	<b>Fees &amp; Interest</b>
2020	2,510.14	380.09
	9,502.37	375.53
2021	0	139.84
	6,992.20	137.17
<b>Total Payments:</b>	<b>\$19,004.71</b>	<b>\$1,032.63</b>

<b>Purpose:</b>	<b>2012 Sewer Force Main</b>	
Loan Issued by	ARRA/ NH SRF	
Interest Rate	2.864%	
Source of Funding	50/50 Tax Levy/User Fees	
Maturity Date	2030	
Original Amount	\$583,640.00 (\$291,820 after Principal Forgiveness)	
Balance 12/31/2019	\$184,662.21	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Fees &amp; Interest</b>
2020	14,519.05	3,693.24
		1,595.48
2021	14,934.87	3,402.86
		1,470.04
2022	15,362.60	3,104.17
		1,341.00
2023	15,802.59	2,796.91
		1,208.27
2024	16,255.18	2,480.86
		1,071.73
2025	16,720.72	2,155.76
		931.29
2026	17,199.61	1,821.34
		786.82
2027	17,692.20	1,477.35
		638.22
2028	18,198.90	1,123.51
		485.36
2029	18,720.12	759.53
		328.12
2030	19,256.37	385.13
		166.38
<b>Total Payments:</b>	<b>\$184,662.21</b>	<b>\$33,223.37</b>

<b>Purpose:</b>	<b>2012 Capital Lease Public Works Vehicles</b>	
Loan Issued by	SunTrust	
Interest Rate	2.5%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2023	
Original Amount	\$300,000.00	
Balance 12/31/2019	\$97,897.71	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	31,830.19	2,447.44
2021	32,625.94	1,651.69
2022	33,441.58	836.05
<b>Total Payments:</b>	<b>\$97,897.71</b>	<b>\$4,935.18</b>

<b>Purpose:</b>	<b>2013 Route 4 Sewer &amp; Water Extension</b>	
Loan Issued by	Mascoma Bank	
Interest Rate	2.95%	
Source of Funding	TIF Fund	
Maturity Date	2043	
Original Amount	\$3,200,000.00	
Balance 12/31/2019	\$2,707,808.98	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	82,365.56	79,880.36
2021	84,583.15	77,662.77
2022	87,290.54	74,955.38
2023	89,865.61	72,380.31
2024	92,516.65	69,729.27
2025	95,062.33	67,183.59
2026	98,050.23	64,195.69
2027	100,942.71	61,303.21
2028	103,920.52	58,325.40
2029	106,834.78	55,411.14
2030	110,137.80	52,108.12
2031	113,386.87	48,859.05
2032	116,731.78	45,514.14
2033	120,060.11	42,185.81
2034	123,717.14	38,528.78
2035	127,366.80	34,879.12
2036	131,124.12	31,121.80
2037	134,917.61	27,328.31
2038	138,972.35	23,273.57
2039	143,072.03	19,173.89
2040	147,292.66	14,953.26
2041	151,608.73	10,637.19
2042	156,110.25	6,135.67
2043	51,878.65	0
<b>Total Payments:</b>	<b>\$2,707,808.98</b>	<b>\$1,075,725.83</b>

<b>Purpose:</b>	<b>2013 Jones Hill Road Improvements</b>	
Loan Issued by	Mascoma Bank	
Interest Rate	2.763%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2024	
Original Amount	\$265,000.00	
Balance 12/31/2019	\$132,500.00	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	26,500.00	3,671.01
2021	26,500.00	2,928.78
2022	26,500.00	2,196.59
2023	26,500.00	1,464.39
2024	26,500.00	734.20
<b>Total Payments:</b>	<b>\$132,500.00</b>	<b>\$10,994.97</b>

<b>Purpose:</b>	<b>2014 Capital Lease DPW Vehicles &amp; Police Cruiser</b>	
Loan Issued by	SunTrust	
Interest Rate	2.78%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2024	
Original Amount	\$290,000.00	
Balance 12/31/2019	\$105,705.81	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	19,997.94	2,938.62
2021	20,553.88	2,382.68
2022	21,125.28	1,811.28
2023	21,712.56	1,224.00
2024	22,316.15	620.39
<b>Total Payments:</b>	<b>\$105,705.81</b>	<b>\$8,976.97</b>

<b>Purpose:</b>	<b>2016 Capital Lease DPW Vehicles &amp; Police Cruiser</b>	
Loan Issued by	Farmers State Bank	
Interest Rate	3.15%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2023	
Original Amount	\$199,000.00	
Balance 12/31/2018	\$94,478.20	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	37,058.58	2,976.52
2021	20,946.58	1,808.99
2022	21,606.49	1,149.08
2023	14,866.55	468.37
<b>Total Payments:</b>	<b>\$94,478.20</b>	<b>\$6,402.96</b>



<b>Purpose:</b>	<b>2016 Boys Camp Road Bridge &amp; Boat Launch</b>	
Loan Issued by	Mascoma Bank	
Interest Rate	2.95% Adjustable <sup>(1)</sup>	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2030	
Original Amount	\$250,000.00	
Balance 12/31/2019	\$190,117.49	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	14,843.08	5,628.52
2021	15,296.33	5,175.27
2022	15,747.57	4,724.03
2023	16,212.12	4,259.48
2024	16,680.02	3,791.58
2025	17,182.44	3,289.16
2026	17,689.32	2,782.28
2027	18,211.16	2,260.44
2028	18,743.67	1,727.93
2029	19,301.33	1,170.27
2030	20,210.45	600.88
<b>Total Payments:</b>	<b>\$190,117.49</b>	<b>\$35,409.84</b>

<sup>(1)</sup> Interest rate is adjustable in years 2021 and 2026. Debt service schedule reported here is based on current interest rate for the life of the loan.

<b>Purpose:</b>	<b>2017 Capital Lease DPW/Police/Fire/Water &amp; Sewer Vehicles &amp; Equipment</b>	
Loan Issued by	Farmers State Bank	
Interest Rate	3.8%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2027	
Original Amount	\$200,000.00	
Balance 12/31/2019	\$154,883.37	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	23,852.13	5,885.57
2021	24,758.51	4,979.19
2022	16,102.60	4,038.36
2023	16,714.50	3,426.46
2024	17,349.65	2,791.31
2025	18,008.93	2,132.03
2026	18,693.27	1,447.69
2027	19,403.78	737.18
<b>Total Payments:</b>	<b>\$154,883.37</b>	<b>\$25,437.79</b>

<b>Purpose:</b>	<b>2018 Rt. 4A Sewer Extension <sup>(2)</sup></b>	
Loan Issued by	USDA	
Interest Rate	2.25%	
Source of Funding	User Assessments	
Maturity Date	2046	
Original Amount	\$1,172,000.00	
Balance 12/31/2019	\$1,126,058.01	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	31,495.87	25,160.13
2021	32,208.51	24,447.49
2022	32,937.28	23,718.72
2023	33,682.54	22,973.46
2024	34,444.66	22,211.34
2025	35,224.02	21,431.98
2026	36,021.02	20,634.98
2027	36,836.05	19,819.95
2028	37,669.52	18,986.48
2029	38,521.86	18,134.14
2030	39,393.47	17,262.53
2031	40,284.81	16,371.19
2032	41,196.32	15,459.68
2033	42,128.45	14,527.55
2034	43,081.67	13,574.33
2035	44,056.46	12,599.54
2036	45,053.31	11,602.69
2037	46,072.71	10,583.29
2038	47,115.18	9,540.82
2039	48,181.23	8,474.77
2040	49,271.41	7,384.59
2041	50,386.25	6,269.75
2042	51,526.32	5,129.68
2043	52,692.18	3,963.82
2044	53,884.42	2,771.58
2045	55,103.64	1,552.36
2046	27,588.84	310.37
<b>Total Payments:</b>	<b>\$1,126,058.01</b>	<b>\$374,897.21</b>

<sup>(2)</sup> The USDA financing of this project includes a grant of approximately \$948,000.

<b>Purpose:</b>	<b>2018 Rt. 4A Sewer Extension</b>	
Loan Issued by	NH CWSRF	
Interest Rate	2.232%	
Source of Funding	User Assessments	
Maturity Date	2038 <sup>(3)</sup>	
Original Amount	\$1,560,777.71	
Balance 12/31/2019	\$1,216,623.14	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	55,660.98	27,155.03
2021	56,903.34	25,912.67
2022	58,173.41	24,642.60
2023	59,471.85	23,344.16
2024	60,799.26	22,016.75
2025	62,156.29	20,659.72
2026	63,543.63	19,272.38
2027	64,961.92	17,854.09
2028	66,411.87	16,404.14
2029	67,894.19	14,921.82
2030	69,409.58	13,406.43
2031	70,958.80	11,857.21
2032	72,542.60	10,273.41
2033	74,161.75	8,654.26
2034	75,817.05	6,998.96
2035	77,509.28	5,306.73
2036	79,239.29	3,576.72
2037	81,008.05	1,808.10
<b>Total Payments:</b>	<b>\$1,216,623.14</b>	<b>\$274,065.18</b>

<sup>(3)</sup> Because of a January 1 payment due date, the loan principal and interest payments due are initiated in December which will result in payoff one year ahead of official schedule (2037).

<b>Purpose:</b>	<b>2018 Capital Lease DPW Dump Truck</b>	
Loan Issued by	Farmers State Bank	
Interest Rate	3.96%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2025	
Original Amount	\$170,000.00	
Balance 12/31/2019	\$148,450.22	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	22,403.15	5,878.63
2021	23,290.32	4,991.46
2022	24,212.61	4,069.17
2023	25,171.43	3,110.35
2024	26,168.22	2,113.56
2025	27,204.49	1,077.29
<b>Total Payments:</b>	<b>\$148,450.22</b>	<b>\$21,240.46</b>

<b>Purpose:</b>	<b>2018 Wastewater Asset Management</b>	
Loan Issued by	NH CWSRF	
Interest Rate	2.0%	
Source of Funding	Sewer User Fees	
Maturity Date	2020	
Original Amount	\$30,000 (\$0 after 100% Principal Forgiveness)	
Balance 12/31/2019	\$0	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020 (Estimated)		200.00
<b>Total Payments:</b>	<b>\$0</b>	<b>\$200.00</b>

<b>Purpose:</b>	<b>2019 Wastewater Planning</b>	
Loan Issued by	NH CWSRF	
Interest Rate	2.0%	
Source of Funding	Sewer User Fees	
Maturity Date	2020	
Original Amount	\$75,000 (\$0 after 100% Principal Forgiveness)	
Balance 12/31/2019	\$0	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020 (Estimated)		800.00
<b>Total Payments:</b>	<b>\$0</b>	<b>\$800.00</b>

<b>Purpose:</b>	<b>2019 Capital Lease DPW Dump Truck</b>	
Loan Issued by	Farmers State Bank	
Interest Rate	3.86%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2026	
Original Amount	\$130,000.00	
Balance 12/31/2019	\$130,000.00	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	16,529.33	5,018.00
2021	17,167.36	4,379.97
2022	17,830.02	3,717.31
2023	18,518.26	3,029.07
2024	19,233.07	2,314.26
2025	19,975.46	1,571.87
2026	20,746.50	800.83
<b>Total Payments:</b>	<b>\$130,000.00</b>	<b>\$20,831.31</b>

<b>Purpose:</b>	<b>2019 George Hill Rd. Reconstruction</b>	
Loan Issued by	Mascoma Bank	
Interest Rate	3.25%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2025	
Original Amount	\$250,000.00	
Balance 12/31/2019	\$250,000.00	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020	16,667.00	8,125.00
2021	16,667.00	7,583.32
2022	16,667.00	7,041.65
2023	16,667.00	6,499.97
2024	16,667.00	5,958.29
2025	16,667.00	5,416.61
2026	16,667.00	4,874.94
2027	16,667.00	4,333.26
2028	16,667.00	3,791.58
2029	16,667.00	3,249.90
2030	16,667.00	2,708.23
2031	16,667.00	2,166.55
2032	16,667.00	1,624.87
2033	16,667.00	1,083.19
2034	16,662.00	541.52
<b>Total Payments:</b>	<b>\$250,000.00</b>	<b>\$64,998.88</b>

<b>Purpose:</b>	<b>2020 Capital Lease (4) Cruisers</b>	
Loan Issued by	TBD	
Interest Rate	TBD – Est. based on 2.99%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2025	
Original Amount	\$190,000.00	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2021	35,219.65	7,220.00
2022	36,557.99	5,881.65
2023	37,947.20	4,492.45
2024	39,389.19	3,050.46
2025	40,885.97	1,553.67
<b>Total Payments:</b>	<b>\$190,000.00</b>	<b>\$22,198.23</b>

<b>Purpose:</b>	<b>2020 Capital Lease DPW One-Ton</b>	
Loan Issued by	TBD	
Interest Rate	TBD – Est. based on 2.99%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2027	
Original Amount	\$48,000.00	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2021	6,266.20	1,435.20
2022	6,453.56	1,247.84
2023	6,646.52	1,054.88
2024	6,845.25	856.15
2025	7,049.93	651.47
2026	7,260.72	440.68
2027	7,477.82	223.59
<b>Total Payments:</b>	<b>\$48,000.00</b>	<b>\$5,909.81</b>

<b>Purpose:</b>	<b>2020 Oak Hill Rd Bridge &amp; Sidewalks</b>	
Loan Issued by	TBD	
Interest Rate	3.25%	
Source of Funding	CIP Capital Reserve Funds	
Maturity Date	2035	
Original Amount	\$190,000.00	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2021	9,846.76	6,650.00
2022	10,191.40	6,305.36
2023	10,548.10	5,948.66
2024	10,917.28	5,579.48
2025	11,299.39	5,197.07
2026	11,694.87	4,801.90
2027	12,104.19	4,392.58
2028	12,527.83	3,968.93
2029	12,966.31	3,530.46
2030	13,420.13	3,076.64
2031	13,889.83	2,606.93
2032	14,375.98	2,120.79
2033	14,879.14	1,617.63
2034	15,399.90	1,096.86
2035	15,938.89	557.86
<b>Total Payments:</b>	<b>\$ 190,000.00</b>	<b>\$ 57,451.15</b>

<b>Purpose:</b>	<b>2020 Wastewater Planning</b>	
Loan Issued by	NH CWSRF	
Interest Rate	2.0%	
Source of Funding	Sewer User Fees	
Maturity Date	2021	
Original Amount	\$75,000 (\$0 after 100% Principal Forgiveness)	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2020 (Estimated)		1,000.00
<b>Total Payments:</b>	<b>\$0</b>	<b>\$1,000.00</b>

<b>Purpose:</b>	<b>2020 Water &amp; Sewer System Improvements <sup>(4)</sup></b>	
Loan Issued by	USDA	
Interest Rate	2.25%	
Source of Funding	User Assessments	
Maturity Date	2046	
Original Amount	\$3,700,000	
Balance less 45% Grant	\$2,035,000	
<b>Scheduled Payments:</b>	<b>Principal</b>	<b>Interest</b>
2022	48,131.80	45,518.27
2023	49,220.86	44,429.22
2024	50,334.55	43,315.51
2025	51,473.46	42,176.62
2026	52,638.12	41,011.95
2027	53,829.14	39,820.93
2028	55,047.11	38,602.97
2029	56,292.64	37,357.44
2030	57,566.34	36,083.72
2031	58,868.87	34,781.20
2032	60,200.88	33,449.20
2033	61,563.01	32,087.06
2034	62,955.98	30,694.10
2035	64,380.45	29,269.62
2036	65,837.15	27,812.92
2037	67,326.83	26,323.25
2038	68,850.20	24,799.87
2039	70,408.05	23,242.03
2040	72,001.14	21,648.94
2041	73,630.27	20,019.80
2042	75,296.27	18,353.80
2043	76,999.97	16,650.10
2044	78,742.22	14,907.86
2045	80,523.88	13,126.19
2046	82,345.86	11,304.21
2047	84,209.06	9,441.01
2048	86,114.43	7,535.65
2049	88,062.90	5,587.18
2050	90,055.46	3,594.61
2051	92,093.10	1,556.97
<b>Total Payments:</b>	<b>\$2,035,000.00</b>	<b>\$774,502.20</b>

<sup>(4)</sup> Debt service payments will be made from the Water and Sewer Funds proportional to the project funding costs. USDA financing of this project includes a grant of approximately \$1,665,000 for a net total borrowed of \$2,035,000. The Water Fund portion is equal 49% of the total borrowed (\$997,150). The Sewer Fund portion is equal to 51% of the total borrowed (\$1,037,850).



# **Chapter 3:**

## **2020-2025 Project Requests**

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## **Section 1: Town Project Requests**

*See Appendix 1.*

## **Section 2: Additional CIP Committee Recommendations**

The Capital Improvements Plan Committee organizes meetings with the Town Manager, Department Heads, and Committee Chairs' when reviewing projects to assess how projects are formulated, funded, and prioritized. Discussion often focuses on the ability of the Town to fund all project requests if they were all placed either on the warrant or within departmental budgets knowing that funding all projects suggested for a particular year may be financially constrained by specific Town circumstances relative to how much additional property tax burden can be realistically be borne by the property owner.

The CIP Committee strongly supports the use of capital reserve funds for CIP projects; with annual contributions to eliminate the need to pay interest on projects, vehicles or equipment.

## **Section 3: Estimated Tax Impact Table and Plan Recommendations**

The CIP Estimated Tax Impact Table on the next page presents the recommended schedule for project requests reviewed by the CIP Committee for the period of 2020-2025. The intent of the CIP Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the CIP Committee and subsequent discussion, projects were placed in a manner to address the most urgent (2020) Town capital project needs. Projects for subsequent years were placed to try to keep the overall debt service, existing and new, as level as possible.

Final decision-making on which projects will move forward and which will be delayed, rests with the Board of Selectmen (as agents to expend most capital reserve funds) and ultimately the voting public when it comes to proposed projects that require the borrowing of funds.

### CIP Item Estimated Tax Rate Impact (2020-2025)

Item	Year	Total Cost	Annual Cost (Principal Only)	No. of Annual Payments	Annual Tax Rate Impact (per \$1,000 in assessed value)	Aggregate Tax Rate Impact (per \$1,000 in assessed value)
Police Cruisers (4, fully equipped)	2020	\$190,000	\$38,000	5	\$0.0655	\$0.3276
Police Station Front Entrance Security Upgrades	2020	\$6,000	\$6,000	1	\$0.0103	\$0.0103
DPW One Ton Pickup (F-350)	2020	\$48,000	\$6,857	7	\$0.0118	\$0.0828
DPW Facility Gas Tank	2020	\$12,000	\$12,000	1	\$0.0207	\$0.0207
DPW Zero Turn Mower	2020	\$7,500	\$7,500	1	\$0.0129	\$0.0129
DPW Steamer (Trailer Mounted)	2020	\$13,500	\$13,500	1	\$0.0233	\$0.0233
DPW Cat Loader Overhaul	2020	\$18,000	\$18,000	1	\$0.0310	\$0.0310
Oak Hill Road Bridge	2020	\$150,000	\$10,000	15	\$0.0172	\$0.2586
Sidewalk Improvements (Main Street; 1,000 ft; Stamped and Painted to Replace In-kind)	2020	\$40,000	\$2,667	15	\$0.0046	\$0.0690
IT Hardware/Software Replacement & Upgrades	2020	\$46,000	\$46,000	1	\$0.0793	\$0.0793
Community Building Improvements	2020	\$9,000	\$9,000	1	\$0.0155	\$0.0155
FD Portable Radio Replacement	2020	\$20,000	\$20,000	1	\$0.0345	\$0.0345
FD SCBA Replacements (2 Airpacks)	2020	\$14,000	\$14,000	1	\$0.0241	\$0.0241

Item	Year	Total Cost	Annual Cost (Principal Only)	No. of Annual Payments	Annual Tax Rate Impact (per \$1,000 in assessed value)	Aggregate Tax Rate Impact (per \$1,000 in assessed value)
Community Building Roof Replacement	2021	\$20,000	\$20,000	1	\$0.0345	\$0.0345
DPW Bog Road Bridge Replacement	2021	\$500,000	\$25,000	20	\$0.0431	\$0.8621
DPW Facility Roof Overhang and Wall Repairs	2021	\$50,000	\$50,000	1	\$0.0862	\$0.0862
DPW Facility Exhaust Extractor	2021	\$18,000	\$18,000	1	\$0.0310	\$0.0310
DPW May Street Bridge Upgrade	2021	\$150,000	\$7,500	20	\$0.0129	\$0.2586
DPW Zero Sort Compactor Replacement	2021	\$22,000	\$22,000	1	\$0.0379	\$0.0379
DPW Roadside Mower	2021	\$100,000	\$14,286	7	\$0.0246	\$0.1724
FD Engine 4 Replacement	2021	\$600,000	\$40,000	15	\$0.0690	\$1.0345
FD Car 1 Replacement	2021	\$50,000	\$10,000	5	\$0.0172	\$0.0862
FD Forestry Truck Upgrade	2021	\$60,000	\$60,000	1	\$0.1034	\$0.1034

Item	Year	Total Cost	Annual Cost (Principal Only)	No. of Annual Payments	Annual Tax Rate Impact (per \$1,000 in assessed value)	Aggregate Tax Rate Impact (per \$1,000 in assessed value)
DPW Walk-behind Mower	2022	\$10,000	\$10,000	1	\$0.0172	\$0.0172
DPW Maple Street Reconstruction	2022	\$500,000	\$25,000	20	\$0.0431	\$0.8621
DPW 10-wheel Plow Truck (Replace Truck 214)	2022	\$195,000	\$19,500	10	\$0.0336	\$0.3362
Ambulance Replacement	2022	\$175,000	\$17,500	10	\$0.0302	\$0.3017

Item	Year	Total Cost	Annual Cost (Principal Only)	No. of Annual Payments	Annual Tax Rate Impact (per \$1,000 in assessed value)	Aggregate Tax Rate Impact (per \$1,000 in assessed value)
DPW Spectacle Pond Bridge/Outlet Upgrade	2023	\$200,000	\$10,000	20	\$0.0172	\$0.3448

Item	Year	Total Cost	Annual Cost (Principal Only)	No. of Annual Payments	Annual Tax Rate Impact (per \$1,000 in assessed value)	Aggregate Tax Rate Impact (per \$1,000 in assessed value)
DPW Sidewalk Tractor Replacement	2024	\$50,000	\$7,143	7	\$0.0123	\$0.0862
DPW F-450 Flatbed Plow Truck (Replace Truck 201)	2024	\$50,000	\$7,143	7	\$0.0123	\$0.0862

Item	Year	Total Cost	Annual Cost (Principal Only)	No. of Annual Payments	Annual Tax Rate Impact (per \$1,000 in assessed value)	Aggregate Tax Rate Impact (per \$1,000 in assessed value)
DPW Reconstructing Methodist Hill Road (Sections)	2025	\$300,000	\$15,000	20	\$0.0259	\$0.5172
DPW 6-wheel Dump Truck (Replace Truck 206)	2025	\$185,000	\$18,500	10	\$0.0319	\$0.3190

## Appendices

- 1. Town Project Requests**
- 2. Town Meeting Presentations (CIP Committee)**

*Town Meeting 2020*

*Town Meeting 2019*

*Town Meeting 2018*

*Town Meeting 2017*

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# **Appendix 1: Town Project Requests**

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# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
UTILITY	DPW	WATER	AUTOMATIC METER READING SYSTEM	110,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace manual meter reading with automatic meter reading system

**RATIONALE: (Cost/Benefit)**

Staff efficiency, safety, accuracy, resource monitoring, customer service improvement. Could be combined with other water and sewer projects.

**USEFUL LIFE (in years):** 15

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	110,000		50,000	15,000	15,000	15,000	15,000	
<b>Total</b>	<b>110,000</b>	<b>-</b>	<b>50,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	<b>110,000</b>							
<b>FY20</b>	-	-	-	50,000	-	-	-	-
<b>FY21</b>	-	-	-	15,000	-	-	-	-
<b>FY22</b>	-	-	-	15,000	-	-	-	-
<b>FY23</b>	-	-	-	15,000	-	-	-	-
<b>FY24</b>	-	-	-	15,000	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	<b>110,000</b>	<b>-</b>	<b>-</b>	<b>110,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

\$2,500 resource savings, \$10,000 staff time savings each year.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
FACILITY	DPW	BLDGS	COMMUNITY BUILDING IMPROVEMENTS	9,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 2

**DESCRIPTION:**

Keyless entry for Community Building that allows remote programming. Project has been approved, but inadequate funding has been provided/acquired to proceed. Project would also include the installation of a special events sign to replace the sign currently on site which is owned and controlled by the Lions Club.

**RATIONALE: (Cost/Benefit)**

The Town has multiple events that should be posted and access to the Lions Club sign is often not accommodated when needed. To provide the ability to announce recreation offerings, senior dinner, emergency situations, road closures, hydrant flushing. Multiple keys unaccounted for. Will provide improved building security. Improved tracking of access to building by individuals. Ability to issue temporary access codes to renters that allow entry only during scheduled times thereby having control of building access and improving customer service – renters don't have to come back to the Town Offices to pick up a key or to return a key. A recent incident that highlights the need for a Town controlled sign was when the building was set up as a Cooling Station in July 2019. Someone in need of the cooling station was in Huse Park for the Town-wide yard sale that day and was unaware the cooling station was available and that he could get out of the heat and get a cold drink because we had no way to notify people except through our online means.

**USEFUL LIFE (in years):** 10

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	9,000		9,000					
<b>Total</b>	<b>9,000</b>	<b>-</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	9,000							
FY20	-	-	-	9,000	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
FACILITY	DPW	BLDGS	COMMUNITY BUILDING ROOF REPLACEMENT	20,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** Not Specified

**DESCRIPTION:**

Replace roof on the Community Building with 25 year asphalt shingles.

**RATIONALE: (Cost/Benefit)**

Current roof is beginning to curl and shingles are falling off the edges

**USEFUL LIFE (in years):** 25

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	20,000			20,000				
<b>Total</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	20,000							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	20,000	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.



# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	FIRE	-	RESCUE PUMPER (ENGINE 4 REPLACEMENT)	600,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

This will replace Engine 4, the 1989 International Fire Engine in Union St

**RATIONALE: (Cost/Benefit)**

This Engine is 30 years old. It doesn't meet NFPA requirements. Also, the replacement of this truck will allow less usage on the other Engine (5) which should extend the life of that truck, which is 18 years old, by a couple more years. This project will also combine the Rescue Truck, removing the Rescue Truck from the CIP.

**USEFUL LIFE (in years):** 25

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25
Site acquisition						
Prep const. docs, solicit bids						
Fundraising						
Construction, fundraising						

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	600,000			600,000				
<b>Total</b>	600,000	-	-	600,000	-	-	-	-

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	-							
<b>FY20</b>	-	-	-	-	-	-	-	-
<b>FY21</b>	600,000	-	-	-	600,000	-	-	-
<b>FY22</b>	-	-	-	-	-	-	-	-
<b>FY23</b>	-	-	-	-	-	-	-	-
<b>FY24</b>	-	-	-	-	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	600,000	-	-	-	600,000	-	-	-

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
EQUIPMENT	FIRE	-	PORTABLE RADIO REPLACEMENT	140,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 2

**DESCRIPTION:**

Current portable radios are starting to have maintenance issues. They are no longer supported by Motorola. These radios have been in service for over 15 years. At a cost of roughly 4,000 per unit, it is understood this can't be accomplished in 1 year. It is being broken out over 4 years.

**RATIONALE: (Cost/Benefit)**

Parts and maintenance are no longer supported by Motorola

**USEFUL LIFE (in years):** 10-15

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	140,000		20,000	40,000	40,000	40,000		
<b>Total</b>	<b>140,000</b>	<b>-</b>	<b>20,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	140,000							
FY20	-	-	-	20,000	-	-	-	-
FY21	-	-	-	40,000	-	-	-	-
FY22	-	-	-	40,000	-	-	-	-
FY23	-	-	-	40,000	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>140,000</b>	<b>-</b>	<b>-</b>	<b>140,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
EQUIPMENT	FIRE	-	SCBA REPLACEMENT (8)	14,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 2

**DESCRIPTION:**

Replace last 8 airpacks to coincide with arrival of new Rescue Pumper

**RATIONALE: (Cost/Benefit)**

Current Engine 3 in Enfield Center still needs 2 new airpacks, and the new Rescue Pumper will need 6

**USEFUL LIFE (in years):** 15

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	14,000	14,000						
<b>Total</b>	<b>14,000</b>	<b>14,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	14,000							
FY20	-	-	-	14,000	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>14,000</b>	<b>-</b>	<b>-</b>	<b>14,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
EQUIPMENT	DPW	HWY	GAS TANK REPLACEMENT	12,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace DPW gas tank

**RATIONALE: (Cost/Benefit)**

Double wall containment is rusted and will not hold a spill

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	12,000		12,000					
<b>Total</b>	<b>12,000</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	<b>12,000</b>							
<b>FY20</b>	-	-	-	12,000	-	-	-	-
<b>FY21</b>	-	-	-	-	-	-	-	-
<b>FY22</b>	-	-	-	-	-	-	-	-
<b>FY23</b>	-	-	-	-	-	-	-	-
<b>FY24</b>	-	-	-	-	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	DPW	HWY	CAT LOADER OVERHAUL	18,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Complete overhaul of Caterpillar Loader

**RATIONALE: (Cost/Benefit)**

Should extend life of loader by 7-10 years

**USEFUL LIFE (in years):** 7-10

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	18,000		18,000					
<b>Total</b>	<b>18,000</b>	<b>-</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	<b>18,000</b>							
<b>FY20</b>	-	-	-	18,000	-	-	-	-
<b>FY21</b>	-	-	-	-	-	-	-	-
<b>FY22</b>	-	-	-	-	-	-	-	-
<b>FY23</b>	-	-	-	-	-	-	-	-
<b>FY24</b>	-	-	-	-	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
EQUIPMENT	DPW	CEM	ZERO TURN MOWER	17,500	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace walk behind mower with zero turn mower

**RATIONALE: (Cost/Benefit)**

Walk behind mower is obsolete. Second zero turn will increase crew efficiency and reduce fatigue especially in parks and larger cemeteries

**USEFUL LIFE (in years):** 10

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	17,500		7,500		10,000			
<b>Total</b>	<b>17,500</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	17,500							
FY20	-	-	-	7,500	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	10,000	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>17,500</b>	<b>-</b>	<b>-</b>	<b>17,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

+\$3000 time savings, -\$300 repairs annually

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
ROAD/BRDG	DPW	HWY	OAK HILL ROAD BRIDGE	150,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace (1994) Oak Hill Road Bridge (Culvert) with two lane wooden bridge

**RATIONALE: (Cost/Benefit)**

Culvert condition is poor bridge is on NH DOT Red List

**USEFUL LIFE (in years):** 70

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	150,000		150,000					
<b>Total</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	150,000	-	-	-	150,000	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	POLICE	-	CRUISER REPLACEMENT (4)	205,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace two police cruisers with four new cruisers, which will result in a fleet of seven cruisers (five marked, two unmarked). Each vehicle will be assigned to a specific officer.

**RATIONALE: (Cost/Benefit)**

The department believes this will significantly extend the useful life of each cruiser (from four years, to 6-8 years moving forward). Increasing the total number of cruisers will decrease individual cruiser mileage, making them last longer and not need to be replaced as often. If the existing 2013 and 2015 cruisers are not replaced we will experience increased repair cost and have patrol functions impacted.

**USEFUL LIFE (in years):** 6-8

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25
Construction						

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	190,000		190,000					
<b>Total</b>	<b>190,000</b>	<b>-</b>	<b>190,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	<b>205,000</b>							
<b>FY20</b>	-	-	-	41,000	-	-	-	-
<b>FY21</b>	-	-	-	41,000	-	-	-	-
<b>FY22</b>	-	-	-	41,000	-	-	-	-
<b>FY23</b>	-	-	-	41,000	-	-	-	-
<b>FY24</b>	-	-	-	41,000	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	<b>205,000</b>	<b>-</b>	<b>-</b>	<b>205,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

It has also become more financially advantageous to transition to hybrid cruisers, which will reduce fuel expenses and greenhouse gas emissions w/o sacrificing performance.



# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
FACILITY	POLICE	-	FRONT ENTRANCE SECURITY UPGRADES	6,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Secure front entrance

**RATIONALE: (Cost/Benefit)**

Station entrance does not meet NH DOL, needs remodeling to secure lobby from PD and protect receptionist.

**USEFUL LIFE (in years):**

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	6,000		6,000					
<b>Total</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	6,000							
FY20	-	-	-	6,000	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>6,000</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
MISC	ADMIN	-	COMPUTER HARDWARE / SOFTWARE UPGRADES	45,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replacement of the File/Application Server and Exchange Mail Server. Existing File/Application Serve was purchased in 2008. Warranty ended in 2013. Existing Mail Server was purchased in 2012, Warranty ended 2017. Strategy is to move toward a hybrid cloud environment with all data and mail being housed “off-prem” and specialty applications being maintained on an “on prem” physical server. This project will also involve the conversion to Microsoft Office 365. Additionally, new firewalls and other forms of security will be installed.

**RATIONALE: (Cost/Benefit)**

Failure of these older piece of equipment would cause significant disruption in all Town departments.

**USEFUL LIFE (in years):**

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	45,000		-	45,000				
<b>Total</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	45,000							
FY20	-	-	-	45,000	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
ROAD/BRDG	DPW	HWY	SIDEWALK IMPROVEMENTS (MAIN ST.)	40,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Repair, improve, replace or pave +/- 1500' of sidewalk in Enfield Village including: From Lakeside Park to crosswalk, from Wells St to Stevens St, along High St.

**RATIONALE: (Cost/Benefit)**

Portions of the village sidewalks are in poor condition and need work to improve

**USEFUL LIFE (in years):**

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	40,000		40,000					
<b>Total</b>	<b>40,000</b>	<b>-</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	40,000	-	-	-	40,000	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

-\$2,000 winter maint. Annually

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	DPW	HWY	STEAMER (TRAILER MOUNTED)	13,500	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace trailer mounted steamer/power washer

**RATIONALE: (Cost/Benefit)**

Current 2002 unit is beyond its useful life

**USEFUL LIFE (in years):** 15

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	13,500		13,500					
<b>Total</b>	<b>13,500</b>	<b>-</b>	<b>13,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	13,500							
FY20	-	-	-	13,500	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>13,500</b>	<b>-</b>	<b>-</b>	<b>13,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

-\$350 repairs, +\$750 time savings annually

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	DPW	HWY	ONE TON PICKUP (F-350)	48,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace 2003 F350 Truck

**RATIONALE: (Cost/Benefit)**

Truck beyond its useful life, frame in poor condition

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	-							
<b>Total</b>	-	-	-	-	-	-	-	-

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	-							
<b>FY20</b>	48,000	-	-	-	48,000	-	-	-
<b>FY21</b>	-	-	-	-	-	-	-	-
<b>FY22</b>	-	-	-	-	-	-	-	-
<b>FY23</b>	-	-	-	-	-	-	-	-
<b>FY24</b>	-	-	-	-	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	48,000	-	-	-	48,000	-	-	-

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

-\$1000 repairs annually

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
UTILITY	WATER	-	WATER SYSTEM IMPROVEMENTS (PHASE I & II)	3,620,000	

### PROJECT DESCRIPTION & RATIONALE

#### PRIORITY:

#### DESCRIPTION:

Phase I: May/Maple Streets, Marsh/Prior Wellfields. Replace 1903 water main on May/Maple Street and create or improve water sources. Can combine with Maple Street rebuild/May Street Bridge upgrade. Phase II: Replace 1903 era water mains around the village areas. Can be combined with road improvements.

#### RATIONALE: (Cost/Benefit)

Phase I: Current backup well has water quality issues. May/Maple mains are c. 1903. Phase II: c. 1903 pipe is well beyond its useful life.

USEFUL LIFE (in years): 50

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design/Eng	120,000		120,000					
Purch/const	3,500,000			1,700,000			1,800,000	
<b>Total</b>	<b>3,620,000</b>	<b>-</b>	<b>120,000</b>	<b>1,700,000</b>	<b>-</b>	<b>-</b>	<b>1,800,000</b>	<b>-</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	120,000	-	-	-	120,000	-	-	-
FY21	1,700,000	-	-	-	1,700,000	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	1,800,000	-	-	-	1,800,000	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>3,620,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,620,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
ROAD/BRDG	DPW	HWY	BOG ROAD BRIDGE REPLACEMENT	500,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace bridge at NH Rte 4A/Bog Rd intersection

**RATIONALE: (Cost/Benefit)**

Bridge deck is spalling

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const.	500,000			500,000				
<b>Total</b>	<b>500,000</b>	-	-	500,000	-	-	-	-

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	500,000	-	-	-	500,000	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>500,000</b>	-	-	-	500,000	-	-	-

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	FIRE	-	CAR 1 REPLACEMENT	50,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 2

**DESCRIPTION:**

Replace Car 1, a Ford F250

**RATIONALE: (Cost/Benefit)**

This truck is 18 years old. It is beginning to show signs of age. (\$3600 in body work this year)

**USEFUL LIFE (in years):** 15-18

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	50,000			50,000				
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	<b>-</b>							
<b>FY20</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FY21</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FY22</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FY23</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FY24</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FY25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.



# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
FACILITY	DPW	BLDGS	DPW FACILITY ROOF OVERHANG & WALL REPAIRS	50,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Add 2' overhang and repair wall on the back of the DPW Facility

**RATIONALE: (Cost/Benefit)**

Water and ice falling off the back of the building is damaging the block wall and building systems.

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	50,000			50,000				
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	50,000							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	50,000	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
FACILITY	DPW	HWY	MECHANIC'S BAY EXHAUST EXTRACTOR	18,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 2

**DESCRIPTION:**

Install exhaust extractor in mechanic's bay(s) that can be attached to trucks and equipment when engines are being run or tested indoors.

**RATIONALE: (Cost/Benefit)**

Improve air quality in DPW Facility. Improve heating efficiency over current system which removes too much heat in the winter month. \$100- \$500 annual energy savings

**USEFUL LIFE (in years):** 20

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	18,000			18,000				
<b>Total</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	18,000							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	18,000	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	FIRE	-	FORESTRY TRUCK UPGRADE	60,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 2

**DESCRIPTION:**

Once the Rescue truck is taken out of service, the box would be removed. The Forestry body would be taken off the 1986 cab and chassis, and retrofitted to the can and chassis of the Rescue truck

**RATIONALE: (Cost/Benefit)**

Cab and chassis showing signs of age, currently 33 years old

**USEFUL LIFE (in years):** 25

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-					-		
Design	-							
Purch/const	60,000			60,000				
<b>Total</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	<b>60,000</b>							
<b>FY20</b>	-	-	-	-	-	-	-	-
<b>FY21</b>	-	-	-	60,000	-	-	-	-
<b>FY22</b>	-	-	-	-	-	-	-	-
<b>FY23</b>	-	-	-	-	-	-	-	-
<b>FY24</b>	-	-	-	-	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
ROAD/BRDG	DPW	HWY	MAY STREET BRIDGE UPGRADE	150,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Upgrade bridge deck and abutments, improve drainage near bridge. Combine with Phase I Water System Improvements (CIP Proj. #17)

**RATIONALE: (Cost/Benefit)**

c. 1840. Abutments are in poor conditions, drainage around bridge is poor

**USEFUL LIFE (in years):** 50

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	150,000			150,000				
<b>Total</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	150,000	-	-	-	150,000	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
EQUIPMENT	DPW	SAN	ZERO SORT COMPACTOR REPLACEMENT	22,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace Zero Sort Compactor

**RATIONALE: (Cost/Benefit)**

Current compactor (c. 1999) is beyond its useful life

**USEFUL LIFE (in years):** Not specified

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	22,000			22,000				
<b>Total</b>	<b>22,000</b>	<b>-</b>	<b>-</b>	<b>22,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
<b>Prior</b>	<b>22,000</b>							
<b>FY20</b>	-	-	-	-	-	-	-	-
<b>FY21</b>	-	-	-	22,000	-	-	-	-
<b>FY22</b>	-	-	-	-	-	-	-	-
<b>FY23</b>	-	-	-	-	-	-	-	-
<b>FY24</b>	-	-	-	-	-	-	-	-
<b>FY25</b>	-	-	-	-	-	-	-	-
<b>Total</b>	<b>22,000</b>	<b>-</b>	<b>-</b>	<b>22,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

- \$1,000 annually beginning in year 2022

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
EQUIPMENT	DPW	HWY	ROADSIDE MOWER REPLACEMENT	100,000	

### PROJECT DESCRIPTION & RATIONALE

PRIORITY: 1

#### DESCRIPTION:

Purchase New/Used Roadside Mower if rentals are not available

RATIONALE: (Cost/Benefit)

USEFUL LIFE (in years):

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-		-					
Design	-							
Purch/const	100,000			100,000				
Total	100,000	-	-	100,000	-	-	-	-

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	100,000	-	-	-	100,000	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
Total	100,000	-	-	-	100,000	-	-	-

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
FACILITY	REC	-	HUSE PARK BASKETBALL COURT	30,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** Not specified

**DESCRIPTION:**

Replace/improve Huse Park Basketball Court

**RATIONALE: (Cost/Benefit)**

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	30,000			30,000				
<b>Total</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	15,000							
FY20	-	-	-	-	-	-	-	-
FY21	15,000	-	-	15,000	-	-	-	15,000
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	AMB	-	AMBULANCE REPLACEMENT	175,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 3

**DESCRIPTION:**

Replacement of the Town's lone ambulance, a 2008 Ford F450 Type 3 ambulance, which will be 14 years old at the time of replacement. The expected useful life of the vehicle is approximately 10-15 years based on the amount of use.

**RATIONALE: (Cost/Benefit)**

Maintenance costs for the vehicle continue to rise as it ages and it is likely that the ability to reliably respond to calls could decline within the next few years.

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const.	-							
<b>Total</b>	-	-	-	-	-	-	-	-

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	175,000	-	-	-	175,000	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	175,000	-	-	-	175,000	-	-	-

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.



# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
ROAD/BRDG	DPW	HWY	MAPLE STREET RECLAIM & REBUILD	500,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Reclaim and rebuild Maple Street. Needs to combine with water main replacement along Maple Street

**RATIONALE: (Cost/Benefit)**

Road is in very poor condition

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	-							
<b>Total</b>	-	-	-	-	-	-	-	-

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	500,000	-	-	-	500,000	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	500,000	-	-	-	500,000	-	-	-

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	DPW	HWY	10 WHEEL DUMP REPLACEMENT (214)	195,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace 2006 ten wheel plow truck

**RATIONALE: (Cost/Benefit)**

High cost of repairs, truck beyond its useful life

**USEFUL LIFE (in years):** 15

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const.	195,000				195,000			
<b>Total</b>	<b>195,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	195,000	-	-	-	195,000	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>195,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

-\$2500 repairs annually beginning in 2023

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
UTILITY	DPW	SEWER	SHAKER BRIDGE GENERATOR REPLACEMENT	30,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 2

**DESCRIPTION:**

Replace generator in Shaker Bridge Sewer Pumping Station

**RATIONALE: (Cost/Benefit)**

Current 1989 generator is beyond its useful life

**USEFUL LIFE (in years):** 30

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	30,000				30,000			
<b>Total</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	30,000							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	30,000	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
ROAD/BRDG	DPW	HWY	SPECTACLE POND BRIDGE/OUTLET UPGRADE	200,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace culvert at Spectacle Pond with a open box or bridge

**RATIONALE: (Cost/Benefit)**

Culvert failing and is frequently plugged up with beaver and muskrat activity

**USEFUL LIFE (in years):** Not specified

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const.	200,000					200,000		
<b>Total</b>	<b>200,000</b>	-	-	-	-	200,000	-	-

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	200,000	-	-	-	200,000	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>200,000</b>	-	-	-	200,000	-	-	-

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
EQUIPMENT	DPW	HWY	SIDEWALK TRACTOR REPLACEMENT	50,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace Sidewalk Tractor

**RATIONALE: (Cost/Benefit)**

2011 tractor is at the end of its useful life

**USEFUL LIFE (in years):** 15

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	50,000						50,000	
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	50,000							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	50,000	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	DPW	HWY	F-450 UTILITY FLATBED PLOW & DUMP REPL (201)	50,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** 1

**DESCRIPTION:**

Replace 2014 Ford F-450 utility flatbed with plow and dump

**RATIONALE: (Cost/Benefit)**

Truck is at the end of its useful life

**USEFUL LIFE (in years):** 10

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	50,000						50,000	
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	50,000							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	50,000	-	-	-	-
FY25	-	-	-	-	-	-	-	-
<b>Total</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
ROAD/BRDG	DPW	HWY	METHODIST HILL ROAD REBUILD (SEC #600-#718)	300,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** Not specified

**DESCRIPTION:**

Rebuild sections of Methodist Hill Road including from the top of the hill down to the Lebanon section and the Hill between address #600 and #718

**RATIONALE: (Cost/Benefit)**

Road base is failing and drainage is poor causing pavement damage.

**USEFUL LIFE (in years):** 25

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	-							
<b>Total</b>	-	-	-	-	-	-	-	-

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	300,000	-	-	-	300,000	-	-	-
<b>Total</b>	300,000	-	-	-	300,000	-	-	-

**Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.**

-\$5,000 - \$8,000 in maintenance beginning in 2025

# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	DPW	HWY	CAT LOADER REPLACEMENT	180,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:**

**DESCRIPTION:**

Replace 2000 Caterpillar Loader with similar size and type machine

**RATIONALE: (Cost/Benefit)**

Loader is over 20 years old

**USEFUL LIFE (in years):** 20

### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	180,000							180,000
<b>Total</b>	<b>180,000</b>	-	-	-	-	-	-	180,000

### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	180,000	-	-	-	180,000	-	-	-
<b>Total</b>	<b>180,000</b>	-	-	-	180,000	-	-	-

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.



# TOWN OF ENFIELD, NEW HAMPSHIRE

## 2020 - 2025 CIP Project Description

Category	Dept	Div	Project Description	Total Project Cost	Master Plan or Other Official Plan Reference:
VEH/EQUIP	DPW	HWY	SIX WHEEL DUMP REPLACEMENT (206)	185,000	

### PROJECT DESCRIPTION & RATIONALE

**PRIORITY:** Not specified

**DESCRIPTION:**

Replace 2005 Truck 206 with new six wheeler outfitted with plow, wing, sander and 7 yard body

**RATIONALE: (Cost/Benefit)**

Truck is 20 years old and at the end of its useful life

**USEFUL LIFE (in years):** Not specified

#### PROJECT SCHEDULE

Event	FY20	FY21	FY22	FY23	FY24	FY25

#### EXPENDITURE PLAN

Event	Total	Prior	FY20	FY21	FY22	FY23	FY24	FY25
Pre-design	-							
Design	-							
Purch/const	185,000							185,000
<b>Total</b>	<b>185,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>185,000</b>

#### FUNDING PLAN

	Total Project	From Current Revenue	To Capital Reserve	From Capital Reserve	Borrow	Fund Balance	State & Federal	Misc. Sources
Prior	-							
FY20	-	-	-	-	-	-	-	-
FY21	-	-	-	-	-	-	-	-
FY22	-	-	-	-	-	-	-	-
FY23	-	-	-	-	-	-	-	-
FY24	-	-	-	-	-	-	-	-
FY25	185,000	-	-	-	185,000	-	-	-
<b>Total</b>	<b>185,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>185,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

Operating Budget impact to personnel; office, shop, and storage; utilities, and; maintenance support.

## **Appendix 2: Town Meeting Presentations (CIP Committee)**

DRAFT



# **2020 Annual Town Meeting – Overview of Capital Improvement Program and Related Warrant Articles (Articles 8, 9, 13, 14 & 15)**

**March 14, 2020**



# Capital Improvement Program (CIP)

Year 9  
(initiated in 2012)



# CIP Overview

- Initiated in 2012
- Develop and maintain a strategic 6-year rolling Capital Improvement Plan
- Develop an affordable funding strategy to cover our short-term and long-term capital needs
- To smooth out the tax impact through timing purchases and methods of financing
- Identify funding sources



# CIP Overview

## Capital Improvement Plan 2020-2025



Developed by:  
Capital Improvement  
Program Committee

Town of Enfield  
New Hampshire



# Capital Item Funding Sources

- Capital Reserves (CIP, Water, Sewer, etc.)
- Trust Funds (Huse Park, Lakeside Park, Employee & Retiree Benefits, Fuel Assistance, etc.)
- Tax Increment Finance (TIF) District Fund
- Municipal Taxes and User Fees
- Undesignated Fund Balance
- Grants (often requires some % of municipal match)
- Donations (tax deductible)



# Capital Item Purchasing Methods

- Cash Purchase (Lump Sum, Interest Free)
- Borrowing (Principal & Interest)
  - Bank/Government Loans
  - Bonds
  - Commercial Leases





# Operating Procedures

- The CIP Committee is striving to grow the value of the reserves over the long-run to increase the amount of projects, vehicles and equipment that are purchased with cash (as opposed to being financed)
- Consideration is given to an item's gross cost as well as interest expenses and indirect costs that will be accrued to provide true out of pocket costs (full cost accounting)
- The Town Manager requires departments to obtain competitive pricing information for items before requests are advanced to the CIP Committee for inclusion in the CIP Plan and presented to Town Meeting voters for funding approval (in the case of items being financed)
- The Town Manager and CIP Committee actively search for the most cost-effective options for items being financed (i.e., multi-year vehicle leases, bank loans, etc)



# 2019 Capital Projects, Vehicles & Equipment Upgrades - COMPLETED

	<u>Budgeted Amounts</u>
George Hill Road Improvements (Reconstruction of a roughly 0.8-mile section)	\$250,000
DPW Vehicles & Equipment (replacement F-350 & F-550 fully equipped; Cat grader overhaul)	\$155,000
PD Vehicles, Equipment & Facility (replacement cruiser; replace base station radio; station/garage renovation)	\$51,000
Firefighter Air Packs/Cylinders	\$30,000
Municipal Facilities Conceptual Design Services (ongoing)	\$20,000
Firefighter Air Packs/Cylinders	\$30,000
Emergency/Unplanned Projects (Union St Fire Station Garage Door; Bog Road Culvert)	\$14,900





# 2019 Capital Items – Vehicle/Equipment Replacements



DPW F-350 Pickup Truck



DPW F-550 Plow Truck



FD Airpacks



Police Cruiser

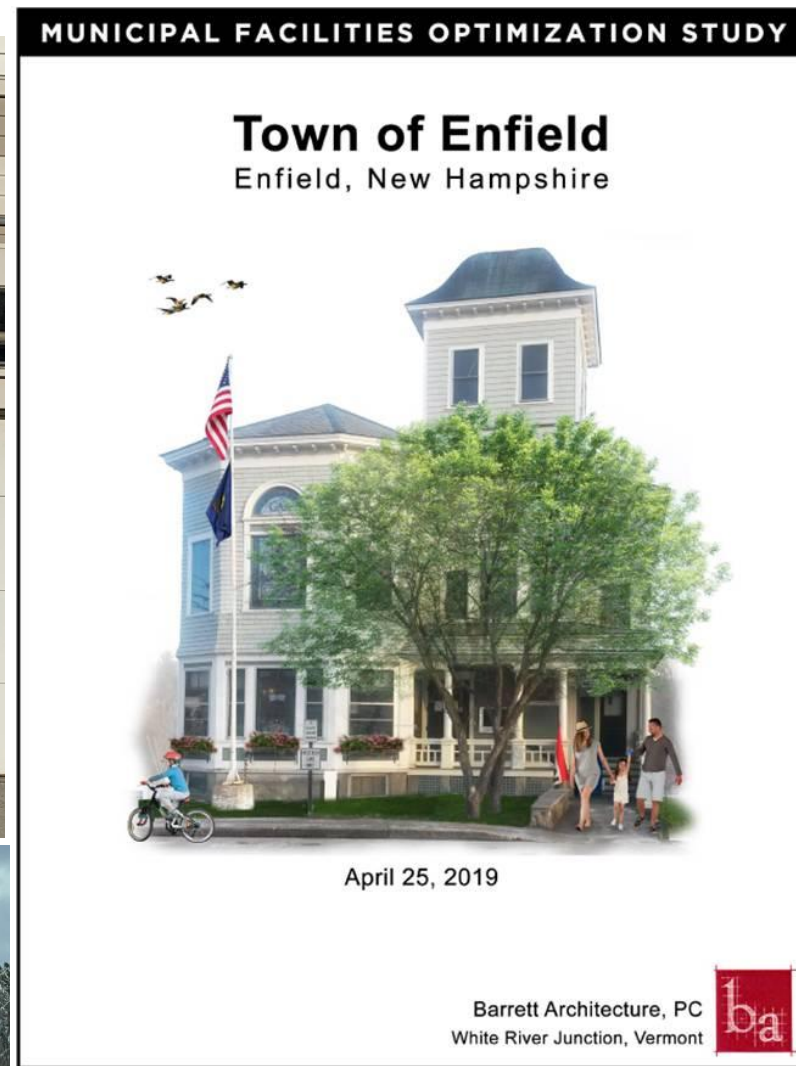




# 2019 Capital Items – Buildings, Roads & Infrastructure Projects



**Police Station Improvements**



**George Hill Rd Improvements**



**Bog Road Culvert**





## 2019 Capital Projects – **APPROVED BUT DEFERRED**

	<u>Budgeted Amounts</u>
<b>Huse Park Basketball Court</b> (TBD; grant dependent)	\$15,000
<b>Transfer Station Zero-sort Compactor</b> Replacement (2021)	\$20,000
<b>File &amp; Application Server Replacement</b> (2020)	\$11,500
<b>Community Building Security/Locks</b> (2020)	\$3,000*

\*The Town recently executed an agreement with a local contractor to complete this project and the new security/lock system will be installed during the spring of 2020



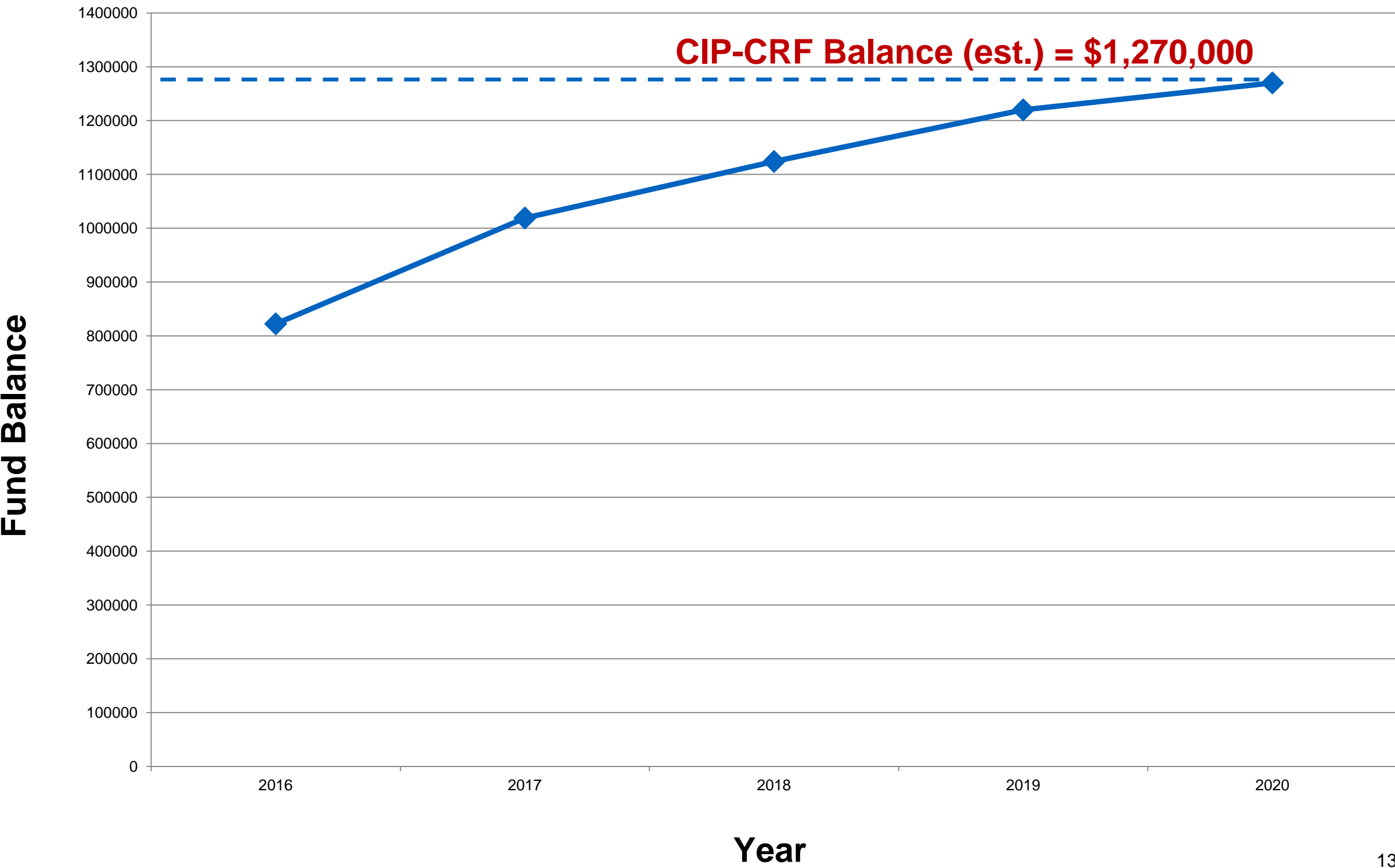
# Current Capital Reserve Balances (as of December 31, 2019)

CAPITAL RESERVE FUNDS	
CRF-Town Municipal Facilities & Equip	\$14,156.83
CRF-Reappraisal	\$2,210.20
CRF-Ambulance	\$3,063.11
CRF-Municipal Water System	\$193,465.41
CRF-Fire Vehicles & Equipment	\$48,788.25
CRF-Cemetery	\$3,869.11
CRF-Water Meter/Back Flow Preventer	\$13,883.86
CRF-Municipal Sewer System	\$87,549.83
CRF-Land Acquisition	\$127,117.04
CRF-Library Technology	\$2,189.93
CRF-Sidewalk Construction	\$16,598.67
CRF-Bridge Construction	\$2,096.86
CRF-Salt/Sand Facility	\$153.37
CRF-Library Building	\$296,338.77
CRF-Capital Improvement Program (CIP)	\$1,219,994.83
<b>TOTAL CAPITAL RESERVE FUNDS</b>	<b>\$2,031,476.06</b>



# 2020 CIP-CRF - Balance Sheet

(Reflects Year End Balance)





# CIP Committee Approved Projects & Equipment Upgrades - 2020

	Cash	Financed
Police Cruisers (4, fully equipped)		190,000.00
Police Station Front Entrance Security Upgrades	6,000.00	
DPW One Ton Pickup (F-350)		48,000.00
DPW Facility Gas Tank	12,000.00	
DPW Zero Turn Mower	7,500.00	
DPW Steamer (Trailer Mounted)	13,500.00	
DPW Cat Loader Overhaul	18,000.00	
Oak Hill Road Bridge		150,000.00
Sidewalk Improvements (Main Street; 1,000 ft; Stamped and Painted to Replace In-kind)		40,000.00
IT Hardware/Software Replacement & Upgrades	45,000.00	
Community Building Improvements	9,000.00	
FD Portable Radio Replacement*	20,000.00	
FD SCBA Replacements (2 Airpacks)*	14,000.00	

\*Has the potential to be offset with grant funding





## 2020 Capital Projects - DEFERRED

	<u>Budgeted Amounts</u>
<b>Fire-Rescue Pumper</b> (TBD; AF grant submitted; need will be reevaluated in 2021 if grant not awarded)	\$600,000
<b>Community Building Roof Replacement</b> (2021)	\$20,000
<b>Enfield Center Town House Repairs</b> (TBD; grant funding has been received and competitive bids are being solicited)	\$5,000



# **2020 Town Meeting CIP-Related Warrant Articles**



## Article 8 (Police Cruisers)

*(Lease without Escape Clause) To see if the Town will vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of **\$190,000** payable over a term of five (5) years for the purpose of leasing four police cruisers. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen is agent to expend, will be used for the annual principal and interest payments for the life of the lease.*



# A Detailed Presentation on Article 8 Will Follow This Presentation

## Enfield Police Department Vehicle Rotation

Chief Roy Holland





# Article 8 – Additional Information

- The four cruisers will likely be combined with the proposed DPW one-ton pickup replacement (Article 13) into a single capital lease-purchase package
- Anticipated that the lease-purchase will be for a 5-year period
- Interest rate is anticipated to be 3.0% based on current market conditions
- The two “surplus” police cruisers will be sold via competitive bidding process (i.e., online auction)
- The Budget Committee voted in support of replacing two cruisers with four cruisers by a vote of 9-0 (one abstention)



## Article 9

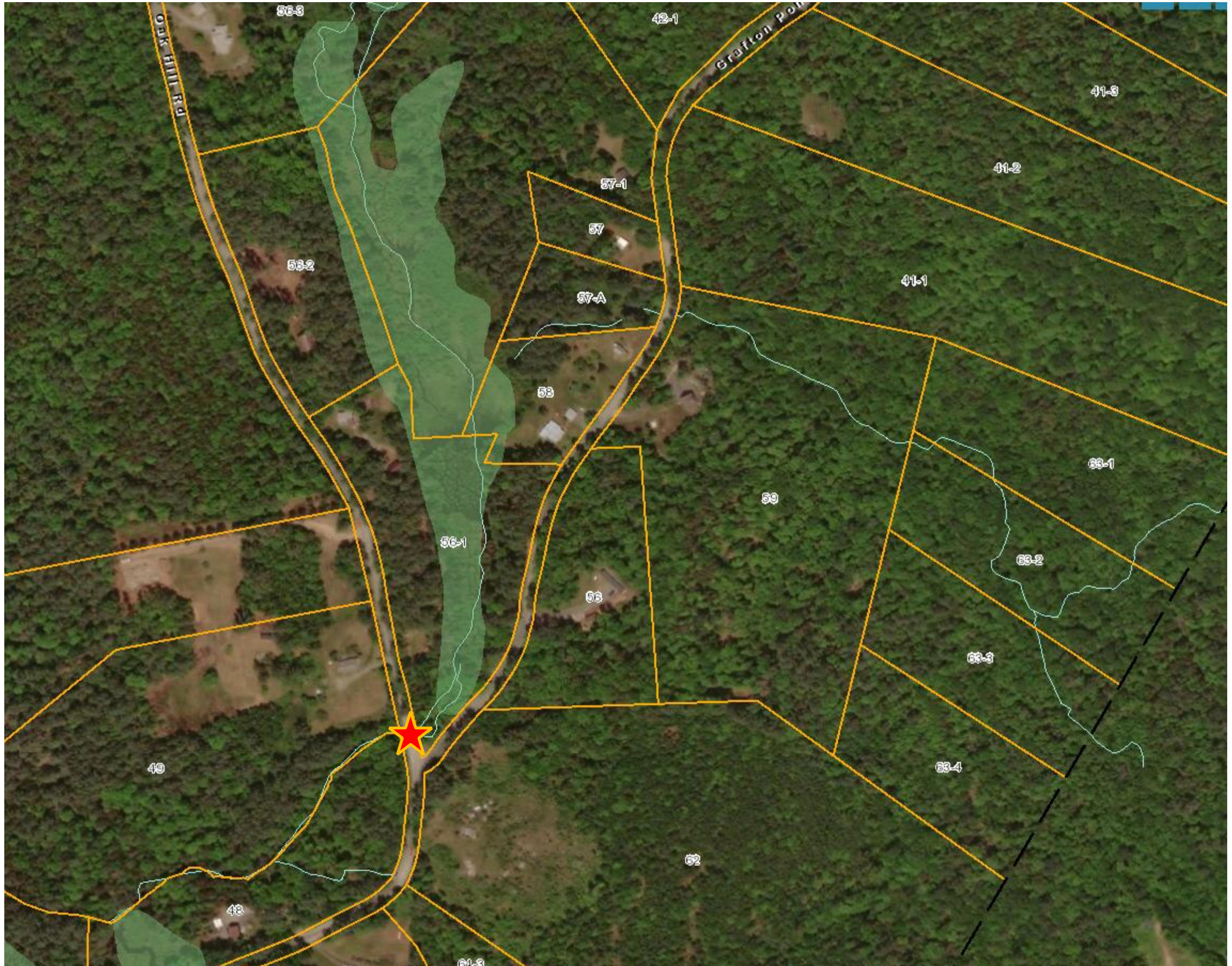
# (Oak Hill Road Bridge Construction)

*To see if the Town will vote to raise and appropriate the sum of **\$150,000** to replace a bridge on Oak Hill Road, to authorize the issuance of not more than \$150,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2020. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen is agent to expend, will be used for the annual principal and interest payments for the life of the loan. Should both Articles 9 & 14 be approved, it is the intent of the Board of Selectmen to pursue integrated funding opportunities.*





# Oak Hill Road Bridge Construction – Project Locus







# Oak Hill Road Bridge Construction

- Failing culvert is located near the intersection with Grafton Pond Road spanning the Grafton Pond Outlet Brook.
- It is a large diameter corrugated metal culvert that was installed in 1994.
- The condition of the culvert is rated serious on the State of NH Municipal Bridges inspection program which places it among the “Red List” bridges, one of 241 municipal-owned bridges across the State in poor, serious or critical condition.
- The metal of the culvert is rusted or non-existent where it is in contact with the water.
- In order to avoid costly wetlands permitting the proposal is to replace the culvert with a bridge similar to the ones recently built on Boy’s Camp Road and Lovejoy Brook Road (which also replaced failed culverts).
- The proposed bridge will be two lanes wide and long enough to span the brook while leaving an adequate stream bed and stable bank underneath.







# Article 9 – Additional Information

- The project will be funded with a bank loan (bundled with the sidewalk replacement project in the village area, if approved)
- Anticipated that the loan will be for a 20-year period
- Interest rate is anticipated to be 3.25% based on current market conditions
- The Budget Committee voted unanimously to recommend passage of this article





## Article 13

### (DPW One-ton Pickup Truck Repl.)

*(Lease without Escape Clause) To see if the Town will vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of **\$48,000** payable over a term of seven (7) years for the purpose of leasing one Public Works one-ton pickup truck. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen is agent to expend, will be used for the annual principal and interest payments for the life of the lease.*





# 2003 Ford F-350 Pickup Truck

- The vehicle is in its 18th year of service (10-year life span).
- Used for road checks, parking lot plowing, cold patching, parts runs, sign work, and for towing road rakes and light trailers.
- Body was replaced several years ago due to rust issues which are now showing up on the cab and frame.
- Engine (6.0-liter diesel) has proven to be very problematic.
- New truck will be set up with a flatbed body and a plow.





# Article 13 – Additional Information

- The vehicle will be acquired via a 7-year capital lease (town owns the vehicle at the end of the lease period)
- The proposed DPW one-ton pickup replacement will likely be combined with the four police cruisers (Article 8) into a single capital lease-purchase package
- Interest rate is anticipated to be 3.0% based on current market conditions
- The “surplus” one-ton pickup truck will be sold via competitive bidding process (i.e., online auction)
- The Budget Committee voted unanimously to recommend passage of this article



# Article 14

## (Sidewalk Replacements in Village)

*To see if the Town will vote to raise and appropriate the sum of **\$40,000** to replace sidewalks in the village area, and to authorize the issuance of not more than \$40,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2020. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen is agent to expend, will be used for the annual principal and interest payments for the life of the loan. Should both Articles 9 & 14 be approved, it is the intent of the Board of Selectmen to pursue integrated funding opportunities.*





# Article 14 – Additional Information

- “Stamped” sections will not be stamped in the future for budget/maintenance reasons, but will be painted/colored
- The project will be funded with a bank loan (bundled with the Oak Hill Road bridge construction project, if approved)
- Anticipated that the loan will be for a 20-year period with a 3.25% interest rate based on current market conditions
- The Budget Committee voted unanimously to recommend passage of this article





## Article 15 (Appropriation to CIP) – Part 1 of 3

*To see if the Town will vote to raise and appropriate the sum of **\$448,368** to be placed in the Capital Improvement Program Capital Reserve Fund.*

The proposed 2020 appropriation represents a **\$26,200 increase** over 2019 appropriation (\$422,168)

Estimated Impact on Municipal Tax Rate =

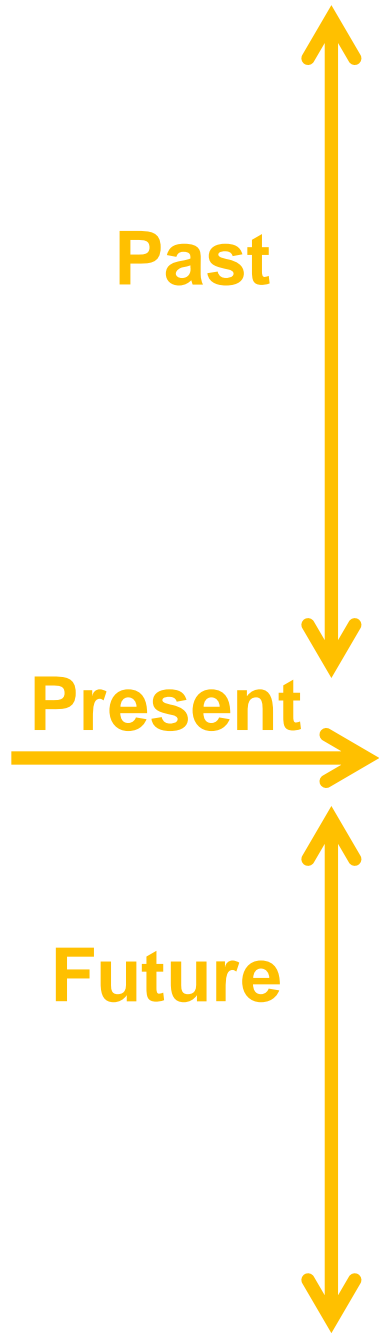
**\$0.77** per \$1,000 in assessed value

(tax impact was roughly \$0.73 per \$1,000 in 2019)





# Proposed Future Appropriations to the CIP-CRF (Part 2 of 3)



YEAR	AMOUNT APPROPRIATED
2012	\$210,168
2013	\$264,845
2014	\$291,783
2015	\$317,368
2016	\$343,568
2017	\$369,768
2018	\$395,968
2019	\$422,168
<b>2020</b>	<b>\$448,368</b>
2021	\$474,568
2022	\$500,768
2023	\$526,968
2024	\$553,168
2025	\$579,368
2026	\$605,568







## **Article 15 (Appropriation to CIP) – Part 3 of 3**

### **Estimated Impact on 2020 Tax Payments**

Home/Property  
Assessed Value

Tax Increase

\$150,000

\$6.75

\$250,000

\$11.25

\$400,000

\$18

\$600,000

\$27

\$1,000,000

\$45



# 2019-20 Capital Improvement Program Committee

Bob Cusick

Sam Eaton

Dan Kiley

Ed McLaughlin

Keith Thomas

Holly West

Eric Crate

Ryan Aylesworth, Town Manager

THANK YOU (the residents) for your ongoing support of the CIP.  
This process is critical in maintaining a sound fiscal program.

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# **2019 Annual Town Meeting – Overview of Capital Improvement Program and Related Warrant Articles (Articles 7, 8, & 15)**

**March 16, 2019**



# Capital Improvement Program (CIP)

Year 8  
(initiated in 2012)



# CIP Overview

- Initiated
- Develop Capital
- Develop short-te
- To smoo purchas
- Identify

## Capital Improvement Plan 2019-2024



Developed by:  
Capital Improvement  
Program Committee

Town of Enfield  
New Hampshire

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# Capital Item Funding Sources

- Capital Reserves (CIP, Water, Sewer, etc.)
- Trust Funds (Huse Park, Lakeside Park, Fuel Assistance, etc.)
- Tax Increment Finance (TIF) District Fund
- Municipal Taxes and User Fees
- Undesignated Fund Balance
- Grants (often requires some % of municipal match)
- Donations (tax deductible)



# Capital Item Purchasing Methods

- Cash Purchase (Lump Sum, Interest Free)
- Borrowing (Principal & Interest)
  - Bank/Government Loans
  - Bonds
  - Commercial Leases





# Operating Procedures

- The CIP Committee is striving to grow the value of the reserves over the long-run to increase the amount of projects, vehicles and equipment that are purchased with cash (as opposed to being financed)
- Consideration is given to an item's gross cost as well as interest expenses and indirect costs that will be accrued to provide true out of pocket costs (full cost accounting)
- The Town Manager requires departments to obtain competitive pricing information for items before requests are advanced to the CIP Committee for inclusion in the CIP Plan and presented to Town Meeting voter for funding approval (in the case of items being financed)
- The Town Manager and CIP Committee actively search for the most cost-effective options for items being financed (i.e., multi-year vehicle leases, bank loans, etc)



# 2018 Capital Projects, Vehicles & Equipment Upgrades - COMPLETED

	<u>Budgeted Amounts</u>
Crystal Lake Road Improvements (Resurfacing & Drainage)	\$180,000*
10-Wheel Dump Truck	\$170,000
Police Cruiser (Marked Sedan)	\$32,000
Water/Sewer Service Truck	\$45,000
Municipal Facilities Optimization Study	\$25,000
Emergency/Unplanned Equip. Replacement (Police Station Server, Well Pump, LSV Pump Station Gen.)	\$32,400

\*Approximately \$122,000 of this project was funded from a supplemental Highway Block Grant (which was fully expended in 2018), leaving up to \$58,000 in funding from the CIP-CRF (which will be used as needed in 2019 to finish remaining drainage improvement work)





## 2018 Capital Projects & Vehicle Replacements



**DPW Water/Sewer Service Truck**



**DPW 10-wheel Dump Truck**



**Crystal Lake Rd Improvements**



**Police Cruiser**





# Current Capital Reserve Balances (as of December 31, 2018)

Capital Reserve Fund	Value
CRF-Town Municipal Facilities & Equip	\$13,999.59
CRF-Reappraisal	\$2,185.65
CRF-Ambulance	\$3,029.09
CRF-Municipal Water System	\$175,195.57
CRF-Fire Vehicles & Equipment	\$48,246.38
CRF-Cemetery	\$3,826.14
CRF-Water Meter/Back Flow Preventer	\$13,729.65
CRF-Municipal Sewer System	\$86,577.44
CRF-Land Acquisition	\$125,705.19
CRF-Library Technology	\$2,165.61
CRF-Sidewalk Construction	\$16,414.32
CRF-Bridge Construction	\$2,073.57
CRF-Salt/Sand Facility	\$151.66
CRF-Library Building	\$293,047.43
CRF-Capital Improvement Program (CIP)	\$1,124,245.66
<b>TOTAL CAPITAL RESERVE FUNDS</b>	<b>\$1,910,592.95</b>



## 2018 Capital Projects - DEFERRED

	<u>Budgeted Amounts</u>
Huse Park Basketball Court	\$15,000
Whitney Hall Parking Lot	\$15,000
Transfer Station Office Trailer Repl.	\$6,500
Community Building Security/Locks	\$3,000*

\*The anticipated total cost of this project is \$6,000 with 50% of the cost being covered by partnering community nonprofit organizations



# 2019 CIP-CRF Balance Sheet

(Reflects Year End Balanced)

	2016	2017	2018	2019 (est.)
CIP-CRF Available Balance	\$822,351	\$1,019,223	\$1,124,245	\$1,178,439
CIP-CRF Liabilities ( <i>cumulative for all debt service</i> )	\$1,032,890	\$1,150,865	\$1,353,669	\$1,681,003

The sizable increase in CIP-CRF cumulative liabilities estimated in 2019 is largely attributable to the proposed new bank loan and associated debt service payments for the George Hill Road reconstruction project



# CIP Committee Approved Projects & Equipment Upgrades - 2019

	Cash	Financed
PD Base Radio System	5,000.00	
PD Building Renovations	11,000.00	
ETO Physical Application Server	11,500.00	
Municipal Facilities Planning (additional)	20,000.00	
Crystal Lake Road		58,000.00
Huse Park Basketball Court		15,000.00
Police Cruiser	30,000.00	
Cat Grader Overhaul	25,000.00	
DPW Pickup (Highway Supervisor Truck)		35,000.00
Ford 550 (with plow/wing/sander)		95,000.00
TS Zero-sort Compactor	20,000.00	
George Hill Road Reconstruction		250,000.00
CB Security/Locks		3,000.00
Depot Street Station (Various Improvements)	10,000.00	
Fire Support Vehicle		40,000.00
Firefighter Air Cylinders	30,000.00	

Items deferred from 2018 t 2019





# **2019 Town Meeting CIP-Related Warrant Articles**



## Article 7 (Vehicle Replacements)

*(Lease without Escape Clause) To see if the Town will vote to authorize the Board of Selectmen to enter into a long-term lease/purchase agreement in the amount of **\$170,000** payable over a term of seven (7) years for the purpose of leasing two DPW pickup trucks and associated plowing and sanding equipment (\$130,000) and one Fire Department support vehicle (\$40,000). The first payment will be due in 2020. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen is named agent to expend, will be used for the annual principal and interest payments for the life of the lease.*



# Article 7 (Vehicle Replacements)

	<u>Funding Source</u>	<u>Purchase Method</u>	<u>Principal</u>
<b>DPW F-550 Plow Truck</b>	<b>CIP-CRF</b>	<b>Lease-Purchase</b>	<b>\$95,000</b>
<b>DPW Hwy Super Pickup Truck</b>	<b>CIP-CRF</b>	<b>Lease-Purchase</b>	<b>\$35,000</b>
<b>FD Support Vehicle</b>	<b>CIP-CRF</b>	<b>Lease-Purchase</b>	<b>\$40,000</b>
<b>Total</b>			<b>\$170,000</b>

All three vehicles will replace existing vehicles that are approaching (or have exceeded) their useful life

No impact on 2019 tax rate - funds have already been raised from prior year appropriations to the CIP-CRF





## **2009 Ford F-550 Truck w/ Plow, Wing & Sander**

**In Service Roughly 10 Years  
~45,000 Miles/~4,600 Engine Hours  
Used to Plow Enfield Village  
Greater Need of Repairs, Corrosion**



**2009 GMC 3/4 Ton Pickup  
(Highway Supervisor Vehicle)  
>110,000 Miles**

**In Service Roughly 10 Years  
Motor Problems and Corrosion**





## **2003 Ford F-250 Pickup Truck (“Car 1”) ~40,000 Miles**

**Responds to FD Calls That Don’t Necessitate a Larger Apparatus**





## Article 7 – Additional Information

- The three vehicles will likely be combined into a single capital lease-purchase package
- Anticipated that the lease-purchase will be for a 7-year period
- Interest rate is anticipated to be 4.0-4.5% based on current market conditions
- The two “surplus” DPW vehicles will be sold via competitive bidding process (i.e., online auction)
- The FD support vehicle being replaced will either be traded in to reduce the purchase price of the new support vehicle or sold via competitive bidding process
- The Budget Committee supports replacing the two DPW vehicles, as proposed. A majority of Budget Committee members voted to not recommend replacing the Fire Department pickup truck at this time.



## Article 8

# (George Hill Road Reconstruction)

*To see if the Town will vote to raise and appropriate the sum of **\$250,000** for George Hill Road improvements, to authorize the issuance of not more than \$250,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2019. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the loan.*





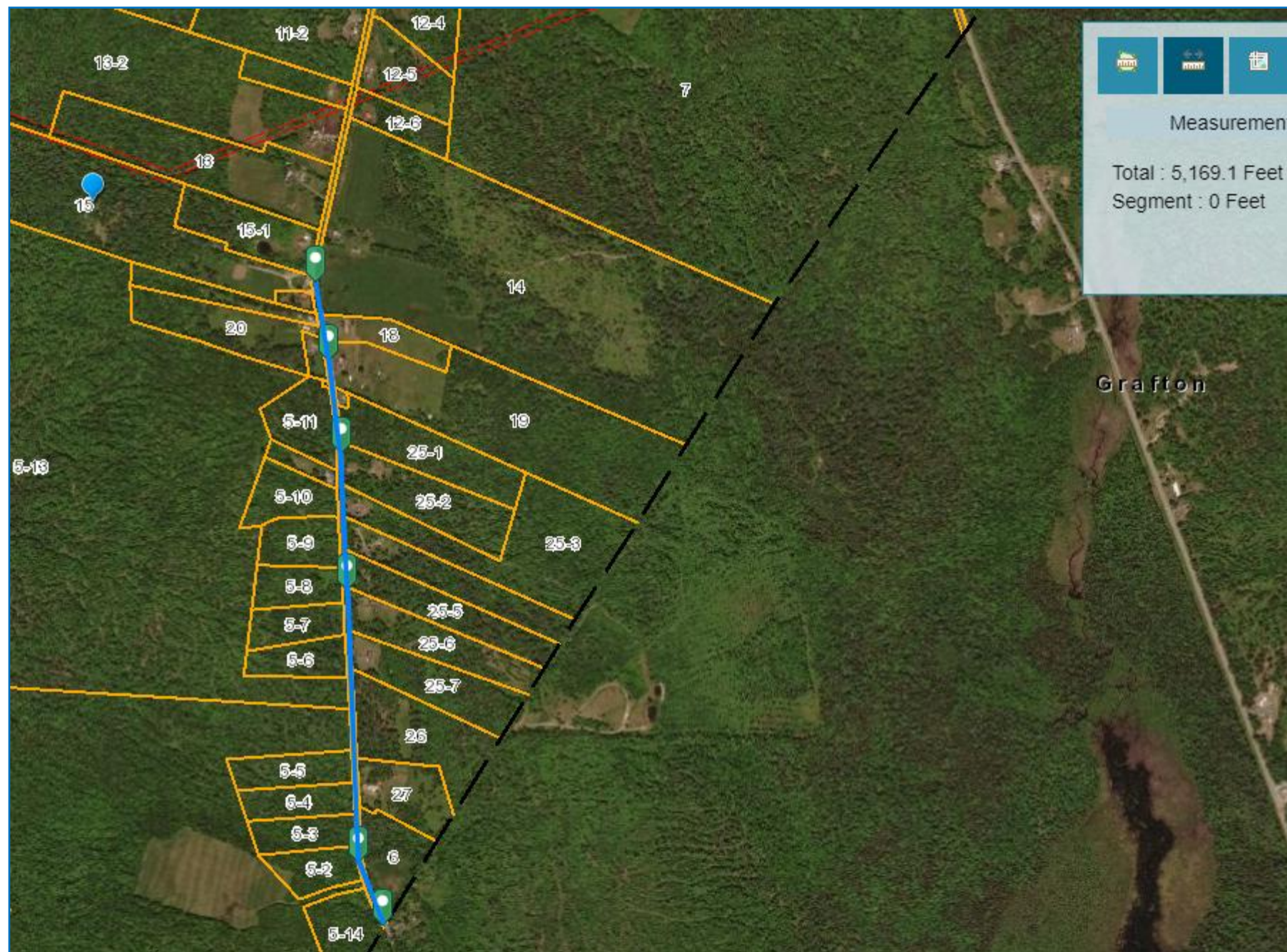
# George Hill Road Reconstruction

~1 Mile (#414 to Springfield town line)

Road has not been reconstructed in >30 years

An overlay is not be cost-effective solution

Maintenance needs exceed annual paving budget

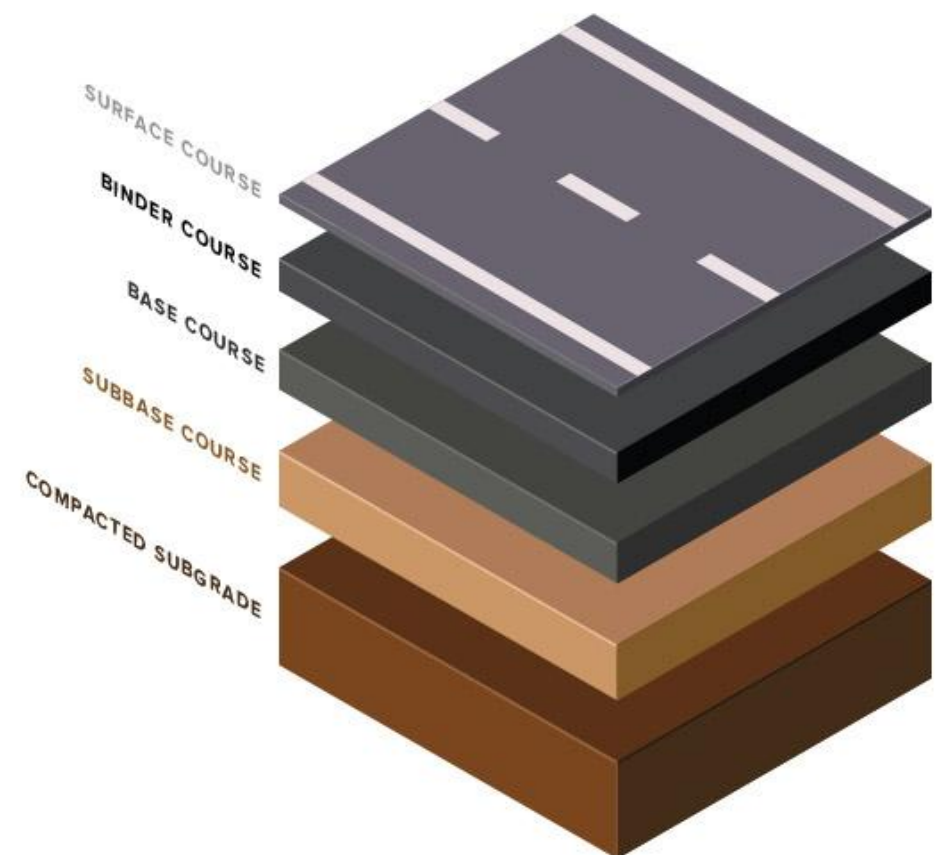






# Article 8 – Additional Information

- The project will be funded with a bank loan
- Anticipated that the loan will be for a 20-year period
- Interest rate is anticipated to be 3.0-3.5% based on current market conditions
- The Budget Committee voted unanimously to recommend passage of this article





## Article 15 (Appropriation to CIP) – Part 1 of 3

*To see if the Town will vote to raise and appropriate the sum of **\$422,168** to be placed in the Capital Improvement Program Capital Reserve Fund.*

The proposed 2019 appropriation represents a **\$26,200 increase** over 2018 appropriation (\$369,768)

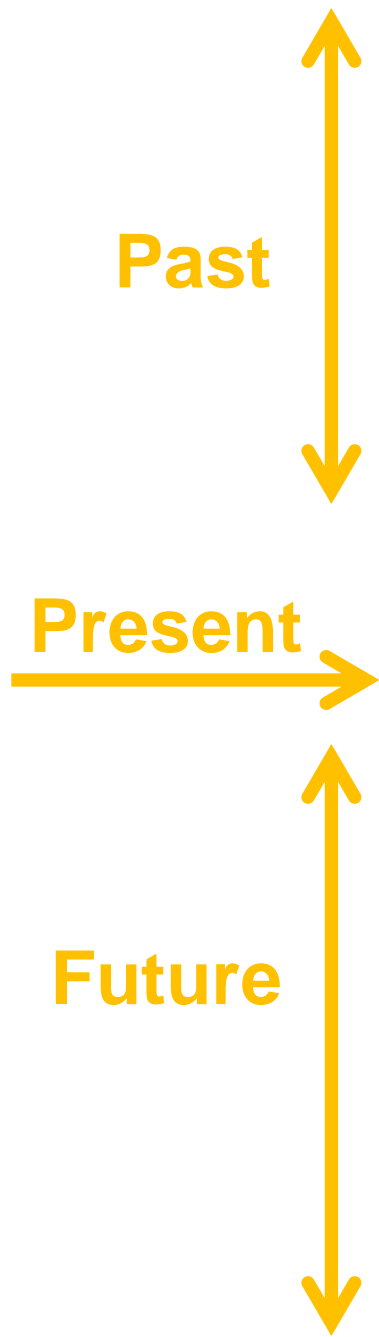
Estimated Impact on Municipal Tax Rate =

**\$0.77** per \$1,000 in assessed value

(tax impact was roughly \$0.72 per \$1,000 in 2018)



# Appropriations to the CIP-CRF (Part 2 of 3)



YEAR	AMOUNT APPROPRIATED
2012	\$210,168
2013	\$264,845
2014	\$291,783
2015	\$317,368
2016	\$343,568
2017	\$369,768
2018	\$395,968
<b>2019</b>	<b>\$422,168</b>
2020	\$448,368
2021	\$474,568
2022	\$500,768
2023	\$526,968
2024	\$553,168
2025	\$579,368
2026	\$605,568

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## Article 15 (Appropriation to CIP) – Part 3 of 3

### Estimated Impact on 2019 Tax Payments

House Assessment	Tax Increase
\$150,000	\$7.50
\$250,000	\$12.50
\$400,000	\$20.00



# 2018-19 Capital Improvement Program Committee

Bob Cusick

Sam Eaton

Dan Kiley

Ed McLaughlin

Keith Thomas

Holly West

Kate Stewart

Dominic Albanese

Ryan Aylesworth, Town Manager

THANK YOU (the residents) for your ongoing support of the CIP.  
This process is critical in maintaining a sound fiscal program.



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# **2018 Annual Town Meeting – Overview of Capital Improvement Program and Related Warrant Articles (Articles 5, 6, 10 & 11)**

**March 17, 2018**



# Capital Improvement Program (CIP)

Year 7  
(initiated in 2012)



# CIP Overview

- Initiated
- Develop Capital
- Develop short-te
- To smo purchas
- Identify

## Capital Improvement Plan 2019-2024



Developed by:  
Capital Improvement  
Program Committee

Town of Enfield  
New Hampshire

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# Capital Item Funding Sources

- Capital Reserves (CIP, Water, Sewer, etc.)
- Trust Funds (Huse Park, Lakeside Park, Fuel Assistance, etc.)
- Tax Increment Finance (TIF) District Fund
- Municipal Taxes and User Fees
- Undesignated Fund Balance
- Grants (often requires some % of municipal match)
- Donations (tax deductible)



# Capital Item Purchasing Methods

- Cash Purchase (Lump Sum, Interest Free)
- Borrowing (Principal & Interest)
  - Bank/Government Loans
  - Bonds
  - Commercial Leases





# Operating Procedures

- The CIP Committee is striving to grow the value of the reserves over the long-run to increase the amount of projects, vehicles and equipment that are purchased with cash (as opposed to being financed)
- Consideration is given to an item's gross cost as well as interest expenses and indirect costs that will be accrued to provide true out of pocket costs (full cost accounting)
- The Town Manager and CIP Committee require departments to obtain competitive pricing information for items before they are included in the CIP Plan and presented to Town Meeting voter for funding approval
- The Town Manager and CIP Committee actively search for the most cost-effective options for items being financed (i.e., multi-year vehicle leases, bank loans, etc)



# 2017 Capital Projects, Vehicles & Equipment Upgrades - COMPLETED

	<u>Budgeted Amounts</u>
Crystal Lake Road Improvements (Engineering/Permitting/Pre-Construct.)	\$40,000
Whitney Hall Improvements	\$10,000
Police Cruiser (Unmarked)	\$35,000
Fire Support Vehicle	\$45,000
11-ton Mini Excavator	\$30,000*
25-ton Low Bed Trailer	\$30,000
Vibratory Roller	\$60,000

\*Total excavator cost was \$60K, \$30K of which was leased/financed







# Current Capital Reserve Balances (as of December 31, 2017)

Capital Reserve Fund	Value
CRF-Town Municipal Facilities & Equip	\$13,878.18
CRF-Reappraisal	\$10,771.41
CRF-Ambulance	\$3,002.82
CRF-Municipal Water System	\$183,695.47
CRF-Fire Vehicles & Equipment	\$47,827.96
CRF-Cemetery	\$3,792.95
CRF-Water Meter/Back Flow Preventer	\$13,610.58
CRF-Municipal Sewer System	\$114,283.13
CRF-Land Acquisition	\$124,614.99
CRF-Library Technology	\$2,146.82
CRF-Sidewalk Construction	\$16,271.96
CRF-Bridge Construction	\$2,055.59
CRF-Salt/Sand Facility	\$150.35
CRF-Library Building	\$290,505.93
CRF-Capital Improvement Program (CIP)	\$1,019,223.29
<b>TOTAL CAPITAL RESERVE FUNDS</b>	<b>\$1,845,831.44</b>





## 2017 Capital Projects - TABLED

	<u>Budgeted Amounts</u>
Union Street Fire Station Roof Replacement	\$50,000
Union Street Fire Station & Shedd Street Garage Furnace Replacement <i>(reprogrammed in 2018)</i>	\$16,000



# 2017 CIP-CRF Balance Sheet

as of December 31, 2017

	2016	2017	2018 (est.)
CIP-CRF Available Balance	\$822,351	\$1,019,223	\$1,254,791
CIP-CRF Liabilities <i>(cumulative for all debt service)</i>	\$1,032,890	\$1,150,865	\$1,490,826
Net Difference	(\$210,539)	(\$131,642)	(\$236,035)*





# 2017 CIP-CRF Balance Sheet

as of December 31, 2017

\*Assumes PD cruiser  
is financed (4 years)

	2016	2017	2018 (est.)
CIP-CRF Available Balance	\$822,351	\$1,019,223	\$1,289,791
CIP-CRF Liabilities <i>(cumulative for all debt service)</i>	\$1,032,890	\$1,150,865	\$1,530,308
Net Difference	(\$210,539)	(\$131,642)	(\$240,517)*



# 2017 CIP-CRF Balance Sheet

as of December 31, 2017

\*Assumes PD cruiser  
purchased with cash

	2016	2017	2018 (est.)
CIP-CRF Available Balance	\$822,351	\$1,019,223	\$1,254,791
CIP-CRF Liabilities <i>(cumulative for all debt service)</i>	\$1,032,890	\$1,150,865	\$1,490,826
Net Difference	(\$210,539)	(\$131,642)	(\$236,035)*



# **2018 Town Meeting CIP-Related Warrant Articles**



## Article 5 (Vehicle Replacements)

*(Lease without Escape Clause) To see if the Town will vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of **\$215,000** payable over a term of seven (7) years for the purpose of leasing one police cruiser (\$35,000) and one dump truck (\$180,000). The first payment will be due in 2019. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the lease.*



## Article 5 (Vehicle Replacements)

	<u>Funding Source</u>	<u>Purchase Method</u>	<u>Principal</u>
Police Cruiser	CIP-CRF	Lease-Purchase	\$35,000
DPW Dump Truck	CIP-CRF	Lease-Purchase	\$180,000
Total			\$215,000

Police cruiser and DPW dump truck will replace existing vehicles that are approaching (or have exceeded) their useful life

No impact on 2018 tax rate - funds have already been raised from prior year appropriations to the CIP-CRF



**2002 International  
10-Wheel Dump Truck  
In Service since 2001  
>100,000 Miles  
In Service 17+ Years**



**2014 Ford Interceptor Sedan (Taurus Body)  
>111,000 Miles, In Service 4 Years, Multiple Collisions**





# Article 5

- Comments...
- More comments...
- Still more comments...



## Article 6 (Various Improvements)

*To see if the Town will vote to raise and appropriate the sum of **\$117,500** for Crystal Lake Road improvements (\$58,000), Fire Station and Shedd Street Garage Furnace and Insulation Upgrades (\$20,000), Huse Park Basketball Court Improvements (\$15,000), Whitney Hall Parking Lot Resurfacing (\$15,000), Transfer Station Office Trailer Replacement (\$6,500) and Community Building Security/Locks Upgrades (\$3,000), to authorize the issuance of not more than \$117,500 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2018. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the loan.*



# Article 6 (Various Improvements)

	<u>Funding Method</u>	<u>Principal</u>	
Crystal Lake Road Improve.	CIP-CRF	\$58,000*	<b>*Remainder of \$180K project to come from supplemental DOT project will only be pursued if additional \$15-\$25K in external grants are secured</b>
Huse Park B-ball Court	CIP-CRF	\$15,000**	
Whitney Hall Parking Lot	CIP-CRF	\$15,000	
Union St. & Shedd St. Furnaces/ Insulation	CIP-CRF	\$20,000	
Transfer Station Office/Trailer	CIP-CRF	\$6,500	
Community Building Locks/ Security	CIP-CRF	\$3,000	<b>***Combined into one 7-year bank loan</b>
Total		\$117,500***	

No impact on 2018 tax rate - funds have already been raised from prior year appropriations to the CIP-CRF



# Article 6

- Comments...
- More comments...
- Still more comments...



# Article 10

## (Strategic Planning & Municipal Finance Software)

*To see if the Town will vote to raise and appropriate the sum of **\$76,000** for the purpose of funding a strategic planning and governance project and the purchase and implementation of municipal finance and permitting software.*

**The CIP Committee supports funding for this important project and overdue software upgrades**, and would have recommended funding these items directly from the CIP-CRF if they were eligible uses of the reserve.

Estimated Impact on Municipal Tax Rate =

**\$0.14** per \$1,000 in assessed value



## Article 11 (Appropriation to CIP) – Part 1 of 3

*To see if the Town will vote to raise and appropriate the sum of **\$395,968** to be placed in the Capital Improvement Program Capital Reserve Fund.*

The proposed 2018 appropriation represents a **\$26,200 increase** over 2017 appropriation (\$369,768)

Estimated Impact on Municipal Tax Rate =

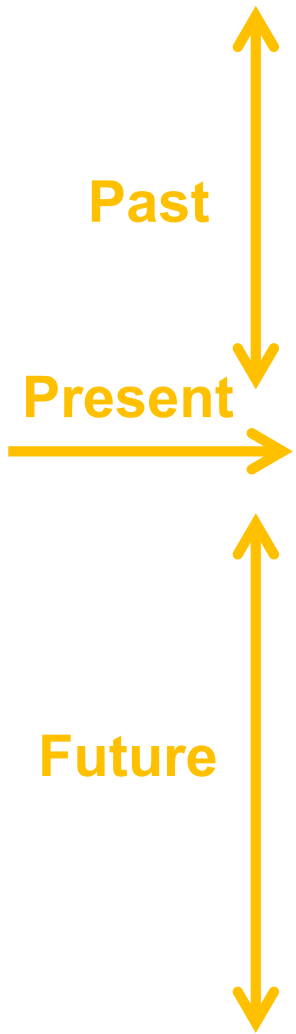
**\$0.74** per \$1,000 in assessed value

(tax impact was roughly \$0.69 per \$1,000 in 2017)





# Appropriations to the CIP-CRF (Part 2 of 3)



YEAR	AMOUNT APPROPRIATED
2012	\$210,168
2013	\$264,845
2014	\$291,783
2015	\$317,368
2016	\$343,568
2017	\$369,768
<b>2018</b>	<b>\$395,968</b>
2019	\$422,168
2020	\$448,368
2021	\$474,568
2022	\$500,768
2023	\$526,968
2024	\$553,168
2025	\$579,368
2026	\$605,568

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## Article 11 (Appropriation to CIP) – Part 3 of 3

**If Article 10 is approved**, the appropriation to the Capital Improvement Plan Capital Reserve Fund (Article 11) shall be **decreased by \$76,000** to offset the impact of this appropriation on the tax rate.

*To see if the Town will vote to raise and appropriate the sum of **\$319,968** to be placed in the Capital Improvement Program Capital Reserve Fund.*

Estimated Impact on Municipal Tax Rate if Article 11 is amended =

**\$0.60** per \$1,000 in assessed value



## **Article 10 (Special Projects) & Article 11 (CIP Appropriation) Estimated Impact on 2018 Tax Payments**

House Assessment	Tax Increase
\$150,000	\$7.50
\$250,000	\$12.50
\$400,000	\$20.00



# 2017-18 Capital Improvement Program Committee

Fred Cummings

Bob Cusick

Sam Eaton

Gary Gaudette

Dan Kiley

Ed McLaughlin

Keith Thomas

Holly West

Ryan Aylesworth, Town Manager

THANK YOU (the residents) for your ongoing support of the CIP.  
This process is critical in maintaining a sound fiscal program.