



Town of Enfield

Office of the Town Manager
23 Main Street, P.O. Box 373
Enfield, New Hampshire 03748
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2019 Enfield Municipal Calendar Photo Contest

We want to include your photos in our 2019 Municipal Calendar!
How better to showcase our community than with photos by people from our community?

Contest Rules

Who can submit a photo? Members of the Enfield community including individuals that live in or own property in Enfield, NH or business owners that have their primary place of business in Enfield, NH. We will accept a maximum of fifteen (15) photos per person, so select your very best photos for submission!

What subject matter will be accepted? Photos must be about Enfield, NH: places in Enfield, people from Enfield, or events that have taken place in Enfield. These photos are for a calendar – consider how photos will correspond to the various months and seasons. Preference for the cover photo is a Municipal location or event.

When do they have to be submitted? Photos must be received by Wednesday, September 26, 2018.

Submissions become the property of the Town of Enfield, which reserves the right to use any image in any other Town-sponsored publication or media.

Winners will be notified after the final decisions are made. A list of winners will be posted on the Town's website at www.enfield.nh.us and the Enfield Listserv, and published in the Town's E-Newsletter and on the Town's social media sites.

To sign up to receive the Town's E-Newsletter go to www.enfield.nh.us/subscribe

- Enter your email address in the "Your Email" field
- Check the box for "Town News & Announcements" Check the "I am not a robot" box and follow the prompts
- Click the "Subscribe me" navigation button at the bottom of the page

Anonymity of photographers is maintained during the selection process. Selection is based solely on the quality and suitability of the photos. The Town Manager's staff will determine the winners, with final approval by the Town Manager. All decisions are final.

Photos are typically used in the form provided, but may, on occasion, be cropped to fit the space available.

Digital Images:

Digital Photos are preferred. Digital photos should be submitted in the jpeg (.jpg) format. **Use the highest resolution your camera offers for best results.** Quality and resolution of photos will be considered during judging.

Digital photos may be submitted on CD or flash drive, mailed or hand-delivered to Alisa Bonnette at the Enfield Town Manager's Office (this option is not available September 10 through September 14, 2018) or emailed to abonnette@enfield.nh.us You may submit multiple photo attachments in a single email. Photos on a flash drive will be copied while you wait and the flash drive returned immediately.

Printed Photos:

Digital Photos are preferred, but printed photos will be accepted. Printed photos should be no smaller than 2-1/2" x 3-1/2" and no larger than 8" x 10". Printed photos will be scanned and resized as appropriate for our purposes.

Do not fold or staple photos. Please use labels to identify photos – do not write on the front or back of the photo.

A self-addressed stamped envelope, appropriately sized and properly stamped, **MUST** be included for the return of original photos. Photos not accompanied by a self-addressed stamped envelope will **NOT** be returned. Or bring your original to Alisa Bonnette at the Enfield Town Manager's Office and the photo will be scanned while you wait and the original photo returned immediately. (This option is not available September 10 through September 14, 2018.)

We will scan original photos using our own office equipment. While we will make every effort to protect submitted photos from damage the Town of Enfield accepts no responsibility for the safety of original photos.

Please be aware that digital photos printed on your home printer may not have the resolution we require. Please provide digital photos in digital format if at all possible.

Include with your submission:

- Your name, address, daytime phone number and email address.
- The name of the individual to be credited with taking the photo. Pictures taken by a professional photographer must include a signed release for publication.
- Each photo must be legibly identified, including your name and a brief description of the location, people and/or event depicted. You may suggest a preferred caption for your photo. If no preferred caption is provided the identifying information you provide will be used to create a caption for the photo.

Photos may be hand-delivered to the attention of Alisa Bonnette at the Enfield Town Manager's Office at 23 Main Street, emailed to abonnette@enfield.nh.us or mailed to: Calendar Photo Contest, Town of Enfield, PO Box 373, Enfield, NH 03748.

When emailing photos please include "Calendar Photo Contest" in the subject line. While every effort is made to acknowledge each email submission, please request a "read receipt" if you want verification that we have received your email submission.