

**TOWN OF ENFIELD  
ENFIELD BOARD OF SELECTMEN  
MEETING MINUTES SEPTEMBER 7, 2021**

**TIME:** 6:00 PM  
**LOCATION:** Public Works Facility & Zoom videoconference  
74 Lockehaven Road, Enfield

**PRESENT**

**Board of Selectmen:** Meredith Smith, Katherine D.P. Stewart, John W. Kluge

**Administrative Staff:** Jack Wozmak, Interim Town Manager; Alisa Bonnette, Assistant Town Manager

**CALL TO ORDER**

Ms. Smith called the meeting to order at 6:00 pm.

**PUBLIC HEARING**

6:00 PM to discuss the acceptance of unanticipated revenue from the America Rescue Plan Act (ARPA) in the amount of \$474,349.00.

**Ms. Smith opened the Public Hearing to discuss the acceptance of unanticipated revenues from the America Rescue Plan Act (ARPA) Fund in the amount of \$474,349.00.**

Tracy Young suggested that a portion of money could be put towards the municipal bonds for water and sewer and stated he would like to see the bulk of the money go into a rainy day fund.

Ms. Stewart inquired as to what limitations there were on how the money is spent.

Mr. Wozmak stated that the limitations are not specific and can include infrastructure, broadband, water and sewer, wage stabilization, etc. He stated that it may be possible to use it to benefit all taxpayers, such as reducing the tax increase or offsetting raises in the budget. He stated identifying what to spend it on and then spending it prior to the expiration of the funds is the key.

Ms. Bonnette noted that the funding had to be obligated by December 31, 2024 and spent by December 31, 2026.

Penny Koberger stated that the local food pantry has not place to store their food and serve members of the community. She stated it should be considered if there is an area that can be fixed up to provide food to people who need it in our community on a consistent basis.

Ms. Smith stated that it was a good idea to consider in the future.

Mr. Kluge added that it should also be kept in mind with the potential for updates to Whitney Hall, and stated it was an important idea that comes up frequently.

Mr. Kluge made a motion to close the public hearing at 6:09pm. Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

Mr. Kluge made a motion to accept the undesignated funds for ARPA in the amount of \$474,349.00. Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

**APPROVAL OF MINUTES- August 16, 2021**

Ms. Stewart voted to pass the minutes as printed. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

**BOARD REPORTS**

Members of the Board of Selectmen (BOS) gave updates according to their respective Committee assignments.

**TOWN MANAGER'S REPORT**

Mr. Wozmak provided the following updates:

- He stated that Japanese Knotweed has been noted to be an invasive species in the area. He has been in touch with Jim Taylor to see if he can advise on how to address the issue. He added that, from a budgetary point of view, it would be ideal to put out an RFP to have a company that is licensed to apply and utilize the chemicals that may be necessary to control the invasive species. He stated it would then become a regularly recurring budget item.

Ms. Stewart noted that doing an element of public education would be an important part of the process as well.

Celie Aufiero stated that it was also important to make sure boats are washed off before entering Mascoma Lake and education around that would be important.

Ms. Koberger stated that grants may be available to assist with the removal of Japanese Knotweed as it applies to concerns about wildlife and wildlife corridors. She added that Grafton County may have grants available for private homeowners as well.

Members of the BOS agreed that immediate action on the invasive species was not ideal, and the BOS will need to be fully informed before doing any remediation.

- Mr. Wozmak stated he is working with Bread Loaf regarding an informational brochure about the recommendations for Whitney Hall and a public safety building to be distributed to residents.
- He received an update from the Old Home Day Committee that the celebration for 2022 will be held in the fall and they are reaching out to residents and local departments to get feedback and ideas for next year's celebration.
- Communications for the request for demolition of 9 Depot Street has been served to the owner of the property.
- The Town Manager position will be readvertised in the coming months. He stated there was feedback to add more money to the salary position due to the current economic aspect of the job market. He added that MRI has had substantial difficulties attracting clients for a lot of jobs.

Sue Young stated that advertising and classified ads for area jobs are run in the Dartmouth Alumni Magazine and recommended the position be posted there as well.

- Mr. Wozmak stated that some area towns are reinstating a mask ordinance and it may be of interest for the BOS to discuss if it would be in Enfield's best interest to reintroduce an ordinance.

Mr. Kluge proposed strongly recommending the use of masks for those who are unvaccinated.

Ms. Stewart recommended a resolution over an ordinance.

Mr. Kluge made a motion to schedule a public hearing on the issue at the next meeting. Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

Ms. Smith requested any further questions or comments. With no further inquiries, she moved on to the next agenda item.

## **BUSINESS**

### **Joint Power Agreement Update**

Mr. Wozmak explained the 8/25/21 version of the Joint Powers Agreement of Community Power Coalition of New Hampshire, how it would be facilitated, and the benefits that it may offer the Town. He stated that there is a lot of money tied up in purchasing power for communities and there are a lot of savings available.

If members of the BOS voted to adopt it, the agreement would go to the state. He stated public funds would not be a part of it – and therefore residents would not need to vote on it. He noted that the agreement could be cancelled at any time.

Ms. Stewart made a motion to approve the 8/25/21 version of the Joint Powers Agreement of Community Power Coalition of New Hampshire as presented. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

### **Acceptance of Love Our Byways Micro Grant: \$2,000. Planned Project: Plantings at Mascoma Lakeside Park**

Ms. Smith stated that the grant covered plantings of spring bulbs and native shrubbery at the Lakeside Park Pavilion.

Mr. Kluge made a motion to accept the \$2,000 grant. Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

### **Conservation Commission Appointment (Leigh Davis)**

Mr. Kluge made a motion to accept Leigh Davis as a member of the Conservation Commission. Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

## **OTHER BUSINESS TO COME BEFORE THE BOARD OF SELECTMEN**

### **Public Comments Regarding Items Not on the Agenda**

Ms. Smith requested any other items to come before the BOS.

### **Sue Young- Fireworks**

Sue Young stated that she was aware of a fireworks ordinance and inquired if there could be thought to expanding it a bit. She noted that a neighbor has set of fireworks at the designated days or times, but the ash and debris lands on their property and there is a concern for the pollution.

Ms. Smith stated she supported stricter ordinances or a public education program that involves the Mascoma Lake Association about the negative effects of fireworks going into the lake.

Mr. Kluge stated he would be in favor of public education instead of changing the current ordinance.

### **Main Street**

Mr. Kluge stated he has been getting pushback about how the Enfield Main Street looks and he has received requests from the public regarding how the BOS can assist in addressing it.

Members of the public discussed issues with trash, dumpsters, cigarette butts, as well as weeds growing in areas of town-maintained property. It was noted that the building and grounds department has been short staffed which has affected the services being completed on town property.

Ms. Smith requested any other items to be discussed. With no further comments or questions, members of the BOS moved on to adjournment.

**INFORMATIONAL ITEMS – NO ACTION REQUIRED**

- NH Div. of Forests and Lands Report of Timber Sold
- NH DES Notice of Possible Violation – 11 Rainer Road, Map 28 Lot 3
- Town Clerk’s Report – August 2021
- Tax Collector’s Report through August 2021

**ADJOURNMENT**

Ms. Stewart made a motion to adjourn at 7:10 pm. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

The meeting was adjourned at 7:10 pm.

\_\_\_\_\_  
Meredith C. Smith, Chair

\_\_\_\_\_  
John W. Kluge

\_\_\_\_\_  
Katherine D. P. Stewart  
Enfield Board of Selectmen