

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN
MEETING MINUTES FEBRUARY 21, 2023**

TIME: 6:00 PM

LOCATION: Public Works Facility & Teams videoconference
74 Lockehaven Road, Enfield

PRESENT

Board of Selectmen: Erik Russell, Kate P. Stewart, John Kluge

Administrative Staff: Ed Morris, Town Manager; Alisa Bonnette, Assistant Town Manager

Members of the Public: Roy Holland, Chief of Police; Dr. Jerold Theis, Conservation Commission Chair; Jean Hinshaw

CALL TO ORDER

Mr. Kluge called the meeting to order at 6:00 pm.

APPROVAL OF MINUTES – February 7, 2023

Ms. Stewart made a motion to approve the minutes as printed. Mr. Russell seconded. Vote unanimous in favor of the motion (3-0).

BOARD REPORTS

Members of the Board of Selectmen (BOS) gave updates regarding their respective committee assignments.

TOWN MANAGER’S REPORT

Ms. Bonnette presented the following updates to the BOS on behalf of Mr. Morris:

- The police department has one new hire that will begin training at the full-time police academy at the end of the month. They have one additional applicant and are currently working through the background check.
- Elizabeth Labonte, the new Accounting and Payroll Clerk started February 6th. She is an Enfield resident and comes with a great deal of experience.
- A light equipment operator has been hired as of February 13th. With both positions filled, there are only two positions that remain open in the police department.
- Mr. Morris, Chief Holland, and Chief Neily are working with architects and contractors to scale back on the initial design of the public safety facility. They are working diligently to ensure the building meets the needs of the town as a solid yet financially responsible facility that fits within the budget. The current building plan has been presented to MFAC and they supported the updates made.
- Chief Holland is continuing to work on grants that will secure funding for the EOC and interior furnishings for the building. It was emphasized that everyone involved in the process is supporting efforts to find funding to build the best building for the town while adhering to the budget authorized by voters.
- Mr. J. Taylor is discussing the next steps with engineers for the new well project, which can be completed within the current budget.

- The new chipper has been ordered and is anticipated to be delivered in early April.
- Due to the warm weather conditions, all Enfield roads have been posted at the 6-ton limit.

With no further comments or questions, Mr. Kluge moved on to the next agenda item.

BUSINESS

\$5,895.52 Eastman Charitable Foundation Grant Acceptance for Recreation Story Walk Project

Mr. Marker submitted and was approved for a grant to support the development of a story walk around the Shaker Recreation Park ballfields. He is working in partnership with the library to have signs spread around the Shaker ballfield trail that can be changed to present different stories over time and encourage residents to make repeat visits to the trail.

Ms. Stewart made a motion to accept the \$5,895.52 from the Eastman Charitable Foundation with thanks. Mr. Russell seconded. Vote unanimous in favor of the motion (3-0).

Authorize application for Congressional Direct Spending Grants and review and sign letters of support for: Security System and equipment for Public Safety Building & Alternative Clean Energy equipment and outfitting for the Public Safety Building

Chief Holland stated that there are grants available to help pay for security systems and equipment needed for the public safety building. He stated that net zero systems are very expensive and due to inflation rates it has been acknowledged by MFAC that it will not be possible to achieve in the budget for the public safety facility. He noted that grants have been made available that support alternative energy equipment and he is seeking to apply to support the green energy efforts within the current facility budget restrictions. He stated that it is recommended to provide two letters of support as a part of the grant application process, with one specifically from the Selectboard. He stated that he is also seeking a letter of support from the Energy Committee in support of the alternative clean energy grant.

Ms. Stewart made a motion to authorize the Town Manager or their designee to apply for two Congressional Direct Spending Grants, one for the purposes of providing security and communication equipment and the other for energy equipment and systems to meet the Selectboard's goal of making the Public Safety Building as close to net zero as possible, while staying within the allotted budget, and hereby authorize the Town Manager or their designees to take such action and execute all documents that may be necessary. Mr. Russell seconded. Vote unanimous in favor of the motion (3-0).

Members of the BOS discussed the letters of recommendation as presented.

Ms. Stewart thanked Chief Holland for his contributions in applying for the grants.

ADMINISTRATIVE ITEMS

Certificate of Posting of 2023 Town Meeting Warrant

Solar Exemption Application

Members of the BOS signed documents as presented by Ms. Bonnette.

OTHER BUSINESS TO COME BEFORE THE BOARD OF SELECTMEN

Mr. Kluge requested any comments or questions from the public.

Jean Hinshaw expressed that she and her husband were interested in making an offer for the property on Methodist Hill. She stated that they are aware that the BOS has the authority to sell the land acquired by tax deed and wanted to inquire about the process to do so.

Mr. Kluge stated that the Selectmen have made no decision on the property yet and they are still seeking public input regarding the Methodist Hill property. He stated that interested parties should write their interest, including offer for purchase, to the Town Manager, which would be added to the file for discussion. He added that he did not foresee a decision being made soon.

Ms. Stewart stated that the Town Managers office was tasked with coming up with ideas on what to do with the Methodist Hill property. She noted that the Conservation Commission moved forward with a petitioned warrant article without working with the town offices and encouraged Ms. Hinshaw to attend the Town Meeting to express her point of view as an abutter.

Mr. Kluge stated that the Town Warrant has been posted and published.

Dr. Theis stated that there was enormous support from people living on Methodist Hill for the warrant article.

With no further discussion, members of the BOS moved on to nonpublic session.

Nonpublic Session

Ms. Stewart made a motion to enter nonpublic session at 6:25pm pursuant to RSA 91-A:3 II (a) for the purposes of Town Manager evaluation. Vote unanimous in favor of the motion (3-0).

Mr. Russell made a motion to exit non-public session at 7:08 pm., Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

Mr. Russell moved to seal the non-public session minutes until after March 6, 2023, Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

ADJOURNMENT

Mr. Russell made a motion to adjourn at 7:10 pm., Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

The meeting was adjourned at 7:10 pm.

John W. Kluge, Chair

Katherine D. P. Stewart

Erik Russell
Enfield Board of Selectmen