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## Building Inspector / Health Officer / Fire Inspector

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### ~ MISSION STATEMENT ~

**To provide the citizens of Enfield, NH with as safe and healthy a living environment as possible, by applying the applicable codes and laws adopted by the Town and the State of NH in a timely and fair manner; to assist other departments and administration with information and knowledge necessary to achieve the common goal of betterment of the Town of Enfield.**

The Building Inspector issued 173 total building permits in 2022. Sixteen of those permits were for new housing starts which included eleven new single-family homes and five accessory dwelling units, commonly referred to as mother-in-law apartments. The need for additional housing, especially affordable housing, remains a regional issue and a continued emphasis for economic and social planning agencies. Four demolition permits were approved for the removal of existing residential housing, leaving a grand total of twelve added housing units for new occupancy. These twelve added housing units fit within the normal range of new housing starts for Enfield, which for the previous ten years has averaged eight housing starts including a high of fourteen in 2020 and a low of three in 2015.

Rising heating fuel and electricity costs certainly contributed to an increase in building permit applications for alternative energy sources. Government tax credit incentives, available for clean energy and energy efficiency, also contributed to the increase in permitted projects. Seventeen residential solar system installations were approved this year, both for roof mounted and ground mounted systems. Two of those solar system installations were coupled with battery storage system installations to further enhance self-reliant energy production for those residents. One geothermal heat pump system was installed. Two electric vehicle charging permits were also approved for installation; one at a private residence and another at the Montcalm Golf Club. Generator installations were also more popular this year with a total of nine permits approved.

The Health Officer assisted the state Department of Environmental Services, with help from the Mascoma Lake Association, to alert residents and visitors about a cyanobacteria bloom that developed at Mascoma Lake for several weeks this summer. The cause of the bloom was unspecified by state scientists, however fertilizer run off from lawns into the lake was suspected to be the likely cause as the bloom followed a period of heavy rains. During the cyanobacteria alert the Health Officer received reports from a good number of citizens who pledged their diligent consideration for this precious natural resource. The Health Officer also worked with homeowners and landlords to address issues related to concerns about septic systems (5), trash nuisances (3), drinking water (2), mold (2), lead paint (1), and heating and weatherization (1).

Finally, annual Fire Life-Safety inspections were performed at the Enfield Village School, all day care and new foster care properties, restaurants, community rooms at various churches, and all Town owned buildings where public gatherings take place.

Respectfully submitted,



Liam Ehrenzweig  
Building, Health, Fire Inspector

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## Cemetery Trustees

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### ~ MISSION STATEMENT ~

**The Mission of the Cemetery Trustees is to ensure that ample resources are available to maintain all cemeteries (stones, fences, grounds, stone walls, trees, etc.) for which the Town of Enfield is responsible, on an ongoing basis, ensure that all cemetery records are accurately and completely maintained in a timely manner, and advocate on behalf of those who can no longer represent themselves.**

Enfield's grounds crew performed admirably in taking care of our town's cemeteries, assisting with ten burials, and keeping all the properties in good condition. Fortunately, there were no damaging storms and thereby, no large repairs needed to our cemeteries or those under our care. The grounds crew has done a great job keeping track of the time and resources required to maintain our cemeteries, and the Board continues to work with the Public Works Department to explore more efficient ways of accounting for and budgeting their resources. Also, a thank you to our local Boy Scout troop #44 for placing flags at our veteran graves, it is a big help.

Bridget Labrie continued in the role of Cemetery Sexton admirably and has collaborated to complete projects and coordinate with our Grounds team, as well as keeping the Trustees in order. Sexton Labrie oversaw the sale of ten new cemetery lots this year.

The Trustees have had regular meetings this year, with discussions around green burials, identifying 'lost' town cemeteries, and ongoing project work.

The Trustees would like to thank those in the town who came to our public session. We'd never had anyone (alive) at a public session until this year!

At season's end, we worked with Rollins Land Survey to finish the re-surveying project of two sections of Countryside Cemetery. These are now cremation-only lots so we can more efficiently use the remaining space while fulfilling people's burial wishes. The larger project in 2023 is to replace signs for all the cemeteries and get them on a maintenance plan to improve longevity.

On behalf of the grateful dead,

Neal Meagher  
Angus Durocher  
Brian Degnan  
Board of Cemetery Trustees

Bridget Labrie, Sexton

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## Conservation Commission

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### ~ MISSION STATEMENT ~

**To protect the natural resources of Enfield and preserve them for future generations.**

Using habitat maps prepared by New Hampshire Fish and Game, the Conservation Commission Identified 110 properties in Enfield that contained the highest ranked habitat for wildlife in New Hampshire and sent to those property owners a listing of the map # and block of those parcels. In the mailing we also noted the value of the habitat for recreation. That information has also been submitted to the Master Planning Task Force as our contribution to the Master Plan document, which is still in preparation. We have continued to make available remaining copies of the 2021 Natural Resources Inventory.

The Conservation Commission completed preparation of 3 Warrant Articles, to be placed on the warrant at the Town Meetings in March 2023. We are holding an informational public meeting at the Shaker Museum on February 16, 2023 from 7:00-9:00 PM at which time members of the CC will explain the value of these articles with regard to protecting the natural resources of Enfield.

We have also recruited a 5<sup>th</sup> member of the seven we are authorized to have. His name is Mr. Doug Smith, a longtime resident of Enfield whose knowledge of the community will be of great value to the CC. Residents of Enfield are encouraged to volunteer by submitting an application (<https://www.enfield.nh.us/town-manager/pages/forms-documents>) to Alisa Bonnette at the Town Hall ([abonnette@enfield.nh.us](mailto:abonnette@enfield.nh.us)) and attending a meeting of the CC. We meet the first Thursday of the month at 7:00 PM at the Dept. of Public Works on Lockehaven Road.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "J. H. Theis". The signature is written in a cursive, flowing style.

DR. Jerold Theis  
Chairman

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## Energy Committee

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### ~ MISSION STATEMENT ~

**To identify energy savings opportunities for the Town and residents of Enfield.**

#### **Solar Array at DPW**

Despite increased electric rates, the Town of Enfield has benefited by generating its own energy through the solar array at the DPW salt shed building. In the first full calendar year of production, 2022, the solar production was 88.95 MWh of power.

The solar array is part of a Purchase Power Agreement (PPA) with Norwich Technologies authorized at the July 2020 Town Meeting. The solar array went online in mid-June of 2021. The PPA is like a lease in which three parties benefit financially: the investor covers the costs of the solar installation while reaping the benefits of the tax incentives; a local solar installer receives good business; and the solar client – the Town in this case – is able to buy clean solar energy from the investor at a negotiated rate below the cost of traditional grid electricity. The investor in this project is a local Enfield resident.

The current rate we pay the investor for electricity through our PPA is \$0.1114 per KWh compared with the \$0.2222 per KWh currently available for customers from Liberty Utilities.

#### **Community Power**

Another way to reduce energy costs for both the Town and residents is by procuring our own electricity supply. Since the October 2019 Select Board authorization of the Community Power/Energy Aggregation Subcommittee, we have researched and developed an Electric Aggregation Plan for the Town.

In September 2021, the Select Board authorized a joint powers agreement with Community Power Coalition of New Hampshire (CPCNH). Our membership in the Community Power Coalition of New Hampshire is a way to work together with other communities throughout the state to procure less expensive electricity supply and provide more carbon-free electricity options.

Enfield is one of 14 founding members of the Community Power Coalition of New Hampshire (CPCNH) which incorporated in October 2021. As a member of CPCNH, Enfield is represented on the Board of Directors by Kim Quirk, Director with Jo-Ellen Courtney as Alternate Director. Since April, Kim Quirk has been serving as Treasurer to the Coalition and Jo-Ellen serves on the Members Operation and Engagement Committee.

With assistance from the Coalition, we developed our Electric Aggregation Plan (EAP) which was approved at Town Meeting on April 30. Subsequent to that vote, our EAP was submitted and approved by the NH Public Utilities Commission.

The non-profit Community Power Coalition of New Hampshire now has 27 members. The expected launch to deliver power is spring of 2023. This will be when Enfield Community Power will be born.

Respectfully submitted,



Jo-Ellen Courtney, Chair

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## F.A.S.T. Squad

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### ~ MISSION STATEMENT ~

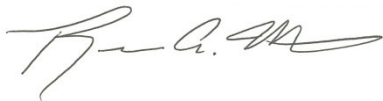
**The Mission of the Enfield FAST Squad is to establish, train and maintain a lifesaving squad that will serve the citizens of Enfield and to sponsor and promote public programs of First Aid, CPR, AED training and disease/accident prevention.**

The Town of Enfield had 357 calls for service in 2022. The Enfield FAST Squad, which consists of trained and certified volunteers who serve on-call on evenings and weekends, responded to 116 calls over the course of the year. The Lebanon Fire Department, who provides daytime coverage for ambulance services, also assisted by responding to 236 calls in Enfield during 2022.

We would be happy to assist interested candidates in becoming an EMT with the Enfield FAST Squad, even if you are not yet trained. If you are interested in becoming a volunteer licensed EMT with the FAST Squad, please call 632-5200 or email [EMSChief@enfield.nh.us](mailto:EMSChief@enfield.nh.us). We have offered free public training for First Aid, AED and CPR in the past and we continue to accept donations towards these free educational programs.

We currently hold monthly training sessions for our FAST Squad members regarding updated protocols as well as continuing education that can help us better serve the residents and guests of Enfield. We are grateful for our dedicated squad members who have continued to serve through the COVID pandemic. We are doing everything that we can to promote a safe and secure environment for your safety. The Enfield FAST Squad is proud to educate our community and provide compassionate life-saving services to our fellow townspeople.

Respectfully submitted,



Richard Martin  
EMS Chief

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## Fire Department

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### ~ MISSION STATEMENT ~

**The Enfield Fire Department endeavors to provide safe, effective and efficient fire protection services to the residents of Enfield and to provide comprehensive education to reduce the causes of fire.**

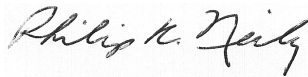
Many exciting happenings during 2022 for the Enfield Fire Department. Our new Engine 1 was received and put into service with a traditional “push in ceremony”, which was attended by the public and our mutual aid partners. The old rescue truck is still in the process of being converted to the new forestry, supply chain issues have slowed this a bit, but we expect it to be completed well before the spring wildfire season. Engine 4 (replaced by Engine 1) and the old forestry both have been taken out of service and sold by the town.

During 2022 we held a total of 38 meetings, trainings or public events that we participated in. The department responded to 273 calls for service during 2022. The different types of responses we are utilized for continues to increase making it even more important for us to train and maintain our equipment and skills. Starting in January we have scheduled monthly truck checks to help familiarize everyone with all equipment and find maintenance issues. We have also scheduled monthly trainings which will be led by our officers, each being a topic that will help the department stay up to date on our craft.

The members of the department, their families, town administration, other town departments and the community are all part of what has continued to make the department successful in serving the Town of Enfield. Thank you. We also thank all our mutual aid partners who have supported us in so many ways during the year.

We look forward to 2023 for continued growth and development. As always if anyone is interested in getting more information about the department or joining, please contact us.

Respectfully Submitted for the Enfield Fire Department,



Philip K. Neily  
Fire Chief

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## Heritage Commission

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### ~ MISSION STATEMENT ~

**The Enfield Heritage Commission will properly recognize, protect, and promote the historic and esthetic resources that are significant to our community, be they natural, built, or cultural. The Commission will work co-operatively with other educational and civic organizations in fulfilling its mission.**

The year began with the Commission preparing for a possible 2023 warrant article to create a Local Historic District in Enfield Center. In February, Chair Meredith gave a presentation to the Planning Board where she outlined the concept of the Enfield Center Local Historic District to include the three historic buildings, Union Church, Center Schoolhouse, and Town House as the LHD. She also outlined the possibility of Enfield becoming a Certified Local Government Town if this Local Historic District were in place. Paul Waehler (President, Historical Society), and Harry Trumbull (Trustee, Union Church) attended the meeting in support of the proposed LHC.

The Enfield Heritage Commission saw changes in the membership of the Commission in 2022. Mary Ann Haagen stepped down as longtime member due to her move to Lebanon. The Commission welcomed newly elected Selectman Erik Russell as the Selectboard representative to the Commission. Suzanne Hinman stepped down as a regular member but will remain on the Commission as an alternate. Meredith Smith, with her term ended as Selectman, was appointed to the Commission as a regular member and once again, elected Chair.

Efforts to find solutions to the Enfield Center Town House continued as a major effort of the Commission. Building Inspector Liam Ehrenzweig made a detailed assessment of the building and surrounding land in preparation for a Mooseplate Grant application, submitted in June. Liam had two proposals for the grant; first that the front steps and railing be replaced and brought up to code and second, that the drainage issues around the building be addressed. Both proposed improvements were included in the grant application. Unfortunately, in October, we received word that due to funding cuts in the Mooseplate budget, Enfield did not receive the grant. Application will be made again in 2023.

June brought news that the Enfield Shaker Village Scenic Byway had been selected as the only Byways grant chosen by the State of NH for submission to the Federal Highway Administration National Scenic Byway Grant Program. This was a major hurdle and if successful, will provide much needed funding for improved sidewalks and parking, especially for Lakeside Park, and provide additional tourism promotional material. To date, no decision has been made on the grant.

An Open House was held at the Town House during the September Old Home Days festivities. The Commission welcomed many visitors, all very interested in the building's history and potential future uses of the building. Craft demonstrations in the Town House were an added feature, bringing back the tradition of the Earnest Workers Club that met there for many years. The Union Church graciously provided parking for the day and access to the church building's toilets. The church also offered tours of its building, like the Town House, listed on the National Historic Register.

The late fall was dedicated to preparing a presentation for the Planning Board, asking for them to support a warrant article creating a Local Historic District in Enfield Center which would include the three historic buildings (Town House, Union Church, and Center Schoolhouse). The proposed warrant article would not affect any changes in zoning or the tax base. All three buildings are owned by non-profits or the Town. On the advice of the NH Historic Resources, this LHD will simply be a zoning overlay with no change to

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current zoning. Commission members Linda Jones and Madeleine Johnson presented the Commission's proposed warrant article at the December Planning Board meeting. The decision to move forward with the warrant article was postponed until the January 2023 meeting.

As we move forward with the work of the Heritage Commission, there will be discussions of covenants to protect historic features on the sale of any Town owned buildings. Preserving and protecting (from demolition) the two buildings slated for possible sale are the Depot Building and Union Street Fire Station. Reuse for present day use should be strongly encouraged. It is hoped that the Local Historic District in Enfield Center will become a reality and the Commission can then pursue Certified Local Government status, allowing the Town to access grants they otherwise would not be eligible for. We will continue to seek solutions for the historic Town House, ultimately bringing it up to 21<sup>st</sup> century standards as a community resource for all to enjoy.

Respectfully submitted,

A handwritten signature in black ink, reading "Meredith C. Smith". The signature is written in a cursive, flowing style.

Meredith Smith, Chair



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## Land Use & Community Development Department

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The Land Use and Community Development Administrator attended multiple committee and board meetings to help advance the goals of the Land Use and Community Development Department. These included but are not limited to: Planning Board Meetings, Zoning Board of Adjustment (ZBA) Meetings, Master Planning Task Force (MPTF) Meetings, Mascoma Lakeside Park Committee Meetings, Enfield Village Association (EVA) Economic Development Committee Meetings, Enfield Selectboard and Budget Committee Meetings.

Conferences, trainings, and regional meetings also attended include:

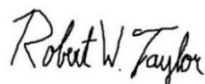
- The New England Chapter of American Planners Association (NECAPA) Annual Conference at Sunday River, ME
- The NH Planner's Association (NHPA) Spring Conference in Concord, NH and Annual Meeting in Manchester, NH
- The NH Planner's Association Site Visit to Franklin, NH
- The NH Municipal Association (NHMA) and NH Office of Strategic Initiatives (OSI) virtual meetings and trainings.
- Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) Transportation Advisory Committee (TAC) virtual meetings
- Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) Brownfields Advisory Committee
- Vital Communities- Upper Valley Transportation Management Association (UVTMA)
- Upper Valley Board of Realtors (UVBOR) Affiliates and General Meetings
- Numerous NH Municipal Association (NHMA) virtual webinars

Other activities that the Town's Land Use and Community Development Administrator was involved in include:

- ❖ Serving on the newly formed Town of Enfield Executive Team
- ❖ Meeting with Office of Planning and Development (OPD) staff regarding the Floodplain Program Administration
- ❖ Attending EVA Monthly Networking Events at numerous local businesses and organizations
- ❖ Attending the Vital Communities Housing Leaders Breakfast
- ❖ Attending a meeting of the Vital Communities Corporate Council
- ❖ Inspecting the Town's last active gravel pit for compliance with State of NH Laws (a condition for permit renewal).
- ❖ Meeting with businesses and developers to discuss opportunities to build and/or grow in Enfield.
- ❖ Fielding inquiries daily regarding possible real estate transactions and consulting with potential buyers regarding the Town's Zoning Ordinance.

The Land Use and Community Development Department office is located at the Department of Public Works (DPW) facility at 74 Lockhaven Road. The Administrator is available Monday through Friday to discuss any land use projects that you would like to discuss. You can also call 603-442-5427 or email: [planning@enfield.nh.us](mailto:planning@enfield.nh.us)

Respectfully submitted,



Rob Taylor, Land Use and Community Development Administrator

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# Library

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## ~ MISSION STATEMENT ~

**The mission of the Enfield Public Library is to be a focal point of the Enfield community by providing all residents and community members with a variety of resources and activities that educate, enrich, and entertain. The library strives to provide a welcoming environment that inspires lifelong learning and community engagement.**

The library continued to rebound from the pandemic in 2022. We circulated 17,590 physical items and our digital services Kanopy, Hoopla, and Libby circulated 8742 titles. A considerable increase from the previous year. Our interlibrary loan services saw a resurgence in use this year with 964 items lent and 1445 items borrowed from other libraries. We offered 153 programs with 2164 participants with highlights being Mr. Aaron music, writing workshops with author Joni Cole, and outdoor story time.


In April we welcomed our new Adult Services Technology librarian, Nancy Fontaine. Nancy comes to Enfield from the Norwich Public Library, where she served as Technical Services Librarian for 9 years. She earned her Master of Library Science degree from Syracuse University and has experience in public, academic and corporate libraries. She is also a freelance writer; her articles and book reviews have been published in magazines such as Upper Valley Life, Here in Hanover, Image, and Library Journal. Nancy's first big task when she started was to implement the new Aspen Discovery Agent. Aspen is a full-featured Discovery System that integrates with eContent and other third-party providers, giving patrons comprehensive access to all of our materials in one place. Essentially, it combines our online catalog of library holdings and our digital holdings in one webpage.

Also in April, at the town meeting Article 7: \$5,802,150 for Whitney Hall, Town Office and Library expansion and renovation passed with 196 yes votes and 85 no votes. The affirmative vote for the article approved \$5,802,150 for the Whitney Hall, Town Office and Library expansion and renovation project. The vote authorized the borrowing of \$5,558,086 and expenditure of \$244,064 from the Library Building Capital Reserve Fund. The library renovation will include restoration of historic features and the creation of large and small multiuse spaces.

Specials thanks to Dolores Struckhoff and her family for the Evelyn Crate fund for supporting the writing workshops and book bags for seniors' program.

The Enfield Public Library belongs to the community. Come discover a new book or reacquaint yourself with an old favorite. Attend one of our programs to learn and spend time with others. Everyone is welcome at the library.

Respectfully submitted,



Kate Minshall  
Director

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## Library Trustees

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The Trustees of the Enfield Public Library want to thank everyone who supported the expansion and renovation of Whitney Hall and the library at last year's town meeting. We are extremely excited to be able to work together on this important project which will create a truly unique library space for today's residents and visitors as well as future generations.

The Mission of the Enfield Public Library is to be a focal point of the Enfield community by providing all residents and community members with a variety of resources and activities that educate, enrich, and entertain. The library strives to provide a welcoming environment that inspires lifelong learning and community engagement. Throughout 2022, the Enfield Public Library has certainly followed through on this mission.

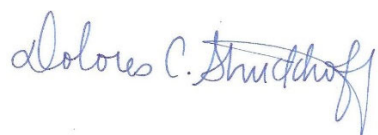
With two new leaders at the Library, Kate Minshall (Director/Town Librarian) and Nancy Fontaine (Adult Services/Technology Librarian) and their outstanding staff, the trustees are proud of all the new and exciting programs and activities which have been created this past year. We are also proud of all the work they are doing to prepare for the future transition from the current space to temporary space while Whitney Hall is under construction.

As Trustees, we meet monthly with the Library Director. We not only follow what's happening in the library, we support the staff and provide administrative, budgetary, and facility oversight according to the state statutes. As we plan for the future, we are currently working with the Library Director to review, revise and create policies and services that will support today's operations but will also take us into the future.

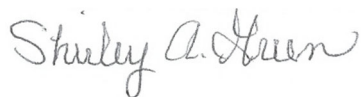
For more details on specific services, programs, activities and statistics of the library, we encourage you to read the Library Director's summary in this report and we encourage you to stop by the library from time to time to see what's new.

Thank you for your support of the library in 2022. We welcome the public's participation in our meetings and your input on how we shape this important town asset moving forward.

Respectfully submitted,



Dolores C. Struckhoff, Co-Chair



Shirley A. Green, Co-Chair/Treasurer



Francine R. Lozeau, Secretary

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## Mascoma Lakeside Park Committee

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It has been a productive year for the Mascoma Lakeside Park Committee with members volunteering their time, both in committee meetings and hands on work, planting bulbs, removing invasives, laying out trails, and general on-going maintenance. A special note of thanks goes to Jim Taylor's crew who continue to plow snow, mow grass, and take a special interest in keeping the park looking great.

The challenge grant from the Land and Water Conservation Grant was met, a major achievement requiring the MLP committee to raise \$125,000 for the match. This grant (a total of \$250,000) will provide major upgrades to the parking lot, making it "lake friendly". It will also provide funding for walking trails throughout the park with a Pollinator Gardens, Native American Garden, Education Area, native plantings, and continued removal of invasives, a daunting task!

Two sub committees of the MLP Committee, Infrastructure and Landscape, have been formed to study and suggest various improvements to the park as the MLP Committee focuses on putting the LWC grant to work. The two committees will report to the entire MLP Committee monthly and suggestions will be discussed and voted on.

Volunteer workdays were organized by Pattie Fried, Master Gardener and gold star volunteer. Volunteers from Hypertherm, MLP Committee, Friends of Northern Rail Trail, Visions, Mascoma Bank, and Mascoma Sailing Club all pitched in to work on removal of invasives along the shoreline in preparation for replanting of native plants and shrubs. Invasives were identified and marked by Emma Erla, invasive species expert at UNH. Huge piles of plants and vegetation were removed and hauled away by the DPW crew. A big thank you to all who helped! Invasive removal is an on-going task and volunteers are needed to help with this effort.

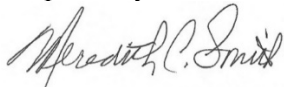
Over the summer, another memorial bench was added at the park. The new donated bench honors Suzanne Gooch, longtime Director of the Mascoma Preschool. The Memorial Bench Program is on-going, as is the Memorial Picnic Table Program. The MLP Committee has more picnic tables on its "wish list", especially handicapped accessible tables. Also added over the summer was a bike rack for Rail Trail users wanting to park their bikes and enjoy the park. The bike rack was funded by several generous donors.

A dinner at the Shaker Museum in August, the NH Master Gardener Program honored Lakeside Park as its outstanding Master Gardener Project. Over 50 Master Gardeners were in attendance, and all were impressed with the work that has been accomplished to create this park. This honor is entirely due to the tireless work of Master Gardener, Pattie Fried. Well done, Pattie!

Landscape Designer and Enfield landscape business owner Mike Burns installed the new retaining wall adjacent to the non-motorized boat ramp in late summer. The new wall replaces a dangerous and decaying old railroad tie retaining wall and is "lake friendly", meeting requirements of the Shoreline Protection Act. The new wall was funded by the LWC Grant and generous donors. Mike Burns is also working to create an overall landscape plan for the park as a volunteer. Many thanks Mike!

This beautiful park, a gift to the Town of Enfield, could not have happened without the support of over 100 generous donors and grant funding agencies. So many have given of their time and talents in addition to financial support. Lakeside Park is something all Enfield can be proud of! Thanks to all who helped in making it happen.

Respectfully submitted,



Meredith Smith, Chair

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## Old Home Days Committee

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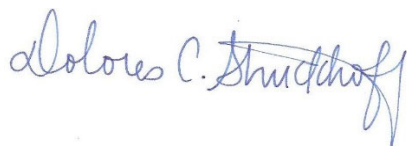
Old Home Days dates back to 1899 and was founded by a New Hampshire resident, Frank Rollins. Today, the tradition lives on around the world and Enfield is proud to have created many of its own Old Home Days over the years. After a hiatus during the COVID pandemic, and a one-day event in 2021, a new committee was formed and a successful 3-day celebration took place on September 23 – 25, 2022.

The Mission of Enfield's Old Home Days is to organize an annual weekend of events which celebrates our community and honors our heritage. This year's committee worked with a variety of organizations including the Enfield Village School on a children's art exhibit in Huse Park, a Dawn to Dusk Open House at the Enfield Dog Park, a scavenger hunt at the Enfield Shaker Museum, a Business Passport program organized by the Enfield Village Association, a Movie in Huse Park sponsored by the Enfield Police Department, an Old Home Day Parade, an Open House at the Enfield Outing Club, a new event – Pumpkins in the Park, a community picnic and the Cardigan Mountain Tradition afternoon concert at the Lakeside Park, community sailing on Mascoma Lake, tours and demonstrations in the Historic Triangle of Enfield Center, the must attend Enfield Public Library Ice Cream Social, the Enfield-Mascoma Lioness' annual Harvest Dinner and more, all celebrating Enfield, its history, tradition, and future!

The Committee wishes to thank all the volunteers, residents and visitors who took part in this wonderful event.

If you are interested in becoming a volunteer on this committee in 2023, watch the town website for details later this winter.

Respectfully submitted,



Dolores Struckhoff, Co-Chair



Misty Tuttle, Co-Chair

### **Members**

Josh Adjutant  
Dawn Archambeault  
Amber Bissonnette  
Shirley Green (Treasurer)  
Meredith Smith  
Pam Smith (Secretary).  
Dolores Struckhoff, Co-Chair  
Misty Tuttle Co-Chair

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## Parks & Recreation Department

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### ~ MISSION STATEMENT ~

**The mission of the Enfield Parks & Recreation Department is to provide safe and varied recreational activities in our community for residents of all ages.**

In 2022 Enfield Parks and Recreation was able to see the continuation of multiple programs as well as the expansion of traditionally run programs and the start of an all-new event. The year began with the Whaleback Ski and Ride program which was open to everyone who wanted to participate. Running alongside the Whaleback program was the Mascoma Elementary Cross-Country Skiing program which the department supported running for the programs 21<sup>st</sup> year of the program. In spring members of the Recreation Commission along with the Recreation Department stuffed over a thousand eggs for the Town of Enfield, Easter Egg Hunt that returned for the first time since Covid-19.

The summer saw the return of the Enfield Recreation Summer Camp which was packed full of kids and activities throughout the 6-week program, Challenger Soccer Camp held at Shaker Ball Field, Volleyball Camp, and the Shooters Gold Basketball Camp that was hosted in the summer at Mascoma Valley Regional High School. Chair Yoga, Line Dancing, and Bone Builders were able to continue in person at the Community Building. The Enfield Market returned to Huse Park on the second and fourth Saturdays of each month from May until October. The Enfield Police Department also teamed up with the Recreation Department to bring multiple Movies in the Park creating a fun safe atmosphere for community members to gather and enjoy a fun outdoor activity that we hope to continue in the future as well. Along with the expansion of having movies at the lake with the viewing of Jaws as movie spectators sat in Mascoma Lake as they watched the cult classic

In the fall the Halloween Parade was reimaged into the Enfield Halloween Night which saw the pavilion at Huse Park be turned into a Haunted House and the baseball field outfield turned into a trunk-or-treat with a small Halloween themed carnival games and the infield having touch a truck with Enfield Public Safety vehicles. The first year of the event was better than anticipated with over 450+ kids attending the event and over 1,000 people going through the Haunted House. On Halloween this year for the first time the Recreation Department read The Great Pumpkin, Charlie Brown to the whole Enfield Village School. In December, Recreation teamed up with the Enfield Village Association and Enfield Police Department to help with some of the activities of Hometown Holidays.

In June the Parks & Recreation Department welcomed the new full-time position of the Enfield Recreation Director. This move has brought in the advancement of rentals of the community building going to an online platform and the cleaning efforts of the town's park facilities, along with the continued development of annual programs that are run throughout the year.

The Recreation Commission was filled again with four continuing members and one new member and was able to get to work understanding the roles and needs of recreation in our town along with assisting the new full-time Recreation Director.

Respectfully submitted,



Kevin Marker  
Recreation Director

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## Planning Board

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2022 was a productive year for the Enfield Planning Board. A total of twelve (12) public hearings were held for regular Planning Board projects (breakdown below), as well as one formal hearing for the adoption of a new community master plan. On December 28<sup>th</sup>, the Planning Board officially adopted the new master plan that had been in the works for well over three years. The board also officially voted to thank the Master Planning Task Force for their work to spearhead this important work.

Major Site Plan Review-	2
Minor Site Plan Review-	4
Voluntary Lot Merger-	3
Boundary Line Adjustment-	2
Major Subdivision-	0
Minor Subdivision-	0
Gravel Pit Permit-	1
Scenic Road Hearing-	1

As a result of Town Meeting 2022 votes, the following Zoning Ordinance amendments were implemented:

- Changed the “land use definitions” section of the Zoning Ordinance (ZO) related to “road frontage” and “streets giving access to a lot.”
- Changed the language in R1, R3, and the R5 residential zoning districts’ description for their frontage requirements to reference the “streets giving access to a lot” instead of “public right-of-way.”
- Changed the lot coverage requirements in the Commercial/Industrial (C/I) zoning district.
- Deleted the “Village Plan Alternative” section (405.2) of the ZO.
- Changed the sign ordinance (Section 408) to provide for the regulation of color, animation, and changeable content. In addition, language was inserted that clarifies the requirements for permitting, maintenance, and removal of signs.
- The creation of a new zoning district to be called the “Village Residential District” (VR) that would be limited to two Town owned parcels on Shedd Street (formerly the Public Works Facility). This new district allows for the possible development of multi-family housing.

The Planning Board meeting schedule for 2023 will continue with Board business meetings (for hearings and conceptual discussions) on the 4<sup>th</sup> Wednesday every month. Meetings on the 2<sup>nd</sup> Wednesdays of each month (as needed) are reserved as “work sessions” for the miscellaneous Board duties, including more work on the Master Plan, etc. The Board also asks interested Enfield citizens to consider applying for a seat on the Board, as there are currently alternate members needed. meetings continue to offer a “hybrid” format, with both in person and online attendance options. Web meeting login information as well as meeting agendas and minutes are always available on the Town’s website: [www.enfield.nh.us](http://www.enfield.nh.us) Contact the Land Use office anytime with any questions, comments, or concerns. We encourage public participation at all meetings and will be looking for wide public input at various planning meetings and events throughout the year. Have a great 2023!

Respectfully submitted,



Rob Taylor, Land Use and Community Development Administrator

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# Police Department

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## ~ MISSION STATEMENT ~

**It is the mission of the Enfield Police Department to fairly enforce the law in an impartial and sensitive manner; to secure a safe and healthy environment for the community; and to provide competent, professional and dedicated police service, which places emphasis on protecting the fundamental Constitutional rights and privileges of all people.**

2022 was a year of many changes for the Enfield Police Department. The department participated in the MFAC meetings and were excited to help develop the plan and design the new Public Safety Facility. Officers of the department were busy within the community seeing pre-pandemic activity and enforcement. At the start of 2022 the department moved to a new mobile records system. Each officer underwent several days of training and continue to learn the new system, which is more accurate in tracking and administrative reporting. The program is a modern cloud-based system.

The department continues to work with other agencies and programs such as the mobile mental health team to improve our response to mental health issues and emergencies. Each officer is dedicated to learning how to respond and help our citizens when in crisis. If you or someone you know is having a mental health crisis you can reach help by calling the New Hampshire mental health hotline at 988.

Staffing for law enforcement across New Hampshire continues to be a struggle. New Hampshire as a state is averaging more than 25% vacancies statewide in police positions. We have also seen this same struggle in Enfield. In 2022 we had several officers move to other agencies, some for a significant pay raise. We continue to seek qualified people who will serve our community and fit the values and ethics that we expect from our officers. We would also like to welcome our newest officer Matthew Ocker to the department. Officer Ocker will be attending the police academy in February.

As the department continues to participate in community events such as Movie in the Park, Walk with a Cop, Coffee with a Cop and more, we want to continue to grow and improve our community policing. With that in mind the department will be bringing back the Enfield Ranger program in 2023. The program is designed for community volunteers who would like to get involved and work with the department. Follow the department Facebook page and monthly town newsletter for future announcements about the program.

would like to thank all our citizens in Enfield for your continued support of the department. We could not do the things we do without it. I would also like to thank all the staff of the department. Their dedication and commitment to this community is admirable and make our department special. Please contact the department whenever you have a concern. No issues are too small as we are here to help you. We can always be reached by 632-7501 or 9-1-1 in an emergency.



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**2022 Police Activity Report**

	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Service Calls	<b>*7,941</b>	<b>8,726</b>	<b>8,034</b>	<b>9,710</b>	<b>9,610</b>	<b>9,786</b>
Reportable Motor Vehicle Accidents	<b>53</b>	<b>54</b>	<b>40</b>	<b>68</b>	<b>73</b>	<b>75</b>
Fatal	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
Assaults	<b>8</b>	<b>16</b>	<b>16</b>	<b>12</b>	<b>20</b>	<b>12</b>
Burglary	<b>0</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>2</b>
Theft	<b>14</b>	<b>14</b>	<b>17</b>	<b>23</b>	<b>28</b>	<b>20</b>
Sexual Assaults	<b>6</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>9</b>
Auto Thefts	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>
DWI	<b>13</b>	<b>11</b>	<b>25</b>	<b>24</b>	<b>25</b>	<b>33</b>
Homicides	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Drugs	<b>27</b>	<b>29</b>	<b>35</b>	<b>57</b>	<b>43</b>	<b>34</b>
Criminal Arrests	<b>145</b>	<b>117</b>	<b>106</b>	<b>187</b>	<b>169</b>	<b>150</b>
MV Summons	<b>102</b>	<b>114</b>	<b>108</b>	<b>193</b>	<b>203</b>	<b>237</b>
MV Warnings	<b>3,087</b>	<b>1,820</b>	<b>1,810</b>	<b>2,938</b>	<b>3,365</b>	<b>4,337</b>
	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>

\*New reporting system (CSI) reduces redundant calls, providing more accurate reporting of service calls.

Respectfully submitted,



Roy F. Holland Jr.  
Chief of Police

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## Public Works Department

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The Enfield Public Works Department worked hard to decrease the backlog of projects and needed maintenance that piled up during COVID-19. Challenges continued with materials and supplies scarcity and numerous vendors and contractors struggling to find adequate staff.

The Town Highway Department oversaw several paving projects. Depot, Union, Pillsbury, Flanders, Mill Street, Birch Lane and Poplar Lane all received a shim overlay. McConnell Road was paved. The Highway Department replaced several cross street and driveway culverts and improved ditches around town. Longtime Highway Supervisor, Scott Johnston, retired after 22 years. Scott worked first as Heavy Equipment Operator then as an Assistant Supervisor and finally as the Highway Supervisor which he has been since 2017. Jeremy Clay was hired to fill that position. Matt Dickinson moved from the Grounds Crew to the position of Truck Driver/Light Equipment Operator.

For the first time in several years the grounds crew was at full staff for the summer season. The grass growth slowed significantly beginning in July with the summer drought which allowed other projects to be completed, including a new walking path and irrigation pump installation at Lakeside Park, the installation of several benches in Town parks, adding hardpack to cemetery driveways, and grading and resurfacing the Bicknell Brook trailhead parking area. Aaron Westfall was hired to serve as the Building Maintenance Specialist and will be assuming cleaning and minor building repair responsibilities.

The Town Meeting approved water and sewer projects which began to take shape with a new well drill in December and the design of the Maple Street water main replacement being completed. The project was out to bid in January of 2023 and has a planned start date of May 2023. The approved sewer project will begin in early 2023. The Water and Sewer Department made progress on the automatic meter reading installation project with over sixty percent of the installations completed for the fourth quarter billing period. A new pump was installed in the McConnell Well

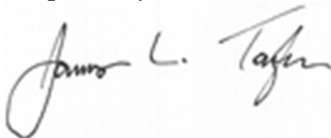
The Solid Waste Department saw the solid waste and recycling tonnage very close to the levels seen in 2021. The overall townwide recycling rate is consistently around twenty-five percent with curbside seeing a much higher rate and the Transfer Station being lower. The twenty-year-old recycling compactor was replaced in October.

The Water Department publishes annual municipal Water Quality Reports. You can find the most recent water quality report on the Town website at <https://www.enfield.nh.us/water-sewer>

The Department was saddened when our long-time Administrative Assistant, Diane Heed passed away in May. She had also as the Town Human Services Director for many years. Shantelle Delworth was hired to take over her duties.

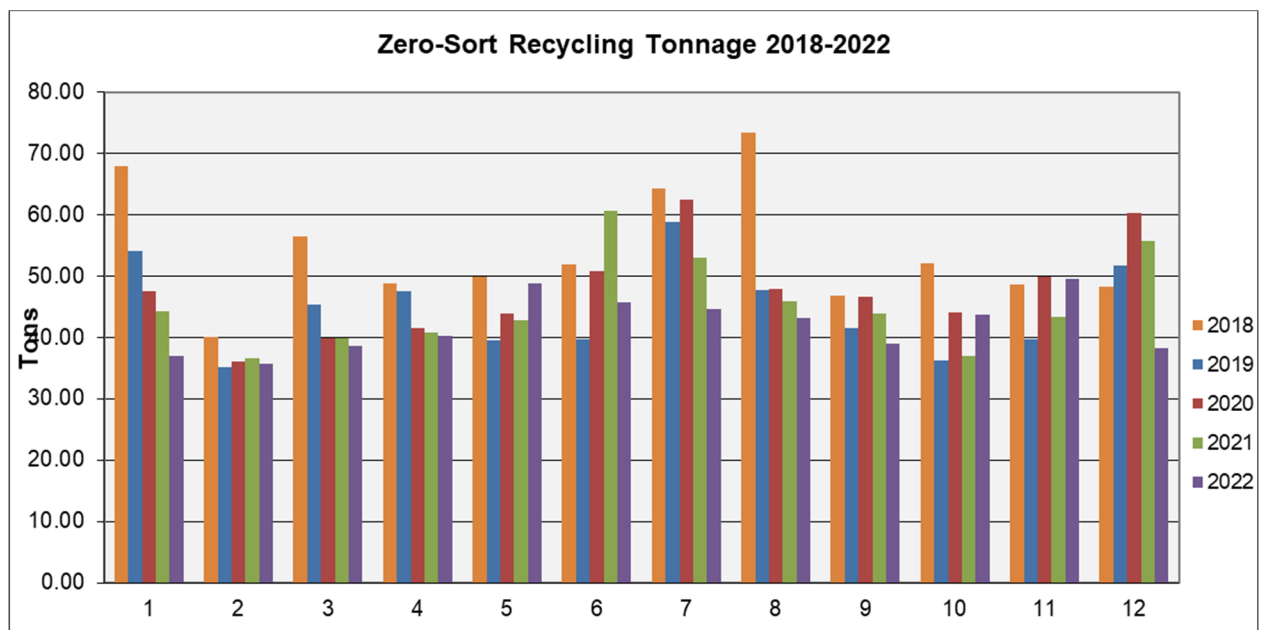
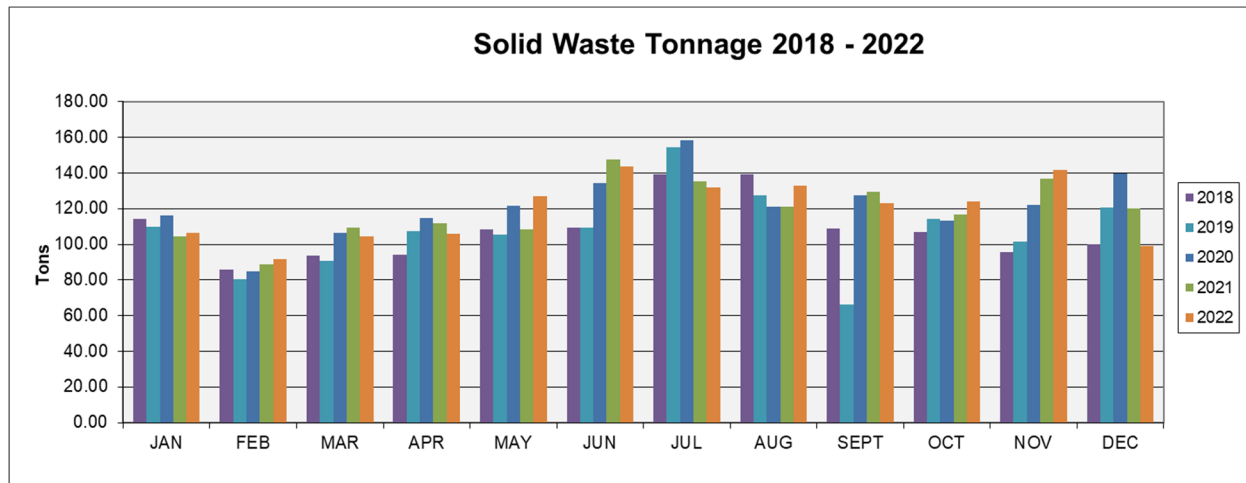
The Public Works Department hours are daily 7AM-4PM or other times by appointment. Public Works information is available on the Town Website [www.enfield.nh.us](http://www.enfield.nh.us).

Respectfully submitted,



Jim Taylor

## Solid Waste & Recycling





## Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

### ENFIELD, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment. The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2022 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.
ELECTRONIC DEVICES	9,622.00 LBS	 You conserved enough energy to fire up about <b>178.45</b> propane BBQ grills!
SCRAP METAL	180,640.00 LBS	 You conserved enough energy to drive a car about <b>203,386.73</b> miles!

### AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **800,610.98 lbs. of carbon dioxide emissions**. This is the equivalent of removing about **78.95 passenger cars** from the road for an entire year.

*\*\*The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).*

2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | [info@nrrarecycles.org](mailto:info@nrrarecycles.org) | [www.nrrarecycles.org](http://www.nrrarecycles.org) | [f /NRRAreCycles](https://www.facebook.com/NRRAreCycles)

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## **Tax Increment Finance District Advisory Committee**

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The Tax Incremental Financing (TIF) Advisory Committee has been re-energized with new membership. The current roster includes Andrew Bernier (chair), Benjamin Shapiro, and Bruce Bergeron. This group met in November of 2022 to refresh and elect a chair and review their responsibilities. More meetings are planned for 2023.

On the list of tasks for the new year will be reviewing the list of all projects currently included in the TIF Plan. There will also be discussions about possible new projects to add to the plan and/or what to remove. The committee will also review the finances of the district.

There is still room for two more members to join and contribute to this important work. At a minimum, one new member must live within or own property inside the district's boundaries. Of course, both new members can reside in the district. If you are interested in service on the TIF Advisory Committee, please contact Rob Taylor at 603-442-5427 or email: [planning@enfield.nh.us](mailto:planning@enfield.nh.us)

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## Welfare

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The Town of Enfield Welfare Department is a branch of local government that provides relief to Enfield residents in need of financial assistance.

The Welfare Administrator is responsible for dispersing aid in the form of vouchers for rent, security deposits, prevention of eviction, fuel, utilities, food, and prescriptions.

The Welfare Administrator works in unison with a number of local service agencies, including but not limited to, Social Security Administration, State of NH Health & Human Services, Visiting Nurse Alliance, WIC, LISTEN, Tri-County Community Action Programs, in order to provide information, referrals, and assistance to residents.

Long-term Welfare Director Diane Heed passed away in April of 2022. In June of 2022 Shantelle Delworth was hired as the DPW & Welfare Administrator for the town.

In the year 2022, a total of \$239.77 was disbursed to 1 household consisting of 1 adult and 1 child. Of the other 7 clients, none were part of the homeless population, and clients were referred to Listen and Tri-County Cap due to their government funding from Covid-19.

There was no reimbursement made by client(s) from services rendered in 2022.

The breakdown of the money disbursed in 2022, is as follows:

Rent/Security Deposits	\$0
Mortgage	\$0
Electric	\$239.77
Heating Fuel	\$0
Prescriptions	\$0
Direct Cremation	\$0
<b>TOTAL</b>	<u>\$239.77</u>

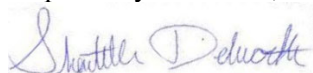
The Fuel Fund was established in October 2008 by the Board of Selectman after being approached by residents who were concerned with the problem of rising fuel prices and the drastic measures residents in need were taking to heat their homes. Balance of Fuel Fund \$1,000.

The local food pantries are a true asset to our area communities, however, throughout the year we depend on support from the community to provide food cards from local grocery stores to provide to families in need, fresh items such as meat, dairy bread, eggs, baby formula and other perishable items, as well as personal care items that may be needed on an emergency basis when the local food pantries are not available or if the needed items are not currently available at our local pantries.

I would like to take this opportunity to thank everyone who made donations of Food Cards and/or to the Fuel Fund throughout the year of 2022.

The Welfare Department hours are daily 7AM-3PM or other times by appointment. Welfare information is available on the Town Website: [www.enfield.nh.us](http://www.enfield.nh.us)

Respectfully submitted,



Shantelle Delworth  
Welfare Administrator

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## Zoning Board of Adjustment

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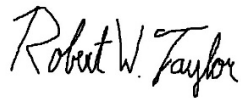
2022 saw the Enfield Zoning Board of Adjustment (ZBA) hold thirteen (13) public hearings. This included twelve (12) variance applications and one (1) special exception application. Most of the variance applications have to do with setback issues. These are known as “area” variances. If you are considering building a structure, be sure to reference the Enfield Zoning Ordinance for the setbacks prescribed for your respective zoning district. It is always a good idea to find your property boundary monuments to be clear where your property lines are and are not!

Zoning Violations addressed by the Land Use Administrator included:

- Encroachment of setbacks on property along the private portion of Algonquin Road. The property owner applied for and received multiple variances.
- Encroachment of setbacks along Bridge Street and Pine Drive. The owner removed the structure in question.
- Investigation of an illegal apartment on Crystal Lake Road.
- Investigation of an illegal camper in use along Shaker Blvd.

All Zoning Board of Adjustment (ZBA) meetings continue to offer a “hybrid” format, with both in person and online attendance options. Web meeting login information as well as meeting agendas and minutes are always available on the Town’s website: [www.enfield.nh.us](http://www.enfield.nh.us) Contact the Land Use office anytime with any questions, comments, or concerns. If you feel that there is a potential zoning violation taking place, we are available to take your information. The Board also asks the citizens of Enfield to consider applying for an “alternate member” seat on the ZBA. Have a great 2023!

Respectfully submitted,



Rob Taylor  
Land Use and Community Development Administrator