

Enfield Planning Board – Meeting Minutes

ZOOM ONLINE MEETING PLATFORM

February 10th, 2021

BOARD MEMBERS PRESENT: David Fracht (Chair), Dan Kiley, Linda Jones, Kurt Gotthardt, and Phil Vermeer

BOARD MEMBERS ABSENT: John Kluge, Erik Russell. and Jim Bonner (alternate and videographer)

STAFF PRESENT: Rob Taylor- Land Use and Community Development Administrator, Barbara Higgins-Recording Secretary

GUESTS: Celie Aufiero, Steven Volkert (AT&T), Lauren Cosulich, Kate Plumley Stewart

I. CALL MEETING TO ORDER:

Chair Fracht called the virtual ZOOM meeting to order at 7:03 p.m. He took a “roll call” of members present for attendance.

II. APPROVAL OF MINUTES: January 27th, 2021

Mr. Kiley MOVED to approve the January 27th, 2021 Minutes presented in the February 10th, 2021 agenda packet.

Seconded by Mr. Vermeer.

Roll Call Vote:

Phil Vermeer, David Fracht, Linda Jones, Kurt Gotthardt, and Dan Kiley all voting Yea. None voted Nay.

**** The Vote on the MOTION was approved (5-0).***

III. PUBLIC COMMENT: None

IV. SELECTBOARD REPORT: Ms. Kate Plumley Stewart attended the meeting on behalf of the Select board. She reported that they were getting ready to head into Town Meeting. Mr. Gotthardt asked if there were any warrant articles that had come in beside the Conservation Commission and Town management style warrants? Ms. Stewart said those were the only two this year.

Chair Fracht explained that Ms. Stewart was at this meeting due to Mr. Kluge having a conflict between the Planning Board's meeting time and his employment and he was hoping the conflict would be resolved by sometime in April.

V. HEARINGS CONT.: P21-1-01, AT&T Mobility (via General Dynamics Wireless Services) is applying for minor site plan review to install an emergency 30kw generator on a 4'X10" concrete pad. No change to size or height of the existing cellular tower is proposed. This diesel generator will be a self-contained unit with an integrated fuel tank. Subject property is located at 102 Follensbee Road, Tax Map 6, Lot 6 and is owned by the Cosulich Family Trust.

***Mr. Kiley MOVED to re-open the public hearing on P21-01-01.
Seconded by Ms. Jones.***

Roll Call Vote:

**Phil Vermeer, David Fracht, Linda Jones, Kurt Gotthardt, and Dan Kiley all voting Yea.
None voted Nay.**

**** The Vote on the MOTION was approved (5-0).***

Mr. Steve Volkert provided the Board with a new site plan with easement lines drawn on it. Chair Fracht asked if Mr. Volkert knew when the equipment pad and shed were installed. Mr. Volkert said he did not know. Chair Fracht pointed out that it encroached on the easement lines.

Mr. Volkert explained that they made sure that the generator pad was in the easement line. They also moved an automatic transfer switch so that it would also be within the easement guidelines.

Mr. Taylor said that Jason Berard, with Upper Valley Land Trust, position was that there be no additional encroachment of the easement. They were aware of the existing encroachment. Mr. Gotthardt was satisfied with the equipment that had been moved so that there was no further encroachment to the easement. He was not sure, though, what the UVLT thought of the 10-foot exhaust radius. Mr. Taylor said he had sent the site plan to UVLT showing the 10-foot exhaust radius. They did not say anything about that being a problem to him. His communications with Mr. Berard were by voicemail.

***Mr. Kiley MOVED to close the public hearing.
Seconded by Ms. Jones.***

Roll Call Vote:

**Phil Vermeer, David Fracht, Linda Jones, Kurt Gotthardt, and Dan Kiley all voting Yea.
None voted Nay.**

*** *The Vote on the MOTION was approved (5-0).***

Mr. Vermeer *MOVED* to approve Plan P21-01-01, as presented.

Seconded by Mr. Kiley.

Mr. Gotthardt asked that the Motion be amended to add the condition that the Upper Valley Land Trust send something in writing stating that they do not have any issues with the proposed project as presented. Mr. Gotthardt also asked that the Motion make a reference to the current plan that was shown during the meeting.

All members of the Board, that were present, voted in favor of Mr. Gotthardt's requested amendments to the Motion.

A vote took place on the main Motion by Mr. Vermeer and seconded by Mr. Kiley, with amendments included.

Roll Call Vote:

Phil Vermeer, David Fracht, Linda Jones, Kurt Gotthardt, and Dan Kiley all voting Yea. None voted Nay.

*** *The Vote on the MOTION was approved (5-0).***

VI. CONCEPTUAL DISCUSSION: None

VII. NEW BUSINESS: Chair Fracht gave a Master Plan update. He explained that Ms. Lindsay Smith led a Visioning session with the Task Force and gave a little information as to what took place. The next meeting of the Task Force will be used to set goals and timelines for the master planning process. The meetings and agendas have been added to the LEAPS website.

Mr. Gotthardt asked if there could be a link on the Town of Enfield's website that takes you directly to the LEAPS website? Ms. Stewart said there was a link on the Town's website.

Chair Fracht explained that the Task Force members wanted to help and talk up the warrant article for \$35,000.00 for the Master Plan development. Chair Fracht asked the Board if they wanted to accept the offer the Task Force members made to help talk up the warrant article? Mr. Gotthardt thought that the more people that supported the project, the better chance that the project would be approved.

The Planning Board asked Ms. Stewart about the budget hearings and asked what comments were being made about the upcoming budget? Ms. Stewart said the budget committee had not realized that the public would forget the warrant articles from last year and did not realize

that the public may have needed to have a presentation on it again. Mr. Taylor said that he had found 3 previous adopted plans that were done for Enfield. He pointed out that all those plans were done by professional firms in the past.

Mr. Gotthardt asked if the \$35,000.00 was already encumbered? Chair Fracht said it needed to be voted on by the public. Ms. Stewart said that this warrant article funding would come from the undesignated fund balance. By doing that there would be no additional taxes raised for this warrant.

Mr. Taylor asked if the Board wanted to have the Master Plan Task Force meetings recorded on Zoom and placed on the Town's website? He pointed out that no other Boards were doing that at this time. Ms. Jones thought that the members of the Task Force would speak more freely if they were not being recorded. Ms. Stewart said she thought the minutes being placed on the website for the public to view was appropriate. Mr. Gotthardt was in favor of having all Town meetings recorded and viewed by the public

VIII. OLD BUSINESS: None

IX. NEXT MEETING: February 24th, 2021

X. ADJOURNMENT:

A MOTION was made by Mr. Kiley to adjourn the meeting at 8:17 PM.

The MOTION was seconded by Mr. Vermeer.

Roll Call Vote:

David Fracht, Phil Vermeer, Dan Kiley, and Kurt Gotthardt all voting Yea.

Linda Jones Abstained.

None voted Nay.

** The Vote on the MOTION was approved (4-1-0).*

Respectfully submitted,

Barbara Higgins

Recording Secretary