

Enfield Planning Board – Meeting Minutes

ZOOM ONLINE MEETING PLATFORM

August 12th, 2020

BOARD MEMBERS PRESENT: David Fracht (Chair), Kurt Gotthardt, Dan Kiley (Secretary), and Phil Vermeer

BOARD MEMBERS ABSENT: Erik Russell, (Vice Chair), John Kluge (Selectman), Linda Jones, Jim Bonner (alternate and videographer) and Paula Rowe (alternate and recorder)

STAFF PRESENT: Rob Taylor- Land Use and Community Development Administrator, Barbara Higgins-Recording Secretary

GUESTS: Randy Howe-Randy's Carwash, Bob Keane, Ryan Ayelsworth-Town Manager, Celie Aufiero

I. CALL MEETING TO ORDER

Chairman Fracht called the virtual ZOOM meeting to order at 7:01 p.m. He took a "roll call" of members present for attendance.

II. PUBLIC COMMENTS

None

III. SELECTMEN'S REPORT

Ryan Ayelsworth-Town Manager reported that the Town of Enfield's departments have all started working on their operating budgets for the upcoming 2021 budget year. The Municipal Facilities Advisory Committee is winding down, they have been meeting for the past 18 months, twice a month or more. They are getting ready to finalize their report and deliver their recommendations to the Board of Selectmen regarding the construction of a new public safety building and renovations and expansion of Whitney Hall for the Town Offices and Library. Those recommendations will be made in the month of September.

IV. HEARINGS

P20-07-04, Randy Howe (of Randy's Carwash) is seeking Major Site Plan Approval to operate a carwash at 572 US Route 4 (Tax Map 15, Lot 17). This site is in the Route 4 Zoning District. (This hearing was continued from July 22, 2020).

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Chair Fracht reopened the hearing. Mr. Howe explained that he still does not have the drawings yet. Mr. Bob Keane, speaking on behalf of Randy's Carwash, explained that the project has been having a hard time getting a team together to work on the project to get a site survey or engineer due to Covid-19. Randy's Carwash now has a whole team of people working on this project and should be able to get the stamped drawings to the Town of Enfield by August 28th, 2020 in order to have them ready for the next Planning Board Meeting. Mr. Howe requested a continuance to September 9th, 2020 at 7:00PM.

Mr. Kiley MOVED to continue the Major Site Plan review until September 9th, 2020 at 7:00PM.

Seconded by Mr. Vermeer.

Mr. Gotthardt asked when the applicant would have to have the plans to the Town of Enfield in order to have enough time for Mr. Taylor to prepare the paperwork for the Planning Board Meeting. Mr. Taylor said if he had the paperwork by August 31st, 2020 then everything would be ready for the September 9th, 2020 meeting.

Roll Call Vote:

Dan Kiley, Kurt Gotthardt, David Fracht, Phil Vermeer all voting Yea.

None voted Nay.

**** The Vote on the MOTION was approved (4-0).***

V. APPROVAL OF MINUTES: July 22nd, 2020

Mr. Kiley MOVED to approve the July 22nd, 2020 Minutes as amended below and presented in the August 12th, 2020 agenda packet.

Seconded by Mr. Vermeer.

Amendments:

Page 4, Line 135, Add in that Mr. Taylor has been delegated to the approval of the 2 submissions of the lighting plan and dumpster location on the Major Site Plan made by Mr. Oakes.

Roll Call Vote:

Dan Kiley, Kurt Gotthardt, David Fracht, Phil Vermeer all voting Yea.

None voted Nay.

**** The Vote on the MOTION was approved (4-0).***

VI. CONCEPTUAL DISCUSSIONS: None

VII. NEW BUSINESS: None**VIII. OLD BUSINESS:**

Mr. Gotthardt spoke about the Master Plan. He knew it had been worked on several years ago, will look for the old paperwork to review it and start working on survey questions and what other towns have used for questions. Mr. Kiley is interested in working on this. Mr. Taylor said he could host a work session at the DPW where there would be plenty of room to social distance, masks would need to be worn. Mr. Taylor will e-mail members of the Board to try to set up a meeting time in the next couple of weeks.

IX. NEXT MEETING

September 9th, 2020

X. ADJOURNMENT

*A MOTION was made by Mr. Kiley to adjourn the meeting at 7:20 PM.
The MOTION was seconded by Mr. Vermeer.*

Roll Call Vote:

**Dan Kiley, Kurt Gotthardt, Phil Vermeer, David Fracht all voting Yea.
None voted Nay.**

** The Vote on the MOTION was approved (4-0).*

Respectfully submitted,
Barbara Higgins
Recording Secretary