

## **Enfield Planning Board – Meeting Minutes ZOOM ONLINE MEETING PLATFORM June 24, 2020**

**BOARD MEMBERS PRESENT:** David Fracht (Chair), Linda Jones, Kurt Gotthardt, Erik Russell (Vice Chair), Dan Kiley (Secretary), John Kluge (Selectman), and Phil Vermeer

**BOARD MEMBERS ABSENT:** Jim Bonner (alternate and videographer) and Paula Rowe (alternate and recorder)

**STAFF PRESENT:** Rob Taylor- Land Use and Community Development Administrator, Barbara Higgins-Recording Secretary

**GUESTS:** Daniel Proult-Ziggy's Pizza, Bob Lacroix-Shaker Valley Auto, Mark Parmenter, Judy Crate, Shara and James Buffington, Heather and Rob Warren, Celie Aufiero, Ryan Aylesworth-Town Manager

### **I. CALL MEETING TO ORDER**

Chairman Fracht called the virtual ZOOM meeting to order at 7:02 p.m. He took a "roll call" of members present for attendance. He also elevated Phil Vermeer to a voting member for the meeting.

### **II. PUBLIC COMMENTS**

None

### **III. SELECTMEN'S REPORT**

John Kluge-Selectman reported that the Town wide meeting for Enfield will be held on July 11<sup>th</sup>. It will be held in the DPW building plus the Town will be putting up 1 or 2 tents to assist with social distancing. The budget committee is looking at attending the next Board meeting.

### **IV. APPROVAL OF MINUTES: May 27<sup>th</sup>, 2020**

Phil Vermeer moved to put the minutes on the table for discussion and Dan Kiley seconded. There were no changes or corrections to the minutes.

**Dan Kiley MOVED to approve the May 27<sup>th</sup>, 2020 Minutes as presented in the June 24<sup>th</sup>, 2020 agenda packet.**

**Seconded by Linda Jones.**

**Roll Call Vote:**

**Linda Jones, Dan Kiley, Erik Russell, Kurt Gotthardt, David Fracht, Phil Vermeer all voting Yea.**

**John Kluge abstained.**

**None voted Nay.**

***\* The Vote on the MOTION was approved (6-0).***

**V. PUBLIC HEARING:**

1. Enfield Land Use Case # P20-06-03, The Town of Enfield, NH is seeking a Voluntary Lot merger of two parcels located at 197 Main Street. Parcel 1 is Tax Map 32, Lot 46 (1.45 acres) and Parcel 2 is Tax Map 32, Lot 46 (1.627 acres). Both parcels are in the "R1" Residential District and comprise the site of the Mascoma Lakeside Park. The parcels were acquired by the Town in 2019 from the State of NH-Department of Transportation.

Town Manager Ryan Aylesworth spoke on behalf of the parcel's merger. He explained that the Town of Enfield already treats the lots as 1 piece of property. The Town's intention is to make it a community park. All members of the Planning Board agreed to the parcel mergers by roll call vote.

**Roll Call Vote:**

**Linda Jones, Dan Kiley, Erik Russell, Kurt Gotthardt, David Fracht, Phil Vermeer, John Kluge all voting Yea.**

**None voted Nay.**

2. Enfield Land Use Case #P20-06-01, The Lacroix Revocable Trust (Robert A. LaCroix, Trustee) is seeking a boundary line adjustment for properties located at 453 (Tax Map 14, Lot 69) and 451 US Route 4 (Tax Map 36, Lot 7) respectively. Both properties are in the Route 4 Zoning District.

Bob Lacroix of Shaker Valley Auto made his presentation on behalf of the boundary line adjustments. He took away 9,208 square feet running down the middle of the buildings and added 26,480 square feet to the back. It is a line lot adjustment. The width of the right of way that runs between the two lots is 50 feet and will remain as is.

Kurt Gotthardt asked for more information on the 50 foot right of way and where it was located, and Mr. Lacroix responded that there were no restrictions and explained where the right of way was located.

**John Kluge MOVED to approve the boundary line adjustment for the properties located at 453 (Tax Map 14, Lot 69) and 451 US Route 4 (Tax Map 36, Lot 7).**

**Seconded by Dan Kiley.**

**Roll Call Vote:**

**Linda Jones, Dan Kiley, Erik Russell, Kurt Gotthardt, David Fracht, Phil Vermeer, John Kluge all voting Yea.**

**None voted Nay.**

***\* The Vote on the MOTION was approved (7-0).***

**3.** Enfield Land Use Case #P20-06-02, Ziggy's Pizza, Inc. is seeking a Minor Site Plan Approval to operate a restaurant at 505 US Route 4 (formerly the Enfield Family Pharmacy location). The subject property is owned by Indian River Realty, LLC and is in the Rote 4 Zoning District (Tax Map 15, Lot 10-4).

Daniel Proulx, owner of Ziggy's Pizza made his presentation on Ziggy's Pizza restaurant. He will be adding a 1,200 square foot deck out back of the restaurant. He will have 50-54 seats inside for dining and the deck will have approximately 60-65 seats. He will be open Sunday through Monday from 11:00AM until 9:00PM and on Friday and Saturday until 10:00PM. He has ample snow storage and all exterior lighting will be downward facing. The trash dumpsters will be moved to a rear corner of the parking lot and will be fenced in with a lock on it.

Linda Jones asked about some rooms that were located off the deck and Mr. Proulx said they were walk in coolers, not seating rooms. David Fracht asked how many parking spaces there would be and was told between 38-40 spaces which exceeds the requirements by the Town of Enfield. The building is currently on Town sewer and will be on Town water soon.

Kurt Gotthardt asked if the parking space requirement was for retail or restaurants and it was discussed that the parking space requirement was currently for retail which restaurants fall under in the Town.

Mr. Fracht asked about the lighting for the outside of the building and Mr. Proulx explained there would be lighting around the building under the eaves and if any new lights were required by the Town that the owner of the building would be installing those. Mr. Proulx added that there would be string lights in addition to the eave lights in the deck area. Mr. Gotthardt reiterated that the lights needed to be downward facing, full cut off lights, standard design.

Mr. Proulx said that the exterior of the building will also be refaced and that he hopes to open soon. John Kluge was happy that the trash was going to be managed better.

Commenting was opened to members of the public. Heather Warren was concerned about the outdoor eating area and possible noise disturbance. Mr. Proulx said there would be no live music at the restaurant and the only music that would be playing on the deck would be lite mood music.

Judy Crate has property on the Canaan side of the restaurant and her mother lives behind the restaurant where the deck is going. They are concerned about parking, noise from the deck area, and the lighting being a nuisance to her mother's home. She asked if a fence might be put up. Mr. Proulx said he liked using natural barriers such as greenery and that he has had a restaurant in Sunapee and has not had any complaints from the neighbors there. He explained he is very quick to react to any nuisance issues. He is only selling beer and wine at the establishment and does not plan on the deck being a party atmosphere.

Ms. Crate asked how high the greenery would be and Mr. Proulx said it would start off at 4-6 feet and at maturity could be about 10 feet tall. Mr. Fracht asked that the greenery be put on the building plan for the Board. Ms. Crate was also worried about the trash situation and warned that bears were frequently seen in the area. She was also concerned that the lighting would be bright. Mr. Proulx said they were fixing any trash issues and the lighting would not be bright.

Celie Aufiero asked about the parking spaces in the back of the lot and indicated concern of possible flooding issues. Mr. Proulx said the lot was going to be paved and he would speak with the property owner about the flooding concerns.

**Dan Kiley MOVED to approve Minor Site Plan to operate a restaurant at 505 US Route 4 (formerly the Enfield Family Pharmacy). The subject property is owned by Indian River Realty, LLC ) Tax Map 15, Lot 10-4), Route 4 Zoning District. Approval requires a lighting plan be approved by the Land Use Administration and that a maintained buffer be placed in the back of the restaurant by the deck.  
Seconded by John Kluge.**

**Roll Call Vote:**

**Linda Jones, Dan Kiley, Erik Russell, Kurt Gotthardt, David Fracht, Phil Vermeer, John Kluge all voting Yea.**

**None voted Nay.**

***\* The Vote on the MOTION was approved (7-0).***

**VI. CONCEPTUAL DISCUSSION:**

Andrew Bernier-Daycare at 266 US RT. 4 (Community Business District)-No discussion was had as Mr. Bernier was not in attendance at the meeting.

**VII. NEW BUSINESS**

Rob Taylor reiterated that the Town of Enfield meeting was scheduled for July 11, 2020 at the DPW garage and that the doors would be opened to allow fresh air to flow through the building. Mr. Aylesworth said that budget discussions would be had on July 6<sup>th</sup> for the July 11<sup>th</sup> meeting. He asked the Planning Board for direction as to what they would like to do with the Master Plan. Mr. Kluge suggested that they table

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the Master Plan process for a year to wait out Covid-19. Planning Board members voiced their agreeance with that. It was decided to table the warrant for the Master Plan until next year.

Mr. Kiley asked about the Governor's Executive Order #12 and said he believed it was about to run out. Mr. Aylesworth said he thought the Governor would be extending that order soon.

Mr. Gotthardt asked what the status was on an alternate for the Planning Board and Mr. Fracht said that no progress had been made yet. Mr. Taylor said that he sent out a list to the members of possible candidates.

#### **VIII. NEXT MEETING**

July 8<sup>th</sup>, 2020

#### **IX. ADJOURNMENT**

*A MOTION was made by John Kluge to adjourn the meeting at 8:21 PM.  
The MOTION was seconded by Phil Vermeer.*

#### **Roll Call Vote:**

**Linda Jones, Dan Kiley, Erik Russell, John Kluge, Kurt Gotthardt, Phil Vermeer, David Fracht all voting Yea.**

**None voted Nay.**

*\* The Vote on the MOTION was approved (7-0).*

Respectfully submitted,  
Barbara Higgins  
Recording Secretary