

Enfield Planning Board- Meeting Minutes

Master Plan Work Session

March 11 2020

PRESENT: Kurt Gotthardt, Linda Jones, Eric Russell, David Fracht-Manager, Dan Kiley, Jim Bonner-alternate/member, Paula Rowe Stone-Recorder/alternate.

STAFF PRESENT: Rob Taylor- Land Use Administrator, Ryan Aylesworth- Town Manager

GUESTS: Michael Moore, Dr Theiss, Katie Stewart.

I. Call Meeting to Order

Chairman David Fracht called the meeting to order at 7:06 p.m.

II. Approval of Minutes

Dan Kiley made a motion to put the Minutes on the table, with a second from Eric Russell. Linda noted a few typographical words. Kurt Gotthardt had a few corrections. Roll call vote - Minutes were passed unanimously.

III. Public Comments

Mike Moore was in attendance and asked to speak and was asked to further on in the meeting.

IV. Selectboard Report

John Kluge-Chair of the selectboard was not in attendance, however, Town Manager Ryan Aylesworth was and said that the Selectman are ready for the Town Meeting on Saturday.

V. Legislation Discussion

Mr. Mike Moore spoke to the board about pending legislation before the NH house and senate. He encouraged the board to review the work of a home owners group in southern NH who is doing a lot of work monitoring bills that will have a detrimental effect on local control of land use. Administrator Taylor made a brief presentation about his communications with Enfiel'd legislative delegation. The PB had hoped to have some of these state reps. And perhaps the State senator attend this meeting. It was pointed out that the delegation is in "the weeds" with their legislative calendar and were too busy to make a PB meeting at this time. Taylor discussed a tool available called Legiscan.com that allows people to track their local legislatures work. Ryan Aylesworth also discussed an email that

he sent to State Senator Martha Hennessey opposing legislation that would create statewide zoning with regard to short term rentals and tiny homes.

Mike Moore expressed his feelings on the individual needs of the communities and was pleased with what this Planning Board has engaged in. Moore provided Admin Taylor with a copy of an abstract.

VI. Meeting with Master Planning Contractors

7:30 p.m. - Resilience Planning and Design LLC, Plymouth, NH - Presentation by Steve Whitman and Liz Kelley. This firm started 7 years ago. Full resume disclosure for the board's view. They offer a point person to meet for monthly meetings. They spoke on other towns that they are working with.

The following are those topics that they substantiate upon:

Land Use and Development issues.

Outreach strategies.

- Condition analysis
- Outreach activities
- Statement crafted
- Living Document
- Tool and Resource
- Vision
- Authentic to the Town
- Multi-disciplinary Teams

Projects

- example: Water Resources
- Rural resources
- Concise and engaging- to move forward

Housing challenges

Q & A:

- ❖ Work session with the Planning Board - obtain feedback. Provide brochures for the public.
- ❖ Targeted public meetings - seasonal people.
- ❖ Process for writing the documents - collecting conditional data and start writing in the beginning. Data heavy in the beginning. Drafts provided back to the PB. Draft chapters.
- ❖ Brochure can be short and the whole language presented on the website for the Town of Enfield.
- ❖ Themes - interconnecting
- ❖ Website use - references back

8:00 pm - Place Sense, of Windsor, Vermont. Brandy Saxton. Brandy has done work for the Town of Enfield 8 or 9 years ago. She provided the Board with her work plan and schedule for our specific needs. She provided a breakdown of the budgeted \$35k.

Purpose of the Master Plan

Vision of the Town

- Town Center
- Town Foundation
- Municipality with the State Proceedings - compliance
- Community Development projects
- Funding for the Town
- Shared Vision and Goals

Core

- Implementation Program
- List
- Achievable List to get through
- Strategic and Policy Oriented

Community surveys - on line

- Community events
- Workshops

Q & A

She is a solo business. Usually, does 5 to 8 projects at a time. April May and Sept October are her busy months.

Interactive and highlighting leans toward Economic Development.

Executive Summary with an implementation document. Remainder of the Plan could be on line, with printing capabilities.

8:30 pm - Upper Valley Lake Sunapee Regional Planning Commission, Lebanon, NH - Steve Schneider, Executive Director also presented this evening. Schneider felt our logo Enfield Leaps as a great starter. Schneider spoke about the UVLSRPC and their organizational chart. Cost proposal at \$34,780 with an additional hourly rate of \$60.00

Task oriented:

- ❖ Task 1 Survey
- ❖ Task 2 Planning Charrette
- ❖ Task 3 Survey & Outreach Results
- ❖ Task 4 Materials and Printing

- ❖ Task 5 - Draft Master Plan
- ❖ Task 6 - Hold Public Hearing on the Master Plan
- ❖ Task 7 - Work Products

TIMELINE:

Phase 1

- ❖ Survey
- ❖ Charrette
- ❖ Outreach
- ❖ Materials

Phase 2

- ❖ Draft Master Plan
- ❖ Review and Public Hearing

Q & A:

Seasonal people - May - after Memorial Day.

Task Force model - this can be part of the process and would be suggested.

Unity and New London, and Wilmot are the recent plans Schneider has worked on.

Most towns want help with chapter work.

Philosophy - Giving someone a scenario to debate. How does it impact the community. Specific scenario for someone to respond to.

Community engagement - artistically - went to where the people were - large employers. Promote community support. USDA monies.

Analyzing the infrastructure - was asked by Dr. Theiss. Chair Fracht felt that this subject was best suited to when the 'chapter' comes in to discussion. Schneider said that they do this work for many communities.

VII. Communications

Chair Fracht went to the Lebanon meeting regarding Class VI Roads along with Board Member, Kurt Gotthardt. Chris Rollins, Surveyor was in attendance and spoke on the Class VI Roads of the history of these roads. Of note, the Patch Farms in Lebanon are in favor of doing away with the Class VI Roads that connect to Enfield. At the meeting, the Patches withdrew their application and will be obtaining counsel and will come back before the Lebanon Council in the future. Gotthardt has done some further research on these discontinued roads. Linda Jones referenced the recent three article's in the Valley News. She empathized with the Farm culture. The Patches received permission some time ago to have their sap lines across and along these Class VI roads.

VIII. Master Planning Work

Motion to go into Non Public Session per RSA 91:3 (e),, at 9:14 p.m. Dan Kiley and second from Kurt Gotthardt. For the purpose of reviewing the proposals of the three applicants this evening.

IX. Next Meeting

March 25, 2020 - packet provided to all board members this evening for the March 25th meeting.

A motion to go into Non Public Session per RSA 91:3 (e), at 9:14 p.m. was offered by Dan Kiley with a second from Kurt Gotthardt. A roll call vote was taken and all were in favor of entering non-public session so the motion carried.

A motion to come out of Non- Public Session (per RSA 91:3 (e)), came from Dan Kiley at 9:38 pm. Linda Jones offered a second. A roll call was made to close and was unanimous.

X. Adjournment

Motion to adjourn came at 9:15 p.m. from Dan Kiley with a second from Eric Russell and carried.