

Enfield Planning Board

Meeting – Master Plan Group Discussion

August 14th, 2019

7 p.m.

Present: Chairman David Fracht, Dan Kiley, John Kluge-Selectman, Linda Jones, Rita Seto, Phil Vermeer, Kurt Gotthardt, Rob Taylor-Planning Administrator, Ryan Aylesworth-Town Manager, Jim Bonner-Videographer

Absent: Eric Russell

Approval of Minutes

Motion to approve the Minutes of July came forward with a couple of minor edits from John Kluge, with a second from Dan Kiley and passed unanimously.

Wetland Maps of Bog Road are available to board members. Rob Taylor has professionally had the maps drawn by engineers at Horizons.

Discussion on Master Planning Process

Planning Administrator Rob Taylor provided all members with 2 valuable handbooks. Preparing a Master Plan For Your Community- A Handbook for Planning Board Members, Planners and Volunteers and Enfield 1995 Master Plan.

Kurt Gotthardt would like to see references and links on the website informing the public what is out there for education purposes.

Phil Vermeer felt that the 8 steps need to be approached and laid-out starting with Step 1. Step 1 needs to be declared.

Rita Seto suggested a more concise and reader ease of the Plan.

John Kluge asked Rita if she felt that this should be tied in to more historical reasons and she said yes. Kurt Gotthardt further stated that this would be very important and part of the future.

TM Aylesworth expressed not having 'action' plans which can be overwhelming. Surveys and public forums are good tools.

Dan Kiley wants to see more rural character.

David Fracht referenced the 1995 Master Plan, which is the last time a Master Plan has been accomplished with the Town. Aiming towards a small executive summary with graphics and typeface, easy for the public, consisting of around 30 pages. Visioning. Keep the process of updating annually and heard by the public. Fracht exemplified looking at a section each year, concluding on the eighth year whereas you go back to the beginning to update.

TM Aylesworth liked the suggestion of keeping it out in the public and syncing the subjects from year to year collaboratively.

Kiley perused the plan of Lisbon, NH which only has 100 pages including all of maps and graphics.

Fracht asked if we should have fewer chapters.

Kluge pointed out looking at the land use and what the community wants. He felt this to be most important.

Fracht asked if we had to prioritize the 14 chapters what would we begin with. Development and land use. Taylor and Aylesworth have talked with NH Housing and there are grant monies. IF we do not have housing we have nothing. Aylesworth said we have \$5k in the budget for Master Planning. Gotthardt emphasized the use of a consultant to help us do this. That the consultant should get the resources for the Planning Board. Dan said the consultant could be the facilitator for the visioning session.

Gotthardt recited what he would like to see addressed; land use, housing, transportation,

Linda Jones would like to see some of the material omitted, referencing gravel maps. Fracht felt that omitting shouldn't be done. Jones said to reference where it can be found.

First will be vision and land use will be done the first 6 months.

Kluge wants to dig in with this and get started.

Fracht pointed out -----

Aylesworth said tackling land use should be first and a few other chapters as well all at once.

1. Visioning

2. Land Use
3. Recreation
4. Economic Development
5. Housing
6. Transportation

Gotthardt asked Aylesworth approach the Budget Committee with the information for the Master Plan informing them of the 2 or 3 year plan. Aylesworth will be doing this. Aylesworth stressed two steps in approaching this and start working on it.

Aylesworth suggested engaging a couple of things this fall with the public. Survey? and visioning the Land Use, Recreation, Economic Development, Housing and Transportation.

Taylor suggested that taking the steps and combining them.

Visioning = Land Use, Recreation, Economic Development, Housing and Transportation

1. Visioning
2. Land Use
3. Recreation ↔ PLAY
4. Economic Development ↔ WORK
5. Housing ↔ LIVE ↙
6. Transportation ↔ ↙

What do we want Enfield's plan to look like

Kurt Gotthardt researched many different plans from other Towns. Some were simple, some had graphs and charts, pop-ups explaining paragraphs. He noted that several towns named who consulted their respective Master Plans.

Fracht said the individual we hire for consulting needs to be on board with the style of Master Plan that this Board wants. At this time, Gotthardt passed around copies of several towns Master Plan for the Board to view.

Fracht emphasized the style of the Master Plan and how pages it will be needs to be easy for the public to consume.

Aylesworth referenced Essex Jct., VT Master Plan at 125 pages, that has a lot of community flavor. Gotthardt suggested a video of the Master Plan. 5 minute video? historical?

- ❖ Goals
- ❖ Objectives
- ❖ Plan

Fracht would like us to hire a consultant that is local as possible.

- ❖ Play
- ❖ Work
- ❖ Live

Fracht realized a build out study has been completed and noted the non conforming lot sizes around the lake, asking if there should be a lakeshore district. Kluge felt addressing this was results of the plan and not visioning. Fracht and Gotthardt disagreed explaining that the consultant needs to know this information. Kluge reinforced his belief that we are getting ahead and need to focus on visioning. Fracht said that this was basically exemplifying what we need. Aylesworth said it is important for the consultant to know but has seen many communities get 'tied-up in knots,' over some of these issues.

A strong economic background.

How will we express the result of the planning effort?

Add afford housing annually. Work with developers to achieve affordable housing.

We do not want to have conflicting data.

Roles of a Consultant will be addressed at another time.

Outline of Specific Services for RFQ

TM Aylesworth informed Fracht he knows of individuals who could provide innovative suggestions and to speak with them. Fracht spoke with Mike ----- who said he would like to speak to the Board. He proposed working with the Board to further define resources that could be employed for parts of the Plan, and would do this for a fee of \$2k. Fracht said that we would benefit from listening to him and invite him to come. Perhaps the second Wednesday in September?

Fracht will have Taylor send out communications to all with materials received.

Notice of Decision for Peter Martin

Fencing and Modification was addressed. Driveway permit was completed. ***Motion to accept the conditions for Chosen Valley Pet Resort with a second from Seto. Passed unanimously and signed by Chairman Fracht.***

60 Main Street Dumpster

Enclosure has been built and the dumpster is too tight inside of it as Casella cannot pick up the dumpster in this situation.

Dan Kiley made a motion to adjourn at 8:48 p.m. with a second from Rita Seto and carried.