

Town of Enfield

Planning Board Meeting Minutes



August 22, 2018

DRAFT

Present: Dan Kiley; Chair; David Fracht; Vice Chair, Rita Seto, Kurt Gotthardt, John Kluge; Selectman Ex-Officio; Eric Russell, Jim Bonner; Alternate and videographer, Paula Rowe Stone; Alternate & Minute Taker Scott Osgood; Town Planning/Zoning Administrator

Regrets: Tim Taylor,

Public: Celie Aufiero, Bruce Bergeron, Don Wyman, Kim Withrow, Ray Critch, Bobbie Lynds, Zoe Rich, Scott Lyons, Ed Rippe Jan Sample, .

I. CALL MEETING TO ORDER

II. SELECTMEN'S REPORT

John Kluge – Selectmen’s Representative. New Police Chief – Roy Holland. Shaker Boulevard. Application Regional Commission Grant for the Lakeside Park is possible. This is a matching grant. Strategic planning process – first phase. Info coming and a survey for the residents with more information on the Strategic Planning process. Budget Committee and Selectboard are coordinating for the 2019 budget.

III. CITIZENS FORUM

None.

IV. CONCEPTUAL HEARING

1. Bobbi Lynds of North Country Medical Courier Services, Inc (NCMCS). This business has existed since 1991. She is looking to occupy property owned by Ron Hawthorne, formally The Enfield
2. Garage. Lighting will not change. There will be some interior remodeling where the Veterinarian Center use to be. Vehicle’s and loading will be in the current garages. Currently have a fleet of over 14 vehicle’s and look forward to a 10 to 15% growth in the next 5 years. Kurt questioned her if she had spoken to the State about this change in business and access to Route 4. The business is currently 6 a.m. to approx. 10 p.m. Lynds will work with the tenants so that there will not be an impact. Lynds will be mastering a loading dock that will be approx. 3 feet high. There will not be any overnight storage. Packaging of the products is triple contained. Chairman Kiley said that the driveway access and parking needs to be addressed and a site plan. Don Wyman asked about the change of use. John Kluge did not understand that this is a change.
3. Jake’s Market- Bruce Bergeron Representing. He has a purchase and sales agreement for the property on the left that has been up for sale. This will allow for more room at the pumps to easily access and exit. This property on the left will be rented out and this is two separate lots. Possibly in the future – Car wash. Kurt asked him about the lighting plan - Bruce said he would follow up with this. Possibly Jake’s will open in January. The Board asked him to submit a plan – showing the easement and two separate lots.

V. PUBLIC HEARING

1. Bradley & Donna Rich and Timothy & Janice Sample will request an approval for a Boundary Line Adjustment to two parcels; 47-023 & 022A on 62 and 68 Hawley Drive.
Ray Critch, Surveyor represented. He provided a plat to the board members.
Motion to approve the boundary line adjustment for lots 47-023 and & 022A on 62 and 68 Hawley Drive came forward with a second from Rita Seto. The board unanimously in favor.

VI. DISCUSSIONS

1. Sign off Final Condition and Mylar for Allison Flint Subdivision - Planner Osgood has the mylar showing the conditions.
Kurt Gotthardt made a motion that the conditions have been met for the subdivision with a second from David Fracht. Motion passed unanimously.
2. Sign off and distribute 2018 Update of Zoning Ordinance

VII. COMMUNICATION

Strategic Governance – Chairman Kiley attended the meetings. There will be a survey distributed to the residents. Chairman Kiley would like to see economic housing added to this. Additionally, he would like the survey kept to 3 minutes.

VIII. APPROVAL OF MINUTES

1. Minutes of July 25, 2018 –
Page 1, voluntary merger... Kurt questioned what the ZBA did. Kurt said he did not question what the ZBA did. Previous action by the ZBA is null and void.
Page, Don's Plante's actions... Should be deleted.
Page 2, Under Approval of Minutes. That the corrections be placed in the minutes of that meeting.
Page 2, Section VI. Public hearing – last full line has a typo 'approve the'
Motion to accept the minutes came forward from

IX. NEW BUSINESS

Discussion on Maple Street and Applied for the ____ Grant for funding for sidewalks. Main Street down to Mickey's and up Maple Street.
Follow-up on Minute taking. Mostly up to the individual board. Planning Boards probably should have a little more added to the minutes. No verbatim. Perhaps bullets to place matters in brevity.
Video is part of the official record if there is video.
The Recorder requested that all corrections be written out and handed to the Minute taker.
The Recorder brought up the conflict of interest of a person sitting on this board and on the Zoning Board; that this serves an injustice to the Planning Board. Other advisement came forward on the subject. Mr. Gotthardt stated his thoughts on this.

X. NEXT MEETING – Sept 26, 2018

XI. ADJORNMENT

Rita Seto made a motion to adjourn at 7:50 p.m. with a second from Eric Russell, and passed.