

**Town of Enfield Old Home Days Committee  
Meeting Minutes**

**Meeting Date:** Wednesday, September 14, 2022

**Meeting Time:** 6:00 pm

**Meeting Location:** Huse Park Pavilion

**Members Present:** Josh Adjutant, Dawn Archambault, Shirley Green, Pam Smith, and Dolores Struckhoff.

**Excused Members:** Amber Bissonette, Meredith Smith and Misty Tuttle.

**Recorder:** Pam Smith

The Town of Enfield Old Home Days Committee was called to order by Dolores Struckhoff at 6:02 pm.

A motion to adjourn was made by Shirley Green and seconded by Josh Adjutant. The meeting was adjourned at 7:10 pm.

The next meeting will be held on Wednesday, September 21 at 6:30 pm at the DPW.

Agenda Item	Discussion/Motions	Action
<b>Approval of May Minutes</b>	A motion to approve minutes was made by Dawn Archambault and seconded by Dolores Struckhoff.	The minutes were passed and approved unanimously. Josh Adjutant abstained as he was not present at the last meeting.
<b>Review the Schedule of Events and Activities</b>	<p>We reviewed all items and the OHD program. We listed new action items to be completed by September 21.</p> <p>The Committee discussed volunteer roles and made assignments for Committee members during OHD weekend. <b>Action Item: Dolores will create a spreadsheet for volunteers and share it with Committee members.</b></p>	<ol style="list-style-type: none"><li>1. Friday – Kid’s Art Show: Timing to confirmed to be 1 – 3 pm. A flyer will go out to parents this Friday. <b>Approved and on schedule.</b></li><li>2. Friday – Dinner: food truck has been confirmed for Friday night – Let’s Get Loaded will be at Huse Park from 5 – 7 pm. <b>Action Item: Pam to reach out</b></li></ol>

		<p><b>to ask them to adjust time – can they stay later than 7 pm?</b>  <b>Approved and on schedule.</b></p> <p>3. Friday – Movie in the Park is Disney’s “Cars.” <b>Approved and on schedule.</b></p> <p>4. Saturday – Morning Parade: 9:30 am line up, parade to start at 10 am. Dawn has secured additional participants.  <b>Approved and on schedule.</b></p> <p>5. Saturday - Pumpkins in the Park in conjunction with Saturday Farmer’s Market  <b>Action Item: Dawn to ask school if each class would like to decorate and submit a pumpkin.</b>  <b>Approved and on schedule.</b></p> <p>6. Saturday – Community Picnic: EHOP is on Board.  <b>Approved and on schedule.</b></p> <p>7. Saturday – Afternoon Concert: Cardigan Mountain Tradition is confirmed.  <b>Approved and on schedule.</b></p> <p>8. Community Sailing with Mascoma</p>
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		<p>Sailing Club.  <b>Approved and on schedule.</b></p> <p>9. Saturday – Enfield Center Historic Triangle - Historical Society: Building Open House and Heritage Commission Town House Open House, 11 am – 3 pm.  <b>Approved and on schedule.</b></p> <p>10. Saturday - Enfield Library's Ice Cream Social. <b>Approved and on schedule.</b></p> <p>11. Mascoma Lioness Harvest Dinner.  <b>Approved and on schedule.</b></p> <p>12. Saturday – Lakeside Dance. By Shaker, have agreed to play for \$400 (motion approved in June). Mascoma Boosters will provide concessions.  <b>Action Item: Dolores will get orange cones for parking. Approved and on schedule.</b></p> <p>13. Saturday – Enfield Outing Club Open House. <b>Approved and On Schedule.</b></p> <p>14. Sunday – Whaleback Pancake Breakfast:  <b>Approved and on schedule.</b>  Suggested time for</p>
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		<p>breakfast event is 9 – 11 am and 10 am – 12 pm for Beach Volleyball.</p> <p>15. Sunday – Museum Scavenger Hunt. <b>Approved and on Schedule.</b></p> <p>16. Sunday – Conservation Event: Finalized and approved Cat Braxton Presentation. <b>Approved and On Schedule.</b></p> <p>17. Sunday – Corn Hole Tournament. Confirm location with Music Boosters. <b>Approved and On Schedule.</b></p> <p>18. Ongoing Weekend Activities – Business participation: The EVA Business Passport is a go. EVA will hold a Friday morning coffee. <b>Approved and on schedule.</b></p> <p>19. Ongoing Weekend Activities – Dog Park will be open. <b>Approved and on schedule.</b></p> <p>20. Ongoing Weekend Activity – Prospect Pines door decorating contest. <b>Approved and on schedule.</b></p>
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<p><b>New Other Items Pending:</b></p>	<p>OHD program is at the printer and will be distributed to town locations this week.</p> <p>The Committee discussed having lanyards with badges for staff and volunteers instead of teeshirts to save money. <b>Action item: Dawn will order lanyards and badges.</b></p>	
<p><b>Financial and Marketing</b></p>	<ul style="list-style-type: none"> <li>• <b>Budget, Facebook, and Instagram.</b></li> </ul> <p>Shirley gave a Treasurer's update. After recent community outreach, OHD currently has funds totaling \$6,816.86 to support the 2022 event. A few additional commitments have been made (\$40 outstanding in pledges).</p> <p>A motion to approve an expenditure of \$75 for cookies and beverages for the children's art exhibit was made by Dolores and seconded by Dawn. Amber will purchase these items.</p> <p>A motion to approve an expenditure of \$100 for lanyards and badges to identify event volunteers was made by Dolores and seconded by Shirley. These can be used in future years.</p> <p>A motion to approve an expenditure of \$150 for additional pumpkins for school classes to participate in Pumpkins in the Park was made by Dawn and seconded by Josh.</p> <p>A motion to approve an expenditure for up to \$141.16 for "Did You Know" signage (boards, paint and lettering paint) was made by Dawn</p>	

	<p>and seconded by Josh. Hopefully, these signs can be used in future years.</p> <p>A motion to approve an expenditure of \$50 for each Committee member for emergency purchases or last minute needed supplies during OHD weekend was made by Dawn and seconded by Dolores.</p> <p>Events are being shared via FB and on the Enfield Listserve, as well as in Valley News.</p>	
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