

**Town of Enfield Old Home Days Committee
Meeting Minutes**

Meeting Date: Wednesday, August 2, 2022

Meeting Time: 6:00 pm

Meeting Location: Enfield Department of Public Works Building

Members Present: Josh Adjutant, Dawn Archambault, Amber Bissonnette, Shirley Green, Meredith Smith, Pam Smith, Dolores Struckhoff, and Misty Tuttle.

Excused Members: n/a

Recorder: Pam Smith

The Town of Enfield Old Home Days Committee was called to order by Dolores Struckhoff at 6:05 pm.

A motion to adjourn was made by Dawn Archambault and seconded by Misty Tuttle. The meeting was adjourned at 7:20 pm.

The next meeting will be held on Wednesday, August 24.

Agenda Item	Discussion/Motions	Action
Approval of May Minutes	A motion to approve minutes was made by Meredith Smith and seconded by Amber Bissonnette.	The minutes were passed and approved unanimously.
Review the Schedule of Events and Activities	<p>We reviewed all items in an effort to finalize. Most action items from the previous meeting were completed, and we listed new action items to be completed by August 24.</p> <p>The Committee agreed that a theme for the weekend would help pull together the activities. Discussion about a 'Harvest' theme took place.</p>	<p>1. Friday – Kid's Art Show: Action Item: Amber will follow up with Mr. Jarvis to get final details. Based on her recent communication with him, timing to be considered is 1 pm - 3 pm. A flyer may go out to parents if approved by the Superintendent. Refreshments will be served.</p> <p>Approved and on schedule.</p>

		<p>2. Friday – Car Show: Action Item: Dolores will reach out on the List Serve to see if anyone is interested in organizing an “impromptu” classic car show.”</p> <p>3. Friday – Dinner: food truck has been confirmed for Friday night – Let’s Get Loaded will be at Huse Park from 5 pm – 7 pm. Action Item: Pam will confirm again as the date approached. Pam to explore popcorn donation. Approved and on schedule.</p> <p>4. Friday – Movie in the Park. This activity is confirmed. Action Item: Dolores will contact Chief Holland to find out what movie will be shown so it can be included in promotions. Approved and on schedule.</p> <p>5. Saturday – EPBA Softball Tournament, 9 am – Enfield Police Benevolent Association. Approved and on schedule.</p> <p>6. Saturday – Morning Parade: Action Item: Dawn will</p>
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		<p>reach out via the ListServe and will contact other organizations to increase number of parade participants. Dawn has already talked with the police department about the route and permits. Approved and on schedule.</p> <p>7. Saturday - Pumpkins in the Park in conjunction with Saturday Farmer's Market Action Item: Pam to recruit more volunteers, create schedule of activities and flyer. An additional 'senior' decorating contest may be added. Approved and on schedule.</p> <p>8. Saturday – Community Picnic: ESOP is on Board. Approved and on schedule.</p> <p>9. Saturday – Afternoon Concert: Cardigan Mountain Tradition is confirmed. Approved and on schedule.</p> <p>10. Community Sailing with Mascoma Sailing Club. Approved and on schedule.</p>
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		<p>11. Saturday – Enfield Center Historic Triangle - Historical Society: Building open house and Heritage Commission Town House Open House. Approved and on schedule.</p> <p>12. Saturday - Enfield Library's Ice Cream Social. Discussion about adding face painting took place. Approved and on schedule.</p> <p>13. Mascoma Lioness Harvest Dinner. Approved and on schedule.</p> <p>14. Saturday – Lakeside Dance. By Shaker, have agreed to play for \$400 (motion approved in June). Approved and on schedule.</p> <p>15. Saturday – Enfield Outing Club Open House – Needs to be confirmed.</p> <p>16. Sunday – Whaleback Pancake Breakfast: Action Item: Josh to follow up with Whaleback regarding donated food items and OHD financial support for event. Approved and on schedule.</p> <p>Suggested time for</p>
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		<p>breakfast event is 9 – 11 and 10 – 12 for volley ball courts.</p> <p>17. Sunday – Museum Scavenger Hunt: Action Item: Shirley in contact with Museum and will follow up on details.</p> <p>18. Sunday – Conservation Event: Finalized and approved Cat Braxton Presentation. Action Item: A few more details before listed on program required. Shirley will follow up.</p> <p>19. Sunday – Corn Hole Tournament. Action Item: Amber will follow up with EOC or others to encourage them to offer prizes.</p> <p>20. Ongoing Weekend Activities – Business participation: The EVA Business Passport is a go. EVA will hold a Friday morning coffee. Approved and on schedule.</p> <p>21. Ongoing Weekend Activities – Dog Park Event: Action Item: The Dog Park group will host an event. We need details to put on</p>
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		schedule. Amber to follow up.
New Other Items Pending:	<p>The committee discussed the need for updated signage to promote the event.</p> <p>The committee discussed the need for additional volunteers and shared names of people who have reached out with interest in helping with the event.</p>	<ul style="list-style-type: none"> Signs for the event. Action Item: Dawn and Josh to explore costs. More volunteers for the weekend activities are needed. Action Item: Misty is going to reach out to community members who have expressed an interest. Dolores will post on ListServe. Pam will create a list of volunteer needs. Outing Club Open House? Action Item: [REDACTED] will follow up with the Outing Club.
Financial and Marketing	<ul style="list-style-type: none"> Budget, Facebook and Instagram. <p>Shirley gave a Treasurer's update. After recent community outreach, OHD currently has funds totaling \$5,746.86 to support the 2022 event. Additional commitments have been made and more contributions are expected.</p> <p>Dawn will assist with marketing materials. Shirley will update the business listing in the flyer.</p> <p>A motion to approve an expenditure of \$400 to pay Cardigan Mountain Band for performing on Saturday</p>	<ul style="list-style-type: none"> Action Item: 1) Identify who will update Facebook and who will create the event page on Facebook. 2) Identify who will create a program of activities with dates and times and a poster for publication. 3) Discuss who will do PR with local publications and other outreach.

	<p>was made by Josh and seconded by Meredith. The motion was approved unanimously.</p> <p>A motion to allocate an expenditure of \$75 or up to \$200 to supplement the Whaleback pancake breakfast event was made by Josh and seconded by Dawn. The motion was approved unanimously.</p>	
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