

REQUEST FOR PROPOSALS (RFP)

Oak Hill Road Culvert Removal & Bridge Installation

The Town of Enfield is inviting proposal submissions for the construction of the culvert removal and bridge installation at the crossing of Oak Hill Road over Meadow Brook in Enfield. Work will be performed by the Contractor, under supervision of the Town and its engineer, Right Angle Engineering, PLLC.

The project consists of the removal of an existing failing culvert, and a replacement with a new engineered span bridge and associated road improvements. This includes the following scope of work:

- Installation and maintenance of sediment and erosion control.
- Clearing and grubbing of impact area.
- Traffic control **(by town)**.
- Removal and disposal of existing culvert.
- Installation of new bridge, including bridge rail, to be installed compliant with NHDOT standard specifications for 35 miles per hour.
- Road reconstruction according to design plans.
- Implementation of storm water management improvements.
- Coordination in conjunction with Town, with utility companies as needed for construction.
- Coordination with Town Engineer (Right Angle Engineering, PLLC) for field observations, material testing, and input during of construction.
- Provide Form 4 for the New Hampshire Department of Transportation (NHDOT) structural load certification for HS-25 or HL-93 load rating, or coordinate with Town Engineer to provide this information.
- Coordination with Town and Engineer for project scheduling.

The town will be providing the following services:

- Engineering Design & Permitting;
- Construction Observations; and
- Materials Testing.

It is preferred to have the work be completed as soon as possible, and construction will be completed by no later than September 30, 2022.

The design plans included with this proposal package must be followed, which includes the planset prepared by Right Angle Engineering, PLLC. Any subsequent changes or amendments as a result of questions, permit reviews, or other comments will be accounted for in the final project. Any changes made during the RFP preparation period will be provided to all contractors via email.

Submission of the proposal packages, and qualifications summaries are due to be submitted electronically to the Town of Enfield, New Hampshire at the following email addresses by no later than 12:00 on Wednesday, February 16, 2022.

- jtaylor@enfieldnh.us
- erin@rightangle.engineering

The proposals will be reviewed by the Town of Enfield Public Works Department with the Engineer and follow-up interviews scheduled with prospective contractors as applicable.

The proposal shall contain:

1. Proposers Name (and individual if different);
2. Address & Telephone numbers;
3. Detailed cost estimate for the Period of Performance included total project cost; please note that the quantities provided are intended for guidance and the contractor is expected to provide a lump sum cost with the estimated item price details. The line items include placement and installation of said items.
4. A description of the qualifications;
5. A description of the proposed project;
6. Ability to begin and complete the project in the timeline outlined above;
7. Certificate of Insurance;
8. Demonstration of the ability to provide bonding;
9. W-9 Form;
10. Point of Contact information, including: name, phone number(s), and email address;
11. Resume for site superintendent/project manager for construction;
12. And the following certification:

I, the undersigned, certify that this proposal has been completed in fullest practical detail and that all information herein is accurate and complete, knowing that incomplete or incorrect details may result in rejection of the proposal.

Signature of Preparer, Title and Date

This project shall consist of site/surface preparation; culvert removal; bridge construction; finishing and site cleanup. This includes work needed to comply with the wetlands permit to be issued by the New Hampshire Department of Environmental Services.

The following criteria will be utilized to select the general contractor:

- Occasions of the company and personnel to be assigned to this project;
- Demonstration of overall project understanding and insights into the local conditions and potential issues;
- Demonstration of knowledge of project area;
- Clarity of the proposal and thoroughness in addressing the scope of work;
- Submission of a complete proposal with all the elements required by the RFP;
- Cost of proposal;
- References for previous experience with similar projects.

The project is considered a lump sum with any change orders to be considered on a quantity and unit price basis, if needed. The bridge design is based on the assumption of an engineered wood bridge. Other bridge superstructure types can be used in the contractor's proposals for the project (i.e. concrete, steel), and this will be considered. If the alternative requires changes to the wetland permit, that will be the obligation of the contractor.

The Town of Enfield reserves the right to reject any or all proposals or any part thereof. The town also may waive any formality, informality, information and/or errors in the proposal, to accept the proposal considered to be in the best interest of the Town.

This request for proposals does not obligate the Town of Enfield to enter into any business relationship with any responder nor shall the Town of Enfield be responsible for any costs associated with the preparation of this proposal.

Hard copies of the projects plans and RFP can be purchased from Copy World, LLC, in Lebanon, New Hampshire, by contacting Bill@CopyWorldLLC.com, (603) 790-8357.

Questions regarding the project shall be addressed to Erin Darrow, P.E., Right Angle Engineering, via email at erin@rightangle.engineering. On-site meetings to review the project can be scheduled upon request.