

# REQUEST FOR PROPOSALS

## MASCOMA LAKESIDE PARK RETAINING WALL REPLACEMENT

**DATE OF ISSUE:** February 3, 2022

**PROPOSAL DEADLINE:** February 25, 2022 by 12:00 P.M.

### **INTRODUCTION AND BACKGROUND:**

The Town of Enfield, NH wishes to replace an existing creosote timber retaining wall at Mascoma Lakeside Park, located at 197 Main Street, Map 32 Lot 46. (see image below) **The retaining wall project is located at the shoreland adjacent to the existing driveway and parking area.**

The Town has been awarded a grant from the New Hampshire Land and Water Conservation Fund (LWCF) to make improvements to Mascoma Lakeside Park for the purpose of assuring that a sufficient quality and/or quantity of outdoor recreation resources are available to serve the present and future outdoor recreation demands and needs of the general public.

Replacement of the existing creosote timber retaining wall with a concrete retaining wall of same dimension and same location is planned as the next phase of Mascoma Lakeside Park improvements.



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

**SCOPE OF WORK:**

- The existing creosote timber retaining wall is in two sections, 52' to east of an existing boat launch, and 123' to the west of same existing boat launch.
- Contractor will provide and maintain a barrier to prevent the public from entering the work area.
- Remove existing creosote timber retaining wall and creosote timbers and properly dispose.
- Install a concrete retaining wall in the same location and height to grade as existing.
- Finished appearance of concrete is to resemble natural stone. Color T.B.D.
- Install geotextile fabric, crushed stone, and drainage pipe behind retaining wall.
- Restore disturbed areas with native vegetation.
- All work is to conform to conditions of an approved NHDES Shoreland Permit (by Town of Enfield) as enumerated below:
  - Erosion and siltation control measures shall: be installed prior to the start of work; be maintained throughout the project; and remain in place until all disturbed surfaces are stabilized.
  - Erosion and siltation controls shall be appropriate to the size and nature of the project and to the physical characteristics of the site, including slope, soil type, vegetative cover, and proximity to surface waters.
  - No person undertaking any activity in the protected shoreland shall cause or contribute to, or allow the activity to cause or contribute to, any violations of the surface water quality standards established in Env-Ws 1700 or successor rules in Env-Ws 1700.
  - Any fill used shall be clean sand, gravel, rock, or other suitable material.
  - For any project where mechanized equipment will be used, orange construction fence shall: be installed prior to the start of work at the limits of the temporary impact area; be maintained throughout the project; and remain in place until all mechanized equipment has been removed from the site.

**CONTRACT PERIOD:**

All work on the project is to be completed no later than **May 27, 2022**.

**POINT OF CONTACT:**

Interested parties are encouraged to visit the site before submitting a written proposal for the Town's consideration. Liam Ehrenzweig will be the point of contact for the project and will be available to accompany site visits.

**Liam Ehrenzweig** 603.442.5426 [inspector@enfield.nh.us](mailto:inspector@enfield.nh.us)

### **RESPONSE FORMAT:**

Responses to this RFP should contain the following:

1. Name and contact information for firm submitting proposal;
2. Proposed scope of work, including a description of the approach to be taken toward completion of the project, an explanation of any variances to the proposed scope of work as outlined in the RFP, and any insights into the project gained as a result of developing the proposal;
3. Price for the work outlined in the proposed scope of work and separate estimated price for optional supplemental work.
4. Proposed timeline of work;
5. A brief description of your firm's history and experience with retaining wall review and repair. If your firm intends to partner with another company, also provide pertinent information on the subcontractor
6. Demonstration of success on similar projects, including a brief project description, project address, and contact information for references.

### **CONTRACTOR SELECTION:**

The Town of Enfield's project selection committee will review and evaluate all proposals based on the following criteria:

- Qualifications and experience of the firm and the personnel to be assigned to this project;
- Demonstration of overall project understanding, proposed scope of work, and timeline;
- Clarity of the proposal and creativity/thoroughness in addressing the scope of work, and submission of a complete proposal with all elements required by the RFP;
- Cost

### **SUBMISSIONS:**

Firms interested in this project may submit their proposals either by email ([inspector@enfield.nh.us](mailto:inspector@enfield.nh.us)) or in hard copy to:

***Liam Ehrenzweig  
Town of Enfield  
Building Inspector/Health Officer  
PO Box 373  
Enfield, NH 03748***

Proposals submitted in hard copy must be contained in sealed envelopes or packages with “**MLP Retaining Wall Replacement**” clearly marked on the outside

Proposals submitted electronically must contain “**MLP Retaining Wall Replacement**” in the subject line of the email.

Questions about the project should be directed to:

***Liam Ehrenzweig  
Telephone: (603) 442-5426  
E-mail: [inspector@enfield.nh.us](mailto:inspector@enfield.nh.us)***

Contractors wishing to visit the site should make an appointment with Liam Ehrenzweig.

All proposals must be received no later than **12:00 PM on February 25, 2022**. Proposals and/or modifications received after this time will not be accepted or reviewed. No facsimile-produced proposals will be accepted.

A public opening of the proposals will take place at the Enfield DPW facility, 74 Lockehaven Rd., **12:00 PM on February 25, 2022**.

A contractor will be selected and notice to proceed will be issued no later than **March 4, 2022**.

All proposals upon submission become the property of the Town of Enfield. The expense of preparing and submitting a proposal is the sole responsibility of the applicant. The Town of Enfield reserves the right to reject any or all proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this RFP as in the best interest of the Town of Enfield. This solicitation in no way obligates the Town of Enfield to award a contract.

The Town of Enfield is an equal opportunity provider and employer.