



## **Town of Enfield**

Department of Public Works  
74 Lockehaven Road, P.O. Box 373  
Enfield, New Hampshire 03748  
VOICE 603-632-4605 • FAX 603-632-7391  
Email: jtaylor@enfield.nh.us

# **Request for Proposals**

The purpose of the RFP is to obtain, through the competitive bid process, the services of an outside contractor to complete paving projects in the Town of Enfield.

1. Paving an overlay of 1.25" of one-half inch asphalt mix to overlay to seven Enfield streets totaling approximately 8400' in length.
2. Paving 2" base and 1" wearing on one street 700' in length.
3. Pave two cul-de-sacs 140' in diameter.
4. Providing up to 500 tons of topcoat asphalt mix for the Town of Enfield to haul for grader shim and hand paving.

## **1. Issuing Office**

The office of the Board of Selectmen is the issuing office; Jim Taylor, Enfield Public Works Director, is the point of contact. All proposals must be marked "Enfield Paving" and submitted in writing directly to:

Enfield Department of Public Works  
Attn: Jim Taylor  
PO Box 373  
Enfield, NH 03748

All questions regarding this RFP and supporting documentation may be submitted directly to this office.

## **2. Response Date**

Proposals may be submitted in response to this RFP until 12:00 p.m. on **April 1, 2022**. Late and incomplete bids will not be accepted.

### 3. Submission of Bid

To be eligible, a Contractor must:

- Submit a letter of introduction outlining the firm's qualifications.
- Have necessary tools, equipment, and personnel to perform the services and material described.
- Submit a bid document stating the total price of each project with a unit price per ton for asphalt binder and overlay and by the square yard for reclaiming. Vendors are welcome to bid on any or all projects as they see fit.
- Provide three municipal references if the contractor has not completed work for the Town of Enfield in the last five years.

Required documents for award of contract:

*The following documents must be executed prior to award of the contract and the initiation of work. These documents must be submitted within ten (10) working days after the date of notice of intent to award.*

- Certificate of Insurance (naming Town of Enfield as an "Additional Insured")
- If a corporation, Proof of Current Registration
- Executed W-9 Form

### 4. Scope of Services

The services that will be required are as follows:

**Project #1;** Trucking and placing 1.25" asphalt, 1/2" mix, overlay on six streets in Enfield listed in the attached table and labeled on the enclosed map; preparing joints; tack coating; traffic control; the Town will provide sweeping and structure adjustments.

**Project #2;** Trucking and placing 2" base asphalt mix and 1" wearing on McConnell Road that has not been previously paved. Town will perform all preparation of road for paving including adding gravel, grading, drainage, and shoulder work.

**Project #3;** Trucking and placing 1.25" asphalt, 1/2" mix, overlay on two cul-de-sacs at the end of two of the streets listed in project #1, preparing joints; tack coating; traffic control; the Town will provide sweeping.

**Project #3;** Provide up to 500 tons of topcoat asphalt mix for the Town of Enfield pick up at the plant. Please provide prices for both 3/8" and 1/2" mixes

### 5. Detail of Services

See attached street list and map. Project areas are marked. Vendors who wish to visit the project areas should make an appointment with the Highway Department during the week of March 21 – March 25. Call (603) 632-4605 to make an appointment

## **6. Terms**

The Town reserves the right to reject any and all bids and will be accepting the bid judged to be in the best interest of the Town of Enfield. The Town also reserves the right to add or remove part of the requested work to fit within budget constraints. The Town budget will be voted on at the upcoming Town Meeting schedule for April 30, 2022. The Town also reserves the right to substitute other streets if the streets that have significant water or sewer projects will not be ready for pavement in 2022.

## **7. Compensation**

The Town will pay the Contractor on a mutually agreed upon schedule.

## **8. Bid Review and Selection Criteria**

The Town of Enfield will select the "lowest and responsible bidder." In addition to overall cost, the term "lowest responsible bidder" includes criteria such as quality of the commodity, service reputation, suitability, compatibility, and other factors that are relevant and appropriate in connection with a given project or service. In order receive the winning bid; a vendor must be able to demonstrate the ability to perform the needed work in a manner that meets the Town's expectations for quality.

**THE TOWN RESERVES THE RIGHT TO ACCEPT ANY OR ALL BIDS**

**THE TOWN OF ENFIELD IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER**

2022	Street	Section	Length	Notes
Map #				
1	Pillsbury Street	All	950	1.25" Overlay and Recrown
2	Depot Street	All	500	1.25" Overlay
3	Union Street	All	1050	1.25" Overlay
4	Fitzgerald	All	1600	1.25" Overlay
5	Flanders	All	1800	1.25" Overlay
6	Birch & Poplar Cul-De-Sacs			1.25" Overlay (2@ 140' Diameter)
7	McConnell Road	All	700	2" Base 1" Wearing
8	Birch Lane	All	1200	1.25" Overlay
9	Poplar Lane	All	450	1.25" Overlay
10	Mill Street	All	850	1.25" Overlay 12' width one lane
			9100	