



Town of Enfield

Department of Public Works
74 Lockehaven Road, P.O. Box 373
Enfield, New Hampshire 03748
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Request for Proposals

The purpose of the RFP is to obtain, through the competitive bid process, the services of an outside contractor to complete paving projects in the Town of Enfield.

1. Reclaiming approximately 7,000' of pavement on four Enfield streets
2. Applying 2" base binder to approximately 7,000' on four Enfield streets
3. Machine shim and placing 1.25" of one half inch top coat asphalt mix to overlay to one Enfield street totaling approximately 3,600' in length.
4. Providing up to 800 tons of top coat asphalt mix for the Town of Enfield to haul for grader shim and hand paving.

1. Issuing Office

The Office of the Town Manager is the issuing office; Jim Taylor, Enfield Public Works Director, is the point of contact. All proposals must be marked "Enfield Paving" and submitted in writing directly to:

Enfield Department of Public Works
Attn: Jim Taylor
PO Box 373
Enfield, NH 03748

All questions regarding this RFP and supporting documentation may be submitted directly to this office.

2. Response Date

Proposals may be submitted in response to this RFP until 12:00 p.m. on the **May 20, 2020**. Late and incomplete bids will not be accepted.

3. Submission of Bid

To be eligible, a Contractor must:

- Submit a letter of introduction outlining the firm's qualifications.
- Have necessary tools, equipment, and personnel to perform the services and material described.
- Submit a bid document stating the total price of each project with a unit price per ton for asphalt binder and overlay and by the square yard for reclaiming. Vendors are welcome to bid on any or all projects as they see fit.
- Provide three municipal references if the contractor has not completed work for the Town of Enfield in the last five years.

Required documents for award of contract:

The following documents must be executed prior to award of the contract and the initiation of work. These documents must be submitted within ten (10) working days after the date of notice of intent to award.

- Certificate of Insurance (naming Town of Enfield as an "Additional Insured")
- If a corporation, Proof of Current Registration
- Executed W-9 Form

4. Scope of Services

The services that will be required are as follows:

Project #1; Reclaiming approximately 7,000' of pavement on four Enfield streets listed on the attached table and labeled as #1, #3, #4 & #5 on the enclosed map.

Project #2; Truck and place 2" of asphalt binder to the area outlined in project #1

Project #3; Trucking and placing 1.25" asphalt 1/2" overlay on one street in Enfield listed in the attached table and labeled as #2 on the enclosed map; preparing joints; tack coating; the Town will provide sweeping.

Project #4; Provide up to 800 tons of top coat asphalt mix for the Town of Enfield pick up at the plant. Please provide prices for both 3/8" and 1/2" mixes.

5. Detail of Services

See attached project list and map. Project areas are marked. Vendors who wish to visit the project areas should make an appointment with the Highway Department during the week of May 4 or May 11, 2020. Call (603) 632-4605 to make an appointment

6. Terms

The Town reserves the right to reject any and all bids and will be accepting the bid judged to be in the best interest of the Town of Enfield. The Town also reserves the right to add or remove part of the requested work to fit within budget constraints.

7. Compensation

The Town will pay the Contractor on a mutually agreed upon schedule.

8. Bid Review and Selection Criteria

The Town of Enfield will select the “lowest and responsible bidder.” In addition to overall cost, the term “lowest responsible bidder” includes criteria such as quality of the commodity, service reputation, suitability, compatibility and other factors that are relevant and appropriate in connection with a given project or service. In order to receive the winning bid; a vendor must be able to demonstrate the ability to perform the needed work in a manner that meets the Town’s expectations for quality.

THE TOWN RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS

THE TOWN OF ENFIELD IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER