

**TOWN OF ENFIELD
MUNICIPAL FACILITIES ADVISORY COMMITTEE
DESIGN TEAM**

**MEETING MINUTES
November 15, 2022**

MFAC Design Team in Attendance: Tracy Young, Tate Picard, Reed Bergwall and Travis Boucher and Kim Quirk

MFAC Design Team Absent: N/A

Ex Officio Members in Attendance: Ed Morris, Town Manager and Shirley Green, Library Trustee

Town Staff in Attendance: Fire Chief Phil Neily (came in near the end of the meeting)

Called to order at 2:30 PM

Ed Morris turned the meeting over to Andrew Martin from Neagley and Chase (NC).

Andrew explained that NC reviewed the two story floor plan and one story floor plan with a courtyard that were chosen by the MFAC Design Team (MFAC-DT) for financial analysis. He stated that they took the floor plans and removed the fire bays since they were the same in each in each floor plan. Using the envelope from each of the floor plans they compared costs of what would be needed for each. The analysis showed the two story floor plan would cost 5%-6% more than the one story as drawn but would be 8%-9% more than the one story plan if we could find a way to remove the courtyard.

There was some discussion about the courtyard, and how it was placed in the building to provide light to interior offices and to provide security so those police offices can have a regular window. The MFAC-DT decided to move to focusing on the one story floor plan and asked Black river Designs to come back next week with one floor plan with a smaller courtyard, and with a drawing that shows a building with no courtyard.

Meeting Adjourned at 5:35