**TOWN OF ENFIELD**

**MUNICIPAL FACILITIES ADVISORY COMMITTEE**

**DESIGN TEAM**

**MEETING MINUTES**

**October 24, 2023**

**MFAC Design Team in Attendance:** Travis Boucher, Tate Picard, Tracy Young, Kim Quirk and Reed Bergwall

**MFAC Design Team Absent:** N/A

**Ex Officio Members in Attendance:** Ed Morris, Town Manager and Shirley Green, Library Trustee

**Ex Officio Members in Absent:** N/A

**Staff in Attendance:** Kate Minshall

Called to order at 3:30 PM

Minutes of October 10, 2023 were approved by consensus.

BUSINESS

Ed Morris turned the meeting over to Andrew Martin from Neagley and Chase (N&C). Andrew Explained that the current budget after Electric and ME7P bid was 7.1M Which is about $600,000 over our target. With some modifications to air exchange system, removal of the Fire Bay air filters because of the Plymovent grant the Town received, and the $100,000 generator grant the town will be receiving, we are now around $400,000 over the target budget The main factor in the budget overrun is inflationary pressures and the decision the MFAC made to upgrade from a propane forced air roof mounted heating system to the electric heat pump model. There was a lengthy discussion by the MFAC about whether or not to go back to the propane model or keep the heat pumps. The decision was made to stay with the heat pump model because of the long term efficiency.

Andrew then addressed a question from an earlier meeting about the use of copper piping and if it would be cheaper to run PEX tubing. After some research N&C found that with increased costs and new copper technology, PEX tubing is now comparable to copper in price. The building is now a mix of copper and PEX based on application and ease of installation.

Defiance Electric and N&C have been working with the Resilient Group on energy incentives. We do not know how much that may be, but the thought is probably in the $50,000 to $100,000 range.

Besides these cost saving measures, the Town will be resubmitting a couple of grants in the hope of receiving the rest of the overage. The MFAC Committee engaged in a discussion about how to fund the difference if we are not successful with the grants and asked the Town Manager to work with the attorney on different alternatives. With the information given the MFAC gave consensus to move the project forward to final design in preparation for final bidding.

There was a brief discussion about local permitting, DOT permitting and other permits and review that might be needed. There is still a concern about some long lead times and getting some items ordered sooner than later.

The discussion was then turned over to Black River Designs (BRD) to discuss colors, signage, and possible fire bell location. BRD showed four options. Consensus was that the MFAC liked the larger signage over the fire bays. There was discussion about the fire bell and it was decided not to attach the fire bell to the building, but to allow the fire chief to work with others on a display where the bell might be used. The discussion ended with the MFAC’s concern about using wood on the exterior. There was a brief discussion about alternatives, and Reed Bergwall stated he would send over specs from a product they used in a project he managed.

Meeting adjourned at 4:45