**TOWN OF ENFIELD**

**MUNICIPAL FACILITIES ADVISORY COMMITTEE**

**DESIGN TEAM**

**MEETING MINUTES**

**September 12, 2023**

**MFAC Design Team in Attendance:** Travis Boucher, Tate Picard and Reed Bergwall

**MFAC Design Team Absent:** Kim Quirk and Tracy Young

**Ex Officio Members in Attendance:** Ed Morris, Town Manager and Shirley Green, Library Trustee

**Ex Officio Members in Absent:** N/A

**Staff in Attendance:** Kate Minshall

Called to order at 3:30 PM

Minutes of August 29th, 2023 were approved by consensus.

BUSINESS

Ed Morris turned the meeting over to Bread Loaf to review the floor plan changes by Bread Loaf since the August 29th meeting. The plan was reviewed floor by floor. Ed Morris highlighted a few door changes and other minor details. He then asked about changing the wall for the clerk’s area to turn at the column to create more office space. There was discussion about possible egress issues, but Bread Loaf agreed to look at the issue more closely. Ed Morris then asked if the door to the second bathroom could be located off the hallway near the main foyer, instead of off the waiting area.

We then moved to the library, where the discussion revolved around a place of refuge and a way to secure the elevator when the library is closed. Other than that discussion, the library level was approved.

Finally, there was a review of the top floor meeting space. There was a brief discussion about this space, but overall approval was given for the floor plan.

Fred Bellucci from Bread Loaf is going to take the floor plan as decided upon and complete a new budget to see where we are at after the changes. Overall consensus was that this building design was better and had good flow.

Breadloaf then exited the meeting.

The MFAC Committee had a brief discussion about other possible changes to the floor plan that could solve a few of the issues.

Discussion, then moved to the public safety building. Ed Morris explained that the subdivision was complete, and he was working with the attorney to complete the purchase of the land. Ed Morris then discussed a meeting he had with Andrew Martin, Ed Pearson and the Chiefs about the MEP bids and the need to make a few changes if the Town was set on staying with variable speed heat pumps. Mr. Morris confirmed the Town’s desire to maintain the heat pump direction. Ed Pearson made a few recommendations of items that could be engineered differently to reduce some costs and redundancy. Andrew Martin discussed working with the electric and mechanical/plumbing contractors to see if they could work together to find ways to lower costs while maintaining an all-electric primary system. Ed Morris confirmed with Andrew that the Select Board authorized the use of Alliance Mechanical and Defiance Electric for N&C to use as subcontractors.

Meeting adjourned at 4:27