**TOWN OF ENFIELD**

**MUNICIPAL FACILITIES ADVISORY COMMITTEE**

**DESIGN TEAM**

**MEETING MINUTES**

**July 18, 2023**

**MFAC Design Team in Attendance:** Tracy Young, Travis Boucher, and Reed Bergwall

**MFAC Design Team Absent:** Kim Quirk and Tate Picard

**Ex Officio Members in Attendance:** Ed Morris, Town Manager and Shirley Green, Library Trustee

**Ex Officio Members in Absent:** N/A

**Town Staff in Attendance:** N/A

Called to order at 3:33 PM

Minutes of July 18, 2023, were approved by consensus.

BUSINESS

Ed Morris turned the meeting over to Fred Bellucci from Bread Loaf to review the current budget. Fred started by reviewing the January 2022 budget with the projected 2022 escalator. He also showed that the current budget is at 6.6 million which is over the 5.8 million dollar project cost that was approved at Town Meeting. There was some discussion about why the budget was so off. The conclusion came down to two things. First, no one expected the extreme inflation that has happened from January 2022 to our current market. Second, the committee has made additions such as adding the heat pump option.

The Committee took some time to review the detailed budget making a few minor tweaks to reduce the budget, but ultimately concluded that some value engineering and reconfiguration such as trying to relocate the elevator or keep the current elevator shaft. There was also discussion about changing some features to simplify the design, which may afford the budget reductions needed along with maintaining the proposed function of the renovation.

Ed Morris discussed the possibility of cutting the Planning and building inspectors offices, since they could stay at the DPW building which would reduce the need for those offices in the floor plan. He also stated that he understands the removal of that space affects the other spaces as well, but it was an option to reduce overall floor space.

Consensus was reached that Bread Loaf would look at a couple of different floor plan ideas to determine possible efficiencies.

Breadloaf then exited the meeting.

The MFAC Committee had a brief discussion about Library fundraising and possibilities of how that may help the overall budget in the Library space. Ed Morris will send the MFAC the detailed budget and current floor plan so everyone can put some thought into reconfiguring the floor plan for efficiencies.

Ed Morris updated the MFAC that the subdivision of the Shaker Hill Granite site was approved and that the attorney was finalizing the purchase and sale agreement along with the new deed. Neagley and Chase are still collecting prices from contractors to complete final pricing. Ed Morris also shared that the Town received word that the USDA grant for furnishings was not looking like it will be approved and the Direct Congressional Spending grant was denied. The Town will be making adjustments and preparing to reapply in the next round.

Meeting adjourned at 4:49