

**TOWN OF ENFIELD
MUNICIPAL FACILITIES ADVISORY COMMITTEE
DESIGN TEAM**

**MEETING MINUTES
February 27, 2024**

MFAC Design Team in Attendance: Tracy Young, Tate Picard (online), Reed Bergwall, and Travis Boucher

MFAC Design Team Absent:

Ex Officio Members in Attendance: Ed Morris, Town Manager

Ex Officio Members in Absent: Shirley Green, Library Trustee

Town Staff in Attendance: Roy Holland and Phil Neily

Called to order at 3:30 PM

Minutes from January 23rd and February 13th were approved by consensus.

BUSINESS

Ed Morris turned the meeting over to Andrew Martin:

Bidding and GMP Development Schedule:

Bids are currently out on the street and the following calendar is the current plan for finalization of the project budget.

- 95% Construction Documents to be issued for Bid February 27, 2024
- 100% Construction Documents – Issued on April 8, 2024, and will be used to finalize numbers with low bidders, as well as building permit submission.
- GMP presentation to MFAC the week of April 22, 2024

Permit Review:

- Driveway permit submitted to NH DOT on February 2, 2024. NHDOT has asked for more information from their minor review notes.
- Site Plan Review Application – Submitted February 2, 2024, the Planning Board hearing will be held on March 13, 2024.
- Wastewater/Sewer permit will be submitted in early March.
- EPA SWPPP will be submitted 2 weeks prior to construction after the site subcontractor is chosen.
- Building Permit will be submitted in early April after completion of the construction documents.

Budget Summary:

The current budget numbers show the project being \$200,000 over the proposed construction budget. There is still NH Saves (RBG incentives) rebates to be determined and we are awaiting final bids to be completed.

- January 9, 2024, Design Development Estimate:	\$ 6,800,000.00
- Generator grant:	<u>(\$100,000.00)</u>
	\$ 6,700,000.00
- Budget	<u>\$ 6,500.000.00</u>
- Difference	\$200,000.00
○ Resilient Building Group (RBG) Incentives:	
▪ Will need 100% CDs to initiate RBG review process.	
▪ EPSF will fall under a “custom standard/ prescriptive rebate” service.	
▪ RBG anticipates providing rebates on:	
○ Electrical HVAC and propane equipment.	
○ Lighting	
○ Envelope	

ME&P System Coordination:

- Mechanical design is complete.
- Electrical and Fire protection design coordination is being finalized.

Grant Status Review:

- There was a discussion about the Congressionally Directed Spending (CDS) Request (specific to heat pump system. There are concerns about the Build America Buy America (BABA) requirements with no heat pumps meeting these requirements, and the waiver process is taking a tremendous amount of time. Chief Holland read a BABA statement that created some concern that a CDS award may make the entire building fall under BABA requirements. Steve Patton made a comment that sometimes grant money costs more than the grant is worth.

Travis Boucher asked a question about the Generator size. Ed Morris answered that maintaining the 150 KW generator size was OK and if we need to shed load on the generator, we can do that.

There was an update that we were awaiting Liberty Utility costs.

Meeting adjourned at 4:10 PM