

**TOWN OF ENFIELD
MUNICIPAL FACILITIES ADVISORY COMMITTEE
DESIGN TEAM**

**MEETING MINUTES
December 13, 2022**

MFAC Design Team in Attendance: Tracy Young, Tate Picard, and Kim Quirk,

MFAC Design Team Absent: Reed Bergwall and Travis Boucher

Ex Officio Members in Attendance: Ed Morris, Town Manager Shirley Green, Library Trustee

Ex Officio Members in Absent: N/A

Town Staff in Attendance: Police Chief Roy Holland and Fire Chief Phil Neily

Called to order at 3:32 PM

Minutes – The minutes of November 22,2022, were approved by consensus.

WHITNEY HALL FINANCING UPDATE

Ed Morris updated the Committee on the Whitney Hall Financing. He has received word from Mascoma Bank that they would offer a 4% loan with the same terms as the public safety building. The Select Board has given consensus that they would support this loan, as opposed to the USDA Loan process. Ed Morris explained that while the USDA loan may have a lower interest rate, even though it has not been set yet, the Mascoma loan would be close in cost because of extra audits and requirement during construction.

Ed Morris turned the meeting over to Andrew Martin from Neagley and Chase.

BUSINESS

1. Site Update:

- Geotech/Soil Boring Update
 - SW Cole completed boring 12.09.22
- Survey Update
 - Pathways provided topo information on 12.2.22.
- Utilities Information
 - Water & Sewer Lines – Jim Taylor provided confirmation of water and sewer line locations.
 - Water Line – Need flow test data
- Location of Water Table Elevation
 - Possible test pit by town for SW Cole inspection

2. Building Design Update/Review

- Apparatus Bays
 - Review make & model of existing fire engines for turning radius. Fire Chief Phil Nealy will work with BRD on this.

- Review weights existing fire engines for interior/exterior slab design Fire Chief Phil Nealy will work with BRD on this.
- Review of Exterior Massing and Elevation Options:
 - Black river designs showed multiple elevation options. There was discussion about exterior finishes, window sizes, fire bat doors, and other options.
 - BRD explained some concern with the elevation change and short distance to Route 4 for the apparatus bay.
 - The MFAC Team made some recommendations on exterior siding before Andrew and BRD went back to put together total costs.
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3. Project Schedule Review

It was decided before the meeting to cancel the last meeting in December around the holidays. Neagley and Chase was going to work for the next month trying to pull together costs, before meeting again.

Meeting adjourned at 5:03