**TOWN OF ENFIELD**

**METHODIST HILL PROPERTY USE COMMITTEE**

**(MPUC)**

**MEETING MINUTES**

**August 15, 2023**

**MPUC in Attendance:** Susan Brown, Barbara Jones, Jason Archambeault, Ryan Little, Thomas Claus

**MPUC Members Absent:** N/A

**Ex Officio Members in Attendance:** Ed Morris, Town Manager and Kevin Marker, Recreation Director

**Ex Officio Members Absent:** N/A

**Town Staff in Attendance:** N/A

Called to order at 5:31 PM

ORGANIZATION OF THE COMMITTEE

The Committee had a discussion about choosing a chair and vice chair.

**Barbara Jones made a motion to appoint Susan Brown chair of the Methodist Hill Use Committee, seconded by Jason Archambeault. Motion was approved 7-0**

**Susan Brown made a motion to appoint Jason Archambeault as vice chair of the Methodist Hill Use Committee, seconded by Ryan Little. Motion was approved 7-0**

BUSINESS

The meeting started with Ed Morris reviewing meeting protocols and 91-A rules and procedures.

* A quorum of the MPUC is 4 people – Ed Morris explained that a quorum of this committee should not meet or communicate with each other outside of a properly warned meeting.
* Ed Morris explained that the quorum rule also includes email. Members should not email the committee to share any information about the project. Ed asked that communications be sent to him, and he will distribute it to the committee if it is appropriate.
* Ed Morris next explained that members can attend meetings electronically through TEAMS or over the phone. State law does require at least a quorum of the board must be physically present to hold the meeting.
* Other meeting rules to be aware of is that time limits for public comment or other restrictions must be stated in the beginning of the meeting and needs to be enforced fairly for everyone.

After the 91-A discussion Ed Morris explained the MPUC’s mission as set forth by the Select Board:

The Committee is tasked with the following:

1. Learn and understand the land and possibilities of what can be done with the land.
2. Meet with stakeholder groups including, but not limited to:
	* Conservation Commission
	* Recreation Commission
	* Master Planning Task Force
	* Zoning Administrator
	* Abutters
	* Public
3. Determine recommendation for Select Board.
4. Determine if recommendation would be considered to have regional impact.

The Committee then had a long discussion about who they wanted to meet with and possible dates for those meetings. The initial proposed schedule is:

**METHODIST HILL COMMITTEE SCHEDULED MEETING DATES**

1st and 3rd Tuesdays at 5:30

August 29 - History of property, Alan Strickland to explain property, zoning rules affecting property, tax scenarios.

September 19 - Abutters

October 3 - Conservation and Recreation Commissions

October 17 – Master Planning Task Force and Upper Valley Land Trust

November 7 - (election Day?) (Possibly reschedule a public meeting)

November 21 – Public Meeting

December 5 – Deliberation

December 19 – Review and finalize recommendation.

During the discussion it was decided the committee would not take meeting time to visit the property, but each member would visit the property on their own or with one other member. It was also decided that the forester who submitted the letter did not need to be met with unless further questions arise.

Once the schedule was set there was a brief review of the property:

**Methodist Hill Property**

**Map 10 Lot 4**

* 100 Acres
* Town took land through tax deeding process.
* No structures on property.
* McCallister Road is a Class VI (unmaintained) road that connects the Atherton Road (Class VI) in Lebanon. Atherton Road may be discontinued.
* There is developable land in the South and East portions of the parcel with steep slopes in the North and West portions.
* The parcel is forested, but with very little value for cutting and selling trees. The land was harvested (see forester’s opinion).

Meeting adjourned at 6:49