

**Town of Enfield, NH
Mascoma Lakeside Park Committee Meeting
Tuesday, August 2, 2022
DPW Conference Room 3:30 pm
Draft Minutes**

Committee Members Present in person Meredith Smith, Doug Smith, Pattie Fried, Terri Lynch, Kate McMullan, Ken Warren, Penny Koburger and by Teams: Dave Beaufait, Shirley Green

Town reps: Ed Morris, Liam Ehrenzweig, Rob Taylor, Kevin Marker

Alisa spelling name corrected, minutes reviewed, motion to approve minutes

Financial Updates

Doug reviewed transactions from previous three months. Doug inquired about the \$12,500. Payment to Mike Burns balance on contract. Doug asked if 50% deposit was reflected on financial statement. Liam submitted second invoice July 12, 2022 for payment. Ed M stated financials are one month behind. Doug reported \$2000. Received from the Sailing Club. Kate M confirmed it was a contribution towards maintenance and improvements, representing the 4th or 5th year payment. Mascoma Sailing Club intends to continue with annual maintenance and improvement contribution.

Fundraising - Doug sent out list of proposed donors and requested committee members review list. Doug will correct list based on committee review. Letters to potential donors will be sent on better stationery. Doug motioned to purchase high quality stationery for donor letters. Terri seconded the motion. Doug will prepare letters for committee to sign and distribute.

Sub Committees

Meredith Proposed 4 sub committees be formed. Doug S moved, Terri second, David B requested roll call vote, all in favor, moved to form Subcommittees. 4 subcommittees accepted as follows:

Green (gardens and landscape), Park Infrastructure (parking trails, kiosk, maintenance issues)
Fund Raising/Finance and Mission Statement

Small working groups vs an official town committee. These groups would make plans and recommendations, communicate with volunteers, etc. Ed M cautioned committee members to remember any expenses need to come back to committee for approval. A list of sub committees was circulated for Committee members to sign up for the subcommittee they will serve on.

Asphalt Removal

DOT must give approval for removal. Penny K asked about planting shrubs. It was determined that shrubs planted in this area in the past did not survive due to snow mobiles and other traffic. Grass most likely will be planted.

Pavilion Use and Concerns

Discussed pros and cons for chain across Pavillion to deter cyclists from entering. Tire marks on Pavillion floor are concerning. Town will clean up black rubber marks and insect debris/cobwebs from Pavillion most likely with power washer. Kate inquired if there was a treatment that may protect the floor from further damage.

General discussion on ways Pavillion would be used. Taking into consideration town ordinances regarding music, noise, dawn to dusk, etc. Meredith discussed other events that have successfully worked with town ordinances. Penny K asked that we talk about the number of people the park would hold comfortably. Concerns raised regarding use of tents and parking capacity. Shirley feels it is wise for town to establish policies that are in alignment with other buildings and facilities in town. Meredith discussed ideas for parking utilizing other nearby resources such as Lasalette.

Retaining Wall

Concerns were raised regarding the height of new retaining wall. Was an opportunity missed to increase wall height in some areas by 3", which would assist in run off and maintain quality of lake. It was discussed and determined that the permitting process "permit by notification" prevented the committee from making any changes to the existing wall.

Bike Racks

Meredith asked Committee if racks are being used and do we need additional ones at park. After discussion, committee decided to wait until walking paths are further developed to determine need and locations of additional bike racks.

Planning for Walking Trails and Plantings

Pattie provided update on new watering system installed by Rick and DPW crew. Small housing unit was built to hold pump and hoses. 300' of hose is being used to water existing garden beds and newly planted grass along retaining wall. Meredith sent letter to Jim Taylor and DPW to thank for new watering system. Volunteer will be recruited for ongoing watering. A hose reel would be helpful for managing the large amount of hose. Ideally two fall work days will be scheduled to continue with invasive removal and fall garden bed maintenance. Ed encouraged committee to review existing paths and make recommendations. Ongoing maintenance, access to seating along new retaining wall and discussion of planting trees for shade this coming fall.

Park Management Issues

Kiosk - Dave B discussed ongoing maintenance. Commercial postings were removed if not authorized by a member of Mascoma Lakeside Park Committee or Town of Enfield. Dave will continue to remove any outdated postings or postings not related to Lakeside Park. Kiosk location is still temporary.

Access for less abled - *The current path from Pavillion to Rail Trail does not meet ADA guidelines, persons in a wheelchair are able to navigate this path. Accessibility is an important part of the park to be considered in all decisions moving forward.*

Town Staff Reports & Other Business

Ed discussed program that Kevin has that will draw out trails and place items (benches, tables, etc). People wanting to reserve Pavilion will contact Kevin. Kevin is working on a reservation system that will identify public, town group or non profits and charge accordingly. Non profits will be given a promo code. Testing of site is ongoing. Kevin reports multiple people asking about memorial benches, currently 3. Ed discussed need for plan to be done to determine what the park needs. A wish list could be created to include benches, tables and trees. Ed indicated that the town will standardize all benches to match those at the park. Discussion about having a DPW person on infrastructure group would be helpful as we plan to the various parts of the park.

Meeting adjourned at 4:55 pm