

Town of Enfield
Enfield Public Library
New EPL Library Fundraising Committee Meeting Minutes **(DRAFT)**

July 25, 2018, 6:00pm, Enfield Public Library

Present: Dominic Albanese, Library Trustee, Shirley Green, Library Trustee, Mark Johnson, Fundraising Committee; Susan Southworth, Alternate Library Trustee, Jennifer Seiler-Clough, Library Trustee.

Excused: Andrea Diehn, Alternate Library Trustee, Francine Lozeau, Fundraising Committee

Dominic opened the meeting at 6:52pm.

Jen moved to accept the minutes of the April 23, 2018 meeting, seconded by Shirley. Dominic, Jen and Shirley voted to accept the minutes. Susan and Mark abstained.

Mark shared the most recent draft of the stewardship letter now slated to be mailed to all donors in early August. The group reviewed the letter, suggested changes, and discussed timing and the mechanics of its distribution.

We discussed collecting and using email to communicate more regularly with our donors and prospects.

We discussed the distribution of the Enfield Public Libraries Strategic Governance plan and how we can solicit input from donors, library patrons, and the townspeople on its content. We briefly discussed a survey and how we will collect and share the comments we receive on the plan.

We agreed that Dominic would continue to try and get a joint meeting between the EPL Fundraising Group (including all Library Trustees), the Town Manager and the Board of Selectmen. Timing of this meeting should be considered around both the adoption of the Town wide Strategic Governance plan as well as the Town facilities study.

We agreed Mark would make final edits to the Stewardship letter and we would identify a date to come together again to sign, stuff and mail the letter to all donors.

With no further business, Susan moved that we adjourn at 7:30PM, 2nd by Jen all in favor.

Respectfully Submitted,

Dominic C. Albanese

Chair, Enfield Library Trustees