

**Enfield Conservation Commission – Meeting Minutes**  
**DEPARTMENT OF PUBLIC WORKS/MICROSOFT**  
**TEAMS PLATFORM**  
**July 7, 2022**

**CONSERVATION COMMISSION MEMBERS PRESENT:** Leigh Davis, Jerold Theis (Chair), John Welenc

**CONSERVATION COMMISSION MEMBERS ABSENT:** Shirley Green (Vice-Chair)

**STAFF PRESENT:** Whitney Banker-Recording Secretary

**GUESTS:** None

**I. CALL MEETING TO ORDER:**

Chair Theis called the meeting to order at 7:00 p.m. and took a “roll call” of members present.

**II. NEW BUSINESS:**

**A. Membership and quorum voting**

Chair Theis said that Town Manager Morris looked up the regulations and told him that only three members are needed for a quorum.

**B. Voting of letter to DES re: Tabur Property**

Chair Theis said that with Ms. Green out, and with him having to recuse himself from voting on this issue, he would like to hold a special meeting next week (the week of July 10). Ms. Banker said that the Zoning Board meeting originally scheduled for Tuesday, July 12 at 7 pm was canceled today and that the DPW conference room would be available at that time. Chair Theis said that the special meeting would be held Tuesday, July 12 at 7 pm.

**III. REVIEW MEETING MINUTES: June 16, 2022**

*Chair Theis MOVED to approve June 16, 2022, Minutes presented in the July 7, 2022, agenda packet as presented and amended.*

*Seconded by Mr. Welenc*

Amendments: N/A

**Roll Call Vote:**

**Leigh Davis, Jerold Theis (Chair), John Welenc all voting Yea.**

**None voted Nay.**

41 **None Abstained.**

42  
43 *\* The Vote on the MOTION was approved (3-0).*

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45 **IV. OTHER BUSINESS:**

46 **A. Recording Secretary June invoice approval**

47 Chair Theis said that he had approved the invoice for Ms. Banker to be paid. He asked for a  
48 motion to approve this from members as well. All members agreed.

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50 ***Ms. Davis MOVED to approve the June 2022 invoice for Ms. Banker.***

51 ***Seconded by Mr. Welenc***

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53 **Roll Call Vote:**

54 **Leigh Davis, Jerold Theis (Chair), John Welenc all voting Yea.**

55 **None voted Nay.**

56 **None Abstained.**

57  
58 *\* The Vote on the MOTION was approved (3-0).*

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60 **B. Wildlife crossing signs**

61 Chair Theis said that the original quote for the signs did not include shipping. The total amount  
62 has changed to \$826.

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64 ***Chair Theis MOVED to approve paying the total amount, now including the shipping***  
65 ***charge, of \$826 for the wildlife crossing signs out of the money available in the***  
66 ***Conservation Commission budget's conservation fund.***

67 ***Seconded by Mr. Welenc***

68  
69 **Roll Call Vote:**

70 **Leigh Davis, Jerold Theis (Chair), John Welenc all voting Yea.**

71 **None voted Nay.**

72 **None Abstained.**

73  
74 *\* The Vote on the MOTION was approved (3-0).*

75  
76  
77 Chair Theis will ask Ms. Crandall, Town Bookkeeper, to charge the cost to the conservation  
78 fund.

79  
80 **C. Letter to Landowners with Highest Ranked Habitat**

81 Chair Theis provided the draft letter along with the list of the properties and a map. Mr. Welenc  
82 and Ms. Davis reviewed these items and had no changes.

Chair Theis said that these would be printed from Gnomon Copy in Lebanon.

Chair Theis said that Mr. Welenc had sent out comments on things he wished to emphasize in the letter. Ms. Davis reviewed the changes and agreed these were good. Mr. Welenc shared some of the things he included on the importance of undeveloped open land in a community. Chair Theis said he planned to list the references including the books suggested. Chair Theis provided two minor grammatical corrections; Mr. Welenc said that any redundancies or errors like this could be edited for conciseness. Chair Theis said editing things down to bullet points may increase the likeliness of recipients to read this mailing.

Mr. Welenc said he would send Chair Theis the publisher information for John McPhee's "Encounters with the Archdruid".

Chair Theis said that by the August meeting he will have the quotes from Gnomon Copy for both the listing of the properties and the map. He said that he hopes that a final draft can be reviewed and approved at the August meeting. He said that he would also like to send the letter on Conservation Commission letterhead.

Chair Theis said that he would like members to vote on obtaining an estimate.

**Ms. Davis MOVED to have Chair Theis obtain an estimate for the cost of 110 copies of the list of properties as well as 110 copies of the map from Gnomon Copy in Lebanon NH.**  
**Seconded by Mr. Welenc**

**Roll Call Vote:**

**Leigh Davis, Jerold Theis (Chair), John Welenc all voting Yea.**

**None voted Nay.**

**None Abstained.**

**\* The Vote on the MOTION was approved (3-0).**

Chair Theis will proceed with contacting Gnomon Copy for an estimate.

**D. Shoreland Permit**

**i. Tax Map 28, Lot 23**

Chair Theis said that this shoreland permit was rejected. The reason for the rejection (a project to replace a culvert) was within the wetland jurisdiction, and therefore requires wetland permitting. The property owner was asked to follow the process for wetland permitting.

**ii. Tax Map 47, Lot 41**

Chair Theis and members reviewed the shoreland permit, which is on Lockehaven Road, near Hawley Drive and Mud Pond Road. On June 13, 2022, the DES Shoreland Program received this application. The materials sent to Chair Theis did not specify what the application is for.

**E. Pettola Property Restoration Plan**

Chair Theis explained the restoration plan for the Pettola property from DES and the deadlines they had outlined. 17 items must be taken care of as part of this restoration plan.

**F. Excavation Permit Application for Art Conkey: Tax Map 1, Lot 10**

Chair Theis said that the property is along Bog Road. Mr. Conkey plans to open the gravel pit to harvest gravel.

Chair Theis said he has written to Mr. Rob Taylor, Enfield's Land Use Administrator, to ask for contact information for Mr. Conkey. Chair Theis would like to contact Mr. Conkey to see if the Conservation Commission can visit the property. There is a beaver dam on the property, and if it is active DES may need to look at this. Ms. Davis agreed it was worthwhile to investigate this. She said that she believed that this property previously had a lot of wetlands as far as she knew. Mr. Welenc said he would be interested in walking the property with Chair Theis if Mr. Conkey permits them to do so.

Chair Theis said that he previously thought the outflow from McDaniels Marsh would run through this area, however, it does not. It goes around the properties along the nearby dead-end road and does not come near George Pond, or Enfield.

**G. Dubois & King Natural Resources Inventory & Letter**

Chair Theis shared the letter he sent to Dubois & King regarding private properties and recommended contacting landowners in addition to town-owned property mitigation of invasive species (such as Japanese knotweed). The letter highlighted the importance of looking at all sources – private and public – to stop the spread of invasive species like Japanese knotweed. In the letter he included the importance of contacting Canaan as well for contiguous land and the Mascoma River that runs through Canaan into Enfield, to aid in suppressing invasive species.

**H.****i. Map 22, Lot 22**

Ms. Davis said that this is off Route 4A. Chair Theis said that DES asked that the Mascoma River Advisory Committee be notified of: photos of the proposed septic system, prevalence of vegetation in photos with corrected dates, clarification of the location of photos, and describe the location of the proposed project.

**ii. Map 29, Lot 1**

Chair Theis said that this shoreland permit application was received by DES. They did not specify what the permit is for.

**iii. Map 26, Lot 13**

Chair Theis said that this shoreland permit application is for a new septic tank.

**I. Installation of Wildlife Crossing Signs**

Chair Theis said that he has provided the Selectboard with the information provided by Mr. Gotthardt as well as his own collected information. The select board wishes to delay approval until they can speak with the police chief. Chair Theis will attend the next selectboard meeting to request approval.

**V. NEXT MEETING:** July 12, 2022, Special Meeting

**VI. ADJOURNMENT:**

***Mr. Welenc MOVED to adjourn the meeting at 7:50 p.m.***

***Seconded by Ms. Davis***

**Roll Call Vote:**

**Leigh Davis, Jerold Theis (Chair), John Welenc all voting Yea.**

**None voted Nay.**

**None Abstained.**

***\* The Vote on the MOTION was approved (3-0).***

Respectfully submitted,

Whitney Banker

Recording Secretary