

Enfield Conservation Commission – Meeting Minutes
DEPARTMENT OF PUBLIC WORKS/ZOOM
PLATFORM
March 3, 2022

CONSERVATION COMMISSION MEMBERS PRESENT: Leigh Davis, Shirley Green, Dolores Struckhoff, Jerold Theis (Chair), John Welenc

CONSERVATION COMMISSION MEMBERS ABSENT: Sue Hagerman

STAFF PRESENT:

STAFF ABSENT: Whitney Banker – Recording Secretary (*note – minutes recorded later via Zoom*).

GUESTS: None

I. CALL MEETING TO ORDER:

Chair Theis called the meeting to order at 7:00 PM and took a “roll call” of members present.

Note: the start of the meeting (call to order, and beginning review of January 25, 2022, minutes) was interrupted by inappropriate video/audio from an unidentified Zoom guest. The public meeting recording was edited to remove the disruption.

II. REVIEW MEETING MINUTES: January 25, 2022 (updated), February 10, 2022

Mr. Welenc MOVED to approve the January 25, 2022, and February 10, 2022, Minutes presented in the March 3, 2022, agenda packet as presented and amended.

Seconded by Ms. Davis

January 25 Amendments:

Line 122 – add “properly removes 70% of pollutants”

Line 134 – commas after “area” and “wet”

Line 143 – change to: “George Pond drains into the Knox River, which goes into Mascoma Lake, which is a source of drinking water for Lebanon”

Line 144 – change to: “the cyanobacteria produce a neurotoxin”

Line 155 – change “5X higher” to “5X larger”

Line 160 – driveway plan to treat storm water – Chair Theis made a comment that clarification will be needed [from the landowner or Mr. Finley] as to what they mean by that.

Line 172 – change to: “the area in question is near conservation land”.

Line 236 – change to: “any other places where a house could be made”

Overall – change Mr. Theis to Chair Theis.

February 10 Amendments:

Line 117 – remove comment from Ms. Green (this was not intended to be part of the conversation of the situation).

Roll Call Vote:

Leigh Davis, Shirley Green, Dolores Struckhoff, Jerold Theis (Chair), John Welenc all voting Yea.

None voted Nay.

None Abstained.

** The Vote on the MOTION was approved (5-0).*

Ms. Struckhoff asked, will the minutes from the March 1 special meeting be approved at the next meeting? Chair Theis said he had not received them. Mr. Welenc and Ms. Struckhoff said they had been sent out by Ms. Banker. Mr. Morris said he would suggest waiting until the next meeting to review them.

III. OLD BUSINESS:

A. Approval of invoice – Whitney Banker, February

Chair Theis said that Ms. Crandall had paid the invoice to Ms. Banker for the month of February 2022, for \$68.58.

B. DES request for more information from Peter and Teri Tabur

Chair Theis said that DES had asked for more information from the Taburs. He said there was a list of 9 or 10 things that DES has send to Pathways consultant Mr. Finley for answers. He said the last that he spoke with DES, they had not received answers to those questions. They are still in the process of being answered. Chair Theis asked DES to send a copy of what is being done there.

C. ZBA Application for Appeal by Peter and Teri Tabur

Chair Theis said there is a notice for a public hearing for the Taburs at the next Zoning Board of Adjustment (ZBA) meeting, March 8, 2022. Chair Theis said that because he owns a piece of property across Bog Road from the Taburs, he cannot speak for the Conservation Commission; this is considered by the town a conflict of interest. He asked if any Conservation Commission members intend to attend the March 8th ZBA meeting? At that meeting the ZBA will consider the Tabur’s appeal to build the driveway. Ms. Davis asked, off Bog Road? Mr. Welenc clarified no; the driveway would be built from George Hill Road. Ms. Davis asked, so they aren’t coming down through the Stewart property? Chair Theis said they are going by the Stewart land. The Tabur’s land has a border along the Stewart land, with a right of way that the Taburs have

83 acquired to get down to where they want to build their house. Ms. Green said, it is the same
84 place then? Chair Theis said the Taburs want to have the construction of the roadway approved.
85 The ZBA can say they have to wait for the DES approval, they can give provisional approval
86 once the DES has given their approval. Chair Theis said his concern is if they get the roadway
87 approved (which is not close to the prime wetland and is not on top of the aquafer) the road goes
88 across six different wetlands, although that particular area is not as vital as the prime wetland
89 and the wildlife corridor. Chair Theis said if the ZBA approves the road, and the construction of
90 the road begins, and then DES says the Taburs cannot build their house where they want to, it
91 opens the door for the pavers to claim economic hardship.

92
93 Chair Theis said Mr. Morris had already spoken with him that he expects this case may through
94 type of court action. Mr. Morris clarified that he does not know if the case will or will not end up
95 in court. He said, even here we are starting to get too far, because Chair Theis is an abutter, he
96 should not speak on this during a public meeting of the Conservation Commission. Ms.
97 Struckhoff said, he is an abutter, but he is not an abutter to building the driveway. Mr. Morris
98 said, no, but he is an abutter to the land. Mr. Morris said this is town policy and a state court
99 ruling. Ms. Struckhoff asked, is that what our attorney says? Mr. Morris confirmed and said it is
100 a direct conflict of interest. Ms. Green asked, are you saying all abutters are required to recuse
101 themselves? Mr. Morris said if they are on a board that there is an action [to the property]. He
102 continued, abutters can speak as abutters in a public session, but Chair Theis cannot speak in a
103 public meeting of the Conservation Commission or as the Conservation Commission. Mr. Morris
104 said he can speak as an abutter.

105
106 Chair Theis said, the point is that if the ZBA has questions it wishes to ask the Conservation
107 Commission regarding the report that they sent to the DES, someone must be at that meeting to
108 answer those questions. He said, I am asking any of you [Conservation Commission members],
109 are you planning to attend the March 8th meeting of the ZBA, and are you prepared to answer
110 questions if the ZBA asks them of the Conservation Commission? Ms. Struckhoff said she was
111 not comfortable with the situation; she did not feel she could answer questions well enough. Ms.
112 Green said as a Ballot Clerk she will be working from 7am to 9pm that night as such. Ms. Davis
113 said she will attend the ZBA meeting. She said she has been involved in these types of meetings
114 before. She will do the best she can. She clarified that her roommate, Ms. Aufiero, is a member
115 of the ZBA. She said they do not discuss anything, and Ms. Aufiero would never jeopardize her
116 position on the ZBA. She asked Mr. Morris, is that a conflict of interest? Mr. Morris said it
117 would not be a conflict, unless the town learned that there was discussion, at which point Ms.
118 Aufiero would have to recuse herself as part of the ZBA for the case. Ms. Davis said they do not
119 discuss; she had asked a general question of Ms. Aufiero the other day and Ms. Aufiero said she
120 was not able to answer. Ms. Green confirmed that she had received an email from Ms. Aufiero
121 also regarding a general question that Ms. Aufiero was not able to answer due to being a member
122 of ZBA. Chair Theis reminded the board there is a lot to cover at tonight's meeting. Mr. Welenc
123 said he would not plan to attend. Ms. Davis said she will attend and do her best.

Chair Theis confirmed that Ms. Davis will plan to attend the March 8 ZBA meeting.

Ms. Green said she would be surprised if the ZBA could decide on this case when it is under consideration at DES. Chair Theis said he understood; however, the Conservation Commission does not know what they plan to do. Ms. Green said that perhaps this can be something Ms. Davis can reiterate [to the ZBA]. Ms. Davis asked members to email her any comments they have that they wish for her to bring up at the ZBA meeting March 8th. Mr. Morris said, as the Conservation Commission may know, once the ZBA receives an application or appeal, they must hear it within a certain timeframe. He clarified it is not their decision at this time, but it is on their agenda and must be heard to follow protocol. Ms. Struckhoff asked Mr. Morris, Ms. Stewart is an abutter? Mr. Morris said she is an abutter, and she can speak as an abutter. He said if the case ends up at the Planning Board or Selectboard (Ms. Stewart is a member of both) she will have to recuse herself. Ms. Davis said she understood. Ms. Struckhoff said Ms. Stewart had attended the last Conservation Commission meeting as an abutter.

D. Gina and Timothy Lyons to install Presby enviroseptic system

Chair Theis said he found out that the Lyons' intend to install a Presby enviroseptic system. The enviroseptic system is exactly the kind he himself has. It is designed to produce clear, colorless effluent. He said this answered the only question he had posted to the developer of this property. He asked if any members had other questions that they thought needed to be brought up. Chair Theis passed around a map of the property, and description of the Presby system.

Ms. Struckhoff asked, once they lay out the piping, how high do they cover it? Do they have to have another area for leeching? Chair Theis said the material that comes out of that series of tubes is what goes into the land. The tubes are designed in terms of length based on the number of bedrooms that are in the house. Once those tubes are installed, the effluent from the septic system - there is a primary sedimentation, and secondary sedimentation, then the third one is what goes into this system. In this case it is being pumped (most Presby systems are on a gravity flow). Chair Theis said something he is wondering about is when there is pressure on the effluent being pumped into the Presby enviroseptic effluent cleaner, will that change the physical principle? He said, what you have here is a very large plastic tube with breaks in it to catch fat and other kinds of things. Around that, there is a mixed plastic fiber network, and in that you get bacteria. He said the bacteria basically remove any particulate material that is still in the effluent. That is, in turn, surrounded by a rubber gasket. It flows through the pipes and various meshes until the fluid left can seep out into the ground. This system is probably, at least from what Chair Theis can gather, the best that is available at this time. Ms. Green said she thinks it is very good too. She said she has an advanced on-site solutions system which she also thinks is very good - it is basically an on-site wastewater treatment plant. It takes up a very small area. Ms. Struckhoff asked if Ms. Green would send her information on this. Ms. Green said she would. She said these systems are great for lakeside lots as most lakeside lots are very small.

Ms. Green asked Chair Theis if his leech field with the Presby system is raised? He said no, but it does have a vent. Ms. Green said her system did not have that. Chair Theis said that the bacteria that are part of the system require oxygen. Presby is an aerobic system, there are also anaerobic systems.

E. Wildlife Crossing Signs: Kluge Road, Jones Hill Road, Boys Camp Road, Grafton Pond Road

Chair Theis said he had contacted Mr. Nathan at the Department of Corrections and had asked him to give the Conservation Commission a quote on 8 signs, with yellow background and black lettering that says: CAUTION, Wildlife Crossing Next 2.5 Miles. Ms. Struckhoff asked, those are standard signs, aren't they? Mr. Welenc said he thought so. Chair Theis said 30"x36" are standard, which is what he has asked for.

Chair Theis said he has driven up all the roads where they wished to have signs, and all have about 2.5 miles before they get to crossing. There will need to be one sign at each end – so 8 signs, for 4 roads. Chair Theis said he wants to cover the entire road since it is not possible to predict where wildlife may cross. He added Grafton Pond Road between Bicknell Brook Trail parking area and Oak Hill Road's intersection at the recommendation of Mr. Jim Taylor. One of Mr. Taylor's colleagues ran into a deer in this location, resulting in damage to his vehicle.

Chair Theis asked if he had previously shared the statistics about wildlife crashes, costs to motorists and cost of life to wildlife? Mr. Welenc confirmed he had. Chair Theis said he has another book, *The Flattened Fauna*, that estimated for every 4/10ths of a mile of paved highway in the United States there is 1 wildlife animal killed. Ms. Struckhoff asked, does the police department have those statistics? In terms of accidents caused by animals. Chair Theis said it is possible if it is reported to the Police Department. He did not have it for Enfield specifically. He said he sees a lot of roadkill, beyond just gray squirrels. Ms. Green said another sign could be used on Crystal Lake Road; she rarely goes home without seeing a deer up the hill on Crystal Lake Road after the junction with Shaker Hill Road. Chair Theis said they can consider that too. Ms. Green said the sign would likely need to be at the intersection. Chair Theis said this may be a problem since Shaker Hill Road is a state road, so they would need permission from the state to put the signs there. Ms. Struckhoff and Ms. Green agreed the sign could be put further up on Crystal Lake Road instead. Chair Theis said this could be done, but it could not be on the state property. Mr. Morris said he would caution putting too many signs, as DOT has cautioned that too many can become "white noise" which motorists do not pay attention to. Mr. Welenc said he agreed. Chair Theis said the four roads are those Mr. Taylor had suggested, they will be the signs that get put up for now.

Chair Theis will update the Conservation Commission when he receives the quote from the Department of Corrections for the eight signs, for the four identified roads.

IV. NEW BUSINESS:**A. Shoreland Permit Application: Mark Nyland, Tax Map 34, Lot 44 (along Mascoma River)**

Chair Theis shared the Shoreland Permit Application from Mr. Nyland. The location is 9 Depot Street, and the body of water involved is the Mascoma River. Mr. Nyland says there is no alteration of terrain, no individual sewage, no subdivision approval, and no wetland permit. Ms. Struckhoff said how big is that lot, isn't it fairly small. Ms. Davis asked, what is it Mr. Nyland wants to do? Chair Theis said he wants to build a 32' by 40' house with bulkhead, 28' by 10' deck, 6' by 20' walkway, and a 20' by 20' driveway. Mr. Welenc said it appeared the house was pretty much in the same footprint as a past house. Chair Theis shared photographs with commission members. Ms. Green asked how far back is the house planned from the river? Mr. Welenc said it appears that the deck is 18' at the closest point, the house is further back. Ms. Green said there was a previous house in the same location, the proposed house is not any closer. Mr. Welenc asked if other members saw any problems. Ms. Davis asked if anyone ever goes to the locations to look. Chair Theis said you can look from the road, but unless you have the owner's permission you cannot trespass; many of these places are not easily visible from the road. Ms. Struckhoff said this one is visible.

Ms. Green asked, he will use town water and sewer? Ms. Struckhoff said yes, this would be a good thing. Ms. Green asked, why does he have a dry well? Ms. Struckhoff said what is a dry well for? Ms. Davis said she believed it is what water leaks into. Ms. Green said Mr. Nyland plans to have town water and sewer. Chair Theis said it may be to take up runoff. Mr. Welenc asked is there a required setback from the river? Chair Theis said it would be at least a 50' setback. Mr. Welenc said it is within that according to what is in the packet. Ms. Green said the deck would make it come closer. Mr. Morris said Mr. Nyland is not building on the same footprint as the old house, which is why he has had to apply. Ms. Green said Mr. Nyland is not moving any closer to the river, then? Mr. Welenc said if you count the deck, it appears to be about the same distance as the old building's location. Ms. Struckhoff said she has driven by the location and seen a car parked there, it seems very small to build a house. She asked where does it go from here? Mr. Morris said it would go to the ZBA next.

Ms. Davis said as she understands it, there is a 50' buffer to the river. Then, because there is water, there is another 100' buffer where certain trees of certain size cannot be taken down. Ms. Struckhoff said she did not believe there were any at this location. The bank to the river is very steep. Mr. Welenc asked, what do we do? Do we say we recommend or not, correct? Chair Theis said the points brought were relevant – just because the lot is small does not mean that there is no need for vegetation between the land and water. He asked Ms. Struckhoff if the land appeared to have complete clearance? Ms. Struckhoff said she had only driven through a few weeks ago to look at it from the road.

247 Ms. Green said, it does not show how many feet there are between the land and abutter's land
248 [on the map]. Ms. Struckhoff said you can see the back of the lot from the EVA (Enfield Village
249 Association) office back lawn. Mr. Welenc said it looked from the map and photos like there
250 were some trees along the river, although the lot is clear. Ms. Struckhoff said they appeared to be
251 down below, she wondered if they may be the neighbors. Ms. Davis said, from what she
252 understands, a tree is not considered a tree until they are 20' tall and 6" at least in diameter.
253 Chair Theis said the size of the trees were not indicated. He asked, should we asked DES Water
254 Bureau to come and check those trees?

255
256 Ms. Davis said yes. Ms. Struckhoff said, if there was ever a huge flood there, could it get to the
257 top of the bank? Chair Theis said this was not relevant for the Conservation Commission. Their
258 role would be to prevent something like what happened with the Pettola property on Crystal
259 Lake Road. He said the land had been cleared, and there is a potential for runoff from the
260 property without any vegetation to control it. Mr. Welenc said it appears there is plenty of
261 vegetation, he does not think that is an issue. He said the issue is it looks like it might be too
262 close for other purposes. Ms. Struckhoff said the abutters would likely be at the ZBA hearing.

263
264 Ms. Struckhoff asked where will the deck be? Chair Theis said the deck will run from the
265 structure that Mr. Nyland wants to build toward the river.

266
267 Mr. Welenc said their only concern appears to be the distance to the river. He asked, is that
268 something that can be approved? Ms. Green said this was like the deck with the Pettola case,
269 where the deck infringed on the setback. Chair Theis said when they had placed the bench
270 honoring Mr. Galette along the river, the measurement from the riverbank, up the bank to where
271 the bench was placed was 53' (measuring up the bank). Ms. Green said there are supposed to be
272 high-water marks. Mr. Welenc said if there are 50' there, he thinks it is no issue. Mr. Morris
273 projected on screen a map that showed the property and the flood zone for all to review. Using
274 this map, Ms. Struckhoff pointed out the proposed location of the house and deck. Ms. Davis
275 said, he is applying for a shoreland permit application. Chair Theis said he will have to submit
276 one to DES as well.

277
278 Mr. Welenc said it seems like the distance from the river is ok. Ms. Davis agreed. Mr. Welenc
279 said it seems like it will go through a lot of review. Ms. Struckhoff agreed and said it would be
280 important they do not cut the large trees down. Mr. Morris said he would suggest a
281 recommendation from the Conservation Commission to the ZBA that they want to make sure the
282 50' buffer and the trees along the bank are protected. Ms. Green added, the deck is an addition.
283 Does it infringe on the 50'? Mr. Welenc said he believed they had determined that the
284 measurement up the bank is utilized, not straight back from the high-water mark. Chair Theis
285 said he had not yet received a notice of the ZBA meeting hearing for this yet.

Chair Theis confirmed the Conservation Commission wished to point out:

- 1) Preservation of the vegetation along the river
- 2) Confirmation that the bank itself results in a 50' setback from the river's edge.

Mr. Morris said that the public hearing at ZBA will be on March 8. Chair Theis can represent the Conservation Commission on this case at that meeting (as can Ms. Davis who will be present to represent a case discussed earlier).

B. Amended Shoreland Impact Permit: Paul J. Klorer, Tax Map 28, Lot 3 (Mascoma Lake)

Chair Theis said that DES has the opinion that "the impact is 13,642 square feet of protected shoreland to demolish the existing seasonal structure, the porch, and deck, and construct a single-family residence with a porch and deck. Add an attached garage, improve parking area, and install on site a wastewater disposal system". He said, the following amended projects were sent to Mr. Klorer by DES:

- 1) All work shall be in accordance with plans by Pathway consulting.
- 2) Neither the new primary structure, nor the proposed septic system may be constructed until the system is approved by the DES.

Ms. Green asked, do they have available the town sewer/water system there? Chair Theis clarified it is on Map 28, Lot 3. Ms. Green said they may not since it is on Shaker Boulevard.

Ms. Davis said she looked up the DES file number and found only the minutes where the Enfield Conservation Commission had discussed the original permit application.

Ms. Green asked, is this an empty lot? Chair Theis said it is empty as far as he can see. Mr. Morris projected the map of the property on screen for all to see. Ms. Green said she wondered how far from the water the house was planned.

Mr. Welenc asked, what action do we need to take? Chair Theis re-read the impact. He said the point is that there is a structure of some kind on the lot. If Mr. Klorer wants to build, he suspects that the land he plans to build on is grandfathered in. If he plans to build on the same footprint, regulations here will allow him to do that. He said this is not something that is clear, and the DES is looking into it. Ms. Struckhoff asked to review the map to see the abutting properties. Ms. Green commented that the structure is very close to the water. She said if Mr. Klorer builds on the same footprint, that is allowed.

Chair Theis asked Conservation Commission members to read what the DES has said is to be done on the lot. He said the date on the letter from the DES is in February. It expires July 13, 2022. The amendment date is February 23, 2022.

C. Seasonal Dock Notification: Carol M. Rykin, Tax Map 45, Lot 45-030 (Crystal Lake)

Ms. Struckhoff asked do we know how big this dock is? Chair Theis said they had to change it. He read from the notification “on February 7, 2022, the DES Wetland Bureau received the above-referenced seasonal dock notification for lakes and ponds. On February 10, the DES determined the criteria under RSA 482: Wetlands the seasonal dock may be installed as specified in the notification”. Chair Theis said the DES has approved the dock.

Ms. Green said it appeared they have plenty of frontage. The house is across the street but the lot along the lake is a good size.

D. Letter from Rebecca Valentine, addressed to Julie Huntley: 32 Follensbee Road

Chair Theis said he had referred this letter to the Heritage Committee. Ms. Valentine had asked about the history of the property at 32 Follensbee Road. The letter was sent to Julie Huntley, and incorrectly delivered to the Conservation Commission. Chair Theis said he had sent an email to Ms. Valentine to let her know the letter should have been sent to the Heritage Commission.

E. Study: Road Salt and it’s threat to Lake Ecosystems

Chair Theis said Ms. Struckhoff had sent him the copy of this study. The study shows that road salt itself as it leeches into the water is altering the ecosystems of lakes and ponds. Ms. Davis and Ms. Green said this was a good article. She said the Enfield Department of Public Works had attended workshops at University of New Hampshire on this. She hopes that this will lead to improvement and alternatives to road salt. Chair Theis said the DPW in Enfield is using sodium chloride. If they switched to calcium chloride, it will be considerably safer. He said the sodium is the problem, it will also kill trees. Calcium Chloride won’t do that, though it is more expensive. He said if the town wants to address the problem with the salt in the water, they need to think about changing the chemical used.

Ms. Struckhoff asked what does the state use? Chair Theis said they use Sodium Chloride too. Mr. Green said they also recommend putting brine on the road before a storm, to save the use of salt on the road. Chair Theis asked what is the brine made of? Most are sodium chloride. Ms. Green said she had seen a study done on this too and would try to find the information to share. Mr. Welenc said Hanover uses this a lot. Mr. Morris said it uses a lot less salt. Ms. Green said it saves a lot of salt being put on the road. She said most lake communities in the state have low salt areas.

Chair Theis said he had addressed Mr. Taylor about this, he said they don’t have any specific changes in the amount of salt used, it is uniform throughout the town.

Chair Theis asked, should the Conservation Commission write a letter to the Board of Selectmen suggesting that the town evaluate the use of calcium chloride as opposed to sodium chloride. All members agreed with this.

370 **Ms. Struckhoff MOVED to have Chair Theis of the Conservation Commission write a letter**
371 **to the Enfield Board of Selectmen and Mr. Jim Taylor of the DPW to ask them to assess**
372 **the quantity of salt we are using on the roads, as well as the type used. What does calcium**
373 **chloride cost, and is the town willing to consider changing from sodium chloride to calcium**
374 **chloride?**

375 ***Seconded by Ms. Green***

376
377 **Roll Call Vote:**

378 **Leigh Davis, Shirley Green, Dolores Struckhoff, Jerold Theis (Chair), John Welenc all**
379 **voting Yea.**

380 **None voted Nay.**

381 **None Abstained.**

382
383 **** The Vote on the MOTION was approved (5-0).***

384
385 Chair Theis will send out a copy of the letter to all members. Ms. Struckhoff will review for
386 format changes. All members will send feedback to Chair Theis. The final letter will be sent to
387 the Board of Selectmen.

388
389 **F. Correspondence from Town Manager Ed Morris**

390 Chair Theis said he had recently had correspondence with Mr. Morris regarding conflict of
391 interest, as discussed earlier.

392
393 He reiterated that the commission had discussed both he and Ms. Davis would attend the ZBA
394 meeting on Tuesday, March 8, 2022. Ms. Davis will represent the commission for the case where
395 Chair Theis is an abutter. Chair Theis and Ms. Davis will represent the commission for the
396 shoreland permit case on Depot Street.

397
398 **G. Other Issues**

399 **1) Future Warrant Article**

400 Chair Theis said one thing the commission will need to think about in the future, is whether they
401 want to put up a warrant article to reestablish the 100' setback. The state had a 100' setback for
402 prime wetlands, then they decided to give the determination to the municipalities. Enfield did not
403 institute the 100' setback. Chair Theis spoke with Mr. Rob Taylor about this. Chair Theis said to
404 protect the prime wetlands, he believes the town should reestablish the 100' setback. He said he
405 had received a note from the NH Association of Conservation Commissions, and there is
406 something like 23 communities in NH that have prime wetlands established by warrant article.
407 Only 7 of them have a 100' setback. Enfield is remiss in not establishing this setback. Ms. Green
408 said she believed the DES was even hoping the town would make it stricter. Chair Theis said
409 legislature is constantly changing regulations regarding conservation issues. Ms. Davis asked, do
410 the towns get notified? Chair Theis said the town did not get notified. Mr. Morris said it changes
411 with the legislature.

2) Policy and Procedure Document

Ms. Davis said she spent many years writing policies and procedures for hospitals. As she was going through the things she was reading today, she wondered if it would be valuable to the Conservation Commission to write a policy/procedure document (such as when something is received, what the timeframes are for response, etc). Ms. Struckhoff said she would type up the document if Ms. Davis puts it together.

Chair Theis said he has no problem with this. He said when the town gets the dredge and fill permits, the Conservation Commission must advise the DES within 14 days if they intend to intervene. He has asked Ms. Huntley to send him the permits by email when they are received. This is an improvement over the previous process. He said as far as the intent to cut permits are concerned, Ms. Huntley is very good about sending those to him in a timely manner. He asked Ms. Davis to include these items and their time limits in the document.

3) Old Home Days

Ms. Struckhoff said, she is a Co-Chair for Old Home Days Committee. She invited any interested parties to participate in the committee.

She shared they have started planning the 2022 Old Home Day, using the old dates in September. This year it will be September 23-25. In the past, the Conservation Commission has organized a hike for this. The Conservation Commission can also consider another event, perhaps education on ways to protect our environment. Ms. Davis suggested Kat (last name unknown) who she had seen do a program in Eastman recently. She shared that this woman shows what can happen when the soil is not taken care of, etc. Ms. Green agreed this would be a good service to the community. Ms. Davis said including children. Ms. Green will get the contact information for this speaker from Eastman for the Conservation Commission to investigate. Ms. Struckhoff said in addition they might still be able to do a hike. Ms. Davis will find out if she is available, and what her costs are.

4) Town Trail Master

Chair Theis said he had approached Alan Strickland regarding his willingness to become the Trail Master for Enfield. He had proposed it to Mr. Wozmak, and it had gone to the Board of Selectmen. As far as he knows there has been no further action. Chair Theis also spoke with the Recreation Department who also supports this.

Chair Theis asked if members authorized him to pursue this further. All agreed. Mr. Morris said he can work with Chair Theis on this too, it was passed on to him, but he has not had a chance to review it. Chair Theis said it would provide a recreation opportunity in town, encouraging people to come here. Mr. Strickland would be able to organize groups to help keep the trails clean (something he does on his own anyhow). Ms. Struckhoff said if Mr. Strickland needed any other

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support, she would like to help him. She has the Enfield Outdoors group she has been doing. She asked is it a job or volunteer? Chair Theis said he had said it would be volunteer.

Mr. Morris asked the Conservation Commission to put together a job description. Ms. Struckhoff suggested asking Mr. Strickland to provide a first draft to the Conservation Commission for them to review and edit if he is willing to.

V. NEXT MEETING: April 7, 2022

VI. ADJOURNMENT:

*Mr. Welenc MOVED to adjourn the meeting at 8:30p.m.
Seconded by Ms. Struckhoff.*

Roll Call Vote:

**Leigh Davis, Shirley Dolores Struckhoff, Jerold Theis (Chair), John Welenc all voting Yea.
None voted Nay.
None Abstained.**

** The Vote on the MOTION was approved (5-0).*

Respectfully submitted,
Whitney Banker
Recording Secretary