

**TOWN OF ENFIELD
CAPITAL IMPROVEMENT COMMITTEE**

MEETING MINUTES OF DECEMBER 18, 2019

Present: Ryan Aylesworth (Town Manager), Dan Kiley, Holly West, Sam Eaton, Eric Crate

Excused: Bob Cusick, Ed McLaughlin, Keith Thomas

The meeting was called to order at 7:00 PM.

The first order of business was review/approval of the Nov. 26 meeting minutes. Motion was made by Ms. West to approve the minutes as printed. Motion was seconded by Mr. Eaton. Approved unanimously.

Next, Mr. Aylesworth circulated an updated CIP Capital Reserve Fund (CRF) cash flow summary that reflects all CIP requests submitted by departments to date. This summary sheet showed that, if all current CIP funding requests submitted by department heads for 2020 were approved, the result would be a net addition of approximately \$20,000 to the CIP-CRF. This is simply the difference between the proposed \$448,368 appropriation to CIP and an estimated \$427,251 worth of withdrawals. The biggest change in the cash flow summary from the CIP Committee's November 26 meeting was moving the Community Building roof replacement (\$20,000) from 2020 to 2021.

The primary order of business was view of all the items programmed for funding in 2020. Deliberation ensued and it was decided that the capital items requested by departments in 2020 would be recommended (or not recommended as follows):

Recommended	Not Recommended	More Deliberation Needed
		Police Cruisers (4) (\$190,000)
Police Station Front Entrance/Security Improvements (\$6,000)		
DPW One Ton Pickup (\$48,000)		
DPW Facility Gas Tank (\$12,000)		
DPW Zero-turn Mower (\$7,500)		
DPW Trailer-mounted Steamer (\$13,500)		
DPW Cat Loader Overhaul (\$18,000)		
	Huse Park Basketball Court (\$15,000)	
Oak Hill Road Bridge (\$150,000)		
Main Street Sidewalk Replacement (\$40,000)		
	Community Building Roof Replacement (\$20,000)	
Community Building Security/Locks (\$6,500)		
	Enfield Center Town House Repairs (\$5,000-grant match)	

		Shedd Street Garage Demolition (Cost estimates still needed)
FD Portable Radios (if grant application unsuccessful) (\$20,000)		
FD SCBA Replacement (2 of the proposed 7 airpaks) (\$14,000)		
	FD Rescue Pumper (\$550,000)	

It was agreed that additional deliberation would be warranted on several of the requested items before the CIP Committee proceeded with a final vote to recommend/not recommend items.

The next meeting of the CIP Committee was scheduled for January 14 (Tuesday) beginning at 7:00 PM at the Enfield Police Facility. The focus of that meeting will finalized the items that are being recommended for funding in the CIP Plan 2020-2025.

Meeting adjourned at 8:15 PM.