

**TOWN OF ENFIELD
CAPITAL IMPROVEMENT COMMITTEE**

MEETING MINUTES OF OCTOBER 29, 2019

Present: Ryan Aylesworth (Town Manager), Dan Kiley, Kate Stewart, Bob Cusick, Sam Eaton, Ed McLaughlin, Keith Thomas, Eric Crate

Excused: Holly West, Sam Eaton

Guests: None

The meeting was called to order at 6:00 PM.

The first order of business was review and approval of the September 30 meeting minutes. Motion was made by Mr. Kiley to approve the minutes are printed. Motion was seconded by Mr. Cusick. Approved unanimously.

Next, Mr. Aylesworth circulated additional capital request forms submitted by departments since the October 29 CIP Committee meeting. An updated CIP Capital Reserve Fund (CRF) cash flow summary document was also provided to members of the committee. This summary sheet showed that, if all current CIP funding requests submitted by department heads for 2020 were approved, the result would be a net addition of approximately \$70,000 to the CIP-CRF. This is simply the difference between the proposed \$448,368 appropriation to CIP and an estimated \$377,251 worth of withdrawals.

The primary order of business was review of the capital item requests submitted by the Department of Public Works. Mr. Taylor walked the Committee through each of the department's requests for 2020-2025 and answered questions.

Some highlights from the discussion regarding DPW capital requests include the following:

- Discussion regarding the gas tank replacement. Do we need a canopy? Fire suppression?
- The committee expressed support for completing a major overhaul of loader and grader to gain years of life on very expensive pieces of equipment.
- Discussion regarding the width of the cemetery mower. 60" or 72" would be great on open field mowing be will not fit between gravestones especially in older cemeteries
- Replacing Truck 200 this year. Eventually this will yield a two for one when Truck 240 dies.
- Lengthy discussion regarding sidewalks; areas of repair cost of repairs difference between paved, paved/stamped and paved/stamped/painted. Roughly 1x, 2x, 3x cost respectively.
- Discussion regarding the Community Building roof replacement and DPW building roof extensions. DPW Director indicated replacing the Community Building roof could be postponed.
- The DPW Director needs to obtain more precise cost estimate for roadside mower replacement
- Maple Street road rebuild would be completed in conjunction with water project
- 2025 Cat loader replacement would be punted ahead several years if the overhaul gets done

The next meeting of the CIP Committee was scheduled for November 26 (Tuesday) beginning at 6:00 PM at the Public Works Facility. The focus of that meeting will be on requests submitted by the three public safety departments (police, fire and ambulance).

Meeting adjourned at 7:35 PM.