

1 **Capital Improvement Program Committee**
2 **Public Works Facility & Teams videoconference**
3 **Meeting Minutes**
4 **August 29, 2022**

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6 **COMMITTEE MEMBERS PRESENT:** Kate Stewart, Dan Kiley, Ed McLaughlin, Tracy Young; Keith Thomas

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8 **STAFF PRESENT:** Ed Morris-Town Manager, Alisa Bonnette-Assistant Town Manager (Recording
9 Secretary), Jim Taylor-Director of Public Works

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12 **CALL TO ORDER**

13 The meeting was called to order at 6:00 PM

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15 **APPROVAL OF MINUTES**

16 **August 1, 2022:**

17 Kate Stewart proposed an amended to the minutes at line 102 regarding Johnston Beach in order to
18 make it clearer that this item is only up for discussion and not to approve or not. Mr. Morris noted that
19 the concept still has to go before the Selectboard of discussion.

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21 The Shaker Hill Granite site as a potential location for the new public safety building was discussed. For
22 legal reasons, due to the wording article, the bond approved at Town Meeting can't be used to purchase
23 land.

24
25 The Johnston Beach idea was put on the CIP list for discussion purposes only. The video of the meeting
26 should be reviewed and the minutes clarified. This is at the very beginning stages of discussion.

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28 Tracy Young noted that a letter to the editor in the Valley News made it seem like a done deal.

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30 Mr. McLaughlin moved to approve the minutes of August 1, 2022 as amended, Mr. Young seconded the
31 motion. Vote unanimous in favor of the motion (5-0).

32
33 **CIP PLAN REVIEW**

34 Jim Taylor, Director of Public Works, came before the CIP Committee to discuss proposed public works
35 projects and purchases for the CIP Plan years 2023-2028.

36
37 DPW Storage Building – Mr. Taylor explained that the Department of Public Works (DPW) uses the
38 Shedd Street property for winter storage of the roller, mower tractor, landscaping trailers (one for
39 mowers, one for moving election equipment), the tank for calcium chloride, chipper, etc.

40
41 Discussion ensued regarding the amount of use these buildings saw as some members of the
42 committee were led to believe it was no longer being used for storage.

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44 Mr. Taylor explained that he would like to extend the salt shed by two bays to store these items during
45 the winter at the DPW site. There will be a need for covered storage when the Shedd Street buildings

are demolished or sold. By extending the existing structure there would be the possibility of also extending the solar array to generate more electricity.

The condition of the Shedd Street buildings is poor. Removal of one of the buildings may be necessary to complete the brownfields study.

Mr. Young doesn't see this as something DPW will need in 2023, but perhaps 2025. The Shedd Street buildings can be re-evaluated as we move through the process at that site.

DPW Building Improvements – Mr. Taylor explained the original project was a combination of three projects: Energy Committee recommended insulation project, extension of the roof, and exhaust system for the highway garage bays. Everything was put out to bid twice with no responses either time. Mr. Taylor did get a quote from Tom Bonardi for the roof overhang only at a cost of about \$110,000. Mr. Taylor felt that if he had \$110,000 to spend, he would use it elsewhere.

The complexities of the insulation project were discussed. It was suggested by the Town's building inspector that we insulate when the roof is replaced. Mr. Taylor does not know when the roof would be due for replacement so has asked for the funding for the replacement in 2025 at which time the roof with 4' extension and insulation could be completed.

Due to the current configuration of the roof, there is some spalling of the concrete footwall. It is not a load bearing wall. There are members of the DPW staff with appropriate skills to provide a stop gap until the roof and insulation can be done. Some regrading has been done which helps, but there are still some problems with snow melt. They need to stay on top of snow removal to prevent snow melt toward the building.

The \$280,000 estimate includes a new roof with overhang and insulation. It's a ballpark estimate serving as a placeholder for the project. It is not known what the price would be in 2025.

Mr. Young stated the roof is a 40 year roof and feels we should shift to other alternatives without aggressively replacing the roof 20 years prematurely.

Mr. Taylor explained that two insulation companies would require removal of the suspended ceiling, insulating and then replacing the suspended ceiling. Each had different recommendations for type of insulation.

Overhead doors – Full sized trucks when outfitted with plows can't be backed into the highway bays. A wider width would be needed which would include necessary changes to the pilasters. When the Fire Department fixed theirs it was a \$5,600 project. DPW has more work so the price would be higher. Mr. Young feels the number is light, but agrees it's an important project.

Maple Street – improvements will happen during water infrastructure work. It would include reclaiming from the intersection of May Street to the Canaan line.

May Street bridge replacement – Mr. Taylor is looking at replacement or maybe a slip line of culvert. DPW can do headwall work. He is reviewing the timing (currently estimated in 2025).

Oak Hill Road Bridge – Permits are slow to get from the State, causing delays. The bridge contractor has the bridge in his dooryard now and is eager to start work.

The bridge currently stored behind the salt shed is 50' long and 16' wide and will probably be deployed when we do the Spectacle Pond project.

Bog Road bridge – It was questioned if this will be ready in 2024. This may get pushed out to a later year.

Potato Road culvert project – This \$800,000 with a 75% FEMA/25% Town split will be based on when the Town receives FEMA money. DPW has a backup plan to keep gravel from running into Canaan. Potato road has had issues in 2019, with Irene, 2007 and 2004. FEMA is funding projects like this, and the Potato Road project has been on the list. Mr. Taylor will investigate when we might receive the funding.

Mr. Young asked about FEMA and infrastructure bill funding. Mr. Morris will look into these funding sources.

Problems with obtaining permits in a timely manner were discussed. After permits are issued the Town is provided a timeframe in which the project needs to be completed – usually within a couple of years. The Town works with engineers from Pathways, Horizons and DuBois & King to submit permit applications.

Water Tank Mixing Unit – the issue with this project is the lack of power at the site and how to get it there. Mr. Taylor has a call into liberty to get a cost for overhead lines. American Rescue Plan Act (ARPA) funds are noted as a funding source. Which ARPA funds? There are a number of different ARPA funding sources available. This will be looked into.

Prior I Well generator – Mr. Taylor is hoping for a 50% Dept. of Environmental Services (DES) grant. Some funding was available.

Shaker Bridget Wastewater Grinder – The grinder would be put in the tank ahead of the wet well at Shaker Bridge. Mr. Taylor has talked with two companies and can do it this year.

Replace 6-wheel plow truck – this is a single line with replacements of various trucks each year; presented as cruisers are with regular planned replacement.

Methodist Hill Road – this project has a placeholder in 2028 (price to be determined). This is often used as a shortcut and with increased traffic requires increased maintenance.

Various issues were touched upon: equipment lasting longer due to storage and protection from the elements, sand use in winter when the top layer is frozen.

Johnston Drive – the Town has ownership of property at the end of Johnston Drive and the DPW anticipates minor involvement in re-grading the road. The Town has a crusher coming next week to crush material at a low cost. This road is a narrow 150' run. Access to the property would not be open in the winter months.

A gate was suggested by the CIP Committee as well to keep people out during mud season.

Mr. Morris will be proposing this to the Board of Selectmen for initial discussion.

The Committee asked about parking and use by Lebanon residents. Mr. Young noted that if we don't accept funds from elsewhere, we can require Enfield stickers.

Mr. Morris will be proposing the project to the Selectboard for decision and the property can be exclusive or have different option. There is also the possibility he'll propose it to the Selectboard and they'll say no to the project all together.

Other Business –

Mr. McLaughlin says it looks like we'll be looking at cash for purchases vs. leasing or financing for the foreseeable future.

Mileage on cruisers was discussed. Mr. Young noted that while mileage is a good comparison, cruisers idle more than miles they drive.

Mr. McLaughlin asked if they put an hour meter on them. They don't.

Mr. Young asked about electric cruisers; they don't idle. That could go a long way toward extending the life of the cruisers.

Mr. Kiley noted that the Dodge Charger is only going to be electric and Mr. Young noted that Ford is working on electric. Only cruisers that offer necessary outfitting, such as cages, would be considered.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:07 PM.

Respectfully submitted,

Alisa D. Bonnette
Assistant Town Manager
(Recording Secretary)