

# TOWN OF ENFIELD BUILDING PERMIT APPLICATION

Liam Ehrenzweig, Building Inspector  
P.O. Box 373, Enfield, New Hampshire 03748  
TEL. (603) 442-5426 \* FAX (603) 632-7391  
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Hours: Monday through Friday 7:00 am – 3:30 pm

OFFICE USE ONLY	
Application # _____	Approved _____

1. Owner: \_\_\_\_\_ Work Telephone # \_\_\_\_\_  
PRINT OR TYPE – INK ONLY

Mailing Address: \_\_\_\_\_ Home Telephone # \_\_\_\_\_  
\_\_\_\_\_ Email Address \_\_\_\_\_

2. Applicant if different from Owner: \_\_\_\_\_ Work Telephone # \_\_\_\_\_  
PRINT OR TYPE – INK ONLY

Mailing Address: \_\_\_\_\_ Home Telephone # \_\_\_\_\_  
\_\_\_\_\_ Email Address \_\_\_\_\_

3. Location of Lot: Map # \_\_\_\_\_ Lot # \_\_\_\_\_ Zone \_\_\_\_\_ Serial # \_\_\_\_\_  
Street: \_\_\_\_\_

4. Approximate cost of proposed project: \$ \_\_\_\_\_ Type of Fuel: \_\_\_\_\_

5. Type of Construction: \_\_\_\_\_ Size: \_\_\_\_\_ Height: \_\_\_\_\_

6. Proposed use: ☐ Single Family ☐ Multi-family ☐ Apartments ☐ Garage  
☐ Storage Building ☐ Commercial (specify) \_\_\_\_\_  
☐ Other (specify): \_\_\_\_\_

Number of dwelling units: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ More \_\_\_\_\_

Number of bedrooms: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ More \_\_\_\_\_

7. Description of Project (check all that apply): ☐ New ☐ Alteration ☐ Addition  
☐ Other (specify) \_\_\_\_\_

Describe nature of work in detail (attach separate sheet, if necessary): \_\_\_\_\_

8. CONTRACTORS (attach a separate sheet, if necessary):

General Contractor	_____		
Address	_____	Telephone #	_____
Electrical Contractor	_____	N.H. License #	_____
Address	_____	Telephone #	_____
Plumbing Contractor	_____	N.H. License #	_____
Address	_____	Telephone #	_____
LP Equipment Installer	_____	N.H. License #	_____
Address	_____	Telephone #	_____

9. BUILDING PLAN: Please attach One (1) complete set of BUILDING PLANS. Structural Elements and Life Safety Features must be included.

10. SITE PLAN SKETCH: Please attach a sketch of the lot showing proposed and existing structure/s. Include distances to property lines, abutters, highways, driveway, water source, septic system, streams, lake, pond or wetlands, to a scale not smaller than one (1) inch equals twenty (20) feet. In some cases, a certified plot plan may be required.

11. Is this lot serviced by the Municipal Sewer System? ☐ Yes ☐ No

12. Date of purchase of lot: \_\_\_\_\_ From whom purchased: \_\_\_\_\_

13. Does this property receive a Current Use assessment? ☐ Yes ☐ No

14. Is the proposed structure located within a flood hazard area as defined in the Town of Enfield Floodplain Development Ordinance? ☐ Yes ☐ No  
If yes, provide documentation that all requirements of the Enfield Floodplain Ordinance are met.

15. Is the proposed structure located in or near a wetland? ☐ Yes ☐ No

Will the project, or any part of the project occur within the protected shoreline?  
16. If yes, please submit signed statement letter. ☐ Yes ☐ No

**RESTRICTIONS:**

- Structures must conform to any & all building codes and ordinances currently in effect within the State of New Hampshire and the Town of Enfield.
- All commercial activity must be approved by the Planning Board.
- All new construction, major renovations and additions must comply with the N.H. Energy Code and a copy filed with this office before this application may be approved.
- Approval of NHDES for a waste disposal system serving the proposed structure must be obtained and a copy filed with this office before this application may be approved.
- Approval of NHDES Wetlands Board for dredging or filling of wetlands, crossing streams, or culverts in streams must be obtained and a copy filed with this office before this application may be approved.

- Approval must be obtained prior to beginning any work, which has not been specifically requested and subsequently approved by the Building Inspector.
- Construction and demolition debris is not accepted at the Enfield Transfer Station, but must be disposed of at the Lebanon, NH or Hartford, VT Landfills, or by a dumpster rental company.

**DOCUMENTATION:**

Preliminary approvals, where applicable. If not applicable, do not leave blank, write N/A in appropriate space. A copy of each document is required.

N.H. Department of Environmental Services Approval # \_\_\_\_\_ Date \_\_\_\_\_

N.H. Highway Department Driveway Access Approval # \_\_\_\_\_ Date \_\_\_\_\_

Enfield Driveway Access Approval # \_\_\_\_\_ Date \_\_\_\_\_

State Energy Code Application \_\_\_\_\_ Date \_\_\_\_\_

Wetland Board Approval # \_\_\_\_\_ Date \_\_\_\_\_

Planning Board Approval # \_\_\_\_\_ Date \_\_\_\_\_

☐ Site Plan ☐ Home Occupation

**\*\*\*\* BUILDING PERMIT MUST BE PICKED UP AND PAID FOR BEFORE CONSTRUCTION BEGINS \*\*\*\***

I have received a copy of the Town of Enfield Building Permit Procedure.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

The information herein is true and complete to the best of my knowledge.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

This application has been reviewed and meets all local Regulations.

\_\_\_\_\_  
Director of Public Works

\_\_\_\_\_  
Date

Building Permit # \_\_\_\_\_ Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Permission is hereby granted denied \_\_\_\_\_  
to construct or place the above on the land specified herein in accordance with site and construction  
plans and/or specifications as approved. This permit expires one (1) year from the date of approval.  
Permit is void if work has not begun within twelve (12) months of date of approval.

Restrictions or comments (if any): \_\_\_\_\_

\_\_\_\_\_  
Building Inspector

\_\_\_\_\_  
Date