

**TOWN OF ENFIELD
ENFIELD BUDGET COMMITTEE
MEETING MINUTES OCTOBER 12, 2023**

TIME: 6:30 PM

LOCATION: Dept. of Public Works Building & Teams Videoconference

COMMITTEE MEMBERS PRESENT: Jane Plumley, Shirley Green, Dan Kiley, Tim Lenihan, Tina Stearns, Nancy Smith, Mike Diehn, Jim Fickett (online), Dimitri Deserranno (online)

Excused: John Kluge (ex-officio)

OTHERS: Ed Morris, Town Manager; Alisa Bonnette, Assistant Town Manager

Members of the Public: Tim Greene, Roberts & Greene; Tracy Young

CALL TO ORDER

Ms. Green called the meeting to order at 6:30 pm.

MINUTES- August 30, 2023

Ms. Plumley made a motion to approve of the minutes from August 30, 2023. Mr. Lenihan seconded. A roll call vote was held. Vote unanimous in favor of the motion. (9-0)

BUSINESS

Tim Greene, Roberts & Greene - 2022 Audit Review

Mr. Greene stated that the audit is not complete, and presented drafted material prepared to date.

Review of Capital Reserve & Trust Funds

Mr. Morris presented and reviewed the Capital Reserve and Trust Funds with members of the Budget Committee.

2023 Expense & Revenue Review

Mr. Morris reviewed the current budget status with members of the Budget Committee. He stated that not all revenues have been received to be reflected, such as the revenue for the Rooms and Meals Tax which does not come in until the end of the year.

Members of the Budget Committee discussed the status of revenue and expenditures for the 2023 budget year.

OTHER BUSINESS

Public Comment

Ms. Green requested comments or questions from the public.

Mr. Young stated that there is an idea that when the Emergency Services building is complete, it will attract more volunteers.

Mr. Morris stated that we are looking at options and discussing having police and fire cross train with emergency medical services, as well as encouraging them to respond even when off duty.

Members of the Budget Committee discussed recruitment and retention bonuses in the area, as well as what potential employees are looking for, such as flexible work hours or remote work capabilities.

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54 Mr. Morris stated that the town has received a copy of the Compensation Plan, which will be presented to the
55 Select Board and the Budget Committee at the next Budget Committee meeting. He stated that overall, the
56 town is about 2% behind in terms of the wages, which overall is not bad, but will be looked at to review the
57 areas where the town is behind.

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59 Mr. Lenihan inquired if the town has a step system.

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61 Mr. Morris stated that there is not a step system in place, but there is discussion to establish that moving
62 forward. He stated that there is not much of a career ladder within the town, so that is also being looked at.

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64 With no comments or questions, the Budget Committee moved on to adjournment.

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66 **ADJOURNMENT**

67 Ms. Smith made a motion to adjourn at 7:53pm. Ms. Plumley seconded. A roll call vote was cast. Vote
68 unanimous in favor of the motion (9-0).

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70 The meeting was adjourned at 7:53 pm.