

**TOWN OF ENFIELD  
MUNICIPAL FACILITIES ADVISORY COMMITTEE  
MEETING MINUTES OF SEPTEMBER 14, 2020**

**Present:**

**MFAC Members:** Maynard Southard, Jean Patten, Shirley Green, Rob West, Phil Shipman, Tracy Young, Erik Russell, Mark Tarantelli

**Board of Selectmen:** John Kluge, Meredith Smith, Katie Plumley Stewart

**Administrative Staff:** Ryan Aylesworth (Town Manager); Alisa Bonnette (Assistant Town Manager)

**Guests:** Emily Curtis, recording secretary; Fred Belucci from Bread Loaf, Roy Holland, Chief of Police; Fred Cummings, Fire Chief; Paul Wyncoop, Bread Loaf; Jim Pulver, Bread Loaf; Jeremy Ford, Phil Neily, Linda Malz, Francine Lozeau, Andrew Bernier Linda Jones, Jo-Ellen Courtney, Gary Hutchins, Richard Martin, Dominic Albanese, Chair, Library Trustee; Melissa Hutson, Librarian; Marjorie Carr, Gary Hutchins, Dr. David Beaufait, Sharon Beaufait, Julie Eckert, Susan Cronenwett, Cecilia Aufiero, Lindsay Smith, John Johnston, Roberta Newberry, Angus Durocher, Wendy Piper, Keith Thomas, Scott Gerlach, Barbara Jones, Dan Kiley

**Location:** Zoom Virtual Meeting

**Call to Order**

Mr. Shipman called the MFAC meeting to order at 6:30 pm.

Ms. Stewart called the BOS meeting to order at 6:31pm.

**Virtual Meeting “Preamble”**

**TOWN OF ENFIELD BOARD/COMMITTEE COVID-19 ELECTRONIC MEETING CHECKLIST**

*As a member of the Municipal Facilities Advisory Committee of the Town of Enfield, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.*

*Please note that this is a virtual meeting only, as authorized by the Governor’s Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:*

**a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;**

*We are utilizing the Zoom platform for this electronic meeting. All members of the Board/Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # and using the password provided or by clicking on the following website address: that has been provided in email.*

**b) Providing public notice of the necessary information for accessing the meeting;**

*We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Enfield’s website at: <https://enfield.nh.us>.*

**c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;**

*If anybody has a problem, please call or text 603-309-6379.*

***d) Adjourning the meeting if the public is unable to access the meeting.***

*In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.*

*At this time, I also welcome members of the public accessing this meeting remotely. Although this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.*

*I will follow the agenda items in order unless otherwise explicitly stated and ask the Board and town department and/or committee stakeholders for input first. Then I will specifically ask for public comment. I will ask you to unmute and will call on members of the public. I ask that you endeavor to not speak over one another or interrupt in the interest of fairness to all present in the call and to our minute taker. I acknowledge timing is a challenge and there will be occasional, intentional lags to allow for responses from participants. Please be patient and the meeting will flow along nicely.*

*Please note that all votes that are taken during this meeting shall be done by Roll Call vote.*

*Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.*

**Roll Call of Attendees**

Mr. Shipman welcomed members of the public and noted that the presentation is being done for the Board of Selectmen, and there will be no public comment during the presentation or at the end of the meeting.

**Presentation of Municipal Facilities Advisory Committee's Final Report and Recommendations to Board of Selectmen**

Mr. Shipman and Mr. Russell presented the PowerPoint as prepared by the Committee.

At the conclusion of the presentation, Mr. Shipman inquired if members of the BOS had any further questions.

Mr. Kluge complimented the plan and presentation. He expressed concern for understanding how COVID-19 may affect finances in the immediate future. He thought the recommendations made a lot of sense and for the long-term future of the town and noted that timing is the biggest concern.

Ms. Stewart stated that the Committee did an excellent job and expressed her gratitude to the Committee, the Public Safety Chiefs, as well as the Librarians for all of their input in the process. She agreed with Mr. Kluge in his assessment of the value of the information, as well as concern for the current financial impact of COVID-19.

Ms. Smith stated she was concerned for any financial impact on the tax payers. She stated she did not negate the need of the Town or the work of the Committee, but that the cost is a concern.

Ms. Stewart noted that the BOS will be scheduling a discussion at a later date, which will involve the public as well.

Mr. Shipman concluded the presentation and thanked contributing members, members of the BOS, as well as Bread Loaf.

Ms. Stewart closed the Selectboard hearing at 7:32 pm.

Ms. Smith made a motion to adjourn the meeting of the Selectboard at 7:32pm. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

Selectboard members left the meeting.

#### **Other Business**

Mr. Shipman requested if any members had any other business to present.

Mr. Aylesworth noted that the minutes from the August 31<sup>st</sup> meeting would be held until the next meeting.

Mr. Aylesworth thanked members of the public who attended and noted he looked forward to continuing the discussion with them when the BOS moves forward with the project.

Mr. Southard thanked Mr. Shipman, Mr. Aylesworth, and Mr. Russell for the presentation. He noted they stuck to the timeline and very good points were made.

#### **Adjournment**

Ms. Patten made a motion to adjourn at 7:33 PM. Mr. Aylesworth seconded. Vote unanimous in favor of the motion (8-0).

The meeting was adjourned at 7:33 pm.