

**TOWN OF ENFIELD  
ENFIELD BOARD OF SELECTMEN  
MEETING MINUTES AUGUST 1, 2022**

**TIME:** 6:00 PM

**LOCATION:** Public Works Facility & Zoom videoconference  
74 Lockehaven Road, Enfield

**PRESENT**

**Board of Selectmen:** Katherine D.P. Stewart, John W. Kluge

**Excused:** Erik Russell

**Administrative Staff:** Ed Morris, Town Manager; Alisa Bonnette, Assistant Town Manager; Lieutenant Frye, Police Department.

**Members of the Public:** Emily Curtis, Recording Secretary; Dan Kiley

**CALL TO ORDER**

Mr. Kluge called the meeting to order at 6:00 pm.

**APPROVAL OF MINUTES – July 18, 2022**

Ms. Stewart made a motion to approve the minutes for as printed. Mr. Kluge seconded. Vote unanimous in favor of the motion (2-0).

**BOARD REPORTS**

Members of the Board of Selectmen (BOS) did not have any updates regarding their respective committee assignments.

**TOWN MANAGER'S REPORT**

Mr. Morris presented the following updates to the BOS:

- He stated that the new Janitor and Building Maintenance employee has been doing an excellent job.

Mr. Kluge requested to extend his gratitude to Mr. Westfall.

- The Enfield Police Department is currently accepting applications for the Police Assistant position.
- There have been updates from the New Hampshire Municipal Association (NHMA) Legislative Session that indicate there is a surplus of income which can be allocated to infrastructure resources in towns, including endeavors for road and bridge repair and maintenance. He stated that the Town of Enfield will be receiving \$121,874, which can be accepted as unanticipated revenue and can be used for additional town projects. He added that other grants are available for police departments regarding body worn and dash cameras, as well as retirement and employer contributions. He noted that the acceptance of unanticipated revenue will be brought forward as a Public Hearing as a part of the process.
- The second half of ARPA funds, \$237,174.41, should be incoming soon.
- He noted that he is working on land related to the site proposals for the public safety facility. He stated that the Municipal Facilities Advisory Committee (MFAC) has received responses to their Request for Qualifications and it is anticipated that their recommendations will be brought forward to the BOS by the end of September.

- He is working with the USDA to get architectural approval regarding the design of Whitney Hall.
- Mr. Morris took time to meet with Executive Councilor, Cinde Warmington, and informed her of the plans for upcoming projects in town. He stated that the dual power poles due to Consolidated Communications were a topic of conversation and she offered assistance with follow up.
- He has been looking at new formats for the Town Report to bring the Strategic Governance forward to Enfield residents. He stated that a retreat for the Selectboard and Budget Committee may be discussed to be able to talk about longer term goals.
- He has been working through a budget calendar to assist in streamlining the budget process. He noted that the goal is to have the CIP Committee meet prior to the Budget Committee and try to coordinate the efforts.

With no further comments or questions, Mr. Kluge moved on to the next agenda item.

## **COMMUNICATIONS**

### **Old Home Days Resignation (Kelly Rose)**

Ms. Stewart made a motion to accept the resignation with regrets. Mr. Kluge seconded. Vote unanimous in favor of the motion (2-0).

## **BUSINESS**

### **Appointment of Inspectors of Election**

Ms. Bonnette stated that the appointments to be made will be for the three republican positions which are open as the three democrat positions are already filled. She added that any applications for the democratic party that were received can be accepted as alternates.

Ms. Stewart made a motion to appoint the slate as written, and to accept the change that David L. Stewart will be elevated from an alternate. Mr. Kluge seconded. Vote unanimous in favor of the motion (2-0).

### **Planning Board Application (Rich)**

Ms. Stewart made a motion to approve the Planning Board Application for Bradley Rich. Mr. Kluge seconded. Vote unanimous in favor of the motion (2-0).

### **FY22 Body-worn and Dashboard Camera Grant**

Lt. Frye stated that the Enfield Police Department applied for a grant that will allow the police department to upgrade the current body worn camera video storage method to a cloud-based system. He noted that the grant is worth \$11,000 and will bring the department into compliance with FBI, CJIS, and State of New Hampshire recommended best practices for digital storage of body camera videos. He noted that the grant will cover 50% of the cost associated with hardware and cloud storage fees for a period of five years.

Mr. Kluge and Ms. Stewart expressed their support.

Ms. Stewart made a motion to accept the funds from the Body Worn Camera Grant. Mr. Kluge seconded. Vote unanimous in favor of the motion (2-0).

### **Mask Policy Discussion**

Mr. Morris stated that he drafted the policy for review, and it can be discussed in further detail in a future meeting when Mr. Russell can be present.

Members of the BOS reviewed the draft and discussed ideas and supported having a policy that will be in place should the need arise.

**\$2,000 Donation to Mascoma Lakeside Park Fund – Vote Required**

Ms. Stewart made a motion to accept the donation from the Mascoma Sailing Club with thanks. Mr. Kluge seconded. Vote unanimous in favor of the motion (2-0).

**ADMINISTRATIVE ITEMS****Junkyard Permit (Lassen)****Doug K. Smith Appointment to Conservation Commission (previously approved)**

Members of the BOS signed appointment forms as presented by Ms. Bonnette.

**OTHER BUSINESS TO COME BEFORE THE BOARD OF SELECTMEN**

Mr. Kluge requested any other comments or questions to come before the BOS.

Mr. Kiley stated that a very interesting conceptual plan was brought forward with regard to the former roller-skating rink property which would include a cabinet making company, with a small lumber yard, a small machine shop, and a selection of hardware.

With no comments, members of the BOS moved on to adjournment.

**INFORMATIONAL ITEMS – NO ACTION REQUIRED**

- NH DRA Notice: Signing of SB 239 (RSA 21-J:20-a) relative to entitlement to levy fine if Town audit is not completed by its due date
- GL Beyond Income Fund Shareholder Letter, July 22, 2022
- Expedited Minimum Impact Wetlands Permit Application: 414 Lockehaven Rd (Regan) – installation of new seasonal dock
- Shoreland Permit Revision – 1014 Lockehaven Rd (Touchette) (NHDES File #2022-01632)
- West Central Behavioral Health letter of thanks for 2022 appropriation

**ADJOURNMENT**

Ms. Stewart made a motion to adjourn at 6:30 pm. Mr. Kluge seconded. Vote unanimous in favor of the motion (2-0).

The meeting was adjourned at 6:30 pm.

---

John W. Kluge, Chair

---

Katherine D. P. Stewart

---

Erik Russell  
Enfield Board of Selectmen