

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN
MEETING MINUTES SEPTEMBER 20, 2021**

TIME: 6:00 PM

LOCATION: Public Works Facility & Zoom videoconference
74 Lockehaven Road, Enfield

PRESENT

Board of Selectmen: Meredith Smith, Katherine D.P. Stewart, John W. Kluge

Administrative Staff: Jack Wozmak, Interim Town Manager; Alisa Bonnette, Assistant Town Manager

CALL TO ORDER

Ms. Smith called the meeting to order at 6:00 pm.

PUBLIC HEARING

6:00 PM to discuss the proposed resolution relative to the use of face coverings.

Ms. Smith opened the Public Hearing to discuss the proposed resolution relative to the use of face coverings.

Members of the Board of Selectmen (BOS) and public discussed whether re-instituting a mask ordinance like area towns have or stating a resolution would be in the best interest of the Enfield community.

Mr. Wozmak explained that a resolution is a statement from the BOS to the community that acknowledges that COVID is still present and would encourage all citizens to wear masks in all indoor places and in large outdoor gatherings. He added that an ordinance would be similarly phrased, but it would have a measure of enforcement.

Public comments both in favor and opposed to an ordinance were received.

Ms. Stewart suggested that a resolution with visible educational points about hygiene and how the virus is spread will promote good leadership by residents and support community members to make sustainable decisions to keep our town healthy.

It was noted there is one active case in the town.

Mr. Wozmak stated that a resolution will be drafted and circulated to get feedback from members of the BOS prior to distribution.

Chief Holland stated the police department will support businesses that still request members of the public to wear masks, even if it is a resolution and not an ordinance that is agreed upon by the BOS.

Members of the BOS agreed that it would of benefit to supply local businesses signage with clear language that they can post on their doors regarding mask wearing, which will include the Town insignia.

Mr. Kluge made a motion to close the public hearing at 6:26pm. Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

APPROVAL OF MINUTES - September 7, 2021

Page 3 clarification: change “Joint Power Agreement” to “8/25/21 version of the Joint Powers Agreement” in both instances that “Joint Power Agreement” appears.

Ms. Stewart voted to approve the minutes for September 7, 2021, as amended. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

BOARD REPORTS

Members of the Board of Selectmen (BOS) gave updates according to their respective Committee assignments.

TOWN MANAGER’S REPORT

Mr. Wozmak provided the following updates:

- He stated that he is drafting a request for qualifications to move forward with an RFP to construct an invasive plant species management plan for the Town of Enfield. He noted that he was open to communicating and coordinating with local organizations that could assist in the process of managing invasive species, including promoting community education.
- He noted that there are four vacancies in the Department of Public Works, and there is a concern for filling the positions before the winter. It was noted that a wage and salary survey may be worth looking into.

Dr. Beaufait noted that a member of the DPW showed up to help with work being done on the rail trail on Saturday and he deserves commendation from the Board of Selectmen.

- The 2022 budget is being assembled, and he recommended a 4% cost-of-living increase and 1% merit. Cost-of-Living Adjustment (COLA) that we use for the region is increasing by around 4.4%.

Ms. Smith inquired what the state was doing for cost-of-living adjustments and noted that their movement could provide guidance on how the town approaches their budgeting.

- He stated there has been a recent issue with port-a-potties being vandalized and trash has been thrown into the holding tanks as well as left in the units. He stated that it has been expected that residents ‘carry in and carry out’ their trash, however, he is working with the DPW director, and they are in conversation with Casella to see if something can be set up to support the needs for trash services in public locations.
- He confirmed a firm has visited the 9 Depot Street property regarding the request for demolition.

Ms. Smith requested any further questions or comments. With no further inquiries, she moved on to the next agenda item.

BUSINESS**Trustee of Trust Funds Appointment**

Ms. Stewart stated the information presented in the BOS packet indicated Terri Crate would be an excellent choice to appoint for the Trustee of Trust Funds. Terri Crate’s appointment fills the remainder of the term vacated by Ellen Hackeman.

Ms. Stewart made a motion to appoint Terri Crate to the Trustee of Trust Funds. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

Ms. Smith requested a letter of acknowledgement and gratitude be sent to Ellen Hackman for her service over the years.

Phone System Update

Ms. Bonnette stated that the phone system does not meet the needs of current departments and a new system will cost around \$1,200 more a year for three years to pay for the hardware. She noted it would show as a slight increase in the budget to be implemented this year and it was of benefit to implement because there are fail safes in the system so that callers can still reach the police department and dispatch when there are interruptions in internet connectivity.

Review of 2022 Selectmen's meeting schedule

Ms. Bonnette reviewed the 2022 Selectmen's meeting schedule regarding holidays and the anticipated Town Meeting schedule.

The meeting that would have been held on Tuesday February 22nd was moved to Tuesday February 15th.

It was confirmed that the currently scheduled meeting for March 7th will remain as scheduled, which is the day before Town Meeting.

OTHER BUSINESS TO COME BEFORE THE BOARD OF SELECTMEN**Old Business - Community Power Coalition**

Ms. Stewart made a motion to appoint Kim Quirk as the Enfield Director of the Community Power Coalition and Jo-Ellen Courtney to be the Alternate Enfield Director of the Community Power Coalition.
Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

Public Comments Regarding Items Not on the Agenda

Ms. Smith requested any other items to come before the BOS.

Dan Kiley stated that there is a lot of trash at Huse Park. He stated there are no trash receptacles and it is becoming an issue.

Dr. Beaufait noted that the port-a-potty at Lakeside Park area has also had trash and dog waste left in it as well because there is no trash receptacle.

Mr. Wozmak noted that the Town transitioned to a 'carry it in, carry it out' set up due to budgetary and staffing reasons. He noted that, with the current lack of department staff, it may be necessary to outsource to get receptacle service to the public areas, which will also increase disposal expenses for the Town.

Non-Public Session, RSA 91-A:3 II (d)

Mr. Kluge made a motion to enter Non-Public Session pursuant to RSA 91-A:3 II (d). Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

Ms. Stewart made a motion to exit Non-Public Session at 7:17pm. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

As a result of deliberations held in the non-public session, no votes were taken and no decisions were made.

INFORMATIONAL ITEMS – NO ACTION REQUIRED

- DES Seasonal Dock Notification for Lakes & Ponds: File # 2021-02840, 352 Shaker Blvd, Map 26 Lot 2

ADJOURNMENT

Mr. Kluge made a motion to adjourn at 7:18 pm. Ms. Stewart seconded. Vote unanimous in favor of the motion (3-0).

The meeting was adjourned at 7:18 pm.

Meredith C. Smith, Chair

John W. Kluge

Katherine D. P. Stewart
Enfield Board of Selectmen