

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN
MEETING MINUTES AUGUST 16, 2021**

TIME: 6:00 PM

LOCATION: Public Works Facility & Zoom videoconference
74 Lockehaven Road, Enfield

PRESENT

Board of Selectmen: Meredith Smith, Katherine D.P. Stewart, John W. Kluge

Administrative Staff: Jack Wozmak, Interim Town Manager

CALL TO ORDER

Ms. Smith called the meeting to order at 6:00 pm.

APPROVAL OF MINUTES- August 2, 2021

Ms. Stewart voted to pass the minutes as printed. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

BOARD REPORTS

Members of the Board of Selectmen (BOS) gave updates according to their respective Committee assignments.

TOWN MANAGER'S REPORT

Mr. Wozmak provided the following updates:

- He stated he has updates to the FairPoint settlement regarding the tax assessment and subsequent payments FairPoint made to the town.
- He stated that there are currently two initiatives moving forward with getting more broadband access to the area, both of which have requested a letter of support from the BOS.
- He noted that parking along Main Street has been discussed and a proposal has been submitted to the Department of Transportation. The Department of Transportation stated that it may be possible to shift the control of the Main Street area to the Town and not to the DOT any longer. Mr. Wozmak stated he is in discussion with Mr. Taylor as to what that might look like to explore the idea later.
- A zoning violation has been issued in town and the recipient is willing to comply with moving the business to another location to comply.
- He has met with a few members of the Municipal Facilities Advisory Committee (MFAC) with respect to Whitney Hall. He noted their recommendation was for the BOS to make a draft warrant article to bring forward to community forums in September and October. He noted that members noted they would be available to assist in answering questions in the forums but did not have the intention to be the main presenters of the

project. He added that their recommendation was to reach out with physical mailers for the community forums to reach as many residents as possible.

- A draft of a joint power agreement has been issued to the BOS and will be on the agenda for the next meeting.

Ms. Smith requested any further questions or comments. With no further inquiries, she moved on to the next agenda item.

BUSINESS

Meghan Butts, New Executive Director of UVLSRPC – Introduction to the Selectboard

Ms. Smith introduced Meghan Butts, the new Executive Director of the Upper Valley Lake Sunapee Regional Planning Commission.

Ms. Butts gave a PowerPoint presentation to the BOS and discussed the role of the UVLSRPC in the local community.

Mr. Wozmak stated he met with the Town Planner regarding the Master Plan and he noted that it may be helpful to have a platform of GIS mapping that is uniform across the region or access a universal set of data.

Ms. Butts stated that there are challenges with other towns either choosing not to have their data published or possibly not having the funding to support the publishing of data.

Mr. Wozmak inquired if there was any specific service that had been provided to or for Enfield that the Town should be aware of.

Ms. Butts stated that Regional Planning has assisted with updating plans on an annual contractual basis, housing data collection, data collection for stream culverts in the Mascoma watershed, transportation audits have been performed, and the Commission has assisted in identifying funding and applying for grants that can be utilized to perform the data collection or complete work based on audits.

Ms. Smith inquired if there were any other questions or comments. With no further inquiries, she moved on to the next agenda item.

Broadband

Mr. Wozmak stated that he covered the two letters of support that were written and there was no further information to present.

COVID-19/Masking

Mr. Wozmak stated that there are currently 8 cases in the area and with information regarding the COVID-19 delta variant, it was prudent to revisit the discussion regarding mask wearing in public buildings.

Members of the BOS discussed measures being taken in the area, the increase in cases and relationship to the COVID-19 delta variant, and the potential for requiring masks in public spaces in the Town.

Mr. Kluge made a motion that the town offices should require masks in any capacity that town employees see fit. Ms. Stewart seconded. A roll call vote was held. Vote unanimous in favor of the motion (3-0).

Joint Power Agreement Update

Mr. Wozmak stated that the drafted agreement had been reviewed multiple times and would be brought forward to the next meeting. He noted that additional information was available in the packet that board members received.

2022 Budget Guidance

Ms. Bonnette stated that the Budget Committee did not review information to bring forward to the BOS and she anticipated more would be forthcoming.

Donations to Mascoma Lakeside Park Trust Fund: \$5,050 in aggregate

Ms. Stewart made a motion to accept the donation in aggregate of \$5,050 with thanks. Mr. Kluge seconded. A roll call vote was held. Vote unanimous in favor of the motion (3-0).

ADMINISTRATIVE ITEMS

Redemption Deed (Smith) & MS-535 Financial Report of the Budget

Ms. Bonnette reviewed the administrative documents and requested signatures from members of the BOS.

OTHER BUSINESS TO COME BEFORE THE BOARD OF SELECTMEN

Public Comments Regarding Items Not on the Agenda

Ms. Smith requested any other items to come before the BOS.

Dr. Theis and Ms. Stewart discussed details regarding the report distributed by the Conservation Commission.

Non-public Session, RSA 91-A:3, II € and (I): FairPoint Settlement

Ms. Smith stated that a non-public session will not be held, and the FairPoint Settlement will be a public discussion.

Mr. Wozmak stated that an agreement had been made to authorize the requested settlement; however, a subsequent recommendation was made by the Town attorney. He reviewed the details of the recommendation and the timeline to follow through on the settlement.

Ms. Stewart made a motion to elect take Option 2 and approve the settlement agreement with FairPoint to settle the pending tax appeals and the threatened tax appeal court for the tax year 2020 for \$69,077 under the terms contained in that agreement and authorize the Chair of the board to sign the settlement agreement on behalf of the town. Mr. Kluge seconded. A roll call vote was held. Vote unanimous in favor of the motion (3-0).

Ms. Bonnette reviewed informational items with members of the board and requested signatures as necessary.

INFORMATIONAL ITEMS – NO ACTION REQUIRED

- Town Clerk's Report – July 2021
- Tax Collector's Report through August 11, 2021
- Trustees of Trust Funds Report as of June 30, 2021
- Wetland Permit Application – Weissman, 19 Foster Circle, Beach & Retaining wall project: repair/replace portion of existing stone wall construct small 217 sq. ft. beach at the lakefront with timber stair access
- Amended Wetlands & Non-Site Specific Permit 2021-01102 – Rauert, Rice Road: culvert installation project
- Funding Thank You from Grafton County Senior Citizens Council

- Roberts & Greene correspondence re: 2020 audit
- Grafton County FY 2022 Budget
- Montcalm Golf Club Dam Inspection

ADJOURNMENT

Ms. Stewart made a motion to adjourn at 7:10 pm. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

The meeting was adjourned at 7:10 pm.

Meredith C. Smith, Chair

John W. Kluge

Katherine D. P. Stewart
Enfield Board of Selectmen