

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN
MEETING MINUTES AUGUST 2, 2021**

TIME: 6:00 PM
LOCATION: Public Works Facility & Zoom videoconference
74 Lockehaven Road, Enfield

PRESENT

Board of Selectmen: Meredith Smith, Katherine D.P. Stewart, John W. Kluge

Administrative Staff: Jack Wozmak, Interim Town Manager

CALL TO ORDER

Ms. Smith called the meeting to order at 6:06 pm.

PUBLIC HEARING

6:00 PM To discuss the acceptance of donated funds in an amount greater than \$10,000 in support of the Mascoma Lakeside Park, for deposit in the Mascoma Lakeside Park Trust Fund.

Ms. Smith opened the Public Hearing to discuss the acceptance of donations of funds in an amount greater than \$10,000 in support of the Mascoma Lakeside Park, for deposit in the Mascoma Lakeside Park Trust Fund.

Mr. Wozmak listed the donation contributors and the donation amount totaling \$26,200. He noted that a state statute requires a public hearing for acceptance of donations if more than \$10,000 is raised and the hearing is a formal acknowledgement of the amount raised and to be accepted.

Ms. Smith corrected the amount of a listed \$1,000 donation to be \$2,000, which would bring the total to \$27,200.

With no further comments or questions, Ms. Smith moved to close the public hearing.

Ms. Smith made a motion to close the public hearing at 6:07pm. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

Ms. Stewart made a motion to accept the funds with thanks in the amount of \$27,200. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

APPROVAL OF MINUTES- June 7, 2021; July 12, 2021

The following adjustments were requested for updates to the meeting minutes for June 7, 2021:

- Update the vote to exit nonpublic session
- Update the vote and time for adjournment

Ms. Stewart voted to pass the minutes as amended. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

The following adjustments were requested for updates to the meeting minutes for July 12, 2021:

- The minutes should reflect Mr. Kluge as 'excused' from the meeting.
- Update spelling on Page 3, paragraphs two and five should reflect: purview
- Request for clarification that Ms. Stewart presented data from the last fireworks hearing and noted new data would need to be pulled to get an update.

Ms. Stewart made a motion to approve minutes as amended. Ms. Smith seconded. A roll call vote was taken. Vote passes in favor of the motion (2-0). Mr. Kluge abstained.

BOARD REPORTS

Members of the Board of Selectmen (BOS) gave updates according to their respective Committee assignments.

Mr. Wozmak noted that the Budget Committee has an upcoming meeting on Thursday August 12th.

TOWN MANAGER'S REPORT

Mr. Wozmak provided the following updates:

- He will be meeting with the Recreation Commission on the 18th to go over updates and recommendations which will be coming before the Board. He stated the Commission members have been working with Mr. Winters and Ms. Labrie regarding what the department may recommend as well as discussing what the future of Recreation should look like in Enfield.
- An inventory of the phone systems is being completed to help get the current system updated to avoid significant connectivity issues that have occurred.
- He has drafted a concession agreement about requesting funding from the Land and Water Conservation Fund to make some improvements and developments at Lakeside Park. He noted that one of the stipulations for using the funds is that it requires access to all members of the public and not just Enfield residents. He noted that it is a small park with limited parking, and it is a community structure, therefore having the local control and it may be in the Town's best interest to forego the federal funding.
- He noted he was working on setting dates for public information sessions regarding the Library and Town Hall project. He stated he has been reaching out to the Municipal Facilities Advisory Committee (MFAC) members and trying to convene to discuss. He noted he does have presentation materials provided by Bread Loaf and it would be ideal to have members of the committee present the information to the public as they have an excellent grasp on the details related to the material.

Mr. Wozmak introduced Fire Chief, Phil Neily, to give an update on his status with the Fire Department.

Mr. Neily stated he is very encouraged by the turn out to the calls, meetings, and trainings that have been happening. He stated that the department has rejoined the Northwest Regional Hazmat organization and trainings will be held moving forward for members. He noted that there is a training coming up in October and anyone that would like to observe is welcome. He stated the organization is a professional group and it will be a very hands-on and extensive training for the department. He noted that other departments will be invited to participate which will also help defray the costs.

Chief Neily stated that members of the department have talked with Jim Bonner about doing a video to put out on the Local TV, Facebook, or YouTube about the fire department which can serve as both information for the public as well as a recruitment tool.

Charlie Clark stated an energy audit was completed on the firehouse and inquired if Chief Neily had reviewed it yet.

Chief Neily stated he had not reviewed the material and requested a meeting with Mr. Clark to review it.

Mr. Wozmak moved on to discuss the results of the auditor's report. He noted that auditors had met with the Budget Committee and relayed their findings and recommendations. He stated that it was possible for auditors to meet in a private session with the Board of Selectmen to review their findings.

Ms. Smith requested any further questions or comments. With no further inquiries, she moved on to the next agenda item.

BUSINESS

Community Revitalization Tax Relief Incentive (RSA 79-E): Scott Hammond Route 4 Project

Mr. Wozmak stated at the BOS meeting held on July 12th, there was a proposal presentation regarding property development by Mr. Hammond and specified interest in applying for 79-E tax relief. He noted that a motion was requested to be tabled and should be revisited to be finalized.

Ms. Smith stated she was not comfortable with the number of units he proposed, especially with consideration to how small the lot is. She stated that parking for one car was acknowledged, but if two people are living in the unit, there is not adequate parking to support two vehicles, never mind if they chose have guests.

Ms. Stewart stated she was very comfortable with his proposal. She added that the BOS is only a part of the approval in the 79-E process, and the Planning & Zoning Board would be responsible to address the housing proposal.

It was clarified that Mr. Hammond was bringing the proposal to the BOS to request initial approval for his concept and their support to approve his application for the 79-E tax relief prior to applying. It was noted that Mr. Hammond did not want to apply and get through the process to find that he did not have the Boards support for the tax relief, which is why he brought his proposal to the July 12th meeting to gauge their support.

Mr. Kluge stated his approval for Mr. Hammond to proceed with the necessary processes. He noted other groups may have opinions before it comes back to the BOS for formal approval as well.

Members of the BOS discussed the location of the property being in the TIF District.

Mr. Wozmak stated the tabled motion from the July 12, 2021, BOS meeting for the record: "Ms. Stewart made a motion to entertain the concept of 79-E for the purpose of developing property owned by Scott Hammond. Ms. Smith seconded."

Ms. Stewart made a motion to put it back on the table. Mr. Kluge seconded. A roll call vote was held. Vote passes in favor of the motion (3-0)

With the motion on the table, to entertain the concept of 79-E for the purpose of developing property owned by Scott Hammond, a roll call vote has held, and the vote passed unanimous in favor of the motion (3-0).

Public Works Solar Array Agreement

Mr. Clark stated he had questions on the payments and the agreement made with Norwich Technologies. He stated at the end of the year he is concerned we will owe them money and inquired if there is a provision for any payment that may need to be made when the time comes next year.

Mr. Wozmak and members of the BOS discussed the benefits of being supplied a report as to how the energy production has gone so far with the new solar installation.

Ms. Stewart added that the Town could also reach out to others organization to ask about their energy production and whether recent weather patterns have impacted their sourcing.

With no further questions or discussion, Ms. Smith moved on to the next agenda item.

Fireworks

Mr. Wozmak and members of the BOS revisited the fireworks conversation from the July 12th meeting.

After reviewing the discussion held, Mr. Kluge stated he would support a Town sponsored event and municipal involvement.

It was noted that the current ordinance in place which controls the days and hours in which fireworks can be utilized has been of great benefit.

Mr. Wozmak agreed that it would be a safer decision for the Town to be involved in the fireworks display.

Ms. Smith stated that, since the Old Home Days is moving to the fall, it would be great to expand the July 4th celebration into a Town event.

Mr. Kluge agreed that the minutes from July 12th accurately represent his support for the recommendation of having a town sponsored event.

OTHER BUSINESS TO COME BEFORE THE BOARD OF SELECTMEN**Public Comments Regarding Items Not on the Agenda**

Ms. Smith requested any other items to come before the BOS.

Class VI Roads – Celie Aufiero

Celie Aufiero reviewed details regarding Class VI Roads and allowing residents to have a right of way off them. She expressed there should be more caution from allowing it to occur.

It was noted that information being referenced was directly related to a matter that was put before the Planning and Zoning Committee and was not in the purview of the Board of Selectmen.

Ms. Smith requested anything else to come before the BOS. With no further comments or questions, the BOS moved on to adjournment.

ADJOURNMENT

Ms. Stewart made a motion to adjourn at 7:31 pm. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

The meeting was adjourned at 7:31 pm.

Meredith C. Smith, Chair

John W. Kluge

Katherine D. P. Stewart
Enfield Board of Selectmen