

**Enfield Board of Selectmen
Public Works Facility, 74 Lockehaven Road
Enfield, New Hampshire**

MINUTES of June 3, 2019

Board of Selectmen: Meredith C. Smith, Chair; John W. Kluge, Katherine D.P. Stewart

Administrative Staff: Ryan Aylesworth, Town Manager; Alisa Bonnette, Assistant Town Manager

Others: James Bonner (video); Wendy Piper, Grafton County Commissioner; Alice Kennedy, minute taker.

CALL TO ORDER

Mr. Kluge called the meeting to order at 6:00 PM.

APPROVAL OF MINUTES

May 16, 2019:

Mrs. Smith made a motion to approve, John Kluge second, Katherine Stewart abstained. The vote was unanimous in favor of the motion (2-0).

May 20, 2019:

Ms. Stewart requested that on page 6 the motion to request to extend Hazen Road – insert that the motion should read, “to approve the upgrade of Hazen Road in accordance with our policies”

Mrs. Smith made a motion to approve the minutes as corrected, Mr. Kluge seconded, the vote was unanimous in favor of the motion (3-0).

COMMUNICATIONS

NH Div. of Forests & Lands Deputy Fire Warden Appointments:

Confirmation letter from State that David Crate has been reappointed as Fire Warden along with 12 Deputy Fire Wardens.

Notice of Shoreland Application for Restoration of Beach Area – Shaker Landing Condo Association, Tax Map 11, Lot 44-2, Bradford Lane:

There is no accompanying documentation yet; Conservation Commission will be more involved.

Tax Collector’s Deeds:

To close the loop on the votes that were taken at the last meeting the Board was provided copies of the Tax Collector’s Deeds. The monies that were promised the next day did come through.

Tax Collector’s Report – May 2019:

Overall we are looking good in comparison to this time last year.

Town Clerk’s Report – May 2019:

May was a little slower than last year’s May; last year we were at \$108,000 and we’re at \$95,000 but still slightly ahead of YTD totals for this time last year.

Beyond GL Fund:

The Board was provided the latest shareholders' report on the Beyond GL Fund. Mr. Aylesworth is following up with Ellen Hackeman, Trustee of Trust Funds, to confirm the monetary amount of the latest disbursement; it is quite a slow process.

BOARD REPORTS**Heritage Commission:**

Mrs. Smith reported the Heritage Commission has expressed concern about demolition of historical structures and would like a policy to require photographs of the inside and outside of any structure for historical records. This was an issue due to the building next to Jake's. That building is eligible for national historic register status. There are 193 buildings that have a c after their name which indicates that they are contributing to the national register.

Ms. Stewart wondered if the Town has the right to require someone to take pictures of the inside of someone's home for public purposes.

Mrs. Smith stated that Marjorie from the Heritage Commission was concerned about historical recordkeeping would like this as a policy. People do need a permit to demolish a building.

It is a fine line between having a requirement or simply suggesting that photos be taken for historic purposes.

Mr. Kluge suggested leaving it as a request rather than a requirement.

Mrs. Smith stated that when a demolition permit is granted, the Heritage Commission should be notified.

Mr. Kluge suggested that the group develop a process.

Mr. Aylesworth stated that this would ultimately just involve having the building inspector notify the Heritage Commission when a demolition permit comes in. He will talk with Mr. Neily, Building Inspector, about this. Mr. Aylesworth doesn't think it will be onerous. It would be emphasized to the landowner that participation is completely voluntary. It can be a trial, and, if there are unanticipated events, the Town can revisit the matter.

Planning Board:

Mr. Kluge reported that the Planning Board met last Wednesday. Mickey Dowd came to let the Town know that he wanted to move his outside patio from the back to the front. The Planning Board elected officers; the Chair is David Tract, Vice Chair Erik Russel, Secretary Dan Kiley.

Mr. Aylesworth stated that there has been a request re: Jakes about the drive-up window; it was felt it was not in keeping with no internally illuminated gas signs. The private citizen would like it in writing how this is permissible.

TOWN MANAGER'S REPORT**June Town Newsletter:**

The June issue of the monthly Town newsletter went out today. The latest Old Home Days schedule was inadvertently omitted and will be sent out separately.

Valley News Articles:

The Valley News will feature Old Home Days in the summer supplement. The Valley News is also doing a story on Rob Taylor's move to Enfield as the new Land Use and Community Development Administrator and the opportunities present in Enfield. The expectation is that the article will be published by end of week.

Lebanon Landfill:

Notice was sent to Enfield and other Upper Valley communities about the Lebanon landfill. A stakeholder meeting is being arranged for late-June. Lebanon is finalizing a new business plan that appears to involve increasing tipping fees. This will impact the Town from a budget standpoint.

Recreation Director:

The Town has a couple of candidates for the Enfield Recreation Director position. Joel King's last day in the position will be Thursday. Kati Jopek, Regional Recreation Coordinator, will be covering for Mr. King while the hiring process is being completed.

Municipal Facilities Advisory Committee (MFAC):

The next MFAC meeting will be on June 10 and will include site visits to the Union Street Fire Station, Depot Street Ambulance Facility, and Shedd Street garages. The Fire Chief and Ambulance Chief will be helping to lead the tours. On May 28, the MFAC completed a detailed tour of Whitney Hall. The Committee had a very comprehensive walk about, including the Town Offices, Library, and theater space. Melissa Hutson, Librarian, and Shirley Green, Library Trustee, were there and spoke to the library's needs and vision for the future. Phil Neily talked about the 3rd floor (theater space). The building has considerable historical importance, is in relatively good structural condition, and can continue to provide value to the town as a municipal building, but is undersized for the functions it is currently providing and will need quite a bit of work in order for it to meet the current and future needs of the library and/or municipal offices.

Fire and EMS Transition Planning:

It has been challenging to find a date for a kickoff meeting that works for all parties, but we are zeroing in on a couple of potential dates for late-June or the first of July. Municipal Resources, Inc. (MRI) had 23 information items that they asked for in preparation for the kickoff meeting. Thanks to Alisa Bonnette, the Police Department and the Fire Department for pulling together all of the items for this meeting.

Requests for Proposals (RFPs):

Several RFPs are in process. The Town has one more, for master planning support services, which we anticipate will be published within the next few weeks. It will be reviewed by the Planning Board before it is issued.

PUBLIC COMMENTS

None

BUSINESS**Wendy Piper – County Budget Discussion:**

Ms. Piper thanked the Selectmen for expressing their concerns about the County budget. She wanted to make a couple of general comments pertaining to what was expressed in the letter expressing their concerns, and then will answer any particular questions.

1. Re: health insurance, the County Administrator has 28 years of experience shopping for health insurance. The reason the County did not shop this year is because of the changes they made last year. Last year they had a 41.69% increase and got it down to 15% with great concessions. They are asking employees to pay considerably more. The decision that was made by the County Administrator, after what the County asked of County employees in years' prior, the County did not want to disrupt employees further and the County was happy with a single digit increase. In 2017, 2018, and 2019 they changed health insurance plans.
2. Re: county budget generally, (Mike Cryan's last term), the County has not been able to use a surplus in the fund balance to reduce the amount of taxes. They went from \$3M to \$1M in 2017 as much of the fund

balance was used to remodel the nursing home. The County is rehabilitating its fund balance now. They are currently back to a healthy level.

3. This is the Commissioners' proposed budget; it is not the final budget. Ms. Piper was happy to discuss the narrative portion – it explains what the Commissioners felt was needed and why. She offered to outline a few of those key points.

Mr. Aylesworth stated he thought the Selectboard understood that this was a first introduction to where the Commissioners were relative to the County budget. He recalled the challenges related to health insurance that Ms. Piper discussed last year. The Town has also dealt with some significant health insurance issues but the Town has not been facing the same challenges that the County has.

Ms. Piper stated she would be happy to have the County's insurance people talk to the Town.

Ms. Stewart asked if the County and Town can pool our shopping to help each other – the bigger the pool the better.

Ms. Piper explained when she goes out to boards and city councils, she has been requested to think outside the box with regard to traveling nurses – there are two new positions that will be working with a nurse manager that will be meant to help with morale. They are also trying to give LNAs the opportunity to have more responsibility along with increased wages. They are also looking for shift differentials for their geriatric nurses; these problems are common to geriatric care. There are also some capital expenses that are approaching, their elevator is about to go, paving, computers are getting older, there is a building automation system that is running on a 2003 computer. This is a function of the austerity budgets the County has been running on for the last three years.

Mr. Aylesworth noted, in terms of percentage year over year increases, there were a few numbers that jumped out.

Ms. Piper stated interest rates are up so the County has an extra \$60,000 and the fund balance is back in a good place.

Mr. Kluge pointed out the residents in Enfield write their tax checks to the Town, and they hold the Town responsible for the whole package. The Selectmen know the County is frugal, and the Town is frugal, but the Town still have to answer for it.

Transfer Station Fees:

The Board discussed proposed changes to Transfer Station fees.

A punch card concept was worked up for both convenience and internal controls. The idea is that people would be able to pre-purchase a card or multiple cards; with punches proposed in \$5 increments. Fees for disposal of smaller tires are currently \$3 each or two for \$5, so the solution is two categories will stay the same, but there will be a new fee of \$5 for two tires for passenger cars with 14 inch tires or less. Smaller tires are seldom disposed of singly.

Ms. Stewart stated that she worries about losing a small punch card – can't people just write a check? Also, how long would the Town leave it on the books?

Mr. Aylesworth explained that the cards would be non-refundable, with the possible exception being cards that are acquired by participating local businesses who are aiding with the distribution. From an accounting standpoint, we will have to talk to the auditor about how the revenue collected from punch card sales is applied to a budget year since cards purchased in Year X may not be used until Year Y.

Mrs. Smith asked about the tickets that are sold at Town Hall for the Lebanon landfill, how does Lebanon handle that? She was informed that it is pass through money for the Town because the Town charges residents the same per ticket fee that Lebanon charges the Town.

Mr. Kluge expressed concern about having to spend \$50 to purchase a punch card in order to dispose of a \$5 tire. People may throw their stuff into the woods beside the road because this is easier.

Mr. Aylesworth expressed the need to think about our cost for the cards.

The Board asked that the punch cards be redesigned at a total value of \$25 each rather than \$50.

Ms. Stewart made a motion to adopt the fees as presented, Mr. Kluge seconded, the vote was unanimous in favor of the motion (3-0).

Planning Board Appointments:

Ms. Stewart made a motion to accept Kurt Gotthardt's resignation from the Zoning Board of Adjustment, Mr. Kluge second, the vote was unanimous in favor of the motion (3-0).

Mr. Kluge made a motion to reappoint Kurt Gotthardt to the Planning Board, Mrs. Smith seconded, the vote was unanimous in favor of the motion (3-0).

Discussion took place regarding Tim Taylor's absence from more than a year's worth of meetings, and the concern expressed by the Planning Board.

Mr. Kluge suggested completing the policy for removal as soon as possible and Mrs. Smith agreed.

Mr. Aylesworth stated that there is no specific definition in the State law surrounding this, but there is an expectation of reasonableness, and the extent of this absence is significant.

Ms. Stewart made a motion to remove Tim Taylor from the Planning Board, Mrs. Smith seconded, the vote was unanimous in favor of the motion (3-0).

Mrs. Smith made a motion to appoint Linda Jones to the Planning Board, Ms. Stewart seconded, the vote was unanimous in favor of the motion (3-0).

Donations for Conservation Commission Sponsored Bench in Memory of Gary Gaudette: \$75.00 – Vote Required:

Ms. Stewart moved to accept the \$75 donation, Mrs. Smith seconded, vote unanimous in favor of the motion (3-0).

Donation to Mascoma Valley Parks & Recreation for Indian River XC & Track Team: \$1,000 in aggregate – Vote Required:

Ms. Stewart moved to accept the donations in the amount of \$1,000, Mrs. Smith seconded, vote unanimous in favor of the motion (3-0).

Donation to Mascoma Valley Parks & Recreation and Enfield Recreation for Canaan Rec Camp, Camp X and Enfield Recreation Camp: \$450 – Vote Required:

Ms. Stewart moved to accept the donation of \$450, Mrs. Smith seconded, vote unanimous in favor of the motion (3-0).

Donations to Mascoma Lakeside Park Expendable Trust Fund: \$900 in aggregate – Vote Required:

Mrs. Smith move to accept donations in the amount of \$900, Ms. Stewart seconded, the vote was unanimous in favor of the motion (3-0).

Selectmen's Meeting Schedule – June 2019:

No selectmen are available for later in June. If necessary, a meeting will be called. The next meeting will be July 1.

ADMINISTRATIVE ITEMS

The Board reviewed, approved and signed, as necessary, the following documents: Tax Deed Waivers (Previously decided); Yield Tax Levy (Colt, Hackeman) in the amounts of \$62.28 and \$10.26.

The approval of Junk Yard Permits will be addressed at the July 1st meeting.

The Board was informed the 1st payment has been made on the payment plan for G. Smith.

Mrs. Smith asked that someone take a look at a Methodist Hill Road collection of unregistered cars.

OTHER BUSINESS

None.

NEXT MEETING

July 1, 2019 at 6:00 PM at the Public Works Facility, 74 Lockhaven Road

ADJOURNMENT

Ms. Stewart made a motion to adjourn at 7:20 PM, Mrs. Smith seconded, the vote was unanimous in favor of the motion 3-0.

John W. Kluge, Chair

Katherine D. P. Stewart

Meredith C. Smith
Enfield Board of Selectmen

TOWN MANAGER REPORT – JUNE 3, 2019

General Information and Updates from Departments

- The June issue of the Town newsletter will be published on June 3.
- Rob Taylor, the new Land Use & Community Development Administrator, will officially begin on June 10 and an article will appear in an upcoming issue of the Valley News in which Rob's hire will be shared with a broader audience. We anticipate that this article will focus on (1) how Rob's professional background and years of experience with municipal government in Plainfield will enable him to be successful in his new role in Enfield, and (2) the long list of opportunities for positive growth and ongoing enhancement that Enfield is looking to take advantage of in the near future. With respect to the latter, this includes things like facilitating comprehensive updates to the Town's master plan and zoning, targeted marketing to encourage desirable businesses to (re)locate to Enfield, promoting a more walkable downtown area, harnessing the community's abundant cultural and natural resources to increase tourism as well as attract new residents, and improving access to public transportation.
- On the evening of May 30, a sinkhole was discovered on Dartmouth Street (the street that connects Lake Street and Moore Street). There was a hole in the asphalt approximately three feet in diameter and approximately four feet deep. The DPW Highway Division crew worked steadily throughout the following day (completing work at approximately 6:00 PM) to identify the source of the washout and properly rectify the issue to ensure that the sinkhole would not return. Fortunately, there are very few residences on Dartmouth Street and the work did not create traffic flow issues.
- The Lebanon City Council has scheduled a meeting on June 26th, 2019 at which it will be discussing changes to the City Code relative to the use of the landfill. Representatives from Enfield and other 20 Upper Valley communities that utilize the landfill have been invited to attend the meeting. Enfield will be represented by the Town Manager and Public Works Director. The following issues are on the agenda;
 - The presence of PFOA/PFAS chemical compounds in the landfill and the new proposed NH DES regulations relative thereto. Addressing PFOA/PFAS is likely to add cost to the operation of the landfill which will impact future disposal fees.
 - The Council will be presented with proposed revisions to the Solid Waste Chapter of the City's Code.
 - DPW will present the updated landfill business plan for consideration by the Council. This is likely to result in higher disposable fees.
- As was previously reported to the Board of Selectmen, the NH Department of Environmental Services recently issued a letter to the Town of Enfield indicating that the George Pond Dam (Bog Road) had been reclassified by the state as a "high hazard" dam and relaying some of the implications of this reclassification. Although NH-DES promised that a more detailed report was forthcoming (approaching two months ago), nothing has yet been received by the Town. The DPW Director has had subsequent communications with NH-DES personnel that work within the division of dam safety, and it appears that NH-DES' own officials are encouraging the Town to

file an appeal on the grounds that the reclassification is unwarranted. Additional updates will be provided to the Board for further deliberation as they become available.

- The Town is in receipt of applications from two qualified candidates for the part-time Recreation Director position. Interviews with candidates will be scheduled within the next one to two weeks. Applications from additional candidates will continue to be reviewed during this time. It continues to be the Town Manager's goal to hire a new Recreation Director by the middle of the summer so that (s)he will have the opportunity to assist with the summer camp program and ultimately become more familiar with the innerworkings of many other programs and activities that are offered to residents and visitors during the summer months.
- The Enfield Police Department and the Enfield Recreational Department will be co-hosting several "Movies in the Park" this summer. The first movie will be "Back To The Future" on June 14th, the first day of summer vacation for students. The department looks forward to having a large crowd to enjoy this classic movie at Huse Park.
- On June 19, Sgt. Frye will be hosting a "bike friendly" driver class. This class will cover ways motor vehicle operators and bicyclists can share the road safely. The class is free to all and will be hosted at the DPW conference room from 6:00 to 8:00PM.
- The Enfield Police Department will be holding several impaired driving and distracted driving enforcement patrols in the month of June. Distracted drivers and impaired drivers still remain a major reason for motor vehicle crashes in Enfield.

Project Updates

- The Municipal Facilities Advisory Committee held its third meeting on May 28. The meeting took place at Whitney Hall and included a detailed tour of the entire building and an opportunity for the Committee to ask the Town Manager, Librarian and other municipal staff any questions they had about the building's current condition, past/present maintenance issues, planned building upgrades, and the buildings overall compatibility with current/future needs of the Town Offices and Library. In the course of the tour, staff highlighted a number of challenges associated with the existing space and discussed many issues with the building (a majority of which had been identified by both an energy audit completed in 2011 and the assessment performed by Schaal Engineering as part of the Municipal Facilities Optimization Study. The committee's site visit included both an examination of the interior and exterior of the building. Highlights of the tour included the following:
 - The building is historically significant and should continue serving as an important asset to the community.
 - The building is generally structurally sound and is situated in an advantageous location.
 - The building is structurally capable of being enlarged either laterally.
 - The existing layout in the Town Offices presents a wide range of internal traffic flow issues that generate confusion among members of the visiting public.
 - The Town Office space is dark and dingy which sends an uninviting message and does not leave a favorable impression to the visiting public.
 - Available space does not adequately support existing staffing and does not allow for future growth (i.e., the hiring of additional staff) in order to meet the Town's future

needs. Most staff members are currently operating out of office/work spaces that are significantly undersized for their intended purpose. Several professional functions, including building/health inspection, planning & zoning, and human services, that should be physically based in Town Hall are instead based in the DPW building due to inadequate space available in Whitney Hall.

- The lack of a large meeting room capable of hosting Selectboard meetings and other public meetings that garner ample attendance is a major hindrance to the building.
 - Although staff are devising a plan to begin more aggressively digitizing physical files to promote efficiencies, the building does not have the capacity to permit additional storage and recordkeeping without being enlarged.
 - The presence of the food pantry in the rear of the basement area presents a number of operational concerns. First, this is a sensitive area where the building's utilities (boiler, hot water tank, electric boxes, security control panel, IT network switches, etc.), is located. Second, the large volume of people that utilize the food pantry on Thursday afternoons often causes congestion issues that undermine employee productivity as well as depriving food pantry patrons a reasonable amount of privacy.
 - The existing library space is undersized and does not lend itself to the services provided in a 21st century library.
 - Although having Shaker Bridge Theatre occupy the upper level of the building provides a wide range of community benefits, it also poses issues to overall building operations (i.e., the upper level space could be repurposed in a number of ways that directly supports the municipal services we are attempting to provide our residents). At the same time, we want the theatre to have a quality space within the Enfield community.
 - The overall aesthetic appearance of the building is undermined due to the presence of chipping paint, missing/deteriorated siding, gaps under the eaves, etc.
 - Kitchen facilities in the Town offices are inadequate in that the tight space results in objects protruding into the main hallway.
 - Bathroom facilities are generally adequate.
- Municipal Resources Inc. (MRI) has been provided a considerable amount of "baseline" information (at their request) related to Enfield's Fire and Ambulance departments and is working with Town officials to organize a formal kickoff meeting with members of both departments in June. The stated deliverables of the project are as follows:
 - Conduct an analysis of merging fire/EMS into a joint fully integrated department
 - Provide an overview of pros and cons of integration and make a recommendation reflective of industry best practice.
 - Provide planning and implementation support relative to this organizational and service re-alignment.
 - Work with Enfield Fire/EMS staff and transition team members to reshape organizational culture and generate buy-in pertaining to new organizational governance, structures and procedures.
 - Provide perspective based on industry best practice and team experience.
 - Track and reporting progress on action items.
 - Provide electronic communication to identified stakeholders.
 - The IT network assessment proposals the Town received from several qualified area vendors in early-May have been reviewed by both Town staff and trusted volunteers with ample

experience in the IT field. After allowing additional time for a fourth firm to prepare a proposal, the Town Manager invited a number of volunteers with professional expertise in the IT field to review the submissions and share their own thoughts. This exercise resulted in conflicting recommendations, which the Town Manager is not in the process of reconciling so that a final selection can ultimately be made and the Town will be able to proceed with the network assessment for a reasonable cost.

- A pair of RFPs related to planned improvements at Mascoma Lakeside Park (one pertaining to the development and implementation of a landscape design plan, and the other pertaining to the design and construction of an open-air pavilion) were published on May 20 and responses are due by June 17. The hope is to have the design aspects of both projects completed by late-summer and, hopefully, have construction at least partially underway before the conditions turn unfavorable in the fall. In accordance with the grant received from the Northern Borders Regional Commission, all work must be completed (and reimbursement requests submitted) by September 2020. A reputable landscape design firm has already signaled an intention to submit a proposal in response to the one RFP, and it is our hope that multiple qualified firms will submit bids to obtain competitive pricing.
- A revised RFP for significantly curtailed archaeological services pertaining to the Mascoma Lakeside Park property was officially issued on May 10 with proposals due by May 31. Two firms ultimately submitted proposals in response to the RFP. As a reminder, alternative construction methods for the pavilion are being planned to reduce anticipated site disturbance and likewise reduce the intensity of the requisite archaeological investigation. For instance, if instead of installing a poured concrete slab we brought in material and placed pavers to serve as the pavilion floor, then the square footage being disturbed dramatically reduces to only include the footprint of concrete forms to support the wooden posts and the footprint of a possible chimney/fire feature. At the time that the RFP was reissued, the goal was to secure the needed services for approximately \$5,000. It appears that this will be a possibility as one of the two proposals was for a “not to exceed” price of approximately \$6,300 (Independent Archaeological Consulting, LLC). A second proposal, prepared by Northeast Archaeology Research Center and mailed on May 25, appears to have been lost in the U.S. mail and will be resent as soon as possible. At this time it is not known precisely what fee was proposed by this firm.
- As was previously reported to the Board of Selectmen, the Town of Enfield issued an RFP relative to structural repairs and stabilization of the Enfield Center Town House. Proposals are due by June 3. This project will be entirely (or at least primarily) funded by a \$10,000 Moose Plate grant the Town previously obtained. Interested contractors were encouraged to make arrangements for a site visit during the week of May 20. Unfortunately, despite directly sending the RFP to a number of local contractors, no contractors made arrangements to take part in a site visit and we have not received any informal feedback that gives us reason to believe that any bids will be received. As a result, a new RFP will need to be published. The objective is to retain the services of a construction professional(s) who has ample experience performing rehabilitation on historic buildings and has the ability to complete the needed work by the end of September 2019. The Town’s building inspector estimates that it would take a two-person team up to three weeks to perform the work outlined in the RFP. It should also be noted that the Town is in the process of preparing a second Moose Plate grant application (June 14 deadline). Personnel at the NH Division of Historic Resources have signaled considerable support for completing needed rehabilitation of the Town House, and they are aware that the initial

\$10,000 grant will unfortunately only cover a fraction of the overall work that is needed to properly shore up the building in the short- to mid-term.

- The Town Manager is in the process of developing an RFP relate to master planning support services (funding for which was approved at the 2019 Town Meeting). It is anticipated that the RFP will be finalized and published before the end of June, with responses from qualified firms by the end of July.
- As the Municipal Facilities Advisory Committee continues with its important work with the ultimate goal of presenting formal recommendations to the Board of Selectmen by the end of 2019, it has become apparent that greater clarity is needed with respect to the Town's ability to move the library from Whitney Hall to another building (either existing or new). This is because an examination of historic records makes it clear that the private capital provided by Henry Cummings in the early 1900s was intended for the express purpose of constructing a building that would house Enfield's (free) public library. As such, if Whitney Hall was ultimately to be used exclusively for municipal purposes other than a library, someone could theoretically contest the legality of this action. The Town Manager has submitted a request to Town Counsel for a legal opinion on this topic. We anticipate the opinion will be written within the next week.
- In what appears to be a result of the Board of Selectmen's recent decision to approve the "intact dog trial" in the remaining enclosures at Shaker Field Dog Park, there have been a number of changes among the officers of the Mascoma Valley Dog Park Supporters (MVDPS). More specifically, both Marcia Herrin (President) and Marcy Innes (Vice President) have stepped down. The current officers of the MVDPS Board are as follows:
 - President - Deb Shope (Enfield)
 - Vice President - Jillian Beasley (Grantham)
 - Secretary - Jo Shelnutt-Melendy (Enfield)
 - Treasurer - Larissa Pyer (Lebanon)
 - Member-at-Large - Paul Osgood (Enfield)
- As has been publicized in the Valley News, Enfield ListServ, and various other communication channels, the Family Pharmacy will be closing permanently. Despite efforts made by ownership to sell the business to another group with the intent of continuing to operate an independent pharmacy, this was ultimately unsuccessful. This means that both the video store and pharmacy spaces will be vacant, and create another "hole" on the US Route 4 corridor. The Town Manager and new Land Use & Community Development Administrator will soon begin actively collaborating with EVA and other interested local groups to identify strategies that can be put in place to help address these issues and attract desirable businesses to vacant storefronts along US Route 4 (and Main Street).

Recent/Upcoming Meetings

- The Town Manager participated in the Police Department's semi-annual physical fitness test on May 21, which was a particularly windy day. It should be noted that the Town Manager bested the Police Chief on the 1.5-mile run by approximately five seconds. However, the Town Manager completed the run in 12:40, which is approximately 10 seconds slower than the 50th percentile (which was the target). The Town Manager looks forward to completing the physical fitness test

again in early-fall to see if he might be able to outperform some additional officers. It's important to have a goal to motivate you!

- Representatives from the NH Department of Revenue Administration met with the Town Manager and assessing officials on May 24 to review preparations for the 2019 reval (the last reval was in 2014). The NH-DRA signaled a high level of comfort with the process that Enfield has developed and begun implementing to ensure a successful reval. The Town's contracted assessor, Norm Bernaiche, is highly experienced and the methodologies he uses are considered by NH-DRA to be empirically sound and consistent.
- The Town Manager will attend the Annual Meeting of the UVLSRPC on June 12, which will include a complimentary dinner cruise aboard Lake Sunapee's MV Kearsage.
- The Town Manager will attend the Municipal Managers Association of New Hampshire Annual Conference (being hosted in Lincoln, NH) on June 20-21.