

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN**

MINUTES

Date: Monday, August 6, 2018
Time: 6:00pm
Location: Public Works Facility, 74 Lockehaven Road

Board of Selectman: Meredith Smith, Chairman; Katherine D.P. Stewart; John W. Kluge

Administrative Staff: Ryan Aylesworth, Town Manager; Alisa Bonnette, Assistant Town Manager

Others: Denise Shibles (Recording Secretary), Jim Bonner (Videographer), Dan Kiley, Dwight Marchetti, Kurt Gotthardt, Alan Strickland

CALL TO ORDER

Mrs. Smith called the meeting to order at 6:00pm.

APPROVAL OF MINUTES

July 16, 2018 – The regular session minutes were tabled pending amendment to include a statement made by Dwight Marchetti relative to Route 4 sewer connection waivers.

Mr. Kluge moved to approve the Non-Public Session minutes with correction of one typographical error, Mrs. Smith seconded, vote unanimous in favor of the motion, 3-0.

COMMUNICATIONS

Grafton County FY 2019 Budget – Final budget has been received.

Town Clerk's Report – July 2018

FY 2019 Enfield Highway Block Grant Aid – Receiving \$146,457.96 this year.

Jeff Hinman Email re: Fireworks Ordinance – He would like to see the days and times changed. It was suggested to clarify the times, but not change them.

BOARD REPORTS

Planning Board – Mr. Kluge reported on the Planning Board meeting. They addressed whether the Outing Club erected a fence or a wall. The conclusion was that it was a fence.

Enfield Village Association – Ms. Stewart reported for the EVA and that the Shaker Seven Road Race was a success.

Heritage Commission – Mrs. Smith reported the Heritage Commission is working on a meeting with Jay Barrett, Architect, relative to the Enfield Center Town House repairs.

TOWN MANAGER’S REPORT

Police Chief Search Update – Four finalists have been invited to interview in-person with a panel this Friday. There were going to be five finalists but one rescinded their application due to accepting another position.

The panel will consist of: Alan Gould (MRI), Amanda Isabelle (MVRSD Superintendent), Bruce Bergeron (Jake’s Market owner), Randy Chapman (Retired Lebanon Police Chief), Dan Kiley, Jean Patten, Nate Miller and Rob West.

Mr. Aylesworth will sit in on these meetings, observing only, and will interview the two remaining finalists on Aug. 13th. A comprehensive background check and contract negotiations will follow.

Mr. Aylesworth asked if a Board member would like to observe the interviews on the 13th. Mrs. Smith will represent the Board.

Strategic Governance Update – Last week there were a total of five department strategic plans presented over a two night period; soon to wrap up with the Recreation Dept. The Fire Dept. has not submitted their plan and may need to hire someone to help them create this plan. The Board strongly agreed with Mr. Aylesworth that those funds should come from the Fire Dept. budget. Mr. Kluge stressed the importance of getting the Fire Dept. plan completed regardless of the funding source.

Employee Longevity Pay – Mr. Aylesworth is still working on a recommendation. He has discussed this with employees and, as expected, there is some concern. He hopes to have his recommendation by the August 20 meeting.

City of Lebanon/Town of Enfield Inter-Municipal Agreement – Mr. Aylesworth and Town Counsel have addressed some language missing from the new agreement and has asked the City of Lebanon to have it reinstated.

Municipal Facilities Optimization Study RFP - Still waiting for proposals.

Route 4 Sewer Connections – Mr. Aylesworth reported that he had a discussion with Bob Lacroix regarding having Lot 451&453 inspected. Mr. LaCroix was agreeable with having this done. Mr. Kluge expressed concerns with adding requirements for the two properties for which waivers were granted by the Board.

Mr. Aylesworth explained that the Board may not have been presented with sufficient information at the time they acted on the waiver request.

Mrs. Smith noted that the meeting when waivers were granted she was becoming confused with the amount of and disorganized fashion of information provided by Mr. LaCroix.

Mascoma Lakeside Park (MLP) – Mr. Aylesworth reported that the planned acquisition has been added to the agenda for the Governor & Council meeting on Wednesday August 8. He also stated that he spoke at the Mascoma Lake Association meeting and provided a presentation on the park. The organization has decided to donate \$4,000 toward the park acquisition.

Northern Border Regional Commission Grant – The Town was notified that it will receive an award of approx. \$135,000 as a matching grant from the Northern Border Regional Commission toward the design and construction of a pavilion at the MLP property. There needs to be a public meeting to discuss and create a plan to move forward after the purchase takes place.

Town Website – Mr. Aylesworth reported the new website has gone live and the office has received a great deal of positive feedback from residents.

Accounting Software – Ms. Bonnette reported on the new Accufund accounting software. Training is still taking place with payroll being implemented in October.

Streetlights – Roughly 45 lights have been proposed for decommissioning by the Energy Committee. Mr. Aylesworth and Acting Police Chief Holland will tour these lights. There will be a public meeting / hearing with the Selectboard on a future date.

Energy Committee Membership – Holly West has resigned from the committee.

PUBLIC COMMENTS

Kurt Gotthardt asked about Fire Wards role in the Strategic Governance plan. Mr. Aylesworth reported the Fire Wards have met and have authorized Assistant Chief Pellerin to take the lead on preparing the plan for the Fire Dept.

Mr. Gotthardt also offered 3 signs to the Town regarding “Clean Boats.”

Dwight Marchetti would like to see a list of the 45 streetlights being considered for decommissioning. This list can be posted on the Town’s website.

BUSINESS

Mascoma Lakeside Park – John McMeekin and Michelle Buck of the Lebanon Rotary Club presented a donation for Mascoma Lakeside Park in the amount of \$1,500.

Ms. Stewart moved to accept the donation of \$1,500 from the Lebanon Rotary Club and the additional donation of \$2,050 from other sources with Mr. Kluge seconding. The vote was unanimous in favor of the motion, 3-0

Alan Strickland, Conservation Commission: Island behind Whitney Hall – The Conservation Commission suggests the Town obtain ownership of island behind Whitney Hall. Current ownership for this property is unclear. The Town has no record of who owns this property. A couple of abutters present, who may have ownership interest in the property, were interested in working with the Town. Mr. Aylesworth will organize a meeting with the abutters (Angus Durocher and Ms. Stewart), Scott Osgood, Dept. of Environmental Services and Alan Strickland to begin the discussion.

Bridge Street Streetlight – Mr. Richardson asked that a shade be applied to the streetlight outside his home. He is willing to finance this shade. Mr. Gotthardt suggested the issue might be the style of light. The Board had no objections to installation of a shade if it does not compromise safety. Mr. Aylesworth will look into this issue.

PUBLIC HEARING
Proposed Comcast Franchise Agreement Renewal

Mrs. Smith moved with Ms. Stewart to open the Public Hearing at 6:55 PM. Vote: Mrs. Smith-yes Ms. Stewart- yes Mr. Kluge-yes, vote unanimous in favor of the motion by a vote of 3-0.

Mr. Aylesworth presented the new proposed agreement as a final draft that has been approved by Town Counsel.

There were no public comments.

Mr. Kluge moved that the Public Hearing be closed with Mrs. Smith seconding. The vote was unanimous in favor of the motion, 3-0.

Mr. Kluge moved to accept the proposed agreement with Comcast and authorize Town Manager, Ryan Aylesworth, to sign execute the necessary documents. Ms. Stewart seconded and the vote was unanimous in favor of the motion, 3-0.

Blacksmith Alley Land Ownership – This will be discussed during the non-public session.

Tax Deeds Update – Ms. Bonnette reported that both properties for which the tax deeds were rescinded are paid and the David & Rebecca Stewart payment plan is being paid with regular weekly installments are agreed upon.

38 Birch Lane – Dick Bates spoke on behalf of FRN LLC, a group of investors, who have redeemed the subject property. They were unaware of the penalty of 10% of assessed value, which they did pay upon redemption. He explained the events that took place regarding this property and they would like to see the amount of this penalty refunded.

Mr. Aylesworth made it clear to the Board they can refund all, or just a portion of, the penalty that was assessed.

Mr. Kluge moved that they refund half of the assessed penalty, in the amount of \$6,240, Ms. Stewart seconded and the vote was unanimous in favor of the motion, 3-0.

OTHER BUSINESS

Mrs. Smith moved to enter into non-public session, RSA 91-A:3 II (d), at 7:27 PM, with Ms. Stewart seconding. A roll call vote was taken: Ms. Stewart – aye, Mrs. Smith – aye, Mr. Kluge – aye, vote unanimous in favor of the motion, 3-0.

Mrs. Smith moved to come out of non-public session at 7:47 PM, Ms. Stewart seconded the motion. Vote unanimous in favor of the motion, 3-0.

ADMINISTRATIVE ITEMS

The Board approved the following documents: Property tax abatements, June 4, 2018 Selectmen's minutes as previously amended and approved.

ADJOURNMENT

Mrs. Smith moved to adjourn at 7:47 PM, Ms. Steward seconded the motion. Vote unanimous in favor of the motion, 3-0, meeting adjourned.

Meredith C. Smith, Chairman

John W. Kluge

Katherine D. P. Stewart
Enfield Board of Selectmen