

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN**

Date: Monday, April 16, 2018
Time: 6:00 PM
Location: Public Works Facility, 74 Lockehaven Road

CALL TO ORDER

The meeting was called to order by Chairman Smith at 6pm.

APPROVAL OF MINUTES

Mr. Kluge motioned to approve the minutes of April 2, 2018 and Ms. Stewart seconded the motion. The vote was 3-0 in favor of the motion

COMMUNICATIONS

Arbor Day Foundation – Enfield has been recognized as a 2017 Tree City, USA by the Arbor Day Foundation. Mr. Aylesworth reported of the upcoming planting of a tree in Huse Park.

Tax Collector Notice of Final Tax Bill – Notice of mailing of the final tax bill was received by the Board.

Notification of Shoreland Permit Application –The Town has received notice of a Shoreland Permit Application from Susan Smith for 76 Algonquin Rd.

Wetland Permit by Notification – The Town also has received the Wetlands Permit Application from the Lakeview Homeowners Association to replenish beach sand and construct a retaining wall.

BOARD REPORTS

Scenic Byway Committee – Mrs. Smith reported she and Mr. Aylesworth will be attending a marketing workshop soon. The committee will be applying for a signage grant and there will be a logo contest for interested high school students in both Lebanon and Mascoma school districts. She is hoping to also request funds for a prize to the winning sign logo creator.

TOWN MANAGER'S REPORT

- Volkswagen Mitigation Trust Funds might possibly be used to purchase a new truck. These funds would be from a \$50,000,000 air quality lawsuit. Dan Kiley and Mr. Aylesworth will be attending an informational meeting in Claremont on April 30th to discuss details and regulations.

- Strategic Governance-Meetings have begun. Departments are being asked to identify key data that needs to be tracked and to start addressing key guiding questions that will form their respective department plans. The plans will include the following departments:
 - Finance & Administration
 - Public Works
 - Police & Emergency Management
 - Fire
 - Ambulance/Fast Squad
 - Recreation
 - Library
 - Community and Economic Development (including planning, zoning, building and health inspection, conservation, cultural heritage, etc.)

There will be a survey sent out to residents and it will, hopefully, become an annual survey. There will also be a press release sent out soon outlining the strategic planning effort.

- The Kingsbury dispute over final payments and substantial completion will begin mediation in the next couple of weeks. Though there was thought to be a complication regarding a conflict of interest for one of the lawyers involved, it will soon be resolved. Ultimately, the costs will be assumed by the USDA grant or Lakeview.
- Mr. Aylesworth, Chief Holland and Kurt Gotthardt completed a field visit of streetlights to identify areas of unnecessary light, ineffective light or duplicative light. The Energy Committee will be preparing a formal recommendation for the decommissioning of specific street lights. Mrs. Smith hopes they do not remove the light on Livingstone Lodge Road as there's a deer corridor there and it would be even more dangerous without the light. Mr. Kluge thinks there needs to be a light on the corner of Shaker Hill Road and Lockehaven Road.
- First Quarter Water & Sewer Bills feedback has been pretty positive, understanding the need for the increase and focused on the ways that all residents can make adjustments to their own actions to minimize their household water consumption.
- Per state law, our independent auditor will complete an audit of Carolee Eisener's final MS-61 prior to Wendy Huntley assuming her duties as Tax Collector on Monday, April 30th.
- Kati Jopek, the Enfield Recreation Director, will be stepping down at the end of the summer but will be staying on as the Regional Recreation Coordinator. The position will be advertised shortly, however she understands there could be difficulty in finding someone given the small amount of hours (10) and the town would need to reevaluate the splitting of the two positions.
- Mr. Aylesworth met with the Library Board of Trustees last week to discuss a municipal facilities study and the fundraising for the new public library. Several options were discussed for consideration.
- The Town brush dump is likely to reopen during the last week in April depending on weather conditions.
- Consolidated Communications has been very slow to move lines on several poles on Shaker Blvd. They may need a strong letter soon.
- Acting Chief Holland is away on vacation so Sgt. Frye is covering.
- There is currently a Fire Ward vacancy and applications are being accepted until May 1st.

PUBLIC COMMENTS

Jim Bonner suggested the Town might consider using Touchpads for the surveys being completed in the office.

BUSINESS

Conservation Commission Recommended Appointment to Fill Vacancy – Dolores Struckhoff – Ms. Stewart motioned to appoint Dolores Struckhoff to fill the position with Mr. Smith seconding. The vote was unanimous in favor 3-0.

Board & Committee Re-Appointments Requested – Mr. Kluge motioned to appoint all who have agreed to be members of their perspective boards with Ms. Stewart seconding. The vote was unanimous in favor of the motion, 3-0.

Enfield Center Town House Repairs & Other Municipal Facility Needs – Mrs. Smith reported on her meeting with Andrew Cushing regarding the Enfield Center Town House repairs. The Moose plate grant for the Townhouse is for \$10k. The remaining \$4500 will need to be raised, possibly via an Lchip grant. (This should not affect the other Lchip grant for Whitney Hall.) There is work to be done to the foundation and the access panels need to be made into ventilation panels to avoid mold and mildew. Neither Mr. Kluge nor Ms. Stewart feel there is a problem with pursuing this smaller Lchip grant. Mrs. Smith will be attending a workshop on Lchip grants on May 1st.

Route 4A Sewer Extension / Shaker Landing Sewer Updated – The Shaker Landing pump station work should be beginning this week.

Mascoma Lakeside Park – Donations to Mascoma Lakeside Park Expendable Trust Fund: \$3,300 in aggregate – Mr. Kluge motioned to accept the donation of \$3300 to the Mascoma Lakeside Park Expendable Trust Fund with Ms. Stewart seconding. The vote was unanimous in favor of the motion: 3-0.

Donation to Summer Theatre Camp in the amount of \$150 – Ms. Stewart moved to accept a \$150 donation from Listen to the Theatre Camp to be used as a scholarship with Mrs. Smith seconding. The vote was unanimous in favor to the motion: 3-0

Administrative Items –

Mr. Kluge moved to approve the Veterans Tax Credits with Ms. Stewart seconding. The vote was unanimous in favor to the motion: 3-0

Ms. Stewart moved to accept the Certification of Yield Taxes Assessed with Mr. Kluge seconding. The vote was unanimous in favor to the motion: 3-0

The Board also approved three Gravel Tax Levies.

Mr. Kluge moved that all the [approved] documents be signed during the non-public session with Mrs. Smith seconding. The vote was unanimous in favor to the motion: 3-0

NON-PUBLIC SESSION

Mr. Kluge moved to enter non-public session at 7:00 PM, RSA 91-A:3 II (a), Mrs. Smith seconded, vote unanimous in favor of the motion by a vote of 3-0.

Mrs. Smith moved to come out of non-public session at 8:07 PM, Ms. Stewart seconded, vote unanimous in favor of the motion by a vote of 3-0.

Mrs. Smith left the meeting at this time. No further business was discussed.

NEXT MEETING

Monday, May 7, 2018, 6 PM, Public Works Facility, 74 Lockhaven Road, Enfield

ADJOURNMENT

Mr. Kluge moved to adjourn at 8:12 PM, Ms. Stewart seconded, vote unanimous in favor of the motion by a vote of 2-0, meeting adjourned.

Meredith C. Smith, Chairman

John W. Kluge

Katherine D. P. Stewart
Enfield Board of Selectmen