

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN**

MINUTES

Date: Monday, March 5, 2018
Time: 6:00 PM
Location: Public Works Facility, 74 Lockehaven Road

Board of Selectman: Meredith Smith, John Kluge

Excused: Fred Cummings

Administrative Staff: Ryan Aylesworth, Town Manager; Alisa Bonnette, Assistant Town Manager

Others: Denise Shibles (minutes), Jim Bonner (video), Dan Kiley, Linda Jones

I. Call to Order

Mr. Kluge called the meeting to order at 6:00pm.

II. Approval of Minutes

Mrs. Smith motioned to approve the minutes of the February 20th meeting and Mr. Kluge seconded the motion. The minutes were approved 2-0.

III. Communications

Wetland Permit Application - The Board reviewed the Wetland Permit Application for 40 Bassy Lane Driveway Installation and commented that it seemed straight forward

IV. Board Reports

Mrs. Smith stated there was nothing to report from the Heritage Committee.

Mr. Kluge reported that the Planning Board has asked Mr. Davidson's representative to return with more information regarding the 60 Main St conversion. They are looking for more in-depth info regarding dumpsters, parking, etc.

V. Town Manager's Report

Mr. Aylesworth reviewed the tax collection and motor vehicle comparisons for the last few years. He reported that the tax report showed that the Town's collection rates for the first and second issue bills of 2017 stood at 98% and 97% respectively, and this was consistent with collection rates the last several years. He also noted that after a slow month of January, motor vehicle registrations increased substantially during the month of February. This placed the year-to-date revenue in 2018 ahead of 2017.

Mr. Aylesworth reported the plans for Town Meeting were coming along nicely.

Mr. Aylesworth stated there was a public meeting concerning the Lakeside Park warrant article question, and that this meeting was well-attended and touched on all aspects of the project. He also said that grants have been applied for in support of the park. Mrs. Smith reported that the Park has received a \$5,000 grant from the Eastman Foundation.

Mr. Aylesworth had a meeting today with someone disputing the existing policy regarding intact dogs over one year old not being allowed in the park. This individual plans to attend the dog park board meeting in April to challenge the policy as he believes it unfair. Mr. Aylesworth thinks the Selectman may receive an appeal in the future.

Mr. Aylesworth reported that the annual audit is currently taking place in the office that will continue throughout the week.

Mr. Aylesworth met with the Recreation program director to discuss its fees, scholarships and expanding activities i.e., fieldtrips.

Mr. Aylesworth stated he is planning on meeting with the owners of Jake's Market and the NHDOT to discuss traffic issues. The DOT would like to see an island created to prohibit left hand turns. He would like to include the town planner as well.

Mr. Aylesworth stated the DPW bids are coming in, on conditions that the warrant passes at town meeting. All bids seem to be in the same ballpark.

Mr. Aylesworth reported there is a meeting Wednesday in Concord to discuss the Letter of Deficiency issued by the Department of Environmental Service's Wetlands Bureau regarding the Lovejoy Brook bridge project.

Mr. Aylesworth also reported that the Solar Power agreement may be on hold awaiting more information on how Liberty Utilities actions may affect it.

Mr. Aylesworth stated the Kingsbury/Lakeside dispute is discussing mediation. He is confident this can be worked out and not be a lengthy legal dispute.

Mr. Aylesworth has received several applications for the open positions. Mr. Aylesworth also reported he has rolled out the new employee self-assessment evaluations as part of the annual review process.

Mr. Aylesworth stated he had an interview with the Valley News for the story they were going to run in advance of Town Meeting.

VI. Public Comments

None.

VII. Business

Water & Sewer Connection Request - Jake's Mkt.is asking for approval for the new store and gas station. Mr. Kluge made a motion to approve the request. Mrs. Smith seconded the motion. The motion was approved 2-0.

Dumpster Issue on Blacksmith Alley-Discussion was held regarding this situation and a photo of the current site was presented. A letter has been sent to Mr. Sidore at Ledgeworks Inc. from the Town of

Enfield, Office of Planning and Zoning stating this is not acceptable and needs to be addressed immediately.

Public Hearing

Public Hearing #1: Relative to accepting donated funds in an amount greater than \$10,000 in support of the Mascoma Valley Regional Recreation Program.

Mrs. Smith made a motion to open public hearing #1. Mr. Kluge seconded the motion. Public hearing opened at 6:31pm with a vote of 2-0.

Mr. Aylesworth explained that these funds of \$15,000 were a gift from the Byrne Foundation in support of the regional recreation coordinator position for 2018.

Linda Jones asked if the Mascoma Valley Regional Recreation Program was separate from the Mascoma Park and Mr. Aylesworth stated that it is separate.

There were no further public comments.

Mr. Kluge moved to close public hearing #1. Mrs. Smith seconded: hearing #1 closed at 6:35pm by unanimous vote of 2-0.

Mr. Kluge moved to accept the funds. Mrs. Smith seconded. The funds were accepted by unanimous vote of 2-0.

Public Hearing #2: Relative to the expenditure of CIP Capital Reserve Funds for Police Equipment in the amount of \$7,400..

Mrs. Smith made a motion to open the public hearing #2. Mr. Kluge seconded the motion. Public hearing opened at 6:36pm with a vote of 2-0.

Mr. Aylesworth explained that the Police Department file server failed and needs to be replaced.

There were no public comments.

Mrs. Smith made a motion to close the public hearing #2. Mr. Kluge seconded the motion. Public hearing closed at 6:43pm with a vote of 2-0.

Mrs. Smith moved to approve the expenditure of funds for the new file server. Mr. Kluge seconded the motion. The vote was unanimous to approve: 2-0.

VII. Business, continued

Town Meeting Preparation - Alisa Bonnette reported the Town Report was mailed this morning. She discussed the presentation of the articles at the Town Meeting. The Board thanked her for a nice job.

Planning Board Fees- Mr. Aylesworth reported he asked the town planner to review and compare the current fees to local communities. He also confirmed that, per state law, the Planning Board sets its own fees and that the fees will not need to be voted on by the Board of Selectmen.

Route 4A Sewer Extension / Shaker Landing Sewer Update- Both these projects are basically done. NHDOT will be doing an overlay this Spring.

Mascoma Lakeside Park Committee-Donations to Mascoma Lakeside Park Expendable Trust Fund: \$5,027.70 in aggregate. Mrs. Smith moved to accept the funds. Mr. Kluge seconded the motion. The vote was unanimous to accept: 2-0.

Administrative Items-Board & Committee Appointments made on 2/20/18 were signed.

VIII. Next Meeting

Monday, March 19, 2018, 6 PM, Public Works Facility, 74 Lockehaven Road, Enfield

IX. Adjournment

Mrs. Smith moved to adjourn the meeting. Mr. Kluge seconded: meeting adjourned at 6:48pm by unanimous vote of 2-0.

Respectfully submitted,

Denise D. Shibles
Recording Secretary

Approved:

B. Fred Cummings, Chairman

Meredith C. Smith

John W. Kluge
Enfield Board of Selectmen