

**Enfield Board of Selectmen
Public Works Facility
Enfield, New Hampshire**

MINUTES of January 23, 2017

Board of Selectmen: John W. Kluge; B. Fred Cummings, Meredith C. Smith

Administrative Staff: Steven Schneider, Town Manager; Alisa Bonnette, Assistant Town Manager; Jim Taylor, Director of Public Works; Karol Hammer, Recording Secretary

Others: Karl Stanford, Dan Kiley, Keith Thomas, and others.

BUSINESS MEETING

I. CALL TO ORDER

The Chairman called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Kluge offered the following corrections to page 4 of the minutes of the January 9 Public session:

- The first sentence of the fourth paragraph should start with “Cecelia Aufiero” (instead of “A woman”), and
- Mentions of the “the woman” in the sixth and seventh paragraphs should read “Mrs. Aufiero.”

Mr. Cummings made and Mrs. Smith seconded the motion to accept the January 9 Public and Non-Public minutes as corrected. The motion passed unanimously.

Mr. Cummings made and Mrs. Smith seconded the motion to enter Non-Public Session at 6:01 PM, RSA 91-A:3 II (a), (b) and (c). Roll call vote: Mr. Cummings – aye, Mr. Kluge – aye, Mrs. Smith – aye, motion passed unanimously.

Mr. Cummings made and Mrs. Smith seconded the motion to adjourn to Non-Public session at 6:22 PM. Roll call vote: Mr. Cummings – aye, Mr. Kluge – aye, Mrs. Smith – aye, motion passed unanimously.

III. COMMUNICATIONS

Mr. Schneider referred the Board to the Trustees of Trust Funds Quarterly Report through December 31, 2016. He noted that the Town had a busy year for projects, but still had added approximately \$95,000 to the Capital Reserve. If or when the stock issue was complete, it would put money back into the Town’s CIP. He said he considered the Town’s position to be healthy.

IV. BOARD REPORTS

Budget Committee:

Mr. Cummings said the Budget Committee was continuing its weekly Thursday meetings and was likely to vote on approving the Town's 2017 budget at its next meeting. He said the estimated increase was approximately 1.7%.

He said the Committee had come up with numbers he considered good, and that they had put a lot of thought into the budget.

Shaker Scenic Byway Advisory Board:

Mrs. Smith said the Shaker Scenic Byway Advisory Board required three (3) more members, and asked that the Selectboard appoint the following people to fill those vacancies:

- Katie Lary Jopek,
- Kim Quirk, and
- John Roe of the Upper Valley Land Trust

Mr. Kluge made and Mr. Cummings seconded the motion to appoint the candidates as presented to the Shaker Scenic Byway Advisory Board. The motion passed unanimously.

School Funding:

Mr. Cummings said he had drafted a letter that he wanted the Selectboard to issue in response to the latest developments in the school funding debate. He explained that a video showing the Canaan Town Administrator offering Dorchester voters both compensation and free lifetime fire protection if they would vote in favor of a Warrant Article changing the way Mascoma SAU towns' share of school would be apportioned going forward. The video was posted on YouTube at: <https://www.youtube.com/watch?v=Z6liz2ApjNY&feature=youtu.be>

Mr. Cummings asked for the Board's approval to distribute the letter.

Mr. Kluge explained that the letter was meant to alert Enfield voters of the situation and that it would be a heavy hit on their taxes.

Mr. Cummings urged all to read the letter, saying it would be distributed over the Listserv and posted on the Town web site.

Mr. Kluge made and Mrs. Smith seconded the motion to approve the letter as written and distribute it as discussed. The motion passed unanimously.

V. TOWN MANAGER'S REPORT

None.

VI. PUBLIC COMMENTS

Keith Thomas – School Board:

Keith Thomas said that he wished the School Board would keep tax increases low like the Selectboard.

Dan Kiley – School Budget:

Dan Kiley said that, of the proposed 3.96% increase, a full 3% represented the increase that would be required under a Default Budget, because it had to include contracts already negotiated with the teachers' union, staff and busing company.

There was a few minutes' general discussion about the School District budget before the Chair asked that the meeting's discussion be kept to Town business.

VII. BUSINESS

Household Hazardous Waste:

Mr. Schneider said the Town had been asked by the Upper Valley Lake Sunapee Regional Planning Commission to renew its participation in the regional Household Hazardous Waste drop off program. He said it was something the Town had participated in in the past, and he was hoping to commit to it again.

Four (4) collection days would be publicized for the year, each in a different location. The program was grant subsidized, with additional monetary support from the participating towns. Enfield's share for the coming year would be \$1,600.

Mrs. Smith asked if the Town had to commit to all four (4) days. Mr. Schneider said it was a good idea, since it gave people the option of going to any one or more of them that they chose.

The Board members nodded their agreement, and Mr. Schneider said the notices would be posted at the Transfer Station and on the Town web site.

Town Manager Search:

Mr. Schneider said he had received the contract from MRI, and indicated that he would be happy to sign it, but wanted to make sure it reflected the Board's wishes and what was agreed before doing so.

Mr. Cummings said the Selection Committee had seen and reviewed the document.

Mr. Schneider added that he had reviewed the contract with Committee Chair, Dominic Albanese, and that he was comfortable with it.

The Board members indicated their agreement, and Mr. Schneider encouraged them each to keep their copy, as the Board would be the ultimate end party in the agreement.

Water/Sewer Rates:

Mr. Schneider said the Town would have more information regarding the new single rate for water at the second February meeting.

Town Report:

Ms. Bonnette asked the Board if it had decided on a dedication for the Annual Report, and said she would appreciate it if one of the Board members could also write the dedication and send it to her. Mr. Cummings said he would get something to her.

Ms. Bonnette also asked about an image for the report cover, suggesting that something from the Recreation Program or of the new Boat Launch as possible options.

Mr. Schneider said there was a good photo of the board launch, and that an image of the Boys Camp Road bridge might also be good.

He said the Town Warrant was coming together well; only the Planning Commission section was still being drafted.

There would be several warrant articles, including three (3) monetary ones. There still was time for petitioned articles, so the list had yet to be finalized. The deadline for petitioned warrant articles would be the day of the Board's next meeting.

2017 Budget:

Mr. Schneider said the Board should have its copies of the draft budget soon, and that it was in good shape.

Mr. Cummings added that it should come out by the end of the week.

Lakeview Sewer Extension:

Mr. Schneider said all bid documents had come back from the State, so the project was ready to go out to bid.

Mrs. Smith asked what was taking so long. Mr. Schneider said State approvals and the engineering took longer than expected, but that things were moving along.

Because Lakeview was being allowed to pump, the delays were not impacting them in a serious way. The project was on track to go out to bid during February or early March, and then they could get to work.

Mr. Kluge asked what could be done in March, and Mr. Schneider explained that, because the Lakeview units would be individually metered, that plumbing and prep work could happen almost right away.

Administrative Items:

None

Other Business:

None

Next Meeting: Tuesday, February 7, 2017, 6:00 PM Public Works Facility Conference Room

Adjournment:

Mr. Cummings made and Mrs. Smith seconded the motion to adjourn at 6:44 PM. The motion passed unanimously.

John W. Kluge, Chairman

B. Fred Cummings

Meredith C. Smith
Enfield Board of Selectmen