

**TOWN OF ENFIELD  
ENFIELD BOARD OF SELECTMEN  
MEETING MINUTES DECEMBER 6, 2021**

**TIME:** 6:00 PM  
**LOCATION:** Public Works Facility & Zoom videoconference  
74 Lockehaven Road, Enfield

**PRESENT**

**Board of Selectmen:** Meredith Smith, Katherine D.P. Stewart, John W. Kluge

**Administrative Staff:** Jack Wozmak, Interim Town Manager; Alisa Bonnette, Assistant Town Manager; Emily Curtis, Recording Secretary

**Others:** Members of the Energy Committee present: Jo-Ellen Courtney, Kim Quirk, Gary Hutchins

**CALL TO ORDER**

Ms. Smith called the meeting to order at 6:00 pm.

**APPROVAL OF MINUTES- November 15, 2021**

Ms. Bonnette stated that the amount listed for the Old Home Days Fund on page 2 should be corrected to state **\$925.83**.

Ms. Stewart made a motion approve the minutes as amended. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

Ms. Stewart stated that she believed there were also a set of non-public minutes from the November 15<sup>th</sup> meeting.

Ms. Bonnette stated they would be presented for approval at the next meeting.

**BOARD REPORTS**

Members of the Board of Selectmen (BOS) gave updates according to their respective Committee assignments.

**TOWN MANAGER'S REPORT**

Mr. Wozmak provided the following updates:

- He noted that there are four responses to the invasive species request for qualifications. He stated he will be responding to inquiries and provide each respondent with clarifying data regarding the size of the project, as the project applies to all town owned property. He noted that some respondents provided general details in their proposal and clarifying the full scope of the size of the project will give respondents the opportunity to refine their proposals.
- He has drafted and distributed a contract between the town and the Skating Club regarding the maintenance and the plowing of the upper beach lot and the clearing of the steps for people to walk down to the lake. He stated that the Department of Public Works was consulted and agrees with the contract as presented.

Ms. Smith stated she received communication from the Skating Club president stating that porta-potties have been contracted to be delivered to the park on December 27<sup>th</sup>.

- He noted that discussions have been held regarding the guidance or control of snow mobiles accessing the lake area during the winter months and avoid having them travel through the Lakeside Park pavilion. He stated that signs will be posted on the rail trail to assist in the communication of where snow mobile traffic should travel.
- He has had conversations regarding the access of snow mobiles onto conservation areas. He stated reviewed conservation easement documents regarding snowmobiles access. He stated he would be bringing forward legally accurate information to revisit the conversation previously held with respect to motorized vehicles utilizing the easement.

Ms. Stewart and Mr. Kluge stated that the issue discussed was not about snowmobile access, but the cutting of trees on conservation land.

Ms. Smith stated that she has seen exemptions for logging equipment to be allowed to be on conservation land, but not for recreational motorized vehicles.

Mr. Wozmak stated he would draft a memorandum and bring forward documents for discussion at the next meeting.

Ms. Smith requested any further questions or comments. With no further inquiries, she moved on to the next agenda item.

## **COMMUNICATIONS**

**NH Liquor Commission Notice of Application for Combinations Beer/Wine/Tobacco Liquor License: SBP Incorporation, Satishkumar Patel, President, establishment located at 497 US-4**

Ms. Bonnette stated that the application was brought to the BOS in the event they would like to make a recommendation to the state.

Mr. Wozmak stated that he could write a letter to the state in support that may help expedite the process.

Members of the BOS agreed to request Mr. Wozmak to send a letter to the state.

## **BUSINESS**

**Proposed Community Energy Plan (Public Hearing December 7<sup>th</sup> at 7pm at Enfield Community Building)**

Jo-Ellen Courtney stated that a public hearing will be held tomorrow night in person at the Community Building, and another public session will be held online the following Wednesday December 17<sup>th</sup>. She noted that the Energy Plan proposal is a 50-page document and includes general information about community power as well as appendices with legislative details. She noted that pages 16-20 of the document focus on Enfield and include verbiage regarding the Selectboard's role in overseeing the program.

Ms. Courtney stated that a warrant article would be coming forward to approve the plan being proposed by the Energy Committee. She stated it was important to recognize that the warrant article is focused on the proposed plan and how agreements can be made in the future with the approval of the BOS and is not related to pricing or any specific agreement. She added that fourteen other towns have been consulted regarding their Energy Plans that have been put in place and how they are being implemented.

Mr. Wozmak stated that the plan will not have an out-of-pocket cost to the Town. It will cost money to set up the coalition, but it is being borrowed against future income. There is no default liability for the Town if it does not come to fruition.

It was noted that residents will have the opportunity to opt out of participating if they choose to.

**Proposed Water/Sewer Rates – Public Hearing to be scheduled for December 20, 2021**

Ms. Bonnette stated draft rates have been submitted to members of the BOS for review for the Public Hearing. She added that there will be an additional Public Hearing to accept a \$20,000 grant for the Mascoma Lakeside Park received from Mascoma Bank.

**OTHER BUSINESS TO COME BEFORE THE BOARD OF SELECTMEN**

**Public Comments Regarding Items on the Agenda**

Ms. Smith requested any further comments to come before the BOS.

Dr. Beaufait stated that the rate of COVID is increasing in the state of New Hampshire, and he encouraged the BOS to discuss the reissuance of a mask mandate or ordinance in the town.

Ms. Smith agreed with Dr. Beaufait and stated that Chief Holland gives weekly updates to the Board of Selectmen.

Ms. Stewart stated that towns such as Hanover and Lebanon are having very high rates of infection and they have mask mandates instituted. She added that when she goes to those locations, she still sees people not following the mandate.

Mr. Wozmak stated that it is a consistent misunderstanding that the vaccination prevents people from getting sick, however COVID spreads regardless of vaccination status and mask wearing effects transmissibility. He stated he believes it would be challenging to reinstitute a mandate.

Ms. Stewart stated that if people are ill, they should stay home and not go out in public or be involved in large gatherings. She stated that there are options to help keep people safe and reminders can be posted regarding the mask resolution as well as businesses that offer curbside pick up.

Mr. Kluge stated that businesses should be advised what signs should say or the town should provide signs for businesses to have up.

Ms. Smith thanked Dr. Beaufait's for his input.

Members of the BOS discussed their concern for the NH Dept. Department of Environmental Services violation that has been brought to their attention.

With no further comments, members of the BOS moved on to non-public session.

**Non-Public Session, RSA 91-A:3 II (a) & (b)**

Ms. Stewart made a motion to go into nonpublic session pursuant to RSA 91-A:3 II (a) & (b) at 6:49pm. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

Mrs. Stewart moved to exit non-public session at 6:58pm. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

Ms. Stewart made a motion to approve the draft employment agreement as discussed. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

**INFORMATIONAL ITEMS – NO ACTION REQUIRED**

- Town Clerk's Report – November 2021
- Tax Collector's Report – November 2021
- Comcast Price Changes
- NH Dept. of Environmental Services Documented Violation: 11 Rainer Rd, Map 28 Lot 3 (Klorer)

**ADJOURNMENT**

Ms. Stewart made a motion to adjourn at 6:59pm. Mr. Kluge seconded. Vote unanimous in favor of the motion (3-0).

The meeting was adjourned at 6:59 pm.

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Meredith C. Smith, Chair

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John W. Kluge

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Katherine D. P. Stewart  
Enfield Board of Selectmen