

**TOWN OF ENFIELD  
ENFIELD BOARD OF SELECTMEN  
MEETING MINUTES JANUARY 4, 2021**

**TIME:** 6:00 PM  
**LOCATION:** via Zoom Teleconference

**PRESENT**

**BOARD OF SELECTMEN:** Katherine D.P. Stewart, John W. Kluge, Meredith Smith

**ADMINISTRATIVE STAFF:** Alisa Bonnette, Assistant Town Manager; Jack Wozmak, Interim Town Manager

**OTHERS:** Emily Curtis, recording secretary; Chief Martin, Enfield FAST Squad; Chief Cummings, Enfield Fire Department; Chief Holland, Enfield Police Department; Charles Clark, Energy Committee; Jo-Ellen Courtney, Energy Committee; Dr. David Beaufait, Shirley Green, Cecelia Aufiero, Maynard Southard, Jean Patten, Gary Hutchins, Dr. Jerold Theis, Lindsay Smith, Tracy Young, Linda Jones, Susan Brown, Wendell Smith, Erik Russell, Sam Eaton, Jeremy Ford, Roberta Newberry, Keith Thomas, Anne Dontonville, Roger Dontonville

**CALL TO ORDER**

Ms. Stewart called the Selectboard meeting to order at 6:00 pm.

**Virtual Meeting Preamble**

*As Chair of the Selectboard for the Town of Enfield, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.*

*Please note that this is a virtual meeting only, as authorized by the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:*

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

*We are utilizing the Zoom platform for this electronic meeting. All members of the Board/Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the phone # and using the password provided or by clicking on the website address provided in the meeting posting on the Town's website and posted on the door of Town Hall*

*b) Providing public notice of the necessary information for accessing the meeting;*

*We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Enfield's website at: <https://enfield.nh.us>.*

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

*If anybody has a problem, please call 603-442-5401*

*d) Adjourning the meeting if the public is unable to access the meeting.*

*In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.*

*At this time, I also welcome members of the public accessing this meeting remotely. Although this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any*

*person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.*

*I will follow the agenda items in order unless otherwise explicitly stated and ask the Board and town department and/or committee stakeholders for input first. Then I will specifically ask for public comment. I will ask you to unmute and will call on members of the public. I ask that you endeavor to not speak over one another or interrupt in the interest of fairness to all present in the call and to our minute taker. I acknowledge timing is a challenge and there will be occasional, intentional lags to allow for responses from participants. Please be patient and the meeting will flow along nicely.*

*Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.*

## **ROLL CALL OF ATTENDEES**

### **APPROVAL OF MINUTES – December 14, 2020 Joint Board of Selectmen/Library Trustees Meeting & December 21, 2020**

Ms. Smith made a motion to accept the minutes as written. Ms. Stewart seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

## **BOARD REPORTS**

### **Mascoma Lakeside Park Committee**

Ms. Smith stated that Lakeside Park is scheduled to meet tomorrow.

### **Heritage Commission**

Ms. Smith added that the Heritage Commission has started their monthly piece in the Town Newsletter called Streets in Enfield and she hoped everyone enjoyed the information given about Lockhaven Road.

### **Budget Committee**

Ms. Stewart stated that she had no further updates regarding the Budget Committee at this time, but that there was an upcoming meeting on Wednesday the 6<sup>th</sup> at 6pm via Zoom.

Mr. Kluge stated that he had no further updates for Board Reports.

Ms. Stewart requested questions or comments related to the board reports.

## **TOWN MANAGER'S REPORT**

Mr. Wozmak stated that he had no important updates to be given at this time, and he would be happy to address anything that arises during the meeting.

Ms. Stewart asked if any members of the Board of Selectmen (BOS) or public had questions regarding the Town Manager's Report. With no further questions, Ms. Stewart moved on to the next agenda item.

**PUBLIC COMMENTS**

Ms. Stewart inquired if members of the public had any questions or comments regarding an item not on the agenda.

**Jerold Theis – Petitioned Warrant Article relative to the Conservation Commission**

Dr. Theis stated that the Conservation Commission requested to update incorrect information in the minutes of the Board of Selectmen and the Planning Board regarding the ordinance warrant article that has been put forward for the 2021 Town Meeting.

Dr. Theis stated he wished to address Ms. Stewart's inquiry' from the December 21, 2020 BOS meeting, regarding how the Conservation Commission is formed. He stated that RSA 36-A reads: A Conservation Commission of three to seven members, with or without alternates, may be created only by vote of the local legislative body, which is the Town Meeting. In a town, an article establishing a Conservation Commission must be on the warrant to be considered at Town Meeting.

Dr. Theis stated that the Enfield Conservation Commission, according to the Town Meeting results, was created in 1972 by a warrant article on the Town Meeting and has been in existence for 49 years. He stated that Article 14 was listed on the Town Meeting warrant article to establish a Conservation Commission under the provisions of RSA 36-A.

Dr. Theis read the following provisions of RSA 36-A into the record: What may a Commission do? May recommend a program for the protection, development, and better utilization of all areas in the index. The index is a requirement for the Conservation Commission, and it states that an index must be kept of all open space and natural aesthetic or ecological areas and all marshlands, swamps, and other wetlands. Those are one of the obligations of the Conservation Commission, and once the municipality has voted to establish a Conservation Commission, it automatically has the powers and duties described in RSA 36-A and other statutes. So, the local community, after it has established the Conservation Commission, cannot alter the Conservation Commissions obligations and responsibilities as indicated by RSA 36.

Dr. Theis stated that the original petition was approved by the Enfield Conservation Commission on October 3, 2019 and was presented at the following BOS meeting. He stated that, relating to questions from October 7<sup>th</sup>, most of the questions were related to changes in the preamble to Ordinance 600 being a potential infringement on the property rights of individuals in Enfield. He noted that it is stated, and reflected in a letter he received from Barbara Richter, the Director of the New Hampshire Association of Conservation Commissions, that Conservation Commissions are advisory boards and have no regulatory authority. He noted that it is also stated in RSA 36-A that the Commission has no authority to condemn property for the purposes of wildlife and environmental control. He noted that all statements made by the Interim Town Manager, the BOS, and the Planning Board, to the effect that this will allow the Conservation Commission to interfere with the property rights of the residents of Enfield is false, is without merit, and impugns the credibility of those two boards. He encouraged the members of the BOS and Planning Board to read RSA 36-A.

Dr. Theis stated that, from October 2019 until November 21, 2020, the Commission did not receive comments from the statements made about conducting more research regarding the petition.

Ms. Stewart stated that she was not familiar with receiving a petitioned warrant article, and many comments are submitted to the BOS. She added that comments do not indicate a prompt for research to be conducted on behalf of the BOS.

Dr. Theis stated that the petition was submitted at the BOS meeting on September 13, 2019.

Ms. Stewart asked Ms. Bonnette and Mr. Wozmak if there was a petitioned warrant article for 2020.

Ms. Bonnette does not have a petitioned warrant article for 2020 relative to the Conservation Commission.

Dr. Theis stated that the Conservation Commission voted in favor of putting the petition before the BOS and Planning Commission in 2019. He stated that as of 2020, there was no reply from either board requesting further information. He stated the job of the Conservation Commission now is to educate the citizens that nothing in the changes as petitioned for the 2021 warrant article provide an opportunity for the Conservation Commission to abuse their property rights.

Ms. Stewart stated that it will go forward to the warrant and presented at Town Meeting on the ballot.

Dr. Theis thanked members of the BOS for their time.

Ms. Stewart inquired if there were any further comments for items not on the agenda.

Dr. Beaufait requested a copy of the wording for the warrant article as proposed from Dr. Theis.

Ms. Bonnette agreed to send him a copy of the warrant article related to the Conservation Commission.

Ms. Stewart requested any other comments for items not on the agenda.

### **COVID-19**

Mr. Kluge stated he wished to discuss the increase in COVID-19 cases and if Bingo at LaSalette should continue. He stated he has done research on the Governor's proclamation about charitable gaming.

Chief Cummings stated that today it was announced that Bingo will be postponed until June 1, 2021.

Ms. Stewart requested any further comments regarding COVID from Chief Holland.

Chief Holland stated that the number of cases has doubled, which was slightly anticipated due to the holiday season. He stated that everyone cooperated with the contact tracing that opened due to the positive case known to be preset at Bingo. He stated that our first responders in the 1A category are beginning to get the first round of the COVID vaccine. He stated he is looking at the timeline for the 1B, 2A, and 2B groupings for vaccines to begin now that the 1A tier is underway. He stated he is proud of the people who have come together to provide resources for those who have been in quarantine.

Mr. Kluge inquired as to where the lists are available regarding who will be receiving the vaccine.

Chief Holland stated that the first round of 1A has been designated to first responders, frontline health workers, and at-risk elderly living in assisted living communities. He stated that the 1B list is healthcare workers not on the frontline, and other at-risk communities. He stated the goal was, by the end of January, to have the information published.

Ms. Stewart stated that there is vaccine information available on the Department of Health and Human Services (DHHS) website.

Chief Holland stated that he is also submitting the weekly updates as he gets them to members of the BOS.

Ms. Stewart requested any other items for comment in Public Comment. With no further discussion, she moved on to Communications.

## **COMMUNICATIONS**

Ms. Stewart inquired if there were any communications from Ms. Bonnette or Mr. Wozmak that need to be addressed.

Mr. Wozmak and Ms. Bonnette stated that they had no further communications.

## **BUSINESS**

### **Discussion of Municipal Facilities Advisory Committee's (MFAC) recommendation for a Public Safety building and determine next steps**

Ms. Stewart stated that meetings have been held with MFAC as well as the Library Trustees regarding the recommendations put forward. She welcomed members of the BOS to ask questions and discuss next steps.

Mr. Kluge stated that his general feeling is that it is an important move forward, it was well thought out, but that Town Meeting 2021 may not be the right time to present it. He stated he was in favor of postponing it for one more year.

Ms. Smith stated her agreement with Mr. Kluge, and noted that the roof at the Union Street Fire Station, and that the conditions at the Depot Street building are very poor. She inquired as to if anything could be done regarding those two locations as a stop gap.

Chief Martin stated that Depot Street has been in the same condition for several years, and it is possible to continue operating.

Ms. Smith inquired if there were any small fixes that could be accommodated in the meantime at Depot Street or at Union Street. She added that there was historical value to the Depot Street structure as well.

Chief Cummings noted that the roof was slated to be replaced a couple years ago, but it did not occur. He stated that Capital Improvement Program (CIP) Committee has discussed roof structures that might be helpful, but he was hesitant as to what the costs might be and wanted to have clear direction regarding MFAC recommendations prior to beginning that process. He agreed to contact contractors to get estimates regarding the roof. He added that the fire truck is a large expenditure that needs to be moved forward with, and he is skeptical what that might mean for the funding.

Ms. Smith stated that it would be helpful to get a couple of estimates.

Mr. Young stated that the current roof on the Union Street fire station was a membrane roof that may be difficult to get an assessment on during the winter and his recommendation is, as long as it is not leaking right now, to leave it be until the snow is gone. He stated that there were concerns regarding the ownership of the land for Depot Street and he implored the Town to begin the process of understanding the property ownership now, as it may take a long period of time to get the information.

Ms. Smith stated that she supported investigating information regarding possibly acquiring the land as, to her understanding, the State owns the land under the building. She stated that the Town should think about buying the land, and without the land underneath the building, the building has very little value.

Ms. Brown stated that she has been dealing with Lou Barker regarding purchasing her front lawn. She stated that there is difficulty finding information and paperwork regarding the status of the land.

Ms. Stewart stated that she believed that what she was hearing is a general consensus with having the projects delayed.

Ms. Stewart inquired about the status of the Union Street fire station heating system.

Chief Cummings stated that the furnace was in the CIP plan for this year and added that getting a roof estimate may be cost prohibitive based off what it entails.

Ms. Stewart inquired if members of the BOS had any questions on the presentation from MFAC regarding the new facilities or the content of what was proposed.

Mr. Kluge stated concern for the access to the piece of land recommended if the process is postponed.

Ms. Patten stated that she struggled with the fact that the land is not already in the ownership of the Town and it may be a long process.

Mr. Russell stated that the BOS could choose to engage the School Board in conversation regarding that property in the next year, which would be a productive use of the delay.

Ms. Stewart supported Mr. Russell's suggestion, noting that the discussion and decisions would require votes and decisions by other parties as well.

Mr. Hutchins noted that when Mascoma High School and the Department of Public Works were built in the 1960's and 1990's respectively, that they had faults that have cost thousands to millions of dollars to renovate and repair to date. He thanked members of MFAC for their tireless efforts and work in the process. He stated they did excellent work in identifying the property where the Public Safety Building should be built and encouraged the movement forward toward purchasing the property. He stated that the proposed building plan, however, is severely flawed for a 21<sup>st</sup> century building, and that Net Zero should be the goal for the new building to really be the best investment. He stated that the costs of building Net Zero were returned almost immediately and does not require paying year after year for the services needed for it to function. He noted that, as stated in the narrative, the \$48,000 addition for the ICF (insulating concrete forms) that there is no way that there is an accurate comparison to a standard wood frame. He stated that there is a disconnect regarding the HVAC proposal for the building, noting that there is a big difference between radiant heat and convection heat.

Ms. Stewart stated she was interested in seeing how to pursue going forward, and not to examine the design itself. She stated that, once the item is approved in a vote, the architecture goes out to bid and sometimes comes back with something totally different. She stated that she is currently focused on the timing, including the possibility of delaying the presentation of the warrant article to 2022.

Mr. Wozmak stated that there are many other elements, including what to do with the old buildings, which are questions outside of just building the Public Safety Complex itself.

Ms. Stewart believed that MFAC evaluated and made a recommendation on each building.

Mr. Young confirmed that MFAC has evaluated the buildings and made recommendations based off their understanding of each one.

Ms. Aufiero stated that she did not understand how the goals of Enfield had been incorporated into the proposal. She stated that she did not agree with the proposed location of the Public Safety Facility and did not believe it should move forward to discuss the purchase of the land. She stated that members of the community should be able to give feedback and did not support it moving forward.

Ms. Stewart noted that members of the Committee met with the fire, ambulance, and police departments to evaluate the locations of calls that are received and where they were located to assist in determining an appropriate location for the Public Safety Facility. She stated that data was used to make the assessment for the proposed site. She added that all the meetings are public, including BOS and MFAC, and that public comment is scheduled for each meeting.

Ms. Aufiero stated her disagreement.

Dr. Beaufait commended the work completed so far by MFAC as well as by Jim Pulver and Bread Loaf. He stated that the Town needs improvement to the municipal facilities relatively soon, and the real concern seems to be the question of when it should move forward to Town Meeting. He stated that annual review and reconsideration is warranted, and encouraged the interim time be utilized to evaluate cost savings and other possible alternatives. He stated that the fire truck for the fire department needs to be prioritized, as well as water and sewer improvements, which needs to be carefully considered by the BOS as to how that will balance with the MFAC proposal.

Ms. Labrie stated that she encouraged conversations to begin with the School Board regarding the purchase of SAU (school administrative unit) property in the interim.

Mr. Wozmak stated that many of the discussion points may be assisted by the master planning process, which is anticipated to take place in the next year.

Mr. Kluge stated that a process of implementation would be helpful, including understanding which facility is a priority to develop as stage one, for example, instead of lumping them together.

Ms. Stewart stated that, in the meeting with the Library Trustees, the wording of the motion from that meeting stated: ‘...to endorse the MFAC Whitney Hall/Town Office solution with the hope of going to Town Meeting in 2022.’

Mr. Southard stated he appreciated the input from members of the public offered during the MFAC meetings and stated that the task was to determine the needs of the municipality. He stated that through interviews and taking inventory of the different departments, as well as understanding the current building structures, MFAC developed their proposal. He acknowledged that these are difficult financial times, which were unforeseen when the Committee was developed and given their task. He stated that, knowing the expenses are not going to fall over time – in fact, they will rise. He added that such factors need to be considered if the projects will run on separate timelines and urged them also to consider that the circumstance surrounding the current issues with the buildings in use will only become more critical over the years.

Ms. Stewart requested comment from members of the BOS.

Ms. Smith stated that she believed it would be important to prioritize what should be done first, as there are other costly items that continue to be in financial consideration, such as new fire trucks and ambulances. She stated she has a huge amount of respect for the time and effort MFAC has put into the proposal, but that having some type of budgetary perspective to begin with may have been helpful, which was not a fault of MFAC at all.

Mr. Southard stated that, he understood Ms. Smith's comments, but that the Committee was charged with identifying the needs of the town, which was not necessary to restrict. He added that if the Town will not embrace the proposal, perhaps prioritization and budgeting will be a part of the next process, with the caveat that items are not cut to a degree where they may cause future shortfalls – such as cutting a portion of the drip edge on the DPW building. He added that when considering Mr. Hutchins approach with Net Zero, you are evaluating the initial cost and operating costs and there may be a different perspective to review.

Dr. Beaufait urged the BOS to task MFAC with looking further into the items that have not been addressed at this point but giving parameters that would be reasonable to consider down the road.

Ms. Stewart requested comments from Ms. Smith and Mr. Kluge.

Mr. Kluge stated that he believed the proposal should be postponed for at least one year. He added that he did not believe that both items should be proposed in the same year. He stated that he supports the concept and meeting the needs of the Town and proposed it would be worth looking at the finances of the buildings and coming up with alternate figures.

Mr. Kluge made a motion to postpone the MFAC for at least one year. Ms. Smith seconded.

Ms. Stewart stated that she would like the BOS to state their support for the need components of the project and that they understand what MFAC has presented.

Mr. Kluge amended his motion to say that there is a need to accomplish what the Committee has been working on, with support to the process and the facilities, but he does not support presenting in the Town Meeting 2021 as it needs to be postponed for at least one year. Ms. Smith seconded.

Mr. Hutchins stated that LEED Certification does not have an air tightness spec and that Net Zero was the spec that should be focused on for the buildings.



Dr. Beaufait stated that it should be added that the status of the proposal will be reviewed on an annual basis.

Ms. Stewart noted that it was ongoing work, and she did not believe that it was necessary to further amend the motion.

Chief Cummings inquired as to if the projects should be split out or if the Public Safety building should be put as a priority over Whitney Hall.

Mr. Kluge supported Chief Cumming's idea, but noted that he was not the authority to direct such a change.

Ms. Stewart inquired if a Master Plan might assist in the process of finding what would be ideal for timing.

Mr. Wozmak stated that MFAC has a tremendous amount of work to contribute to the Master Planning Committee and noted that input from the community and discussions will be held to support the view of residents and to develop the timeline.

A roll call vote was held with regard to the amended motion on the table. Vote unanimous in favor of the motion (3-0).

Ms. Stewart thanked MFAC and all participants of the meetings. She stated that there was a large body of work to be continued, and discussions will continue, including with any future Town Manger as well as with the Master Planning Committee.

## **2021 Budget & Draft Warrant**

### **2020-2021 CIP Cash Flow Reports**

Ms. Bonnette shared the information regarding the CIP recommendations. She noted that the proposed appropriation for the CIP Capital Reserve Fund (CRF) includes the typical \$26,200 increase, plus an additional \$45,000 from unassigned fund balance. She stated that \$45,000 from the CIP CRF was used for IT infrastructure. The Town has received grant reimbursement so the use of unassigned fund balance can be used to put \$45,000 back into the CIP CRF.

Ms. Bonnette requested BOS recommendations regarding anticipated financed items including: the fire truck (estimated \$600,000), Fire Department Car 1 replacement, Police Cruiser replacement, an F-350, a DPW 10-wheel dump truck, DPW building improvements. She stated that the BOS could decide to pay cash for an item instead of putting it on a capital lease or loan. She presented information regarding estimated debt service payments for each financed item. She presented proposed cash expenses, which would be reimbursed by CIP Capital Reserve funds including crosswalk upgrades, Community Building & Pavilion roof replacement, air packs for the Fire Department as well as building upgrades including furnace replacement, a mounted steamer at the DPW (for thawing culverts), and a zero-sort compactor replacement at the DPW.

Ms. Stewart requested questions from members of the BOS regarding the CIP Plan.

Ms. Smith inquired if there was anything that can comfortably be cut out this year.

Chief Cummings stated that the Union Street roof is not on the CIP Plan currently, and he did not have more information at this time. He added that he will be applying again for the grant regarding the replacement of the fire truck.

Mr. Wozmak stated that it was important to stage the large expenses so that they did not all snowball more than one large expense into the same year.

Mr. Kluge stated that he did not see any items on the list that should be cut out.

Mr. Cummings stated that he hoped the fire truck would come in under \$600,000. He stated that it is the fire and rescue combination vehicle. He stated that by combining the fire and rescue trucks and repurposing the forestry truck, all items which were in the CIP Plan, it will save somewhere between \$300,000 to \$350,000.

Mr. Hutchins expressed that he believed the cruiser being replaced for the police department should be replaced with a Tesla model Y cruiser. He stated that there are cost savings and longevity benefits that need to be considered, including the possibility of new Tesla fire engine models.

Ms. Bonnette inquired if the BOS desired to move forward with the crosswalk upgrades for the signs and if they may want to move it over to TIF (Tax Increment Finance), which may require a warrant article to expend TIF funds.

Members of the BOS discussed and expressed support to utilize TIF funds for the US Route 4 crosswalk upgrades.

Ms. Bonnette stated that the next meeting could include a discussion regarding which vehicles should be on separate warrant articles.

Mr. Eaton stated that he believed the Police Cruiser replacement was a hybrid, and he believes that cost savings have been recognized with the most recent hybrid upgrade. He noted he would speak with Chief Holland regarding the possibility for a Tesla cruiser.

#### **Draft 2021 Warrant – Preliminary Review**

Ms. Bonnette presented a preliminary draft of the 2021 Warrant Articles.

Ms. Bonnette reviewed the following:

**Article 1:** Is about voting for officers which does not require any action by the BOS.

**Article 2:** Is a petitioned article to move from Town Manager form of government to Town Administrator.

**Article 3:** Petition regarding the Conservation Commission. She stated that there are minor grammar and spelling corrections to be made, which she believes is allowable provided it doesn't change the intent of the article (specifically there is an extra "and" which can be deleted).

Mr. Wozmak requested if, when the changes are made, if Town Counsel is consulted to ensure it is consistent with RSA 36-A.

Mr. Kluge encouraged the Town Council to review the petitioned Article for the Conservation Commission.

Ms. Bonnette stated that the Town Attorney typically reviewed the entire Warrant, and could be advised to review accordingly to the RSA 36-A.

**Article 4:** Ms. Bonnette inquired if the BOS desired to expend the balance of the Fire Capital Reserve Fund. She noted that there is a Fire Vehicle Capital Reserve Fund, and the last report stated there was just above \$48,000. She inquired if the BOS would like to use what was available to be put towards the fire truck. The amount available needs to be confirmed with the Trustee of Trust Funds due to the unavailability of funds resulting from the GL Fund issue.

Members of the BOS supported wording for Article 4 to express that all funds available, the sum as to be reported by Ms. Bonnette, would be utilized toward the purchase of the fire truck.

**Article 5:** Ms. Bonnette stated she needs to confirm the term of the lease and update the article, if necessary. She noted that the cruiser, the Fire Department 'Car 1', and public works F-350 were all combined in the same article, but they could be individual warrant articles. She stated that even if they are separate articles, if they are combined into a single lease the interest rate may be reduced. She asked how the BOS would prefer to present it.

Ms. Smith supported moving forward with how it was traditionally presented.

Ms. Stewart stated she believed they were all valid requests and were supported by CIP and agreed with keeping them as they have been presented previously for brevity.

**Article 6:** Ms. Bonnette noted that the article was written regarding the 10-wheel dump truck and could be combined with lease vehicles in Article 5 or could be leased separately.

Members of the BOS supported having the dump truck on a separate lease.

**Article 7:** Ms. Bonnette stated that the article was regarding DPW facility improvements and stated she there may be Municipal Facility Reserve Funds that could be utilized toward the costs.

Members of the BOS supported Ms. Bonnette's suggestion to review funds that may be available and to put them towards the cost as presented in the article.

**Article 8:** Ms. Bonnette stated that the article is a holdover from 2020 regarding the municipal water system.

Ms. Smith inquired if any grants were secured regarding the work to be completed.

Ms. Bonnette stated she did not know.

Ms. Stewart stated that it was important to speak with voters and present the information at this year's Town Meeting.

Mr. Kluge agreed.

**Article 9:** Members of the BOS supported keeping Article 9 regarding the municipal sewer system.

**Article 10 & 11:** Ms. Bonnette stated that the article was being added to discuss Route 4 sidewalk improvements and the appropriation of the money for that project. It needs to be determined if the crosswalk signs qualify as an approved TIF project, if not, the project first needs to be added to the TIF project list, then an appropriation is needed in a separate article.

**Article 12:** Ms. Bonnette stated that the article was a holdover from 2020 regarding the MFAC. She inquired if it should be kept on for a discussion to be held.

Ms. Smith stated she believed that the discussion could be held as a meeting in and of itself.

Ms. Bonnette stated that an outreach meeting could be held, instead of having it at Town Meeting.

Members of the BOS discussed making a separate meeting for the MFAC presentation.

**Article 13:** Ms. Bonnette stated that, as of last year, it was requested to hold off on the additional \$5 registration fee for motor vehicles.

Members of the BOS supported not moving forward with the article at this time.

**Article 14:** Ms. Bonnette stated that the budget figure is awaiting Budget Committee recommendations.

**Article 15:** Ms. Bonnette reviewed the sum to be placed in the Capital Improvement Program Capital Reserve Fund. It includes the annual appropriation with the annual increase, plus an additional \$45,000 from the unassigned fund balance to replenish the CIP CRF.

**Article 16:** Ms. Bonnette stated the article as written has the \$30,000 appropriation coming from the unassigned general fund balance to be placed in the Employee and Retiree Benefits Expendable Trust Fund and asked what the BOS wished to do.

Ms. Smith inquired what was done last year.

Ms. Bonnette confirmed that the money was utilized from undesignated funds.

Ms. Stewart stated she supported it to come from undesignated fund balance.

**Article 17:** Ms. Bonnette stated that the Planning Board voted to recommend this article in 2020.

Mr. Kluge supported keeping the master planning funding in the warrant article.

**Article 18:** Ms. Bonnette inquired if the petitioned warrant article regarding climate change should be brought to the next meeting, which was tabled in 2020.

Ms. Stewart inquired if the petitioners had been contacted to see if they still wished to speak to the petition.

Ms. Bonnette stated that the article was not financially involved and could be left for a future discussion.

Ms. L. Smith noted that when it was tabled previously at Town Meeting, there was a significant amount of discussion about tabling the article.

Ms. Stewart requested that Ms. Bonnette touch base with the appropriate parties for further discussion.

Ms. Bonnette stated that she has not seen any further warrant articles, but that people have until February 2<sup>nd</sup> to file a petitioned article.

Mr. Hutchins stated that, regarding Article 18, the Town of Enfield should commit to Net Zero buildings and having electric vehicles.

Ms. Stewart stated that the BOS could not change the wording, but that he was welcome to give feedback to the petitioners regarding his suggestion.

Ms. L. Smith inquired as to how warrant articles get on the warrant regarding officially moving the election space to the Community Building. She stated that she believed that it needed to be legally voted on by the body to be finalized and that only temporary moves were possible for the BOS to decide upon.

Ms. Stewart stated that Ms. L. Smith could be put on the next agenda for Tuesday, January 19<sup>th</sup> regarding her recommendation and the BOS can discuss accordingly.

Ms. L. Smith agreed and stated she would investigate how an official change of location can be established.

Ms. Bonnette confirmed that items can be discussed until the warrant articles is finalized on February 2<sup>nd</sup> or immediately after the budget hearing.

Dr. Beaufait stated that he heard rumblings in the Legislature that may be supportive to moving Town Meeting to April, May, June, or July of this year.

Ms. Stewart requested any further comments on items regarding the warrant article draft.

#### **Health Officer Appointment / Deputy Health Officer Appointment**

Ms. Bonnette stated that the BOS makes the recommendation, and the State makes the formal appointment. She stated that, with the approval of the Board, Liam Ehrenzweig will be the Health Officer as he is coming in as the new inspector, and Phil Neily will move to the Deputy Health Officer position and would focus on COVID related duties.

Ms. Smith made a motion to appoint Liam Ehrenzweig as a Health Officer and Phil Neily as Deputy Health Officer. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

Ms. Bonnette stated that the document was prepared for members of BOS to sign at Town Hall to finalize the appointment.

**ADMINISTRATIVE ITEMS**

Ms. Stewart stated that there were no administrative items to address and moved on to Other Business.

**OTHER BUSINESS**

Ms. Stewart requested any other items to address during the meeting.

**INFORMATIONAL ITEMS – NO ACTION REQUIRED**

- Harris Brook Statistics
- NH DES Drought Update #27

**ADJOURNMENT**

With no further comments or business presented, Ms. Smith moved to adjourn at 7:55 PM. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

The meeting was adjourned at 7:55 pm.

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Katherine D. P. Stewart, Chair

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Meredith C. Smith

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John W. Kluge  
Enfield Board of Selectmen