

**Enfield Board of Selectmen  
via Zoom Teleconference**

**MINUTES  
NOVEMBER 9, 2020**

**Board of Selectmen:** Katherine D.P. Stewart, Meredith C. Smith, John W. Kluge

**Administrative Staff:** Ryan Aylesworth, Town Manager; Alisa D. Bonnette, Assistant Town Manager

**Others:** Alan Gould and John “Jack” Wozmak of Municipal Resources, Inc. (MRI)

Ms. Stewart called the meeting to order at 4:01 PM.

**Non-Public Session**

Mr. Kluge moved to enter non-public session at 4:01 PM, RSA 91-A:3 II (b); Ms. Stewart seconded, vote unanimous in favor of the motion (2-0).

Introductions of those present were made.

Mr. Wozmak provided the Selectmen with a brief history of his employment and experience. Mr. Wozmak is currently serving as County Commissioner in Cheshire County.

Mrs. Smith joined the meeting at 4:06 PM due to connection issues.

Mr. Wozmak discussed his approach to his position if chosen to serve as the Interim Town Manager (ITM), including monitoring the budget, keeping construction projects on track, and providing a resource to department heads. He noted that local government is about relationships and people. His job would be to have operations continue on smoothly.

Mr. Aylesworth is compiling a comprehensive list of on-going projects which he will share with the incoming ITM.

Ms. Stewart inquired if in his position as County Commissioner he would have time to devote to Enfield. He assured the Board of Selectmen (BOS) that he is nearing the end of his active budget role as Commissioner and would be able to devote the time necessary.

Ms. Stewart noted that the BOS were thinking of 24 hours a week for the position, but that it's flexible. She noted there are upcoming retirements and transition. Discussion ensued regarding succession planning vs. replacement planning.

The importance of continuity of operations was noted. Mr. Aylesworth shared the upcoming retirements of the Building Inspector, Town Clerk and Fire Chief in 2021.

Mr. Wozmak was informed of recent changes in the governance of the Fire Department and future plans for combined Fire and Ambulance.

Mr. Aylesworth asked the BOS if there would be some clarity on moving forward coming out of today's meeting or if they wished to hold off until the November 16<sup>th</sup> BOS meeting. The Board indicated they were ready to move forward.

Mr. Kluge feels Mr. Wozmak is a good fit for Enfield and has an almost intuitive sense of the community. Mrs. Smith expressed her support.

Mr. Wozmak restated, in summary, his experience for the benefit of Mrs. Smith who missed that portion of the meeting.

Mr. Kluge moved to move forward with Jack Wozmak's candidacy as Interim Town Manager for Enfield. Mrs. Smith seconded, vote unanimous in favor of the motion (3-0).

A start date from Mr. Wozmak was discussed. November 30<sup>th</sup> was proposed. A department head meeting will be set up for November 24<sup>th</sup> or 25<sup>th</sup> with Mr. Aylesworth and Mr. Wozmak to make introductions. The date of this meeting will be Mr. Aylesworth's last day in the office. Mr. Aylesworth and Mr. Wozmak will meet between now and then to discuss on-going projects, etc.

It was agreed that a three-day schedule of Monday, Tuesday and Thursday would work best as the Selectboard meets on Mondays, Budget Committee on Tuesdays and Staff Meetings are held the Thursday following Selectboard meetings.

Jim Taylor, Director of Public Works, will be happy to give Mr. Wozmak a driving tour so he can get the lay of the land.

Mr. Kluge moved to come out of non-public session at 4:50 PM, Mrs. Smith seconded, vote unanimous in favor of the motion (3-0).

#### **Mascoma Lakeside Park Pavilion**

Mrs. Smith asked Mr. Aylesworth about an issue brought up by Leslie Clancy relative to the construction of the pavilion at Mascoma Lakeside Park. Mr. Aylesworth will try to give Ms. Clancy a call this evening or the next day. Mrs. Smith asked that it be stressed that "we" not "me" made decisions relative to the park improvements. Mr. Kluge noted there were a number of opportunities for public input during the process. Ms. Stewart noted that once construction is started people realize the size and or location which they may not have previously.

#### **Adjournment**

Mr. Kluge moved to adjourn at 4:53 PM, Mrs. Smith seconded, vote unanimous in favor of the motion (3-0). Meeting adjourned.

---

Katherine D.P. Stewart, Chair

---

Meredith C. Smith

---

John W. Kluge  
Enfield Board of Selectmen