

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN
MEETING MINUTES OCTOBER 19, 2020**

TIME: 6:00 PM
LOCATION: via Zoom Teleconference

PRESENT

Board of Selectmen: Katherine D.P. Stewart, John W. Kluge, Meredith Smith

Administrative Staff: Ryan Aylesworth, Town Manager; Alisa Bonnette, Assistant Town Manager

Others: Emily Curtis, recording secretary; Roy Holland, Chief of Police; Melissa Hutson, Town Librarian; Robert West, Charles Clark, Robert Cusick, Jo-Ellen Courtney, Jeremy Ford, Sam Eaton, Cecilia Aufiero, Dr. David Beaufait, Kim Quirk, Dominic Albanese, Jean Patten, Noah Lecuyer, Wendy Piper, Erik Russell, Angus Durocher, Lindsay Smith, Bridget Labrie, Scott Gerlach

CALL TO ORDER

Ms. Stewart called the Selectboard meeting to order at 6:01pm.

Virtual Meeting Preamble

TOWN OF ENFIELD BOARD/COMMITTEE COVID-19 ELECTRONIC MEETING CHECKLIST

As Chair of the Selectboard for the Town of Enfield, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that this is a virtual meeting only, as authorized by the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the Zoom platform for this electronic meeting. All members of the Board/Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # and using the password provided or by clicking on the following website address: that has been provided in email.

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Enfield's website at: <https://enfield.nh.us>.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anybody has a problem, please call 603-309-6379 or email at: raylesworth@enfield.nh.us.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

At this time, I also welcome members of the public accessing this meeting remotely. Although this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

I will follow the agenda items in order unless otherwise explicitly stated and ask the Board and town department and/or committee stakeholders for input first. Then I will specifically ask for public comment. I will ask you to

unmute and will call on members of the public. I ask that you endeavor to not speak over one another or interrupt in the interest of fairness to all present in the call and to our minute taker. I acknowledge timing is a challenge and there will be occasional, intentional lags to allow for responses from participants. Please be patient and the meeting will flow along nicely.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

ROLL CALL OF ATTENDEES

APPROVAL OF MINUTES - October 5, 2020 Regular & Non-Public Sessions

Mr. Kluge made a motion to pass the minutes as presented. Mrs. Smith seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

COMMUNICATIONS

Mr. Aylesworth stated there were no additional communications.

BOARD REPORTS

Mr. Kluge stated he had nothing to report.

Mrs. Smith stated she had nothing to report.

Budget Committee

Ms. Stewart stated that the Budget Committee had upcoming meetings, but nothing new to report.

TOWN MANAGER'S REPORT

Mr. Aylesworth stated he would wait for Ms. L. Smith to be available prior to giving election updates and provided the following highlights to the BOS:

- The Request for Proposals (RFP) for health and dental insurance for municipal employees yielded one response, which was from the current insurer – HealthTrust. The renewal rates for the current plan will be 6.4%, and the plans themselves as well as the employee/employer contribution split will be reviewed in the days ahead.
- Further updates will be provided later in the meeting regarding the RFP for a solar array on the Department of Public Works (DPW) salt shed.
- The Town has posted the job announcement for the position to replace the Building Inspector. So far, the Town has received 10 applications for the position.
- Two offers of employment have been made for light equipment operators within the DPW. One of the positions had been open for an extended time due to budgetary considerations and is being filled to be prepared for the winter season operations.
- The Capital Improvement Program (CIP) Committee will be meeting regarding the 2021 budget tomorrow.
- The Budget Committee will be meeting twice next week, Tuesday and Thursday. Individual liaison committee meetings with department heads have begun and will continue through this week in preparation.
- DPC Engineering is continuing to do an analysis regarding wastewater asset management planning, including analyzing the possibility for sites that could host a wastewater treatment plant.

Ms. Stewart inquired if any members of the Board of Selectmen (BOS) or public had questions or comments regarding the Town Manager's report.

Mr. Cusick stated that the water treatment analysis should be taken into strong consideration and believes it is an important issue to look at.

Mr. Aylesworth added that DPC Engineering is also taking rates over the last ten years into consideration to project forward.

Ms. Stewart requested any further comments from the BOS or public.

PUBLIC COMMENTS

Ms. Stewart requested comments from the public regarding items not on the agenda.

Bob Cusick – Town Manager Search

Mr. Cusick inquired if there was anything on the agenda that related to suspending or halting the search for a new Town Manager.

Ms. Stewart stated that it would be discussed in the Town Manager Transition section of the agenda, and anything contractual or directly related to an employee would be discussed in Non-Public Session.

BUSINESS

November 3rd General Election Update

Ms. Stewart requested delaying the election discussion until Ms. L. Smith was available for comments and updates. Members of the BOS agreed.

State and Local Response to COVID-19

Mr. Aylesworth stated that a vendor at the Enfield Market on Saturday 10/10/20 was found to be positive for COVID-19 and upon the market organizers being informed, the vendor was asked to leave the market immediately. He stated that he, Chief Holland, the market organizers all prepared a public statement which was disseminated via the Listserv, Facebook, etc. He stated that the event was debriefed with the Department of Health and Human Services (DHHS) and noted that they agreed with the procedures which were followed and that there was no additional advisement that would have been made. It was noted that the state agreed that there were no additional health risks posed by allowing the market to remain open.

Chief Holland stated that he spoke with the State DHHS regarding the actions taken and they noted that the situation was handled exactly in the manner they would have advised. He added that the incident is an active case with the Attorney General's office and therefore some information could not be disseminated, but he would answer any questions accordingly.

Town Office Operations – Reduction in In-Office Transactions / Security / Access

Mr. Aylesworth requested that Ms. Bonnette report on the operations and modifications being made in the Town offices regarding COVID-19.

Ms. Bonnette stated that with cold weather, an increase in infection rates, and for the protection of employees, changes are being made to limit contact between the public and the employees. She stated that the public would be encouraged to utilize online payments, the drop box, etc. She noted that no changes would be made until after the election to ensure that all members of the public had access to voting via

absentee ballot. She noted that, after the election, the Town Offices plan is to install an intercom, camera and electric strike lock to allow the Town Clerk to buzz people in from behind the glass partition. She stated that employees will work from home when possible. She noted that there was no easy way to accommodate more air flow in the Town Offices. She stated a window intercom is going to be installed to assist with communications between the employees and the public in the lobby, and the small opening that allows for paperwork to be passed between the individuals will have a flap installed to limit the air flow directly through the opening into the faces of employees.

Mrs. Smith inquired fans could be used to assist in circulating the air.

Ms. Bonnette stated it has been considered, but the noise level is an issue and there is no air exchange and there is no way to get fresh air into the space.

Mr. Kluge stated he believed it to be a well thought out approach to precautions.

The meeting continued with further discussion of COVID-19 updates.

Mr. Albanese inquired if the people who attended the market knew if they were positive prior to arriving at the event.

Mr. Aylesworth stated that one individual was informed the day prior to the event that they were positive for COVID-19, and the second individual was informed on their way to the market that they were positive for COVID-19. They decided to continue and participate in the market and a separate party with knowledge of their positive test results contacted the market organizers to inform them of the situation.

Mr. Cusick stated he was grateful for the response that the Town had for the market, and that all members responded in the best way possible. He stated that the Town should investigate finding a fan that could clean the air to circulate and clean it in all the municipal offices, including the library and the police department.

Mr. Kluge supported looking into it further as well.

Ms. Stewart requested Mr. Cusick to send Chief Holland further information on the products he has seen.

As an aside, Chief Holland stated that members of the police department are participating in Beards for Bucks in October, as well as No Shave November as fundraising events.

Chief Holland stated that the front entranceway to the Police Department has been updated and the last part is having Tasco install the security keypad on the new door. He stated he will take pictures of the work that has been completed to be shared with members of the BOS.

Dr. Beaufait stated that Mr. Aylesworth and Chief Holland had an excellent approach to handling the issue with the Enfield Market, and extended his gratitude for their work.

Ms. Stewart requested any more questions or comments regarding Town Office Operations.

Mr. Aylesworth requested to visit the Shaker Recreation Park Sign agenda item. Members of the BOS agreed.

Shaker Recreation Park Sign

Mr. Aylesworth stated that Noah Lecuyer is an aspiring Eagle Scout and is currently working on a project at the Shaker Recreation Fields. He requested that the BOS confirm the name that will be displayed on the sign that Mr. Lecuyer is updating as he has heard the field being referred to by more than one name.

The BOS confirmed that the sign should identify the site as: Shaker Recreation Park.

Mr. Aylesworth suggested the Town Seal be placed on the new sign in the interest of consistency and standardization of municipal facility signs moving forward.

The members of the BOS discussed the significance of the Shaker Tree of Life, which is what was on the original sign. It was noted that the Shaker Tree of Life is on the Enfield Dog Park sign as well.

Mr. Aylesworth inquired if it might be possible to incorporate both the municipal seal as well as the Shaker tree on the sign.

Ms. Stewart stated she was not familiar with graphic design aesthetics and how it might be incorporated.

Mr. Aylesworth stated Mr. Lecuyer would move forward with a variation like the previous sign.

The BOS agreed with this approach.

LWCF Grant Application – Certificate of Vote/Authority (Mascoma Lakeside Park Improvements)

Mr. Aylesworth stated that an application for Land Water Conservation Funding (LWCF) will be completed by 10/30/20 and will focus on the installation of trails in the wooded areas, parking improvements, and other amenity updates at the Mascoma Lakeside Park. He stated that proof of a vote made by a governing body was required to authorize the Town Manager to pursue the grant and commit the match required to fund the project in total. This authorization will show the State that the Town is committed to pursue the grant by privately raised funds and provide assurance to residents that there will be no money from taxes used in support of the project.

Mr. Aylesworth proposed that the motion would read: I make a motion to authorize the Town Manager as well as necessary staff in the Town of Enfield to apply for a Land and Water Conservation Fund (LWCF) local assistance program grant under round 31, and further to authorize any private fundraising necessary to match the said grant funds as required by the State of New Hampshire Department of Natural and Cultural Resources Division of Parks and Recreation on behalf of the Town. In no way shall this motion commit the Town to raise and appropriate funds through municipal taxes or otherwise.

Mr. Kluge made the motion as stated by Mr. Aylesworth. Mrs. Smith seconded.

Mrs. Smith requested clarification, stating that the grant states \$250,000, but her understanding is that \$125,000 is what will be matched if Mascoma Lakeside Park can raise the \$125,000.

Mr. Aylesworth confirmed that the letter of intent specified \$250,000, which was based off final project budget conversations with Mr. Mirski. He noted it is a placeholder to be invited to submit a full grant application for the project.

Mrs. Smith inquired if only \$100,000 is raised, will the grant for that amount still be issued, or if the amount raised must be the full \$125,000 to qualify for any matching funds.

Mr. Aylesworth stated that the maximum amount is set, so if 100% of the funds are not raised, the amount that has been raised will still be awarded.

A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

Comprehensive Public Right-of-Way Regulation – DRAFT prepared by Legal Counsel

Mr. Aylesworth presented a working draft document regarding the development of a Public Right-of-Way Regulation. He stated he requested the Director of Public Works to review the document as well. He stated that some recommendations included developing permits for replacement poles which require the abandoned pole to be removed. He offered that scenic roads could be requested to have a different process to protect the resources and that any feedback from the BOS was welcome.

Mr. Kluge stated that he would be interested to know about what Mr. Aylesworth and the attorneys may advise for verbiage regarding scenic roads, stating that it was an important issue.

Ms. Stewart inquired if all the language in the document was standard for utility companies to clearly understand.

Mr. Aylesworth stated he understood her perspective and he would inquire as to the language utilized in the document.

Ms. Aufiero stated she was interested to know more about what the restrictions are on scenic roads. She stated the companies are supposed to mark the trees and talk to landowners before cutting.

Mr. Kluge stated before they come through and make cuts on scenic roads, the companies must go to the Planning Board. He noted that Planning Board finds out in advance and members of the Planning Board drive to the location to review the marked trees prior to authorization.

Ms. Aufiero stated that the utility companies need to be watched carefully when they come through.

Mr. Kluge agreed.

Mr. Clark inquired why the company was being stated as Fairpoint and not Consolidated Communications.

Mr. Aylesworth stated that the lawsuit was brought under the previous name, Fairpoint, and therefore is commonly still referred to by that name.

November 3rd General Election Update

Ms. L. Smith inquired if members of the BOS had any questions regarding the information that was presented them regarding moving voting over to the Community Building.

Mr. Kluge and Mrs. Smith stated that she did an excellent job with the communications.

Mr. Kluge inquired if she would have enough help and volunteers to complete the work.

Ms. L. Smith stated that she had 25 volunteers regarding non-ballot work and would also have extra help from DPW to move items to the Community Building. She stated she is working with the Supervisors of the Checklist to ensure they are comfortable in training volunteers for procedures regarding same day registrations.

2020 General Election Warrant (Signatures Required) & General Election Absentee Ballot Report

Mr. Aylesworth stated that 964 absentee ballots requested, the Town Clerks Office has mailed 958 of them. He stated that around 1/3 of our registered voters have requested absentee ballots.

Ms. Bonnette requested that the BOS approve the General Election Warrant for the Town Clerk so that it can be posted.

It was noted that the document stated that the election will be held at the Community Building.

Mrs. Smith made a motion to approve the 2020 General Election Warrant. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

Dr. Beaufait stated his recommendation for detailed plans should be in place regarding challengers and observers for our local election.

Chief Holland stated that he has been working with Ms. L. Smith regarding having law enforcement present at the polls all day. He added that he will also be attending a meeting with the Attorney General's office next week which is specifically regarding the election.

Ms. L. Smith stated that, by law, public observers can be present, but there is not a lot of room for them to be present in the Community Building.

Ms. Stewart requested any other comments or questions from the BOS or members of the public, and with no responses proceeded to the next item on the agenda.

Municipal Solar Project (DPW Salt Shed Roof) – Power Purchase Agreement

Mr. Aylesworth stated that the Town received two proposals regarding a Power Purchase Agreement. The proposals were reviewed by himself as well as members of the Energy Committee, the DPW Director, and the Building Inspector. He stated that Zoom conferences were held by all parties to discuss the proposals, as well as to meet with the individual companies to ask questions about the proposals. The group that reviewed the proposals agreed that Norwich Solar Technologies would be the best fit. He introduced the Energy Committee to speak to their recommendations to the BOS.

Ms. Courtney stated that Revision Energy revised their proposal after the initial interview, and revisions were included in the presented documents to the BOS. She stated that the Revision Energy proposal was for a larger display, but the savings of the Norwich Solar Technology proposal far outweighed the benefits of a larger display.

Mr. Clark stated that Norwich Solar Technologies did a great job at addressing the requests in their first proposal and met the guidelines as approved at Town Meeting. He stated it was unclear whether the revisions presented by Revision Energy after the initial deadline for the RFP were acceptable. He asked if Revision Energy was allowed to update their proposal if Norwich Solar Technologies should be given the same opportunity.

Mrs. Smith inquired if it would be necessary to request another proposal from each provider.

Mr. Aylesworth noted that, from the timeline standpoint, both vendors could be requested to resubmit their bids, but to lock in the current tax incentives the project must be 5% completed by the end of the calendar year.

Ms. Courtney added that the RFP was sent out twice, and a good faith effort was made to ensure all vendors had the same opportunity to submit.

Mr. Clark stated that the underground power conduit would be important to get started as the DPW Director is concerned with the disruption of traffic, particularly related to plowing, at DPW due to a trench that will need to be dug.

Mrs. Smith inquired as to who was responsible for digging the trench.

Mr. Clark stated that the entire job is completed by the bidder with no expenses to the Town.

Ms. Stewart stated she wished to move forward with a decision based off the current proposals on hand.

Mr. Kluge agreed.

Mr. Cusick inquired what the responsibilities are for the company to ensure follow through.

Ms. Stewart stated that with the Power Purchase Agreement (PPA), there will be no upfront costs to enter into the agreement, nor ongoing costs of operation or maintenance of the solar facilities. Under a PPA the solar investor will pay for all costs associated with building the solar energy system and will own the system and monetize the tax credits associated with the cost of the project. She stated that the document goes on to discuss details of the roles between the Town, the solar investor, and the power company.

Mr. Cusick stated he was supportive of energy savings and solar power but stated his concern that the Town not become liable to the organizations that are owning and operating the solar equipment.

Mr. Aylesworth stated that the presentation is a letter of intent but is not a final power purchase agreement. He stated that once the BOS approves to work with Norwich Solar Technology, as the terms are laid out in their proposal, Norwich Solar Technologies would submit an agreement which would be reviewed by the Town's attorney. He added that, at this time, he was looking for support from the BOS to work with Norwich Solar Technologies in drafting a formal PPA for further review. He stated that drafting the PPA does not automatically enter them into an agreement, and after the attorney's review the BOS will have the opportunity to decline if desired.

Mr. Kluge supported developing an agreement with Norwich Solar Technologies.

Mr. Clark stated his recommendations that the money saved on electricity should be put into properly insulating the building. He stated that energy audits that have been completed at the building have proven it would be worthwhile. They have seen savings from going to LED lighting, but the insulation is still extremely poor and would be of great benefit to improve for further energy savings.

Mrs. Smith stated he made an excellent suggestion.

Mr. Clark stated that 50% of the project cost will be rebated by Liberty Utilities to the Town once the project is complete.

Mr. Aylesworth stated that the project cost will be about \$60,000, about half of which would be credited back.

Ms. Stewart requested any other comments or questions from the BOS or members of the public, and with no responses proceeded to the next item on the agenda.

Town Manager Transition – Interim Candidates and Search Process

Mr. Aylesworth stated he spoke with Mr. Gould of MRI and the possibility of working with them to obtain an Interim Town Manager. There is one individual that is being proposed as an option, and biographical information has been shared with members of BOS.

Mr. Aylesworth stated that he has received communications and requested feedback from the BOS regarding how they may want to approach the process and all options that are available.

Ms. Stewart requested that Mr. Gould provide her with the information regarding the phases of the hiring process. She stated that she also reviewed other options available for companies that may be able to provide similar hiring and recruitment services.

Mrs. Smith stated that Primex completes the search for free, but MRI was found to be superior in services. She suggested that the BOS discuss with Primex what they may have to offer.

Mr. Kluge supported getting information from Primex again for reference.

Mr. Aylesworth stated that there are not as many search firm options in Vermont and New Hampshire as there are in other areas, such as Massachusetts. He added that Vermont searches are typically handled by their municipal association, but the NH Municipal Association (NHMA) does not handle the processes at all. He stated that there may be small independent companies that are available, and he would be happy to look further into it.

Mr. Aylesworth stated there were two components in discussion, one was the search process and support services, and the second was whether the BOS wished to continue with an Interim Town Manager search.

Ms. Stewart stated her preference for having an Interim Town Manager to assist and oversee the day to day operations and departments and inquired if other members of the BOS agreed.

Mrs. Smith stated that Ms. Bonnette served as Interim Town Manager previously.

Ms. Stewart acknowledged that Ms. Bonnette had served in that capacity but that it has been stated that it was not her preference to do so again.

Mr. Kluge agreed with the necessity of an Interim Town Manager.

Mrs. Smith suggested that Mr. Aylesworth create a list of priorities for an Interim Town Manager and that hours for an Interim Town Manager should be minimal by having most day to day responsibilities shared with municipal employees.

Ms. Stewart stated that MRI proposed an Interim Town Manager being present for an average of three days per week, with the possibility of virtual meetings, which can help with cost savings regarding travel time and mileage.

Mr. Kluge stated that three days a week makes sense and stated that he did not believe it was in the best interest for the BOS to do the job in any way.

Members of the BOS agreed with Mr. Kluge.

Mr. Cusick stated he believed that MRI did a very good and professional job when they were used to find the last candidate. He stated that the lowest bidder is not always the best bidder.

Mrs. Smith agreed, and stated that it was important to be well informed in every way.

Mr. Albanese stated, as a member of previous hiring committees, that he agreed with MRI but had suggestions about what could be done differently than last time. He wondered if NHMA might have access to a list of either search firms or firms that provide interim town managers.

Ms. Stewart supported the suggestion and stated that MRI had feedback on their input during process as well. She requested that Mr. Albanese submit his suggestions in writing.

Mr. Kluge acknowledged that there were other proposals regarding a potential vote at Town Meeting to move from a Town Manager form of government back to a Town Administrator form of government. Mr. Kluge acknowledged that it would go to ballot and inquired if it would throw a wrench in the search process for a new Town Manager.

Ms. Stewart confirmed that that the request will go to Town Meeting and will need to be disclosed to anyone applying for the Town Manager position. She added that she is happy with the current form of government and feels it is serving the Town well. She also noted that does not personally have the desire to serve as the hiring authority of the Town or handle all of the day to day responsibilities that a Town Manager takes care of.

Mr. Kluge agreed that he was strongly in favor of continuing with the Town Manager form of government but expressed concern if it would cause difficulty in the search process for a new Town Manager.

Members of the public requested clarification of the discussion.

Ms. Stewart stated that, as of today, there was a petition that was submitted with the required 10 voter signatures for a Town Meeting warrant article to return to the Town Administrator form of government.

Mr. Cusick stated that moving away from Town Manager form of government would be a drastic move, especially after how long the current government has been in place. He stated that he did not believe that the members of the BOS would desire to be in the position to approve each check and each hiring process; and noted that they are volunteers and it was not a fair assessment of the work completed by the BOS. He stated he would not be satisfied with eliminating the Town Manager form of government and acknowledged that Mr. Aylesworth has performed very well in the position.

It was confirmed that the petition will be issued as a Town Warrant Article on the ballot and not in the in-person meeting.

Mr. West stated that there were rumors of a similar event happening one year ago, and he stated that he believes that the people that signed the document may be people who have lost influence over the last few years as a result of various changes in governance that have transpired under the current Town Manager, and he did not want it to affect the hiring process of a new Town Manager.

Mr. Kluge stated that residents would vote by ballot, which is the voting process. His concern is that an applicant for the position may have apprehension because it is on an upcoming Town Warrant.

Mr. Albanese stated that it may scare people away from applying, and we may be better off getting an Interim Town Manager and then find someone to bring on in March once the vote is finalized so that we can attract the best candidates possible.

Ms. Patten stated she was not in favor of reverting to a Town Administrator, and her opinion was not based on any negativity regarding members of the BOS. She noted and that it seemed more unstable to have three people with different personalities and ideas, and none of the members had the capacity to devote to the job daily. She stated that she does not agree with Mr. West regarding why some people may have chosen to sign the petition, but she does not believe it is the way to go, and that we are beyond the needs that the suggested government could provide.

Mr. Cusick stated that if we waited until March to begin the search process, then we will be almost a full year before we have someone in the Town Manager position. He stated that without a Town Manager in the position, we could lose out on money and funding that could be available for valuable resources.

Ms. Aufiero inquired if it was understood why people wanted the form of Town government to be changed, and what issues they have with the present form of government.

Ms. Stewart noted that there are RSA's that state how the Town government is formed and whether it is a Town Manager or a Town Administrator, the job duties of a Town Manager are listed in the RSA's. She stated that we work together as a policy making body, but the BOS does not 'rule with an iron fist' as that is not how the government is set forth by the RSA's.

Mr. Kluge stated that the discussion should be tabled until the next meeting so that more information can be gathered.

Mr. Albanese stated that the information can still be prepared and ready to put into motion as soon as the vote is finalized. He inquired as to what firm may have recruited Mr. Aylesworth and if they had been considered.

Mr. Cusick stated that MRI received a wide application of candidates during the last hiring process.

Ms. Stewart stated that she preferred to complete steps in due diligence and have the BOS agree on a path forward as well as being open to all ideas. She noted that there are a lot of moving parts and that timing is a challenge, and in person interviews would be another extreme challenge in the process.

Mr. Clark inquired who recruited Mr. Aylesworth.

Mr. Aylesworth stated that a company named Executive Suite recruited him, but that there may be more firms available in southern New Hampshire to examine as possibilities as well.

Mrs. Smith stated that she had a small housekeeping issue that the BOS never formally accepted Mr. Aylesworth's resignation.

Mrs. Smith moved that the BOS regrettably accept Ryan Aylesworth's resignation and wish him all the best in his future adventure. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0).

ADMINISTRATIVE ITEMS

Ms. Stewart stated that there were no Administrative Items to be addressed.

OTHER BUSINESS

Ms. Stewart requested any other business that should come before the meeting.

Ms. Aylesworth stated that he and Ms. Bonnette updated the agenda so that informational items would be presented at the end of meeting. These items do not require discussion and they require no BOS action. He stated that they will be included in the same manner going forward.

Members of the BOS stated their approval of the changes.

INFORMATIONAL ITEMS – NO ACTION REQUIRED

- Notice of Acceptance of Shoreland Permit Application – NHDES File #2020-02514, Jean & Timothy LaBombard, 102 Shaker Blvd, Map 28 Lot 11
- Wetlands & Non-Site-Specific Permit #2020-01759 – Edson Revocable Trust, Crystal Lake Rd, Map 46 Lot 27: Temporarily impact 260 square feet of bank in order to replace 61 linear feet of existing wall on 325 feet of frontage along Crystal Lake
- Land Resources Management File #2020-02498 – Keith & Athena Nicholson, 353 Crystal Lake Road, Map 46 Lot 17: Complaint of possible violation received by NHDES alleging creation of a sandy beach by placing sand on the shoreline below high water line of Crystal Lake
- Land Resources Management File #2020-02497, Andrew & Theresa Pettola, 360 Crystal Lake Road, Map 46 Lot 16: Complaint of possible violation received by NHDES alleging removal of vegetation beyond permissible limits of Crystal Lake and expanded footprint of an accessory structure without a permit
- Land Resources Management File #2020-02483 – MK Property Enterprises, Smith Pond Road, Map 6 Lot 43: Complaint of possible violation received by NHDES alleging allowing a breach in a skid trail on a steep slope to allow turbid surface runoff into adjacent brook without a permit
- NH Dept. of Environmental Services Drought Update 17

ADJOURNMENT

Mrs. Smith made a motion to adjourn at 7:54 PM. Mr. Kluge seconded. A roll call vote was taken. Vote unanimous in favor of the motion (3-0). The meeting adjourned at 7:54 pm.

Katherine D. P. Stewart, Chair

Meredith C. Smith

John W. Kluge
Enfield Board of Selectmen