

**Enfield Board of Selectmen  
Whitney Hall Conference Room  
Enfield, New Hampshire**

**MINUTES of February 2, 2016**

**Board of Selectmen:** Fred Cummings; John W. Kluge

**Absent:** Donald J. Crate, Sr., Chairman;

**Administrative Staff:** Steven Schneider, Town Manager; Alisa Bonette, Assistant Town Manager; Jim Taylor, Director of Public Works; Richard A. Crate, Jr., Chief of Police; Karol Hammer, Recording Secretary

**Others:** James Bonner (video); Francine Lozeau, Dan Kiley, Mark Johnson, Marcia Herrin, Janet Shepard, and others.

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mr. Cummings called the meeting to order at 6:00 PM.

**II. APPROVAL OF MINUTES**

Mr. Kluge offered one correction to the draft minutes of the January 19 meeting, as follows: The second sentence within the section entitled Board Reports: Planning Commission should be replaced with: "He said the Planning Commission seemed more positive about the new version. Solar on private property for personal use is 'by right.'"

Mr. Kluge made and Mr. Cummings seconded the motion to accept the minutes as modified. The motion passed unanimously.

**III. COMMUNICATIONS**

None

**IV. BOARD REPORTS**

**Budget Committee:**

Mr. Cummings reported that the Public Hearing for the 2016 proposed budget would be the next day. The draft budget reflects a 2% increase. Per an informal straw poll, Mr. Cummings believed the draft budget will be supported by the Budget Committee. He didn't anticipate an issue with obtaining Selectboard support.

**V. TOWN MANAGER'S REPORT**

**Primary Election:**

Mr. Schneider reminded the Board that the Presidential Primary election will be on February 9. He said it would be good to have the majority of the Selectboard present, at least for the end of the polling hours.

The Shaker Bridge Theatre production will finish on Sunday, and hall will be available for polls setup beginning Monday.

Mr. Cummings indicated that he would be at the polls in the evening, and Mr. Kluge anticipated being present most of the day.

**Lakeview:**

Mr. Schneider said that a committee consisting of him, two (2) Lakeview board members and two (2) representatives of the Lakeview property management company interviewed engineers the previous week. Seven (7) bids had been received in response to the State-mandated RFQ. They settled on what he thought would be a very good firm, and were finishing reference checks.

**Library:**

Mr. Schneider and Phil Niely met in the morning with the architects for the new Library. He felt it was important for Mr. Niely to see the plans, to ensure that they complied with building codes. Bid were to go out during the week.

**VI. PUBLIC COMMENTS**

None.

**VII. BUSINESS**

**Draft Warrant:**

The Selectboard reviewed the Draft Warrant for Town Meeting and determined that the Articles would be ordered as follows:

1. To choose Town Officers by ballot
2. Zoning Ordinance Amendment re: Community Net Metered Solar Arrays
3. New Library Building
4. Lakeview Sewer Extension Financing
5. Lease/Purchase of Truck and Truck Bodies
6. Boat Launch and Boys Camp Road Bridge
7. Budget
8. CIP Funding
9. Other CIP
10. Deficit
11. Conveyance of land to Shaker Museum
12. Conservation Commission
13. Cemetery Maintenance

They also decided to postpone until the next evening their votes on whether the Selectboard would support or not support each article. Mr. Kluge expressed concern that Mr. Crate also should have a voice in those decisions.

**Police Promotion:**

Chief Crate introduced Corporal Luke Frye, his family, and the Enfield police officers and department staff members in attendance.

The Chief said that, after nine (9) years of distinguished service with our department, Luke Frye is an officer who can always be counted on, and who has increasingly taken a leadership role in the

department. He has proven himself over the last few years in particular as someone more than capable of filling the department's current Sergeant vacancy. Chief Crate said that it was his pleasure to promote Corporate Frye to Sergeant in recognition of his contributions to the department. He then invited Mrs. Frye to remove her husband's rank insignia, to make room for his new Sergeant insignia.

The Board and Town Manager congratulated Sergeant Frye and thanked him for his dedication to the Town.

**Street Light on Union Street:**

Ms. Shepard asked the Town to consider swapping the Union Street street light – which is bothering its neighbors with bright reflections – with one from up the street that does not have the reflection issues.

Mr. Schneider said that the Fire Department lot would still be well lit if the swap were to happen.

Mr. Cummings suggested that the light at the intersection of Shaker Hill and Lockhaven Road also be fixed.

**Town Report:**

Ms. Bonnette reminded the Board that the Town Report would still need a dedication, and that their written report must be completed by Monday, February 8 at the very latest.

Mr. Kluge renewed his offer to write the Board's report, but had not received any material yet.

**Dog Park:**

Ms. Herrin reminded the Board that the second-year agreement with the Dog Park Supporters still had not been signed.

She also shared with the Board that the Dog Park Supporters had received a bid from Valley Artesian for installing a well at the Dog Park. As the property owner, the Town would have to sign the contract with Valley Artesian, but the Dog Park Supporters would pay the bill, which was estimated at \$5,000.

Mr. Cummings asked Ms. Herrin if she understood that if something happened to the dog park, the Town would own the well. She said she did understand.

She also showed the Board a diagram that illustrated the proposed location of the well, just outside the dog park enclosure. She said this siting was for health reasons, and that the water could be pumped into a cistern inside the enclosure.

Mr. Cummings asked if the well head would be enclosed. She said it would.

Mr. Taylor asked if it would be a powered pump or a hand pump, and Mr. Herring said it would be a hand pump.

Mr. Kluge wanted to know whether it would be freeze-proof, and she said it would.

Mr. Taylor was concerned that a manual pump would be very difficult, to which Ms. Herrin replied that it would operate on a pulley system that would have periodic checks to keep the water at or above a certain level, making hand pumping possible and much easier.

**Shaker Cemetery:**

Mr. Schneider explained that the Article in the Town Warrant was complex to write because, while State statutes allow towns to acquire land and cemeteries, the language is not as clear when it comes to the

divesting / conveyance of such properties to other parties. He said that the Town attorney carefully crafted the Article language to enable the conveyance within State law.

Mr. Taylor noted that, while the Town has a map of the limits of the property, the specific accuracy of the limits is not certain.

**2016 Budget:**

Mr. Cummings reiterated that the Budget Committee was able to limit the tax increase for the Town budget to 2%. He said the in depth discussion of the budget would happen at the Public Hearing the next evening. The Committee went line by line through the budget, to find small cuts it could make in order to recoup the \$40,000 deficit from this past year.

He cautioned everyone to remember that the Town has been operating without an undesignated fund, which is one of the dangers of such a tight budgeting approach.

Mr. Schneider said that, when it came to cutting the Public Works budget, the Committee gave Mr. Taylor a target figure, and he chose where to make the cuts within the department.

Mr. Taylor said there were things he could not cut, and there would be adjustments through the year. Mr. Schneider agreed, saying that because we operate on a bottom line budget, the individual items' amounts fluctuate as reality plays out through a year. Mr. Taylor agreed, saying that there are things the Town had to do; we wouldn't *not* plow, for example, if we had snow and the budget for that line item had been exhausted.

Mr. Cummings said that one member of the Budget Committee had suggested that plowing less often might be a cost savings.

Mr. Cummings said he anticipated a rough time budgeting next year, because there will be increases in the budget over which the Town will have no control.

There's a school of thought, he said, that roads should go into the CIP, so the Town could get financing to do road work.

Mr. Taylor supported that idea, saying it would be good to be able to do a project like the recent Jones Hill Road improvement every five years.

Mr. Cummings said that the \$2.5 million the Library needs would do a lot of road work; it would solve a lot of problems.

Mr. Taylor said the Jones Hill Road project was really well done; now, two (2) bad winters after the project, you can drive over that road and find almost no cracks. That's how our road projects ought to be done every time. He would like to target the hills and high traffic roads as the places to make that kind of investment.

Mr. Cummings wondered how the financing would work if the CIP were involved, and suggested that would be a good discussion to have.

**Board / Committee Appointment Request:**

Mr. Schneider shared with the Board a message from Tom Blodgett, offering to serve on a Town Committee or Commission. Jeanine King would not be interested in being reappointed to the Conservation Commission, so that might be a good target in May for Mr. Blodgett, he said.

Mr. Schneider suggested an appointment to the Conservation Commission in May, as well as an appointment as an alternate to the Zoning Board.

Mr. Kiley noted that only one (1) member of the Zoning Board could also be a land use board member. Kurt Gotthardt already serves on the ZBA and fills that role. If Mr. Gotthardt is elected to the Selectboard, that would create a viable opening on the ZBA.

**Other Business:**

None.

**Next Meeting:**

Tuesday, February 16, 2016, Whitney Hall Conference Room

**CONFERENCE**

**I. NON-PUBLIC SESSION**

Mr. Cummings made and Mr. Kluge seconded the motion to adjourn to Non-Public Session at 6:40 PM, RSA 91-A:3II(c). Roll call vote: Mr. Cummings – aye, Mr. Kluge – aye. The motion passed unanimously.

Mr. Kluge moved to come out of Non-Public Session at 6:55 PM, Mr. Cummings seconded, vote unanimous in favor of the motion.

**II. ADJOURNMENT**

Mr. Cummings moved to adjourn at 6:56 PM., Mr. Kluge seconded, vote unanimous in favor of the motion, meeting adjourned.

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Donald J. Crate, Sr., Chairman

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John W. Kluge

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B. Fred Cummings  
Enfield Board of Selectmen