



Town of Enfield



Narrative Reports



Building Inspector/Health Officer/Fire Inspector

~ MISSION STATEMENT ~

To provide the citizens of Enfield, NH with as safe and healthy living environment as possible, by applying the applicable codes and laws adopted by the Town and the State of NH in a timely and fair manner; to assist other departments and administration with information and knowledge necessary to achieve the common goal of betterment of the Town of Enfield.

2017 was a year that saw a significant increase in the value of building projects being undertaken in the Town of Enfield. Multiple remodeling projects have exceeded the \$750,000.00 mark and an increase has been noted in the number of \$1 Million plus homes that are currently in progress or being planned.

We issued 114 total permits for the year, 16 of these were for new single family homes, and 12 were for residential solar systems which now total 46 town-wide. Energy saving updates continues as many were for new windows and heating system updates.

After the completion of the 60,000 gallon LP plant on Whaleback Mountain Road, the Enfield Fire Department conducted a water flow exercise to confirm the necessary gallons of water were available if needed. With mutual aid companies we were able to flow the required 750 gallons per minute for a sustained period of time. Thank you to the 8 departments that participated to make this exercise successful.

Remember to check and replace the battery in your smoke and carbon monoxide detectors twice a year. Never disable or remove the battery. If the units sound trust that they are working properly, exit the building, call 911 and never re-enter for any reason. Have a preplanned escape route and meeting place for your family to await emergency responders.

Stay safe in the New Year.

Respectfully submitted,

Philip K. Neily
Building, Health, Fire Inspector



Capital Improvement Program Committee

The year 2017 has closed and the Capital Improvement Program (CIP) Committee is pleased to report that six years from inception, the CIP is continuing to make progress in helping the town move toward a more comprehensive long-term strategic plan for capital projects and vehicle/equipment upgrades.

The strategy developed by the CIP Committee was to:

1. Continue to update and maintain fixed asset inventories
2. Articulate an affordable long-term funding strategy through the development of a 6-year Capital Improvement Plan (CIP plan)
3. Facilitate a smooth, affordable tax rate
4. Leverage funding sources that fit our needs

We began 2017 with a balance of \$822,351.43 in the CIP Capital Reserve Fund (CRF). By the end of 2017, the balance stood at \$1,019,223.29. Current debt service liabilities for 2018 are \$179,753, which represents a \$21,627 reduction from the \$201,380 in debt service paid by the CIP-CRF in 2017.

Looking ahead to 2018, the CIP Committee started the year with a meeting with the Trustees of the Trust Funds to better align financial reports and projections. Also in 2018, members from the CIP Committee will participate in the Strategic Governance sessions, which will help the CIP plan evolve and more strongly tie in with the town's overall goals and master plan. While there is still significant work to do, the town has made progress stabilizing the funding process for capital projects. Looking beyond 2018, departments have submitted a wide range of capital requests for years 2019-2023. These requests include funding the replacement of many municipal vehicles and equipment, such as police cruisers (approximately one vehicle per year), fire engine, fire support vehicle, forestry vehicle, rescue truck, ambulance, plow trucks and roadside mowers. Requests also include funding for a wide range of public building and infrastructure projects, such as road improvements, upgrades of aging water infrastructure, and renovations to municipal buildings. Given funding constraints, it goes without saying that many capital requests will ultimately have to be postponed, revised, or disapproved as the committee goes about completing a thorough needs assessment, examining alternatives, and preparing a 6-year CIP plan.



To fund additional capital needs, we are seeking \$374,500 for the following items to be purchased from the CIP-CRF in 2018:

| | Cash | To Be Financed |
|--|------------------|------------------|
| 1. Municipal Facilities Feasibility Study | \$42,000 | |
| 2. DPW Dump Truck Replacement | | \$180,000* |
| 3. PD Cruiser (Sedan) Replacement | | \$35,000* |
| 4. Crystal Lake Road Improvements | | \$58,000** |
| 5. Replacement Furnaces (Union Street Fire Station and Shedd Street Garage) and Insulation (Shedd Street Garage) | | \$20,000** |
| 6. Transfer Station Office Replacement | | \$6,500** |
| 7. Huse Park Basketball Court Upgrades | | \$15,000** |
| 8. Whitney Hall Parking Lot Resurfacing | | \$15,000** |
| 9. Community Building Security / Locks | | \$3,000** |
| Subtotal | \$42,000 | \$332,500 |
| TOTAL | \$374,500 | |

*These vehicle leases will be bundled into a single lease-purchase agreement

**These projects will be bundled into a single 7-year bank loan

The CIP Committee recommends funding be made available to purchase the following items in 2018:

| | Cash | To Be Financed |
|--|-----------------|----------------|
| 1. Municipal Finance Software Upgrades | \$51,000 | 0 |
| 2. Strategic Planning/Governance Project | \$25,000 | 0 |
| Subtotal | \$76,000 | 0 |
| TOTAL | \$76,000 | |



Unfortunately, these items are not eligible for capital reserve funding based on how the CIP-CRF is currently authorized. As such, an alternative funding source would need to be used.

The CIP Committee is requesting that \$395,968 be raised and appropriated to the CIP-CRF in 2018 (a \$26,200 increase over \$369,768 raised and appropriated in 2017) so that we can continue to build and maintain sustainable capital reserves moving forward. However, if an article is presented on the warrant at the annual Town Meeting to use tax dollars to fund the strategic planning and software upgrades identified above, the CIP Committee would support reducing the recommended 2018 appropriation to the CIP-CRF the corresponding amount. As such, the 2018 appropriation to the CIP-CRF would be \$319,968.

Although it has been nearly 15 years since the CIP Committee last developed a comprehensive Capital Improvement Plan, with the support and encouragement of the Town Manager and Board of Selectmen, the Committee will be making this a priority in 2018.

We appreciate the Town's continual support of this program and look forward to sharing the draft CIP plan with town residents once it is completed in the coming months.



Cemetery Trustees

~ MISSION STATEMENT ~

The Mission of the Cemetery Trustees is to ensure that ample resources are available to maintain all cemeteries (stones, fences, grounds, stone walls, trees, etc.) for which the Town of Enfield is responsible, on an ongoing basis, ensure that all cemetery records are accurately and completely maintained in a timely manner, and advocate on behalf of those who can no longer represent themselves.

Work is nearly complete on the “scattering of ashes park” located in the Countryside Cemetery with the installation of a pillar, benches and a brick walk; it will be completed in 2018. This cemetery also received landscaping and new hard-pack on its driveway. Sexton Will Shoemaker then marked out a new section of this cemetery for burials. By adopting a modern grid system for this cemetery Will has ensured that it will be easy to manage in future years. Surveying and pinning of this new section should take place next year.





Trust funds were used to purchase a one third interest in the town's new excavator, and use of this new piece of equipment has had major benefits. It does less damage to the ground than larger machines and provides mechanized support for projects located in congested spaces. It was used to restack stones around the Town Cemetery and repair a wall in the Follansbee Cemetery. This machine also creates burial sites with cleaner sides and much less manual effort.

Although there were no major summer storms creating downed trees requiring cleanup, this was a year where advantageous growing weather created the need for a good deal of extra mowing. Will Shoemaker and his crew were very active on this front all summer long. Thankfully, an abnormally low number of burials and cremations left Will with the time to get all the mowing done.

After many years of service, Trustee, Gordon Clough, is retiring at the end of this term.



Conservation Commission

~ MISSION STATEMENT ~

To protect the National Resources of Enfield and preserve them for future generations.

In February, the Eastman Charitable Foundation sponsored a joint meeting of conservation commissioners from Enfield, Springfield and Grantham to initiate joint conservation projects.

The Enfield Commission evaluated 50 acres of primarily wetlands owned by the Town. The property is landlocked, located between Oak Hill Road and Potato Road. The Commission recommended to the Select Board, and they agreed on August 8, 2017, that the Town keep the property for wildlife habitat and Bicknell watershed protection.

The Commission continues to work on a public access for the Moose Mountain Trail system, which is one of the most beloved trails in Enfield. The trail runs along the ridge of Moose Mountain and has extensive views of the Mascoma Valley. The Towns of Hanover and Lebanon are also involved in preserving this trail system.

Perhaps the most exciting event this summer was the hatching of two loon chicks on the Harris Brook reservoir during a year when the survival of nests and chicks was very low across the state. This year marks the first year ever that loons have successfully hatched on the reservoir. The NH Loon Preservation Committee has added Harris Brook to their loon watch list.

More than 20 people turned out for the Commission's annual Old Home Days Conservation hike on Shaker Mountain. The hike's theme was vernal pools and Fish & Game logging practices to promote wildlife. A moose was seen feeding at Lost Lake during the hike.

In July and August, the Commission provided an educational wildlife display featuring the bones of moose, deer, coyote and porcupine to the Enfield Public Library. A local artist donated a hand-painted backdrop.



The Commission would like to thank Karen Bamgartner for her painting, Chris Rollins for his surveying expertise, and member Dwight Marchetti for his years of service to the Commission.

Respectfully submitted,

Alan Strickland, Chairman



Energy Committee

~ MISSION STATEMENT ~

**To identify energy savings opportunities for the Town
and residents of Enfield.**

~ Motto ~

Seeking options for resource stewardship

In 2017 the Committee addressed two major areas of activity, sustainable power production and energy efficiency/conservation. The first of these involved negotiating a Power Purchase Agreement (PPA) with a solar contractor to provide most of the DPW's electricity from a solar array on its salt shed roof. This project has survived regulatory, legal and economic hurdles to take the form of a new contract offer from Norwich Technologies to sell the Town electricity at a discounted price for 20 years. Because of the length of this time commitment the PPA proposal will be presented as a warrant article at Town meeting. If approved, the solar array will be installed sometime in May.

In the area of conservation, an effort is underway to save the Town money, and to save energy as well, by eliminating streetlights where public safety would not be at risk. A streetlight reduction policy has been developed in which the removal standards require that vehicle and pedestrian safety will not be compromised. In addition, a list of pole numbers on which lights slated for removal are located will be developed. This list will be reviewed by Town officials and by any property owners who wish to retain nearby streetlights through conversion to private use.

Lighting efficiency upgrades at three Town facilities (the Library, the Police Department and the DPW) has resulted in significant energy savings at little or no cost to the Town.



In 2018 the Committee will join an Upper Valley initiative to inform and assist homeowners in building weatherization. Further support of volunteer efforts to improve Town recycling is ongoing. The Committee will also assist in drafting a new solar zoning ordinance. And there is an effort to install an electric vehicle charging station near the Community Building.

Respectfully submitted,

Charles DePuy
Chairman



F.A.S.T. Squad

(First Aid Stabilization Team)

~ MISSION STATEMENT ~

The Mission of the Enfield FAST Squad is to establish, train and maintain a life saving squad that will serve the citizens of Enfield and to sponsor and promote public programs of First Aid, CPR, AED training and disease/accident prevention.

Enfield FAST Squad was dispatched to a total of 360 calls for service in 2017. We have staffed the ambulance with on call staff for prompt coverage at night. Lebanon Fire Department provides day time coverage. The Enfield FAST Squad could still use more members that would be available to respond to calls. If you are interested in an on call Emergency Medical Technician position, the Enfield FAST Squad would welcome and assist interested candidates. Please call 632-5200 or email efirefighter32@yahoo.com.

The FAST Squad is currently upgrading our service. We currently have 6 members in class for their Advanced EMT Certification, An additional 155 hours of training. One member has made the commitment to pursue his Paramedic certification, an additional 2 years of training. We continue to focus on training both our FAST Squad members and the general public (including Enfield Town personnel, Teachers, Coaches, Boy Scouts, Girl Scouts and additional organizations). In addition, First Aid, AED and CPR training sessions are held free of charge to the public. We also hold monthly training sessions for our Squad members to cover topics and current protocol changes that would help better serve the residents and guests of Enfield.

The Enfield FAST Squad is proud to educate, serve and provide compassionate life-saving services to our fellow townspeople.

Respectfully Submitted,

Richard Martin
EMS Chief



Current F.A.S.T. Squad Membership

EMS Chief – Richard Martin, EMT
Assistant Chief – John Nugent, EMT
Training Officer/Capt. – Michael Mehegan, AEMT

Jordyn Bagalio, EMT
Joel Coehlo, Paramedic
Lt. Daniel Huff, AEMT
Cassidy Jacques, EMT
Christian Killmer, EMT
Doug Miller, FR
Samuel Provenza, Paramedic
Christopher Valley, EMT
Joshua Wessells, EMT
Kimberly Withrow, EMT



Fire Department

~ MISSION STATEMENT ~

The Enfield Fire Department endeavors to provide safe, effective and efficient fire protection services to the residents of Enfield and to provide comprehensive education to reduce the causes of fire.

The Fire Department was very busy this year with 154 calls.

There are currently 30 members on the Fire Department between the Union Street and Center Stations.

Members of the Fire Department continue to be involved with Fire Prevention Week and Career Day. The dedication and time of these members is what makes the programs a success.

The Firefighters Association continues with their fundraising events, which includes Bingo on Tuesday nights, The Enfield Family Fair in June, Chicken Barbecue in July and the Holiday Toy Drive in December. Proceeds go back to the community for helping others in need.

We strongly encourage everyone to make sure their smoke and carbon monoxide detectors are operating properly and to replace the batteries twice a year. Everyone should have a fire escape plan for their home. If you are in need of a smoke detector contact the Fire Department. Stay Safe.

We would like to thank everyone for their continued support for the Enfield Fire Department.

Respectfully submitted,

David J. Crate, Sr.
Fire Chief



**Fire Department Call Record
January 1 – December 31, 2017**

| Classification of Call: | Number of Calls | | | |
|--------------------------------|------------------------|-------------|-------------|-------------|
| | 2014 | 2015 | 2016 | 2017 |
| Structure Fire | 1 | 2 | 2 | 2 |
| Chimney Fire | 5 | 5 | 3 | 2 |
| Grass/Forrest Fire | 5 | 2 | 3 | 3 |
| Illegal Burn | 0 | 5 | 2 | 0 |
| Electrical Fire | 2 | 2 | 0 | 3 |
| Wires Down | 20 | 6 | 11 | 15 |
| Alarm Activation | 10 | 14 | 10 | 15 |
| Public Assist | 14 | 22 | 5 | 4 |
| Medical Assist | 4 | 3 | 4 | 6 |
| Haz-Mat | 0 | 5 | 2 | 2 |
| Search/Rescure/Recovery | 0 | 0 | 3 | 7 |
| Odor/Smoke Investigation | 15 | 12 | 9 | 11 |
| Tree Down | 0 | 0 | 0 | 9 |
| MVC | 29 | 31 | 34 | 37 |
| MV Fire | 4 | 1 | 6 | 4 |
| Carbon Monoxide | 4 | 9 | 9 | 4 |
| Dumpster Fire | 0 | 1 | 0 | 0 |
| Bomb Scare | 0 | 0 | 0 | 0 |
| Mutual Aid - North Woodstock | 0 | 0 | 0 | 2 |
| Mutual Aid-Canaan | 9 | 8 | 14 | 11 |
| Mutual Aid-Lebanon | 7 | 7 | 11 | 8 |
| Mutual Aid-Grafton | 2 | 1 | 5 | 1 |
| Mutual Aid-Springfield | 1 | 1 | 2 | 3 |
| Mutual Aid-Hanover | 1 | 0 | 3 | 1 |
| Mutual Aid-Plainfield | 1 | 0 | 1 | 1 |
| Mututal Aid-Grantham | 0 | 2 | 0 | 3 |
| Mutual Aid-Hartford | 0 | 1 | 0 | 0 |
| Mutual Aid-Norwich | 0 | 1 | 0 | 0 |
| Mutual Aid-Tilton | 0 | 1 | 0 | 0 |
| Total Calls | 134 | 142 | 139 | 154 |



Heritage Commission

~ MISSION STATEMENT ~

The Enfield Heritage Commission will properly recognize, protect, and promote the historic and esthetic resources that are significant to our community, be they natural, built, or cultural. The commission will work co-operatively with other educational and civic organizations in fulfilling its mission.

The Heritage Commission noted several major accomplishments in 2017, not the least of which was another National Historic Register listing and a \$10,000 Moose Plate Grant.

The year opened with an initial meeting of the Enfield Shaker Village Scenic Byway. An Advisory Board was formed at this meeting to begin the process of returning Enfield to good standing with the NH DOT, insuring that the Scenic Byway will continue in Enfield and Lebanon. Meredith Smith was elected Chair and Mary Ann Haagen was elected Vice Chair. The Byway Advisory Board will be meeting on a regular basis to insure compliance with laws governing Scenic Byways. It is hoped that having an active Scenic Byway will encourage tourism. Once the Byway is back in good standing, it will be listed on State of NH tourism maps.

Town Meeting in March recognized Andrew Cushing for his outstanding work on the National Register application for the Enfield Center Town House. Andrew was awarded the Heritage Commission's Historic Preservation Award for 2017.

Linda Jones attended the NH Preservation Alliance Spring Conference in April, representing the Heritage Commission. She received some excellent pointers at the conference on ways to promote heritage commissions and issues of historic interest.

July brought the great news that, at long last, the Enfield Center Town House has been listed on the National Historic Register. Listing on the Register will open opportunities for grant funding to facilitate much needed repairs and maintenance for the Town House. The Heritage Commission is extremely grateful to Andrew Cushing who assisted with the complex application process.

In August, Linda Jones was appointed to serve as the point person in charge of promoting the Commission's activities. She will be responsible for press releases and other public communications. She also has arranged for the



purchase of a banner that can be used for public meetings and things such as the Old Home Days parade.

September brought more good news: Enfield had received a \$10,000 Moose Plate Grant for structural repairs to the Town House. Presently, Requests for Proposals for work to be done have gone out. It is anticipated that work on the underpinnings of the building will be done in the spring of 2018. The work must be completed within a one-year period of receipt of the grant (September of 2018).

December brought news that the Enfield Shaker Scenic Byway was now officially back in good standing with NH DOT. Quarterly meetings will be held by the Advisory Board, the first to be held in March of 2018. Thanks are due to Megan Butts at Upper Valley Lake Sunapee Regional Planning Commission who guided us through the rather complex process of returning to good standing.

The Heritage Commission looks forward to another productive year, anticipating new projects and completing unfinished ones; perhaps first and foremost will be requesting an extension of the Scenic Byway to Enfield Center. Completion of the structural work on the Town House will also be high on the agenda. We welcome suggestions from Enfield residents for projects pertaining to historic matters, be they preservation of a building, assisting in historic research, or highlighting an important Enfield historic resource. The Heritage Commission strives to protect and preserve the many historic treasures which Enfield is endowed with.

Respectfully submitted,

Meredith C. Smith, Chair



Human Services Department

The Town of Enfield Human Services Department is a branch of local government that provides relief to Enfield residents in need of financial assistance.

The Human Services Director is responsible for dispersing aid in the form of vouchers for rent, security deposits, and prevention of eviction and disconnection of utilities, fuel, utilities, food, and prescriptions.

The Human Services Director works in unison with a number of local service agencies, including but not limited to, Social Security Administration, State of NH Health & Human Services, Visiting Nurse Alliance, WIC, LISTEN, and Tri-County Community Action Programs, in order to provide information, referrals, and assistance to residents.

In the year 2017, a total of \$11,860.89 was disbursed to 12 households consisting of 17 adults and 11 children. Of these clients 3 were in danger of becoming part of the homeless population and were placed into housing of their own.

Reimbursement made by client(s) for services rendered in 2017 was \$775.00

Secret Santa's surprised 3 families with gifts and holiday joy for their children this year. Thank you all for making their Christmas special.

The breakdown of the money disbursed in 2017 is as follows:

| | |
|------------------------|--------------------|
| Rent/Security Deposits | \$ 9,149.00 |
| Mortgage | 0.00 |
| Electric | 820.34 |
| Heating Fuel | 796.55 |
| Prescriptions | 0.00 |
| Direct Cremation | 1095.00 |
| TOTAL | \$11,860.89 |

The Fuel Fund was established in October 2008 by the Board of Selectmen after being approached by residents who were concerned with the problem of rising fuel prices and the drastic measures residents in need were taking to heat their homes. The ending balance of the Fuel Fund for 2017 is \$6,854.32



Throughout the year, we depend on support of the community to provide food cards from local grocery stores to provide meats, milk, bread, eggs, baby formula, laundry soap and other perishable items not available at our local pantry to help families through their time of need.

I would like to take this opportunity to thank everyone who made donations of Food Cards and/or the Fuel Fund throughout the year of 2017.

Eastman Recreation
Mascoma Savings Bank Foundation
Vanessa Stone/Realtors
Community Lutheran Church
Rich & Carol Lammert

Respectfully submitted

Diane Heed
Director of Human Services



Library

~ MISSION STATEMENT ~

The mission of the Enfield Public Library is to be a focal point of the Enfield community by providing all residents and community members with a variety of resources and activities that educate, enrich, and entertain. The library strives to provide a welcoming environment that inspires lifelong learning and community engagement.

Goodbye 2017, hello 2018! It was another busy year for us at the Enfield Library. We had 12,797 people come in and use our services, and our 3,063 patrons borrowed 30,138 items. We also had 789 people use the New Hampshire Downloadable Books (Overdrive) program and they borrowed 2,039 ebooks and 1,916 audio books. Additionally, our interlibrary loan service remains popular. We loaned 731 items to other libraries and borrowed 829 items for our patrons.

Programming continues to grow and in 2017 we held 342 programs for all ages. In March we sponsored a speaker from the Mount Washington Observatory who described the weather monitoring activities that take place at “the home of the world’s worst weather.” In October, actors from Hampstead Stage performed an hour long version of *Frankenstein* and afterward answered questions about the story and production. In between was our Summer Reading Program: Build A Better World. We had 55 children and 46 adults sign up to read for prizes, weekly programs including “Toys from Trash” and Reader’s Theater, and a grand finale featuring ScienceTellers.

Libraries today are not just books and over the course of the year we borrowed several maker-play STEM toys from the State Library. These included: 3D doodler pens, Ozobots, Magformers, Legos, Snap Circuits, and Gears Gears Gears. Because of their popularity the Library now has our own sets of Brain Flakes, Gears, and thanks to generous donations, Snap Circuits and an Ozobot.

Our public computers were used 946 times to check email, job search, file for benefits, research genealogy, take classes, and print important documents. We also offer wifi access, photocopying, and fax services and in 2018 will be able to offer scanning and color printing.



Feedback over the past year has included the words “welcoming” and “amazing.” We are committed to these concepts in all that we provide to the public. We want the residents of the Mascoma community to think of the Enfield Public Library as the place to meet, learn, do.

Respectfully submitted,

Melissa Hutson
Town Librarian
<http://enfieldtownlibrary.org/>



Library Trustees

We are pleased to provide this update on the Enfield Public Library, especially as national and world events in 2017 brought new urgency to the library mission, and as we seek to complete the funding for the new library building that will mean so much to our community.

We express gratitude to the director, staff, and volunteers who are dedicated to meeting the diverse needs of patrons. In particular, we honor Nancy Tiedemann, who retired from the staff last year, and welcome Jennifer Seiler-Clough and Andi Diehn, who arrived as trustee and alternate trustee, respectively.

We are deeply saddened by the passing of our friend and former colleague Phil Cronenwett. In 2017, Phil retired as chair after 24 years of nearly continuous service as a trustee, volunteer, and tireless fundraiser for the new library building. Under Phil's leadership, library trustees have secured roughly one-third of the \$3.2 million goal.

Phil merits special recognition for returning to the board as chair in 2012 while continuing his fundraising role. As special collections librarian at the Jones Library (Amherst, MA) and the Dartmouth College Library, director of the Burndy Library at the Dibner Institute for the History of Science and Technology at MIT, a consultant to collectors and libraries, and a scholar, Phil set a high bar as a library volunteer that may never be equaled in Enfield.

We thank the more than 350 individuals, businesses, and foundations that have made one or more gifts in support of expanded library collections, services, and programs, including the 45 donors leading the way with commitments from \$1,000 to \$100,000. You have all justified the confidence of the library trustees, town officials, and voters who launched this effort.

We turn now to Enfield residents and business and property owners who have not yet made a gift and invite you to join us in 2018.

If the idea of improving library resources for you, your family, or your community isn't reason enough, consider making a gift in honor or memory of someone who raised you, taught you, inspired you, or gave you an opportunity.

Consider the example of George Whitney, who helped to fund the Memorial Building that has housed the library since 1901. Built to honor Civil War veterans, the library's current home has served Enfield residents for nearly 120 years, but it is poorly suited to the needs of today.

In terms of library square footage per capita, the Town of Enfield ranks in the bottom one-fifth of New Hampshire municipalities. Enfield's library space is roughly one-half the median area for public libraries in similarly-sized New Hampshire communities.



The new building will more than double the space available for library collections, services, and programs and provide more and better spaces for children's activities, adult programs, senior services, and public computers. The new building will be better for the environment and ensure the full accessibility of library offerings to all patrons.

Every day brings reminders of the challenges and opportunities of living in a world of rapidly expanding knowledge and artistic expression, technological change, and global competition. We celebrate public libraries for empowering individuals and serving as building blocks of community and democracy in such a world.

Public libraries are quintessentially American institutions, affirming what we value by providing opportunities for connection, enrichment, and learning to people of all abilities, ages, identities, and incomes. At the start of 2018, we are strongly committed to a library mission that remains relevant in the twenty-first century and thank you for your support.

Respectfully Submitted,

Shirley A. Green, Treasurer

Francine Lozeau, Secretary

Jennifer Seiler-Clough, Alternate



Old Home Days Committee

~ MISSION STATEMENT ~

The mission of the Old Home Days Committee is to organize an annual weekend of events which celebrate our community and honor our heritage.

The Enfield Old Home Days committee saw big changes in 2017 with the departure of its founder and chair, Meredith Smith, who as we know has gone on to serve on our Select Board. We also lost long time member Marjorie Carr, whose unrivaled knowledge of Enfield was an integral part to keeping Enfield's history alive throughout our celebrations. With new leadership and membership, we soldiered on, hoping to make these fine women proud for our fifth running year.

Old Home Days is the current presentation of Old Home Week, which was originally created by New Hampshire Governor Frank West Rollins in 1899. The goal of the weeklong celebration was to encourage citizens that had left the state to return to their hometowns and buy abandoned farms for summer homes, donate money to spruce up the village commons, and support the town libraries and meeting houses. In a time when New Hampshire was losing population and the state government was in debt, he hoped the reunion would help the towns out of what he perceived to be a moral slumber. The weeklong festival was not only recognized by the state as a permanent festival, but eventually the idea spread to other New England states. As with so many things past, though, the tradition eventually died out.

The 2017 celebration saw some familiar events as well as some interesting new ones to keep people on their toes. One of our new and most successful events to date was the Home Brew Contest and Chili Cook-off (with music graciously provided by DV8), held Friday night alongside the Upper Valley Community Band Concert (Lioness) and Pulled-Pork Supper (Methodist Church). These events all took place in and around Huse Park and the Community Building where folks were able to grab a sweet treat at the Trolley Stop ice cream truck outside.

Saturday saw our third annual parade, before which people could get their shop on at Community Lutheran Church's yard sale or the Old Time Flea Market hosted by the Enfield Outing Club. Our parade route was reversed this year due to construction at the Lakeside Park, but the ending at Huse Park made for the perfect location for our Community Picnic and Meet & Greet with Ryan



Aylesworth, who was just taking the helm as Town Manager. The afternoon was rounded out with the fan favorite Ice Cream Social at the library and the return of the Enchanted Island. On Saturday evening, the Enfield Fire Department brought back their chicken BBQ, which was followed by the Community Dance featuring entertainment by Jim Hollis.

Whaleback hosted their traditional pancake breakfast and hike on Sunday morning while the Community Lutheran Church held an old-fashioned church service where costumes were encouraged. The first Old Home Days country fair took place at the Stone Mill of the Shaker Museum with something for everyone, including a craft show, pony rides, crafts, story time, an apple-pie bake off, and music by the in-demand Mascoma Valley Guitar Orchestra.

Other events on Sunday included a guided hike by the Conservation Commission, a historic reenactment at the Lockehaven Schoolhouse, and sailing lessons by the Mascoma Sailing Club. The Heritage Commission gave a lecture on the history of Enfield at La Salette, which was the perfect complement to the basis for the weekend. Our furry friends even got in on the action with a play date at the Shaker Field Dog Park. This year's events came to a close with an Old-Fashioned Summertime Sing-A-Long hosted by Never Too Late, held at the Mary Keane Chapel.

The Old Home Days Committee meets on the first Wednesday of the month from January-July at 5:30PM in the Whitney Hall conference room. We are always looking for new members to bring new ideas and help us put on these events to celebrate our heritage and bring our wonderful community together.

As always, we welcome any ideas for adding to the festivities from the community. Contact information can be found on the town website.

We look forward to seeing you all out and about at the 2018 Old Home Days events, July 27th, 28th, and 29th.

Respectfully submitted,

Kristin M. Harrington
Co-Chair



Parks and Recreation Department

~ MISSION STATEMENT ~

The mission of the Enfield Recreation Commission is to provide safe and varied recreational activities in our community for residents of all ages.

Recreational activities in the Mascoma Valley have continued to grow with the combined efforts of Mascoma Valley Parks and Recreation, and the Recreation Commissions in Canaan and Enfield! Continue to check the town websites, Facebook and the listservs for updates as well as the new online registration site for many of our programs, events and activities:

<https://mvpr.recdesk.com/Community/Home>

Three days a week, Chair Yoga and Exercise continues to be offered (formerly Low Impact Stretching and Exercise). The class meets on Mondays, Wednesdays and Fridays from 9:30-10:30 in the Community Building. There is a modest fee of \$3 to help cover the cost of the instructor.

Our annual Egg Hunt at Huse Park was a big success with approximately 150 children on hand to find more than 1,000 eggs left behind by the Easter Bunny. Those children lucky enough to find a purple slip of paper were able to pick from an assortment of prizes – games, stuffed animals and more.

Lifeguard coverage continues at the Shakoma Beach from 10a-5pm starting mid-June and going through Labor Day weekend. We were lucky to have several returning lifeguards this summer, as well as hiring three new lifeguards. This year we also hosted a lifeguard certification class, as well as in-season training for our lifeguard staff to help prepare them for emergencies at the beach. We plan to continue providing scenario based training for our lifeguards in 2018.

We continue to offer Youth Swim Lessons at Shakoma Beach for our summer camp and the community. Our three wonderful swim instructors returned to the Recreation staff and they worked with approximately 50 children throughout July and August. The lessons were reasonably priced at just \$20 for each two-week session.

The Enfield Recreation Camp and our amazing camp staff returned for another great summer. This year our camp grew in size and participation numbers, with an average of 27 children signed up for each week of summer camp. We offered morning camp for children K – 6th grade and afternoon and full day options for children 2-6th grade, and for the first time we offered a



“Counselor in Training” (CIT) program for students in 7th-9th grade. We had an inaugural CIT class of six wonderful students, and they were tasked with obtaining their CPR and First Aid Certification, assisting camp staff on a daily basis, leading camper activities and games, as well as planning, organizing and executing a community service project of their choice. Our 2017 CIT’s selected projects such as a food drive for the local food pantry, a free youth basketball clinic and reading to children at the library. We hope to see each of them applying to be Camp Counselors in the future!

The Halloween Party continues to be at the Fire Station on Union Street on Halloween night. We had lots of candy, cookie decorating, apple cider, bean bag toss, Halloween music, coloring and more! The Enfield Public Library joined the Recreation Commission again this year to offer “Halloween Story Time” for trick-or-treaters. An estimated 250 people visited the Fire Station on Halloween night and we saw some great costumes. I would like to thank the MVRHS National Honor Society students who volunteered their time, and the members of the Enfield Recreation Commission and Enfield Public Library for their help in making the party a success.

If you have any suggestions, or ideas for other programs or activities, please let us know. The best way to contact is by email: mvalleyrec@gmail.com. Recreation Commission meets the third Tuesday of each month, at our new time 6pm, in the Whitney Hall Conference Room.

Respectfully Submitted,

Katharine Lary Jopek
Enfield Recreation Director



Planning Board

~ MISSION STATEMENT ~

The mission of the Planning and Zoning Department is to provide excellent customer service, ensure compliance with Planning and Zoning regulations and ordinances; to assist the respective boards with administration and information and to complete other projects as assigned.

The Planning Board held fourteen (14) Meetings in 2017. Business items acted on include:

- ❖ Ordinances changes placed on the Town Warrant and approved by the Town.
 - Revised the language for the five conditions that allow granting Variances to match the State Statue.
 - Removed unenforceable language that limited the rights of landowners to clear cut timber harvesting. State Law supersedes municipal ordinances, and the State controls timber harvesting law
 - Added a definition to describe what a Kennel is, as there was no definition in the ordinance.
 - Changed the name of Accessory Apartments to “Accessory Dwelling Units”, and allowed them to be in all districts which allow single family homes in accordance with new State Law.
 - Revised the definition for abutter to match the requirements in Zoning with Site Plan and Subdivision regulations as well as boundary line adjustments. Also increased the distance from the lots from 100 ft. to 200ft. so that more close neighbors would be notified of land use hearings near their property.
- ❖ The Board held fourteen public hearings for applications in 2017
 - Two home businesses were approved: one as a personal trainer and one doing diesel engine work.
 - Three two lot residential subdivisions were granted.



- Four Site Plan reviews were heard and approved: These included a coffee shop on Main St, a Convenience Store and Gas Station on US Route 4, a U-Haul Dealership on NH Route 4A, and an outside platform at 56 Main St. We expect these new businesses to be opening in the coming months.

- One Site plan review for new apartments at 60 Main St has not been approved due to parking concerns.

- Four Boundary Line Adjustments were granted
- One Voluntary Merger was granted.
- One project, a 17 Lot Subdivision on Evenchance Road initially approved in 2006, and resubmitted in 2014 was granted final approval as the conditions for approval were fully met.

- Conceptual hearings were held on plans to upgrade an existing trailer park, and on permission to have a food truck in town.

❖ The Subdivision and Site Plan Review Regulations were updated and approved.

❖ The Town Planner / Zoning Administrator attended committee meetings to help advance the goals of the Town on a number of items. These included; the Scenic Byway, Mascoma Lakeside Park, Brownfields, TIF, EVA Economic Development, Upper Valley Housing Coalition, Transportation Management and Transportation Advisory Committees and Public Health Council of the Upper Valley.

❖ Conferences attended include:

- A 4 day FEMA Flood Plain Development with the NFIP class.
- Meeting with FEMA and their contractor UNH on updates to the Flood Maps. Reached out to FEMA requesting they take a closer look at the designations to the Enfield Flood Maps.

- Attended TAC and TMA meetings – Re info on current plans to the transportation network. Noted an Uber Company has made it to the UV.

- Plan NH Conference on Planning for an Aging Community.

❖ Two members and one alternate were reappointed for another three year term with Dan Kiley and Tim Taylor continuing as members and Jim Bonner as an alternate, as well as videographer.



❖ Other activities the Town Planner /Zoning Administrator was involved in include:

- Family \$\$ Drainage issue was resolved with a new culvert and catch basin.
- 3 Wetlands Permits reviewed
- Five Intents to Cut were reviewed. – 5/24, 6/28, 7/26, 10/11, 12/27
- 2 DES permits by notification were reviewed.
- We were informed of the Volkswagen Settlement and are looking into small energy projects that could be funded with the funds.
- We saw the State DOT work on the road and parking areas at Mascoma Lakeside Park completed
- A Right of Way issue on Johnston Drive at the Rte 4 Lebanon Town Line was resolved.
- Master Plan Update will progress later in the year after a review of long range planning for the town

The Board has revised the meeting schedule for 2018 with meetings on the 4th Wednesday every month, at 7:00 at the Ilene P Reed Training Room. Meetings on the 2nd Wednesday will be held when necessary.

Respectfully Submitted

Scott Osgood
Planning & Zoning Administrator



Police Department

~ MISSION STATEMENT ~

It is the mission of the Enfield Police Department to fairly enforce the law in an impartial and sensitive manner; to secure a safe and healthy environment for the community; and to provide competent, professional and dedicated police service, which places emphasis on protecting the fundamental Constitutional rights and privileges of all people.

Reflecting on the past year we saw a decline in property crimes and arrests. While it is always difficult to assess proactive measures we believe this is the result of our high visibility patrols. As we all know it's much better for everyone if we can prevent crime. On the contrary we continue to see a number of drivers still using their phones. This will be a major focus of our efforts in 2018 along with identifying the Drug Impaired drivers. Nationally, a number of accidents are the direct result of distracted driving and drug impairment. I fear this trend will continue with the legalization of marijuana in our neighboring states.

If you find yourself in a situation where you have consumed too much to drive please call us and we will provide you with a safe ride home.

Sir Robert Peel stated in 1829 "*the police are the public and the public are the police*" Policing our community efficiently is only possible with the support of all citizens. I want to thank all those who took a proactive step and called in your concerns. If you see something say something. Contact us whenever you have a concern. No issue is too small; we are here to serve you.



Police Activity Report

| | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| | | | | | | |
| Service Calls | 9,786 | 9,962 | 9,807 | 10,186 | 10,761 | 11,237 |
| Reportable Motor Vehicle Accidents | 146 | 149 | 141 | 139 | 66 | 75 |
| Fatal | 1 | 0 | 0 | 0 | 0 | 1 |
| Assaults | 12 | 22 | 30 | 10 | 25 | 48 |
| Burglary | 2 | 8 | 6 | 5 | 4 | 19 |
| Theft | 20 | 26 | 23 | 70 | 29 | 49 |
| Sexual Assaults | 9 | 4 | 8 | 5 | 14 | 7 |
| Auto Thefts | 0 | 2 | 0 | 0 | 0 | 0 |
| DWI | 33 | 30 | 35 | 17 | 34 | 28 |
| Homicides | 0 | 0 | 0 | 0 | 0 | 0 |
| Drugs | 34 | 50 | 41 | 28 | 59 | 82 |
| Criminal Arrests | 150 | 206 | 248 | 298 | 355 | 297 |
| MV Summons | 237 | 303 | 179 | 153 | 242 | 198 |
| MV Warnings | 4,337 | 4,561 | 3,829 | 3,301 | 2,571 | 2,743 |

Respectfully submitted

Richard A. Crate, Jr.
Chief of Police



Public Works Department

The Enfield Public Works Department was kept busy with two major construction projects. The first was the sewer extension from Shaker Village to the Lakeview Condominium development. The project went out to bid in the early part of the year and construction began in July. A 7,500 foot force main was installed along NH Route 4A using directional drilling. A pump station was built on the Lakeview property that pumps wastewater along this line to a gravity intercept in Shaker Village. From there, wastewater then runs by gravity to the Shaker Village Pump Station where it is pumped again into the Lebanon system eventually arriving at the Lebanon Wastewater Treatment Facility near the Connecticut River. The existing gravity lines and services at Lakeview were dug up and diverted into new gravity sewer mains that drain into the new station. The extension will add 131 dwellings from Lakeview and has the possibility of adding more along Route 4A. The project was funded by the USDA Rural Development Program and the State of New Hampshire Revolving Loan Fund with Lakeview responsible for paying off the loans. Kingsbury Construction was the general contractor and Pathways Consulting provided engineering and construction management services.

The second project was the replacement of the Lovejoy Brook Bridge. The flooding of the Lovejoy Brook Road area had been a problem for many years with flood water frequently covering the road and properties near the brook. Much of this flooding was being caused by the lack of capacity at the brook crossing. When brook flows were high the two 36" culverts could not pass enough water causing a backup and subsequent flooding. The project of fixing this issue was placed on the Enfield Hazard Mitigation Plan in 2004 which made it eligible for FEMA Hazard Mitigation Funding. The culverts were replaced with a bridge constructed by Hansen Bridge and the brook channel was opened up to allow more water through during high flow events. Road gravel that had washed into the stream over the years was removed improving the brook ecology. Town forces completed much of the road and ditch work counting as in-kind payment toward the Town's 25% cost share. The other 75% of the project was paid for by the FEMA Hazard Mitigation Funding. Right Angle Engineering provided design and engineering services for the project.

There was a major storm July 1, 2017 that caused major damage in many Grafton County communities. In Enfield several roads were impacted particularly in the Methodist Hill area where there were numerous areas of road shoulder erosion. This damage was enough to have Grafton County declared a Federal Disaster Area making Enfield eligible for FEMA Disaster Funds. The



storm also caused damage to the Lovejoy Brook Road right in the middle of the bridge project causing many tasks to have to be done twice.



Lovejoy Brook Road - Before



Lovejoy Brook Road – After New Bridge



The Highway Department oversaw several paving projects including pavement overlay applied to three sections of Lockhaven Road: The first started from Shaker Hill Road and extended to Jones Hill Road. The second began at 707 Lockhaven Road and extended out to 838. The third a section paved from Crystal Lake Road out to the Ibey Road intersection. Alfano Drive and Anthony Court both received a 1.25" overlay.

The Department took delivery on three new pieces of equipment. The 1989 equipment trailer was replaced with a Cam 25-ton trailer. A Bobcat mini excavator that will be shared with the Cemetery and Water/Sewer Departments arrived and was immediately used for digging graves, ditching and water curb box repairs. A used vibratory roller was purchased in the spring and was used all summer and fall to roll pavement shimming and to compact gravel roads after grading.

The Highway Department replaced several culverts and improved ditches on many streets around Town. Mike Sousa retired from the highway department after thirty six years of dedicated service.

The Water/Sewer Department worked hard supporting the Lakeview sewer extension project and the replacement of the small pump station facility the Shaker Landing Condominium Association property which is scheduled to be completed in early 2018. A new water valve maintenance program was launched in an effort to keep major gate valves clean and operational. A new pump was installed at the Marsh Well. Bruce Prior retired from the department after 16 years of service. Jason Darling moved into the position from the grounds crew and Kim Withrow was hired as a grounds worker.

The Solid Waste Department saw a continued decline in the recycling market prices. The old compactor used for compacting Zero Sort recycling had its track rails rebuilt. Sam Blanchard retired from full time duty at the Transfer Station but will continue on a part time basis. The Board of Selectmen voted to change the Transfer Station hours to Wednesdays 11-6 and Saturdays and Sundays 8-4.

The Public Works crew attended several training sessions over the year with several crew members earning certificates in the "Road Scholar" program offered through the University of New Hampshire.

The Public Works Department hours are daily 7AM-4PM or other times by appointment. Public Works information is available on the Town Website www.enfield.nh.us.

Respectfully Submitted,

A handwritten signature in cursive script, reading "James L. Taylor".

James L. Taylor, Director of Public Works



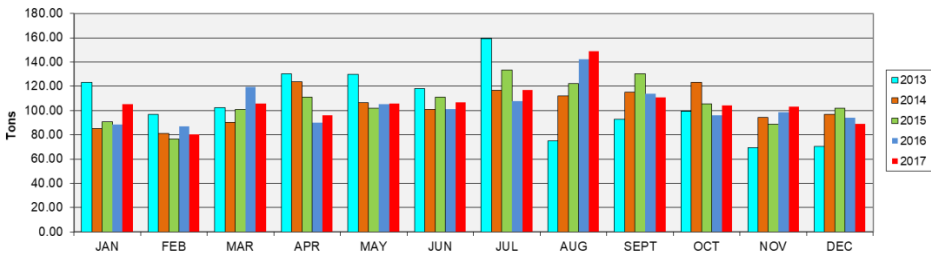
Solid Waste & Recycling Reports

We've now had four full years with the curbside rubbish and zero-sort recycling collection program in place. In 2017, solid waste tonnage increased by **28.35** tons over the previous year. However, solid waste tonnage in 2017 was 31.39 tons lower than the average of solid waste collection for the previous 5 years (2012-2016) and 216 tons less than the last full year without curbside collection (2012). An increase of 28.35 tons collected, at \$68.68 per ton, equates to a cost increase in 2017 of **\$1,947.08**.

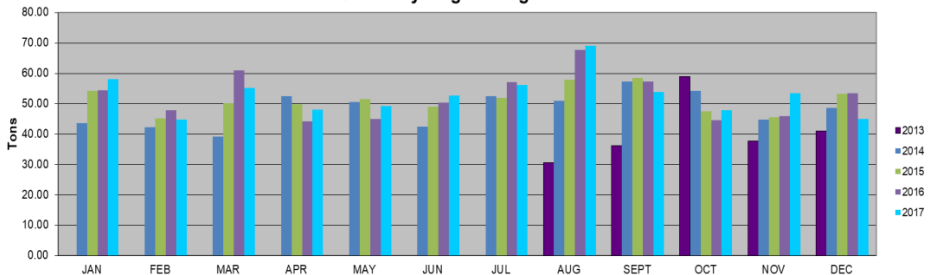
We saw an increase in recycling 3.99 tons in 2017 over the previous year. This is the 4th straight year of increases in recycling tonnage collected. Recycling costs \$35.62 per ton to process for a savings of \$33.06 for every ton not disposed of as solid waste. That's a savings of **\$131.91** in 2017.

The cost to dispose of rubbish and recycling at the Transfer Station exceeds the cost to dispose of the same amount of rubbish through curbside collection. This is due to having a set contract price for curbside collection and the need to pay hauling costs for items disposed of at the Transfer Station. By taking greater advantage of the curbside collection program for your recycling and rubbish disposal we can save even more.

Solid Waste Tonnage 2013 - 2017



Zero-Sort Recycling Tonnage 2013-2017





Electronics Tonnage Report

| Disposal Date | Weight in Pounds | | |
|-------------------------------|------------------|---------------|---------------|
| | 2015 | 2016 | 2017 |
| February | 0 | 5,680 | |
| March | 6,250 | 0 | |
| May | 0 | 0 | 6120 |
| June | 0 | 5,460 | |
| August | 6,850 | 4,850 | 6120 |
| November | 0 | 5,240 | 6120 |
| Total Weight in Pounds | 13,100 | 21,230 | 18,360 |
| Total Weight in Tons | 6.55 | 10.615 | 9.18 |

Recycling Collections

| Recyclable Items | Quantity | |
|--------------------------|----------|-------|
| | 2016 | 2017 |
| Air Conditioners | 21 | 22 |
| Dehumidifiers | 14 | 10 |
| Freezers | 1 | 0 |
| Propane Tanks (20 lbs) | 46 | 96 |
| Propane Tanks (Other) | 145 | 206 |
| Refrigerators | 129 | 103 |
| Tires | 311 | 299 |
| Waste Oil (gallons) | 552.25 | 610 |
| Fluorescent Bulbs | 521 | 214 |
| Other Bulbs | 86 | 20 |
| Scrap Metal (Gross Tons) | 70.75 | 72.68 |



Northeast Resource Recovery Association
2101 Dover Road, Epsom, NH 03234
Phone: 603.736.4401 Fax: 603.736.4402
Email: info@nrra.net Web: www.nrra.net

Town of Enfield, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

| Recyclable Material | Amount Recycled in 2017 | Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources |
|---------------------|-------------------------|--|
| Scrap Metal | 73 gross tons | Conserved 203,500 pounds of iron ore! |

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about 353 tons of carbon dioxide emissions; this is the equivalent of removing 75 passenger cars from the road for an entire year



Tax Increment Finance District Advisory Committee

During 2017, the Enfield Tax Increment Finance Committee met four times: March 2, June 13, August 31 and December 19.

Based on financial status reports provided by the Town, the Committee held a public hearing and voted in March to recommend that the Town expend \$500,000 of TIF funding to pay down the principal on the Route 4 Water/Sewer Bond. This request was brought to the Town administration for approval. It was learned that the funds would need to be appropriated through the budget process for the payment to be made.

A number of items were discussed as applicable for TIF funding. These included upgrades to Huse Park, a traffic study for the downtown area, and improvements to public access along Route 4 near Main Street.

The annual bond debt service for the Route 4 Water/Sewer construction project had totaled \$162,246 per year. The interest rate is scheduled to go up in 2017, for an annual cost of \$190,820.91, an increase of \$28,575.

Since 2009, the revenues to the TIF District have exceeded the annual bond payment with significant increases in 2014 (\$260,365), 2015 (\$303,843), 2016 (\$324,731) and 2017 (\$334,188). This brings the total TIF revenue since the inception of the District to \$2,236,026.

Payment and obligations to projects included on the Project List for TIF expenditures showed an unencumbered balance of \$742,136.

Due to the Town's overall financial position, the TIF Committee voted to not request any funding to be spent except for the regular, recurring bond debt service payment in 2017.

Over the coming year, the Committee will focus on updating the TIF District Plan and Project List as a number of the projects on the current list have now been completed. The Committee would welcome any and all suggestions on improvements to the District.

The committee lost two valuable members last year and gives a hearty Thank you to Holly Plumley West and Rob Malz for their work and dedication to the TIF Committee.

The Committee also asks Townspeople to consider applying to be on the TIF Committee. To be eligible, one must live in the District, or to own property in or adjacent to the district. The TIF District runs along Route 4 from the Canaan line to the Roller Skating Rink, and from Route 4 from Main Street to the Energy Emporium.

Contact the Town Planner with the details for membership.



TIF Committee Members

Nathan Miller, Chair

Lori Bliss Hill

Shara Buffington

TIF District Administrator (Town Staff)

Scott Osgood

Respectfully Submitted,

A handwritten signature in cursive script that reads "Scott Osgood".

Scott Osgood

TIF District Administrator



Zoning Board of Adjustment

The Enfield Zoning Board of Adjustment held six meetings in 2017, including ten (10) Public Hearings, one administrative meeting, and one request for an appeal. The Zoning Administrator investigated and took action on three Zoning Violations and discussed options for land use with a number of landowners.

The Public Hearings included;

❖ Six (6) requests for a Variance:

- Two for continuing an existing shoreline encroachment were granted.
- Two for creating non-conforming lots where the lots were already non- conforming were granted.
- One to create a detached accessory dwelling unit, which was denied.
- One to allow a non-conforming sign, where the variance allowed a large sign to be attached to a building instead of free standing, which was granted.

❖ Two (2) special exceptions

- One to build a driveway in a wetland area was granted
- One to have at grade residential units in the Main St area, which was approved by the Zoning Board, but has not met the conditions for Planning Board approval.

❖ A request for an Appeal to a Planning Board decision was denied due to lack of legal standing on the issue.

❖ A request to expand an existing use was deemed approved without a zoning adjustment due to pre-existing use.

❖ One meeting was held to discuss personnel and to update the Zoning Board of Adjustment Rules of Procedure.

❖ Zoning Violations Addressed included:

- Occupation of a second dwelling on a lot.



- Having more than two unregistered motor vehicles on site without a junkyard permit, and

- Conducting a business use not allowed in a specific zone.

All landowners were notified of the violations and guided through the process to rectify the situation. All violations were corrected.

❖ Discussions included landowners needing zoning confirmations to qualify for funding improvements and individuals seeking advice on building on non-conforming lots.

❖ The Board welcomed Tom Blodgett as a new member in 2017. The Board also asks the citizens of Enfield to consider applying for a seat on the Zoning Board Adjustment. There are currently three seats for alternates open, and two incumbents are up for reelection this year.

Respectfully submitted,

A handwritten signature in cursive script, reading "Scott Osgood", enclosed in a rectangular box.

Scott Osgood
Planning & Zoning Administrator